



**Tuesday, February 21, 2017
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Minutes of February 6, 2017 City Council Meeting

IV. Unfinished Business

V. New Business

1. Community Investment Corporation of Decatur Presentation
2. Public Hearing on the Annual Appropriation Ordinance for Fiscal Year 2017
3. Ordinance Appropriating Monies for the City of Decatur, Illinois, for Fiscal Year 2017
4. Resolution Accepting the Bid of Bob Ridings, Taylorville, IL, for the Purchase of Twelve (12) Ford 2017, Police Interceptor Utility Vehicles
5. Resolution Accepting the Bid of Mack Sales & Service, Inc., Decatur, IL, for the Purchase of Two (2) 2018 Mack Granite Single Axle Dump Truck with Snow Plow, Salt Spreader, and Pre-Wet System.
6. Resolution Accepting Bids for Ammunition - Police Department
7. Ordinance Rezoning Property B-2Commercial District to M-1 Intense Commercial/Light Industrial District 1930 South Taylorville Road
8. Resolution Rejecting All Bids for the LED Lighting Retrofit Project, City Project 2017-05
9. Resolution Accepting Quote of Bodine Electric of Decatur for South Water Treatment Plant High Service Pump Motor Repair
10. Resolution to Approve a Professional Services Agreement with ADS Environmental Services for the 2017 Target Area Flow Monitoring Services,

City Project 2017-01

11. Resolution to Approve Professional Engineering Services Agreement with Crawford, Murphy and Tilly, Inc. for the Lost Bridge North Basin and the Florian Basin Inflow and Infiltration Reduction Project, City Project 2017-02
12. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.
 - A. Receiving and Filing of Minutes of Boards and Commissions
 - B. Resolution Approving Appointment - Civic Center Board Authority

VI. Other Business

VII. Recess to Study Session

Treasurer's Financial Report

VIII. Adjournment

Council Information - January 2017 Monthly Reports

CITY COUNCIL MINUTES
Monday, February 6, 2017

On Monday, February 6, 2017, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk and Lisa Gregory. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

This being the time for Appearance of Citizen, the following citizens appeared:

Russell Shulke expressed his concerns about his access to hospital and physician care in Decatur.

The minutes of the January 30, 2017 City Council meeting were presented. Councilman Jerry Dawson moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

2017-05 Ordinance Amending City Code Chapter 66 Regulation of Lake Decatur, was presented.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilman Pat McDaniel.

Councilman Chris Funk asked if flying a flag for water skiing is a common practice or is that something that is going to require education for people. Water Management Director Keith Alexander explained the Illinois Department of Natural Resources regulates boating in Illinois and that was a new regulation as of last year. Councilman Chris Funk asked what the mechanism to make sure people know about the new regulation would be. Water Management Director Keith Alexander stated the State does publish an annual boating safety brochure that highlights those kinds of changes.

Councilman Pat McDaniel asked about when people renew their boat licenses, does the City hands out anything to them, especially something new like this. Water Management Director Keith Alexander explained every other year the boats are inspected and there is a check list the staff goes through and it does include the safety equipment that is necessary for boating

and staff would ask if they are water skiers and at that time staff would check for the safety flag. Councilman Pat McDaniel requested the City send out a public notice regarding the new regulation for water skiers.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2017-06 Ordinance Amending City Code Chapters 7, 10, 12, 17, and 23 Regarding the Office of Assistant City Manager, Office of City Clerk, Human Resources Division and Management Information Services Division, was presented.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Councilman Bill Faber stated he would like more time to review the proposed changes and he would like additional time to consult with staff on these changes. Councilman Bill Faber asked about the adjustments to the City Clerk to be under the direct control of the City Manager, he thought the City Clerk and City Manager should be separate for a fundamental check. City Manager Tim Gleason shared that under his previous predecessor the City Clerk was a direct report to him. Not in the too far past the decision was made to make the City Clerk a direct report to the Assistant City Manager and he is one of them that will be lost through attrition this year. Councilman Bill Faber asked City Manager Tim Gleason about why the change to a Deputy City Manager. City Manager Tim Gleason explained one of the Assistant City Manager's has announced that he is going to retire in 2017, so with the elimination of that position he saw an opportunity to slightly change the name and it signals to the staff and community that position is clearly the number two position in the organization. The other Assistant City Manager would be promoted into that position. Councilman Bill Faber suggested adding personnel to Streets and Sewers in case a big emergency happens the City would have the manpower to do the work. Councilman Bill Faber stated Council should not give the City Manager authority under Chapter 7 to hire and fire the Chief of Police or Fire Chief without the consent of City Council.

Councilwoman Dana Ray asked if there were going to be demotions or how would the savings coming about. City Manager Tim Gleason would not call any demotions. The Water Department would fall under the Public Works Director. The level of duties do not change the City would have the extra level of Public Works Director overseeing that Public Works function.

Councilman Chris Funk asked for clarification about whether the Assistant City Manager's position is being eliminated or vacated. Corporation Counsel Wendy Morthland explained the position is being vacated and then it will be eliminated effective June 1, 2017.

Council members thanked City Manager Tim Gleason for the well thought out reorganization plan.

Audience Comments:

Randy Hellmann, AFSCME Council 31, staff representative for Local 268 City employees, stated there was an email sent today on behalf of AFSCME that said the Union was in complete opposition to any changes and he wanted to clarify they are not in direct opposition

to change. We are here to say that if our interest our being protected in these decisions we want to work with the City to do what we can to help provide those savings and ensure the jobs and the services we provide are protected.

Russell Shulke shared his concerns regarding the proposed reorganization.

John Phillips stated he thought this kind of reorganization is exactly what a City Manager is supposed to do. He had concerns about taking actions based on pure savings. Everything the City does must be about improving customer service. He had concerns about the Economic Development Director responsibilities, he thought it was everyone's job to lead the economic development effort. He also had concerns regarding the Deputy City Manager not having anybody reporting directly to him.

Council and City Manager Tim Gleason had further discussion about the roles of the Economic Development Director and the Human Resources Director.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

2017-07 Ordinance Amending City Code Chapters 7, 11, 25, 26, 27, 31, 34, 35, 41, 44, 48, 49, 49.1, 63, 67, 67.2, 68, 70, 70.1, and Repealing City Code Chapter 32 Regarding the Planning and Building Services Department and the Neighborhood Services Department, was presented.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

2017-08 Ordinance Amending City Code Chapters 16, 64, 65, 66, and 75 and Repealing City Code Chapter 9 Regarding the Water Management Department and the Public Works Department, was presented.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Russell Shulke stated he wanted to keep the Water Department separate from Public Works.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through C and asked if any Council member wished to have an item removed from Consent Calendar. The Clerk read Items A - C:

- A. Receiving and Filing of Minutes of Boards and Commissions
- B. R2017-19 FY 2017 Resolution Authorizing Sub Recipient Agreement with the Coalition of Neighborhood Organizations (CONO)
- C. 2017-09 Ordinance Amending City Code Chapter 34, Traffic, Sections 29, 38, 70

Councilman Jerry Dawson moved Items A through C be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business:

Councilman Jerry Dawson inquired about people contacting him about Uber, would that be something the City needs to approach them about bringing to town. Assistant City Manager Billy Tyus stated the City has had conversations regarding Uber and conversations with the EDC as well. We are currently reviewing our City Code to see if changes need to be brought before Council.

Councilman Pat McDaniel reminded citizens they can contact the seven elected leaders out in the community, by phone or they can attend a Council meeting.

Councilman Bill Faber reminded Council that Councilman Pat McDaniel had raised the issue of a Town Hall meeting for jobs and economic development and he had not seen any planning for the meeting. City Manager Tim Gleason stated they are targeting the week of March 6th and it would be either on Wednesday or Thursday or possibly the week of March 13th. Councilman Bill Faber announced that Millikin University is holding a Civil Discourse week and he would like to promote that together.

Councilman Jerry Dawson moved the regular Council meeting be adjourned; seconded by Councilman Pat McDaniel. Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 6:55 p.m.

Approved _____
Debra G. Bright
City Clerk

Financial Management

DATE: 2/9/2017

MEMO: 2017 - 01

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT:
An Ordinance Appropriating Monies for the City of Decatur, Illinois, for Fiscal Year 2017

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Ordinance, which provides appropriation approval for the City of Decatur to spend monies providing necessary and required services to the citizens, taxpayers and stakeholders of the City of Decatur.

BACKGROUND:

The Ordinance attached herewith includes spending authorization for the 2017 fiscal year budget previously adopted and approved by the City Council with Council passage of Resolution No. 2016-140 dated November 21, 2016, and includes additional spending appropriations required to deliver services not included in the 2017 fiscal year budget.

New appropriations and changes include as follows:

Fund	Fund Name	Revenue \$	Expense \$	Comment
45	Capital Projects		52,250	Budget fund balance
58	Library Capital	175,000	175,000	Foundation donation for capital
85	Grants		4,000	Budget expected fund balance
	Total	175,000	231,250	

Capital Projects Fund 45 and Grant Fund 85 have cash reserves that cannot be spent without budget approval. The Library will be funding the RFID project with donations from the Library Foundation to be spent out of the Library Capital Fund 58. The project was originally estimated at \$200,000, and has been increased to \$375,000.

POTENTIAL OBJECTIONS: There are no known objections to this ordinance request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Gregg Zientara, City Treasurer and Director of Finance

BUDGET/TIME IMPLICATIONS: This is the City's statutory spending authority for fiscal year 2017.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Ordinance attachment	Backup Material

ORDINANCE NO. 2017-

**AN ORDINANCE APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING
THE EXPENSES OF SEVERAL DEPARTMENTS AND FUNDS OF THE CITY OF
DECATUR, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND
ENDING DECEMBER 31, 2017, INCLUDING ALL OUTSTANDING CLAIMS AND
OBLIGATIONS, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT**

WHEREAS, It is necessary to pass this Ordinance in order to appropriate monies to defray the expenses of several departments and funds of the City of Decatur, Illinois for fiscal year beginning January 1, 2017 and ending December 31, 2017.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
DECATUR, ILLINOIS, AS FOLLOWS:**

SECTION 1. For the expenses of the City Government, its various departments and funds for the fiscal year ending December 31, 2017, the following sums of money, as set forth in the attached schedule which is made a part hereof, are hereby appropriated and ordered set apart out of the funds hereinafter named, and for the purposes hereinafter specified, subject to the laws governing the same. The sums herein appropriated shall be deemed to include all expenditures authorized to be made in said year, unless otherwise expressly stipulated or provided by the laws.

SECTION 2. For the fiscal year ending December 31, 2017, the above appropriations are made within the following Funds of the City:

- (10) General Fund
- (12) Economic Development Fund
- (17) HOME Fund
- (18) Community Development Block Grant (CDBG) Fund
- (19) Olde Towne TIF Fund
- (20) Southeast Plaza TIF Fund
- (21) Wabash Crossing TIF Fund
- (22) DUATS Fund
- (23) Eastgate TIF Fund
- (24) Southside TIF Fund
- (25) Drug Enforcement Fund
- (26) DUI Fines and Fees Fund
- (27) Police Lab & Programs Fund
- (28) Pines TIF Fund
- (29) Grand & Oakland TIF Fund
- (32) Fire Grant Fund
- (33) Police Capital Fund

- (34) Building Fund
- (35) Library Fund
- (36) Municipal Band Fund
- (39) Justice Admin Grant Fund
- (40) PEG Capital Fund
- (42) Local Streets and Roads
- (43) 2010 Project Fund
- (45) Capital Project Fund
- (46) Motor Fuel Tax Fund
- (47) Major Moves Fund
- (49) Fire Capital Fund
- (50) Debt Fund
- (58) Library Capital Fund
- (59) Library Trust Fund
- (60) Fleet Maintenance Fund
- (61) Equipment Replacement Fund
- (64) Risk Management Fund
- (65) Employee Benefit Fund
- (70) Mass Transit Fund
- (77) Fiber Optics Fund
- (78) Storm Water Fund
- (79) Sewer Fund
- (80) Water Operations Fund
- (81) Water Capital Fund
- (82) DCDF Fund
- (83) Neighborhood Improvement Fund
- (85) Grant Fund
- (88) Recycling Fund
- (89) Water Bond Construction Fund
- (90) Fire Pension Fund
- (91) Police Pension Fund

SECTION 3. This Ordinance shall be in full-force and effect after its passage by the Council and approval by the Mayor.

PRESENTED and ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk



City of Decatur, Illinois **2017 Fiscal Year Annual Appropriation**

Fund	Fund Name	2017 Budget Council Adopted Expense	2017 Open Encumbrances	2017 New Appropriations	2017 Total Appropriation
10	General Fund	67,100,000			67,100,000
	Other Funds				
12	Economic Development Development	728,500			728,500
17	HOME	799,633			799,633
18	CDBG	2,632,835			2,632,835
19	TIF Old Towne	1,016,887			1,016,887
20	TIF Southeast Plaza	550,000			550,000
21	TIF Wabash Crossing	205,369			205,369
22	DUATS	260,000			260,000
23	TIF Eastgate	320,000			320,000
24	TIF South Side	8,100			8,100
25	Police Drug Enforcement	414,392			414,392
26	Police DUI Fines & Fees	132,500			132,500
27	Police Lab & Programs	34,700			34,700
28	TIF Pines Shopping	105,000			105,000
29	TIF Grand & Oakland	190,000			190,000
32	Fire Grants	100,000			100,000
33	Police Capital Fund	560,776			560,776
34	Building Fund	669,516			669,516
35	City of Decatur Library	3,603,824			3,603,824
36	Municipal Band	91,959			91,959
39	Police Justice Admin Grant	30,236			30,236
40	PEG Capital	75,164			75,164
42	Local Roads & Streets	4,581,429			4,581,429
43	2010 Bond Project	345,000			345,000
45	Capital Project	-		52,250	52,250
46	Motor Fuel Tax	2,614,264			2,614,264
47	Major Moves	60,000			60,000
49	Fire Capital	2,840,234			2,840,234
50	Debt Service	2,209,738			2,209,738
58	Library Capital	200,000		175,000	375,000
59	Library Trust	121,528			121,528
60	Fleet Maintenance	2,681,526			2,681,526
61	Equipment Replacement	312,566			312,566
64	Risk Management	2,898,910			2,898,910
65	Employee Benefit	10,132,660			10,132,660
70	Mass Transit Operations	7,400,346			7,400,346
77	Fiber Optics	487,100			487,100
78	Storm Water	4,385,165			4,385,165
79	Sewer	19,012,786			19,012,786
80	Water Operating	27,624,056			27,624,056
81	Water Capital	4,137,399			4,137,399
82	DCDF	119,673			119,673
83	Neighborhood Improvements	50,475			50,475
85	Grants	-		4,000	4,000
88	Recycling	664,236			664,236
89	Water Bond Construction	25,000,000			25,000,000
90	Firefighters Pension	7,742,292			7,742,292
91	Police Pension	7,616,083			7,616,083
	Total Other Funds	145,766,857	-	231,250	145,998,107
	Total of All Funds	212,866,857	-	231,250	213,098,107

Office of the City Treasurer
February 7, 2017

Public Works

DATE: 1/11/2017

MEMO: 2017-04

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid of Bob Ridings, Taylorville, IL, for the Purchase of Twelve (12) Ford 2017, Police Interceptor Utility Vehicles

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$353,900.00 to Bob Ridings, Taylorville, IL, to furnish twelve (12) Ford 2017, Police Interceptor Utility vehicles.

BACKGROUND:

The Police Department is replacing twelve (12) Police Chevrolet Impalas, due to age and mileage/hours. The normal life expectancy is two (2) years. The current Police Chevrolet Impalas are 2011 and 2012 year vehicles and have an average of 138,000 miles.

The replacement vehicles are to be delivered every 30 days with the first three (3) vehicles are delivered in 90 days.

Extending the delivery dates will allow Fleet Maintenance to perform the outfitting of the Police equipment as vehicles arrive.

The Decatur Police Department requested a vehicle with specific features:

- Active all-wheel drive. Unlike standard 4-wheel drive systems, the active AWD constantly adjusts the torque sent to each wheel depending on traction conditions which improves maneuverability during inclement weather and in pursuit situations.
- Increased driver and passenger space.
- Increased interior space for equipment and auxiliary storage.

OTHER BIDDERS: Thirteen (13) bid proposals were sent out with three (3) bids returned.

DISPOSAL OF REPLACED UNIT: The old units will then be sold utilizing an auction service that specializes in disposing of used government equipment.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: Vendors offering other makes and models of police interceptor vehicles may object to this request.

INPUT FROM OTHER SOURCES: Police Department requested the vehicle. Fleet Maintenance wrote the bid specifications based on Police Department requirements.

STAFF REFERENCE: Richard G. Marley, Public Works Director, Rennie A. Young, Fleet Supervisor, and James E. Getz Jr., Chief of Police. Richard G. Marley will be in attendance at the City Council meeting to answer any questions of the council on this item.

BUDGET/TIME IMPLICATIONS: Funding for the expenditure is available in the FY2017 Budget.

ATTACHMENTS:

Description	Type
2017-04 Resolution	Resolution Letter
2017-04 Bid Tab	Backup Material

RESOLUTION NO. _____

**Resolution Accepting the Bid of Bob Ridings, Taylorville, IL, for the Purchase of Twelve
(12) Ford 2017, Police Interceptor Utility Vehicles**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bid received for twelve (12) Ford 2017, Police Interceptor Utility Vehicles, Bid presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the cost of Bob Ridings, in the amount of \$353,900.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bob Ridings, for their price of \$353,900.00.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debbie Bright, City Clerk

Project Number: 2016-13

Time: 10:00 a.m.

Jackson Ford Inc.
Decatur, IL

Miles Chevrolet]
Decatur, IL

TOTAL

\$461,232.00

Public Works

DATE: 2/9/2017

MEMO: 2017-08

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid of Mack Sales & Service, Inc., Decatur, IL, for the Purchase of Two (2) 2018 Mack Granite Single Axle Dump Truck with Snow Plow, Salt Spreader, and Pre-Wet System.

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$331,508.00 to the Bid of Mack Sales & Service, Inc., Decatur, IL, to furnish two (2) 2018 Mack Granite single axle dump trucks with snow plow, salt spreader, and pre-wet system.

BACKGROUND:

The Public Works, Streets & Sewer Section has requested two (2) new single axle dump trucks with snow plow, salt spreader, and pre-wet system and is replacing two (2) single axle dump trucks with snow plow, and salt spreader.

The units being traded in are both 2000 International 4900 single axle dump trucks with snow plow, and salt spreader. They were selected to trade-in due to age and condition. The normal life expectancy is ten (10) years. Unit 172 has 3,126 hours, approximately 103,000 miles and Unit 264 has 7,071 hours, approximately 233,300 miles.

The replacement vehicles are estimated to be delivered in 150 days.

OTHER BIDDERS: Fifteen (15) bid proposals were sent out with five (5) bids returned. Three (3) of the returned bids were non-responsive. The vendors did not comply with equipment specifications.

DISPOSAL OF REPLACED UNIT: The old units are to be traded-in to Mack Sales & Service per Alternate #2 bid.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Fleet Maintenance wrote the bid specifications based on Streets & Sewer Section requirements.

STAFF REFERENCE: Richard G. Marley, Public Works Director, Rennie A. Young, Fleet Supervisor. Richard G. Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: Funding for the expenditure is available in the FY2017 Budget.

ATTACHMENTS:

Description	Type
2017-08 Resolution	Resolution Letter
2017-08 Bid Tab	Backup Material

RESOLUTION NO. _____

**Resolution Accepting the Bid of Mack Sales & Services, Inc., Decatur, IL, for
the Purchase of Two (2) 2018 Mack Granite Single Axle Dump Truck with
Snow Plow, Salt Spreader, and Pre-Wet System**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bid received for two (2) 2018 Mack Granite, Single Axle Dump Truck with Snow Plow, Salt Spreader, and Pre-Wet System, Bid presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the cost of Mack Sales & Services, Inc., in the amount of \$331,508.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Mack Sales & Services, for their price of \$331,508.00.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debbie Bright, City Clerk

Project Name: Single Axle Dump Truck Chassis/Body, Plow, Spreader, and Pre-Wet Alternate #2- Trade-In Bid Project Number: 2016-12R				Mack Sales & Services of Decatur, IL		Rush Truck Centers of Illinois	
				Decatur, IL		Normal, IL	
Bid Date: January 24, 2017							
Time: 10:00am							
Fund:							
Organization Code:							
Object Code:							
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
				Mack Truck		International	
	Aternate #2- Trade-In Bid			Granite		7500	
				GU432		2018	
				2018			
	Single Axle Dump Truck Chassis/Body, Plow, Spreader and Pre-Wet	2		\$170,754.00	\$341,508.00	\$170,745.00	\$341,490.00
					\$0.00		\$0.00
					\$0.00		\$0.00
	Less Trade-In Unit #172/9895	1		-\$5,000.00	-\$5,000.00	-\$3,000.00	-\$3,000.00
	Less Trade-In Unit #264/9898	1		-\$5,000.00	-\$5,000.00	-\$3,000.00	-\$3,000.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
					\$0.00		\$0.00
TOTAL					\$331,508.00		\$335,490.00

Police Department

DATE: 2/10/2017

MEMO: 17-06

TO: Honorable Mayor Julie Moore Wolfe
City Council Members

FROM: Timothy A. Gleason, City Manager
James E. Getz Jr., Chief of Police

SUBJECT: Ammunition Purchase

SUMMARY RECOMMENDATION: The purpose of this memorandum is to request the expenditure of funds to Kiesler Police Supply and Ray O'Herron Company, Inc. for ammunition pursuant to the attached bid summary. Staff recommends authorizing the execution of purchase orders as shown on Exhibit A.

BACKGROUND: The Decatur Police Department purchases firearm ammunition on an annual basis for routine handgun range training and qualification, patrol rifle range training and qualification, Emergency Response Team firearm training, recruit firearm training and for standard on-duty carry ammunition.

POTENTIAL OBJECTIONS: None anticipated.

STAFF REFERENCE: James E. Getz Jr., Chief, 424-2741, jgetzjr@decaturil.gov Shane G. Brandel, Deputy Chief, 424-2740, sbrandel@decaturil.gov

BUDGET/TIME IMPLICATIONS: The purchase of ammunition is an annually budgeted expense. The actual delivery of ammunition which is ordered can be several months, depending on current supplies by the ammunition provider and national demand.

ATTACHMENTS:

Description	Type
Resolution Accepting Bid for Ammunition	Resolution Letter
Exhibit A - Ammunition Purchase	Backup Material
Bid Summary	Backup Material

RESOLUTION NO. R2017 - _____

RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING AMMUNITION
POLICE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing ammunition, presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bids of bidders shown in Exhibit A be accepted and purchase orders be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidders for their bid prices shown in Exhibit A.

PRESENTED AND ADOPTED THIS 21st day of February, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
PURCHASE RECOMMENDATION
DPD Ammunition Purchase –2017

<u>Estimated No. of Rounds</u>	<u>Vendor</u>	<u>Unit Price</u>	<u>Total</u>
47,000	Ray O'Herron	\$0.27	\$12,690.00
64,000	Ray O'Herron	\$0.25	\$16,000.00
53,600	Ray O'Herron	\$0.20	\$10,720.00
34,380	Kiesler Police Supply	\$0.33918	\$11,661.01
4000	Kiesler Police Supply	\$0.89	\$3,560.00

TOTAL: \$54,631.01

BID SUMMARY
Ammunition Purchase – February 2017

Ammunition – 47,000 rds.

Ray O'Herron	\$0.27/round
Kiesler Police Supply	\$0.37/round

Ammunition – 64,000 rds.

Ray O'Herron	\$0.25/round
Kiesler Police Supply	\$0.31/round

Ammunition – 53,600 rds.

Ray O'Herron	\$0.20/round
Kiesler Police Supply	\$0.231716/round

Ammunition – 34,380 rds.

Ray O'Herron	No Bid
Kiesler Police Supply	\$0.33918/round

Ammunition – 4,000 rds.

Ray O'Herron	No Bid
Kiesler Police Supply	\$0.89/round

Development Services

DATE: 2/10/2017

MEMO: No. 17-04

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Billy Tyus, Assistant City Manager
Suzan Stickle, Senior Planner

SUBJECT:

Rezone 1930 South Taylorville Road from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District

SUMMARY RECOMMENDATION:

Staff recommends approval of the rezoning to M-1 Intense Commercial/Light Industrial District. The City Plan Commission voted 8-0 to recommend approval of this petition at the February 2, 2017 meeting; the minutes of the meeting are attached.

BACKGROUND:

The subject site is approximately 0.75 acres and is located at 1930 South Taylorville Road. The subject site is a mix of commercial and industrial uses.

The petitioner proposes to rezone from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District which would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

The surrounding zoning includes M-1 Intense Commercial/Light Industrial District to the north and west and R-1 Single Family Residence District to the south and east. There is significant M-1 Intense Commercial/Light Industrial District in the area along South Taylorville Road. The Macon County and Decatur Comprehensive Plan shows this area as Retail. The permitted uses in the M-1 Intense Commercial/Light Industrial District are compatible with retail as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent uses to the north and west with a mix of industrial and commercial uses present.

South Taylorville Road is a well-traveled state route in the City. A more intensive zoning district fronting this state route is appropriate for the site as it is compatible with the other districts and uses along the route.

POTENTIAL OBJECTIONS: There were no known objectors at the Plan Commission Meeting.

INPUT FROM OTHER SOURCES:
The petition has been reviewed by the City’s Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Suzan Stickle at 424-2786 or at sstickle@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY
B-2 COMMERCIAL DISTRICT TO
M-1 INTENSE COMMERCIAL/LIGHT INDUSTRIAL DISTRICT
- 1930 SOUTH TAYLORVILLE ROAD -**

WHEREAS, on the 2nd day of February, 2017, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of Jack A. Wilkerson, to rezone premises legally described as:

The East 100 feet of the following tract of ground lying South of State Bond Issue Route 48 described as follows: Commencing at the Southwest Corner of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ Section 21, Township 16 North, Range 2 East of the 3rd PM, Macon County, Illinois, thence East 8.79 chains, thence North 11.14 chains to the right-of-way of the Wabash Railroad Company, thence Southerly along said right-of-way to the South Line of said Section 21, thence East to the place of beginning. Situated in Macon County, Illinois,

from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District; and,

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be, and the same is hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby, rezoned from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be, and it is hereby, amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of February, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK



City of Decatur, Illinois

PETITION FOR REZONING

Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois

Economic and Urban Development Department
One Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

424-2793
FAX 424-2728

Please Type

SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION

Petitioner	Jack A. Wilkerson				
Address	1928 S. Taylorville Rd				
City	Decatur	State	IL	Zip	62521
Telephone	217-433-8008	Fax		E-mail	jawil@dec.com
Property Owner	Jack A. Wilkerson				
Address	Same as above				
City		State		Zip	
Telephone		Fax		E-mail	
Representative					
Address					
City		State		Zip	
Telephone		Fax		E-mail	

SECTION TWO: SITE INFORMATION

Street Address	1926-1928-1930-1932-1934 contiguous					
Legal Description	S. Taylorville Rd					
Present Zoning	<input type="checkbox"/> R-1	<input checked="" type="checkbox"/> R-2	<input type="checkbox"/> R-3	<input type="checkbox"/> R-5	<input type="checkbox"/> R-6	Is this property a Planned Unit Development?
	<input type="checkbox"/> B-1	<input checked="" type="checkbox"/> B-2	<input type="checkbox"/> B-3	<input type="checkbox"/> B-4	<input type="checkbox"/> O-1	<input type="checkbox"/> YES Approval Date: _____
	<input type="checkbox"/> M-1	<input checked="" type="checkbox"/> M-2	<input type="checkbox"/> M-3	<input type="checkbox"/> PMR-1		<input checked="" type="checkbox"/> NO
Please list all improvements on the site:						
Size of Tract	<input type="checkbox"/> SF <input type="checkbox"/> AC		3 commercial structures			

SECTION THREE: REQUESTED ACTION

Rezoned Property To:	<input type="checkbox"/> R-1	<input type="checkbox"/> R-2	<input type="checkbox"/> R-3	<input type="checkbox"/> R-5	<input type="checkbox"/> R-6	Will this property be a Planned Unit Development?
	<input type="checkbox"/> B-1	<input type="checkbox"/> B-2	<input type="checkbox"/> B-3	<input type="checkbox"/> B-4	<input type="checkbox"/> O-1	<input type="checkbox"/> YES
	<input checked="" type="checkbox"/> M-1	<input type="checkbox"/> M-2	<input type="checkbox"/> M-3	<input type="checkbox"/> PMR-1		<input checked="" type="checkbox"/> NO
Other:						

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
The property has an interested party who would like to restore vintage vehicles - would like to make his business for Springfield Decatur	

SECTION FOUR: JUSTIFICATION	
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):	
was zoned for this when in county - will bring business to Decatur - Already zoned for mechanic trying to be proactive instead of Reactive would like to be able to point to body work	

SECTION FIVE: CERTIFICATION	
	To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.
Petitioner's Signature	Date 1-11-17

NOTES:	
<ol style="list-style-type: none"> 1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process. 	

OFFICE USE ONLY	
Date Filed	
By	

CORPORATE
WARRANTY DEED

Mail Tax Statements to:

MCT File# 231588

SE SW
DUE SW
REAL ESTATE TAX STAMP
RECORDER \$25.00

Recorded in Book 3855 Page 544
Mary A. Egan
Fee 23.00 Recorder

This space for use of Recorder

Name of Grantor(s) First National Bank of Decatur, a corporation created and existing under and by virtue of the laws of the State of Illinois and duly authorized to transact business in the State of Illinois, for and in consideration of \$10.00 and other good and valuable consideration in hand paid, CONVEYS and WARRANTS to Grantee(s): Jack Wilkerson, of Decatur, Illinois

The following described real estate:

THE EAST 100 FEET OF THE FOLLOWING TRACT OF GROUND LYING SOUTH OF STATE BOND ISSUE ROUTE 48 DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 SECTION 21, TOWNSHIP 16 NORTH, RANGE 2 EAST OF THE 3RD P.M., MACON COUNTY, ILLINOIS, THENCE 8.79 CHAINS, THENCE NORTH 11.14 CHAINS, THE RIGHT OF WAY OF THE WABASH RAILROAD COMPANY, THENCE SOUTHERLY ALONG SAID RIGHT OF WAY TO THE SOUTH LINE OF SAID SECTION 21, THENCE EAST TO THE PLACE OF BEGINNING. SITUATED IN MACON COUNTY, ILLINOIS.

Subject to restrictions, reservations and easements of record, if any.

Subject to the General Taxes payable in 2003 and thereafter. Tax ID# 04-12-21-379-003

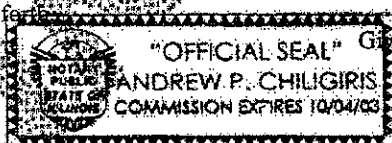
In Witness Whereof, said Grantor has caused its name to be signed to these presents by its duly authorized officer(s) herein specified this 16 day of June, 2003.

By: [Signature] (Seal)

Attest: [Signature] (Seal)

STATE OF IL COUNTY OF MA ss.

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY, that Douglas A. DeBor (officer name), personally known to me the Vice of The First National Bank of Decatur and T. Mark Beaves, personally known to me to be the Vice Pres. of said corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such officers they signed and delivered the said instrument in writing and caused the corporate name and seal of said corporation to be affixed thereto pursuant to authority given by the Board of Directors of said Corporation, as their free and voluntary act, and as the free and voluntary act of said corporation for the uses and purposes therein set



Given under my hand and official seal this 16 day of June, 2003.

[Signature]
Notary Public

Prepared by: ANDREW P. CHILIGIRIS, ATTORNEY 143 N. Water St., Decatur, IL (217-428-8080)

STATE TAX

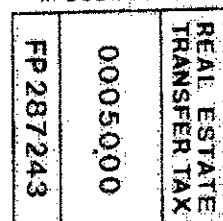


JUN 19 03

STATE OF ILLINOIS

REAL ESTATE TRANSFER TAX
DEPARTMENT OF REVENUE

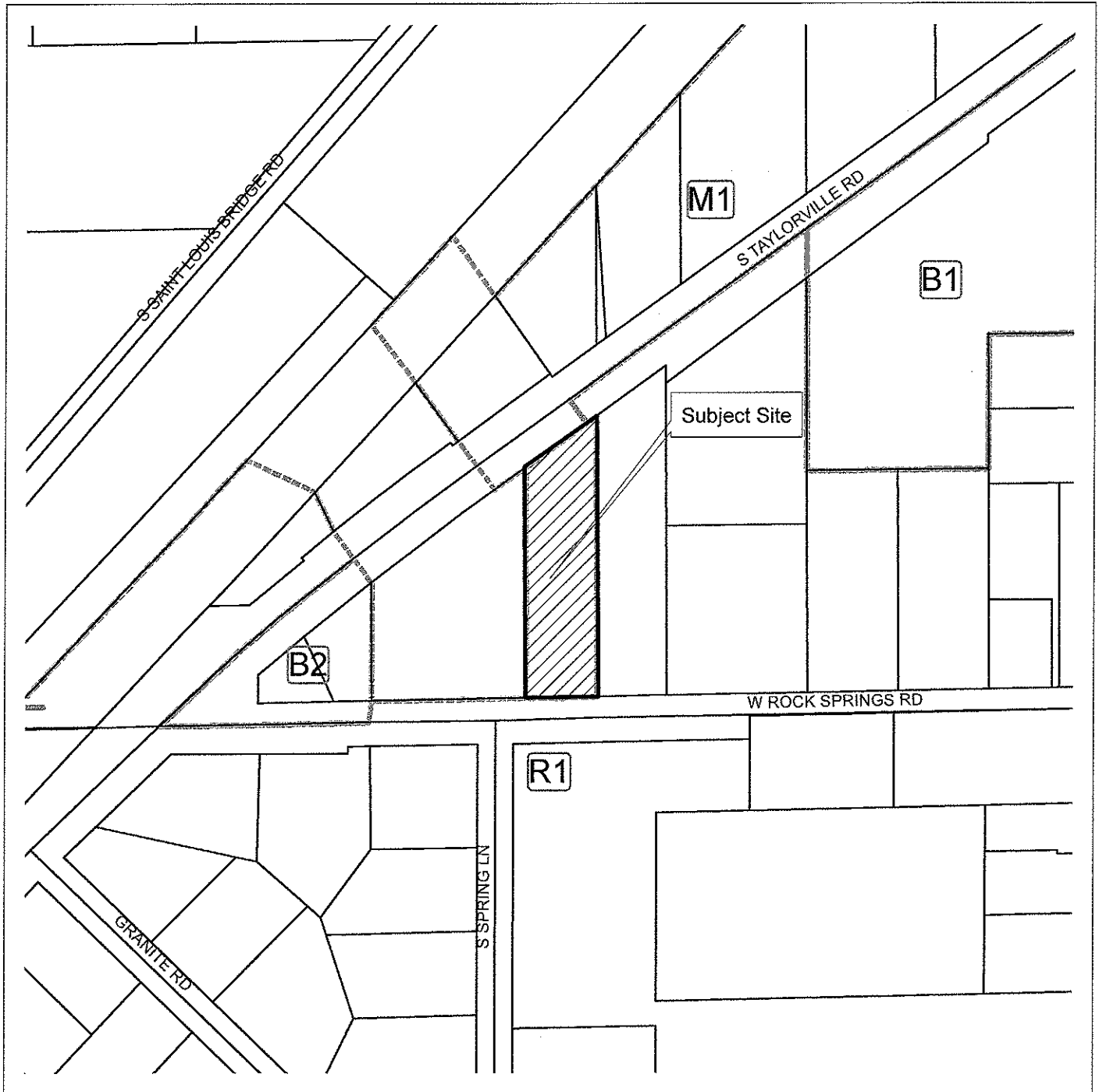
0000002462



MAE

Decatur City Plan Commission

1930 South Taylorville Road



Cal. No.: 17-07

Date: February 2, 2017




Petition of: Jack A. Wilkerson

Requested Action: Rezone to M-1 Intense Commercial/Light Industrial District

0 250 500 Feet



Legend

- Decatur Roads
-  subject site
-  Decatur Parcel data
-  Decatur Zoning

STAFF REPORT
Decatur City Plan Commission

COMMON NAME: 1930 South Taylorville Road

GENERAL INFORMATION

Hearing Date February 2, 2017
Calendar No. 17-07
Property Location 1930 South Taylorville Road
Requested Action Rezoning from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District
Petitioner Jack A. Wilkerson

LAND USE AND ZONING

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Industrial/Commercial	B-2	Retail
North	Industrial/Commercial	M-1	Employment
South	School	R-1	Schools
East	Single Family Residential	R-1	Residential-Low Density
West	Industrial/Commercial	M-1 County	Retail

BACKGROUND

1. The subject site is approximately 0.75 acres and is located at 1930 South Taylorville Road. The subject site is a mix of commercial and industrial uses.

PROJECT DESCRIPTION

1. The petitioner proposes to rezone from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District which would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

STAFF ANALYSIS

1. The surrounding zoning includes M-1 Intense Commercial/Light Industrial District to the north and west and R-1 Single Family Residence District to the south and east. There is significant M-1 Intense Commercial/Light Industrial District in the area along South Taylorville Road. The Macon County and Decatur Comprehensive Plan shows this area as Retail. The permitted uses in the M-1 Intense Commercial/Light Industrial District are compatible with retail as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent uses to the north and west with a mix of industrial and commercial uses present.
2. South Taylorville Road is a well-traveled state route in the City. A more intensive zoning district fronting this state route is appropriate for the site as it is compatible with the other districts and uses along the route.

STAFF RECOMMENDATION

1. Staff recommends approval of the rezoning.

PLAN COMMISSION ACTION

1. Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 17-07 to the City Council with a recommendation for approval is suggested.

The above report constitutes the testimony and recommendation of the Planning and Sustainability Division, Department of Planning and Building Services, City of Decatur.

Suzan Stickle
Senior Planner

ATTACHMENTS

1. Petition
2. Site Map

Excerpts from Plan Commission Meeting of February 2, 2017:

Cal. No. 17-07

Petition of JACK A. WILKERSON to rezone property located at 1930 SOUTH TAYLORVILLE ROAD from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District.

Ms. Suzy Stickle was sworn in by Mrs. Janet Poland.

Ms. Stickle presented the recommendation of staff:

The subject site is approximately 0.75 acres and is located at 1930 South Taylorville Road. The subject site is a mix of commercial and industrial uses.

The petitioner proposes to rezone from B-2 Commercial District to M-1 Intense Commercial/Light Industrial District which would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

The surrounding zoning includes M-1 Intense Commercial/Light Industrial District to the north and west and R-1 Single Family Residence District to the south and east. There is significant M-1 Intense Commercial/Light Industrial District in the area along South Taylorville Road. The Macon County and Decatur Comprehensive Plan shows this area as Retail. The permitted uses in the M-1 Intense Commercial/Light Industrial District are compatible with retail as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent uses to the north and west with a mix of industrial and commercial uses present.

South Taylorville Road is a well-traveled state route in the City. A more intensive zoning district fronting this state route is appropriate for the site as it is compatible with the other districts and uses along the route.

Staff recommends approval of the rezoning

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 17-07 to the City Council with a recommendation for approval is suggested.

Mr. Jack Wilkerson, petitioner, was sworn in by Mrs. Poland.

Mr. Wilkerson stated there is a car restoration business in Springfield, Illinois that would like to relocate to Decatur, Illinois. The work involves painting and body work which requires him to rezone the property.

Mr. Jack Myatt asked if this is a one man business. Mr. Wilkerson said if help is needed they will employ a couple of additional people.

There were no objectors present.

It was moved and seconded (Myatt/Peck) to forward Calendar No. 17-07 to the City Council with a recommendation for approval. Motion carried unanimously.

Public Works

DATE: 2/13/2017

MEMO: 2017-12

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT:
Resolution to Reject All Bids for the LED Lighting Retrofit Project, City Project 2017-05

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached resolution rejecting all bids for the LED Lighting Retrofit Project, City Project 2017-05.

BACKGROUND:

General Project Description

In 2016, the National Retrofitting Group (NRG) proposed to perform a lighting retrofit review for the City. On January 17, 2017, NRG presented the City Council with the information they had gathered on lighting in several City facilities, street lights and parking lots. They also informed the City of grant opportunities offered by the Illinois Department of Commerce & Economic Opportunity (DCEO).

Following the January meeting, it was determined that the City should prepare a bid package for the lighting retrofit project. Accordingly, bids were solicited beginning January 24 and opened on February 3, 2017. The short time frame was necessary in order to meet the grant deadlines required by the DCEO grant. The bids received were substantially greater than anticipated.

Bid Rejection Recommendation

Following a review of the bids by City staff it is recommended that the City Council reject all bids to allow the project to be reevaluated.

SCHEDULE: The project will be revisited at a later date.

PRIOR COUNCIL ACTION: This project was presented to the City Council in a study

session held on January 17, 2017.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCE: Richard G. Marley, Public Works Director, and Matt Newell, City Engineer. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: No budget impact is expected with this bid rejection.

Staffing Impact: Staff time has been allocated for this project.

COPY:

Egizii Electric, A Division of EEI Holdings, Inc.
Bodine Electric of Decatur

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

RESOLUTION NO. R_____

**RESOLUTION REJECTING ALL BIDS
LED LIGHTING RETROFIT PROJECT
CITY PROJECT 2017-05**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bids received for the LED Lighting Retrofit Project, City Project
2017-05 be, and they are hereby, rejected.

PRESENTED and ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

Public Works

DATE: 2/13/2017

MEMO: 2017-11

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, Public Works Director

SUBJECT: South Water Treatment Plant High Service Pump Motor Repair

SUMMARY RECOMMENDATION:

City Council adopt the attached Resolution accepting the quote of Bodine Electric of Decatur for South Water Treatment Plant High Service Pump Motor Repair in the amount of \$34,928.76.

BACKGROUND:

The South Water Treatment Plant has five large General Electric high service pumps powered by electric motors that pressurize the city's water distribution system. All the large pumps were installed when the South Water Treatment Plan (SWTP) was completed 29 years ago. The motor which powers the pump used most often throughout the year recently failed and needs to be repaired or replaced with a new motor.

The five large motors have different horsepower ratings and drive differently sized pumps. The motors and pumps are cycled on and off in various combinations to match water consumption that varies throughout the day. None of the pumps are equipped with variable frequency drive which enables operators to adjust the speed of the electric motor and vary the volume of water being pumped. The motor that failed drives the pump that delivers a volume of water that best matches water consumption, and as a result is used most often to supply water. After this motor failed, water plant operators were able to continue pressurizing the system by cycling other larger and smaller motors to supply water.

Cycling other pumps has four main drawbacks:

1. Every time a large pump motor is started or stopped, a pressure wave is created in the water mains. The City's water mains are old and fragile as demonstrated by the frequency of water main breaks. The longer this problem remains unsolved, the higher the possibility of water main breaks.

2. Starting a large electric induction motor under a full load places enormous stress on the electrical and mechanical components inside the motor itself because the motor will accelerate from full stop to full operating speed in only seconds.
3. As water consumption begins to increase in spring reaching its peak in the summer, the frequency of starting-stopping cycle operations will tend to increase, worsening problems described above.
4. With one of the five electric motors and pumps out of service, redundancy in the water system is reduced, leading to increased chance of other equipment failure.

It is recommended that the motor be repaired instead of being replaced for the following reasons:

1. The quoted repair cost is \$34,928.76 compared to an estimate of \$65,000 for a new motor. The new motor price quote does not include possibility of having to modify the motor mount footprint to align with the existing mount in the water plant.
2. The warranty is the same for both options (one year parts and labor).
3. It is estimated that the efficiency (electricity used) by the repaired motor is about the same as a new motor. The existing electric motors are slightly above 70% energy efficient, which is remarkably good.
4. The repair will take 6 weeks to complete compared to an estimated delivery time of 24 weeks for a new motor. It is desired that a motor be in service prior to the start of summer when customer demand for water is highest.

It is recommended that Bodine Electric of Decatur be awarded the repair work for the following reasons:

- The City has sought price quotes for the repairs and rehabilitation of many other smaller motors at the SWTP in the last 4 years. Bodine Electric has consistently been the lowest cost vendor.
- Within Decatur, Bodine Electric's shop is well equipped to handle large electric motors.
- Bodine can complete the repair work quickly.

For reference, attached are photos of a similar pump motor at the South Water Treatment Plant.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:

Bodine Electric of Decatur

STAFF REFERENCE: Keith Alexander, Water Production Manager, 424-2863 or
kalexander@decaturil.gov

BUDGET/TIME IMPLICATIONS: The expenditure will be paid from Water Capital
Fund 81.

COPY:

Don Giger, Water Production Operations Supervisor
Randy Weaver, Water Production Maintenance Supervisor
Shane Mallory, Bodine Electric of Decatur

ATTACHMENTS:

Description	Type
2017-11 Resolution	Resolution Letter
2017-11 Pump Photos	Backup Material
2017-11 Price Quote	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE QUOTE OF
BODINE ELECTRIC OF DECATUR
FOR SOUTH WATER TREATMENT PLANT HIGH SERVICE PUMP MOTOR
REPAIR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the quote of Bodine Electric of Decatur, in the amount of \$34,928.76 be accepted and a purchase order be awarded accordingly.

Section 2. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bodine Electric of Decatur for their bid price of \$34,928.76.

PRESENTED and ADOPTED this 21ST day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

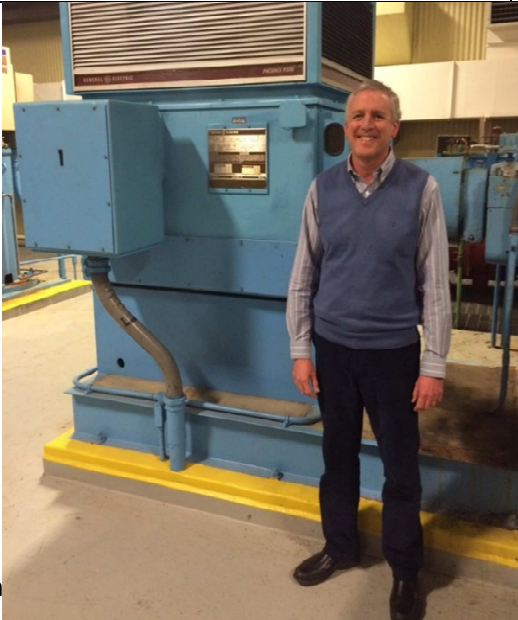
SWTP High Service Pump Motor Photos



Gen

The GE pump motor at left produces 700 horsepower. It is used to pump drinking water through the water main distribution system to serve water customers.

The pump was installed with construction of the South Water Treatment Plant 1988 and has been in service for nearly 29 years.



Gen

The photo at left illustrates the size of the pump.

The louvered box sitting on the motor housing is part of the motor's cooling system.



Bodine Electric of Decatur
1845 North 22nd Street
PO Box 976
Decatur, IL 62525
Phone: (217)423-2597

CUSTOMER QUOTATION

Job: 27471M

Cust #: 017100
CITY OF DECATUR
ONE GARY ANDERSON PLAZA
DECATUR, IL 62523

Ship To #: 000099
SOUTH WATER TREATMENT

Job Rcvd
01/12/17

Cust P.O.#	P.O. Rel#	Misc #	Terms Cd
	RS95702		NET 10 DAYS

Nameplate Data:

MAKE:GE, HP/KW:700-805, MODEL:SKP21165A523, TYPE:K, FRAME:P211, SPEED:1185,
VOLTS:4000Y, AMPS:93.0, SERIAL #:8428982, CYCLE:60, PHASE:3, MISC:LRA558

Special Instructions:

GE FOR REPAIR

Description	Price
--------------------	--------------

RECONDITION LABOR
MACHINE SHOP LABOR
BALANCING LABOR
REBAR ROTOR
NICKEL PLATING PER AMP HOUR
EZE SLEEVE
BALL BEARING
MISC MATERIAL
FREIGHT
CONNECT/ DISCONNET

**To include removal, unwiring,
re-installing, rewiring, and laser
alignment of motor.

SCOPE OF REPAIR: Disassemble, steam
clean, bake and test. Reinsulate
windings. Sleeve and machine both
bearing housings. Restack and Rebar
Rotor. Replace bad rotor laminations
as needed. Buildup and machine both
Brg Journal Fits. Furnish and install
new bearings. Balance rotor and
coupling. Reassemble, final testing, and
deliver.

FREIGHT INCLUDED

Continued



Bodine Electric of Decatur
1845 North 22nd Street
PO Box 976
Decatur, IL 62525
Phone: (217)423-2597

CUSTOMER QUOTATION

Job: 27471M

Cust #: 017100
CITY OF DECATUR
ONE GARY ANDERSON PLAZA
DECATUR, IL 62523

Ship To #: 000099
SOUTH WATER TREATMENT

Job Rcvd
01/12/17

Cust P.O.#	P.O. Rel#	Misc #	Terms Cd
	RS95702		NET 10 DAYS

Description	Price
--------------------	--------------

6 WEEK DELIVERY

REPLACEMENT MOTOR: \$65,000
DELIVERY: 24 WEEKS ARO

Total:	34,928.76
---------------	------------------

Repair Quotation valid for 30 calendar days
from the above date.

Plus Sales Taxes and Freight,
If Applicable.

Quoted By: _____ **Date:** _____
Based Upon Our Standard Terms And Conditions.

Approved By: _____ **Date:** _____

Public Works

DATE: 2/8/2017

MEMO: 2017-10

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT:

Resolution to Approve a Professional Services Agreement with ADS Environmental Services for the 2017 Target Area Flow Monitoring Services, City Project 2017-01

SUMMARY RECOMMENDATION: Please refer to the attached Council Memorandum No. 2017-10 and related other attachments for the Resolution to Approve a Professional Services Agreement with ADS Environmental Services for the 2017 Target Area Flow Monitoring Services Project, City Project 2017-01.

ATTACHMENTS:

Description	Type
Council Memorandum 2017-10	Cover Memo
Resolution ADS Environmental Services	Resolution Letter
Exhibit A-I	Exhibit
Agreement ADS Environmental Services	Backup Material

Public Works Memorandum
NO. 2017-10

DATE: February 8, 2017

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Resolution to Approve a Professional Services Agreement with ADS
Environmental Services for the 2017 Target Area Flow Monitoring Services
City Project 2017-01

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign, and the City Clerk to attest, a Professional Services Agreement between the City of Decatur and ADS Environmental Services (ADS) to provide professional services for the 2017 Target Area Flow Monitoring Services for a fee of \$373,116, plus a contingency amount of \$89,828.28 for a total not to exceed fee of \$462,944.28.

PRIOR COUNCIL ACTION:

See Appendix A for Prior Council Action

BACKGROUND:

The City of Decatur and USEPA entered into an Administrative Consent Order (ACO) on October 22, 2015. The ACO major requirements are to provide the following:

1. A Capacity Management, Operations, and Maintenance (CMOM) program. The CMOM program provides a comprehensive review of the City's sewer collection system asset, including system management, maintenance, and capital improvement funding.
2. A Sewer System Alternatives Analysis (SSAA) for areas in the City identified as experiencing sanitary sewer overflows (SSOs) and sewer back-ups during storm events. The analysis focuses on efforts to eliminate storm water from entering into the separate sanitary sewer system and to better manage storm water entering the combined sewer system.

The Administrative Consent Order requires that the work identified within the CMOM and SCSAA be completed by **December 31, 2018**. The flow monitoring is identified within the SCSAA and CMOM and is required to be completed by December 31, 2018 to meet the ACO deadline.

Request for Qualifications and Proposals (RFQP)

The City of Decatur advertised a RFQP to provide professional services for the 2017 Target Area Flow Monitoring Services on November 10, 2016. On December 7, 2016 the City received proposals from the following firms:

1. ADS Environmental Services, Chicago, IL
2. AECOM, Chicago, IL
3. Donohue and Associates, Champaign, IL
4. RJN Group, Wheaton, IL

City staff reviewed the proposals and interviewed ADS Environmental Services and RJN Group. Staff recommends Council approve a Professional Service Agreement with ADS Environmental Services as the firm best qualified to perform the work.

Flow Monitoring Services Program

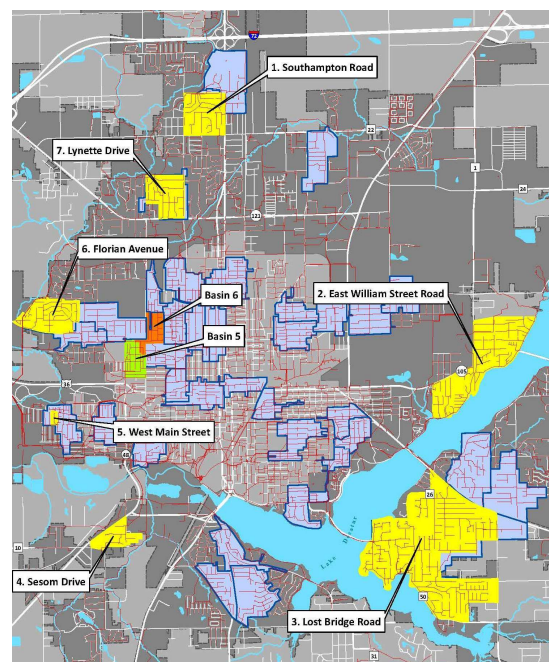
A flow monitoring services program will provide the City with dry weather and wet weather sewer flows within the collection system. The program includes the following to assist the City.

1. Site Reconnaissance – ADS will review system maps, select metering location, and visit site to verify the site is suitable for a flow meter installation.
2. Flow Meter Installation – Equipment will be installed and calibrated as per industry standards.
3. Rain Gauge Installation – 15 gauges will be installed and calibrated as per industry standards.
4. Data Collection and Maintenance – Data will be transmitted wirelessly to a remote server for review and approval by a data analyst. ADS will provide all maintenance on the equipment during the project period.
5. Final Report – ADS will provide raw flow data with a Rainfall Derived Inflow and Infiltration (RDII) Report. An RDII Report will provide hydraulic performance evaluation, dry weather analysis, wet weather analysis, Basin rankings and recommendations.

Target Area Basins Flow Monitoring

The Target Area Basins Flow monitoring will install approximately 86 flow meters with the following 9 basins. Detailed basin maps can be found in Exhibits A-I.

1. South Hampton Rd
2. East William Street Rd
3. Lost Bridge North
4. Lost Bridge South
5. Sesom Dr
6. West Main St
7. Florian Ave
8. Lynette Dr
9. Basin 5 and 6



Professional Service Agreement

The professional services provided by ADS will provide three months of sewer flow monitoring with an optional extension of 30 days. Ninety days is the minimum recommended time to provide sewer flow monitoring to develop dry weather diurnal patterns. The City will also receive the highest probability catching spring rainfall with a March installation. If the City does not receive enough measurable storms a 30 day extension or more may be necessary to complete the project.

The flow monitoring will provide the measured flow required to calibrate and verify the computer model of the system within all nine areas targeted for inflow and infiltration reduction. Crawford Murphy and Tilly, Inc. will use the Lost Bridge North Basin and the Florian Basin data to calibrate and verify their computer model. The City will use the remaining target area basin data to prioritize future Inflow and Infiltration Reduction Projects. The cost for the 2017 Target Area Flow Monitoring Project is not to exceed \$462,944.28 for a 90 day monitoring period, the price includes a 30 day extension of \$89,828.28 if required.

SCHEDULE: The services approved in this agreement will start in February and be completed by the end of August 2017. The City must follow an aggressive schedule to meet the ACO December 31, 2018 deadline.

BUDGET AND STAFFING IMPLICATIONS:

Budget Impact: The proposed Professional Services Agreement with ADS Environmental Services is for a cost not to exceed \$462,944.28. Funding for this project is from the Sanitary Sewer Fund which is supported by the sewer user charge.

Staffing Impact: Staff time has been allocated for managing the project.

POTENTIAL OBJECTION: There are no known objections.

INPUT FROM OTHER SOURCES: ADS Environmental Services, Crawford Murphy and Tilly, Inc., and United States Environmental Protection Agency.

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley, Matt Newell and Paul Caswell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

This memorandum was prepared by Paul Caswell, P.E., Assistant City Engineer

Attach: 3

APPENDIX A

PRIOR COUNCIL ACTION:

August 21, 2015 – City Council approved Resolution R2015-109 authorizing execution of an Administrative Consent Order between the City and the United States Environmental Protection Agency (USEPA)

August 21, 2015 – City Council approved Resolution R2015-110 authorizing a professional engineering services agreement with AECOM Technical Services, Inc., for the preparation of Sewer System Alternative Analysis (SCSAA) and Capacity, Management, Operation and Maintenance (CMOM) reports required by the Administrative Consent Order between the City and the USEPA,

March 30, 2016 – City Council was provided with Public Works Memorandum 2016-16 providing an update on the preparation of the SCSAA and CMOM Reports.

October 3, 2016 – Study Session with City Council to provide an update with the USEPA Consent Order.

November 21, 2016 – Study Session with City Council to discuss the proposed Sanitary Sewer User Charges to meet the USEPA Consent Order.

December 8, 2016 – City Council approved Ordinance 2016-91 amending City Code Chapter 74 – Sanitary Sewer Service and Connections, Section 10, Rate.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH
ADS ENVIRONMENTAL SERVICES TO PROVIDE ENGINEERING SERVICES
FOR THE 2017 TARGET AREA FLOW MONITORING PROJECT
CITY PROJECT 2017-01**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement authorizing the professional engineering services for the 2017 Target Area Flow Monitoring Project, City Project 2017-01, presented to the Council herewith between the City of Decatur and ADS Environmental Services, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and ADS Environmental Services, for a fee not to exceed \$462,944.28.

PRESENTED and ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

EXHIBIT A

TA 1-South Hampton Rd

Area Statistics:
60 Manholes
16985' of Sewers
458 Addresses
128.5 Acres

Legend

- Manholes**
MH Use
 - Sanitary Sewer
- Sewer Mains**
Use of Sewer
 - Sanitary Sewer
 - Target Area

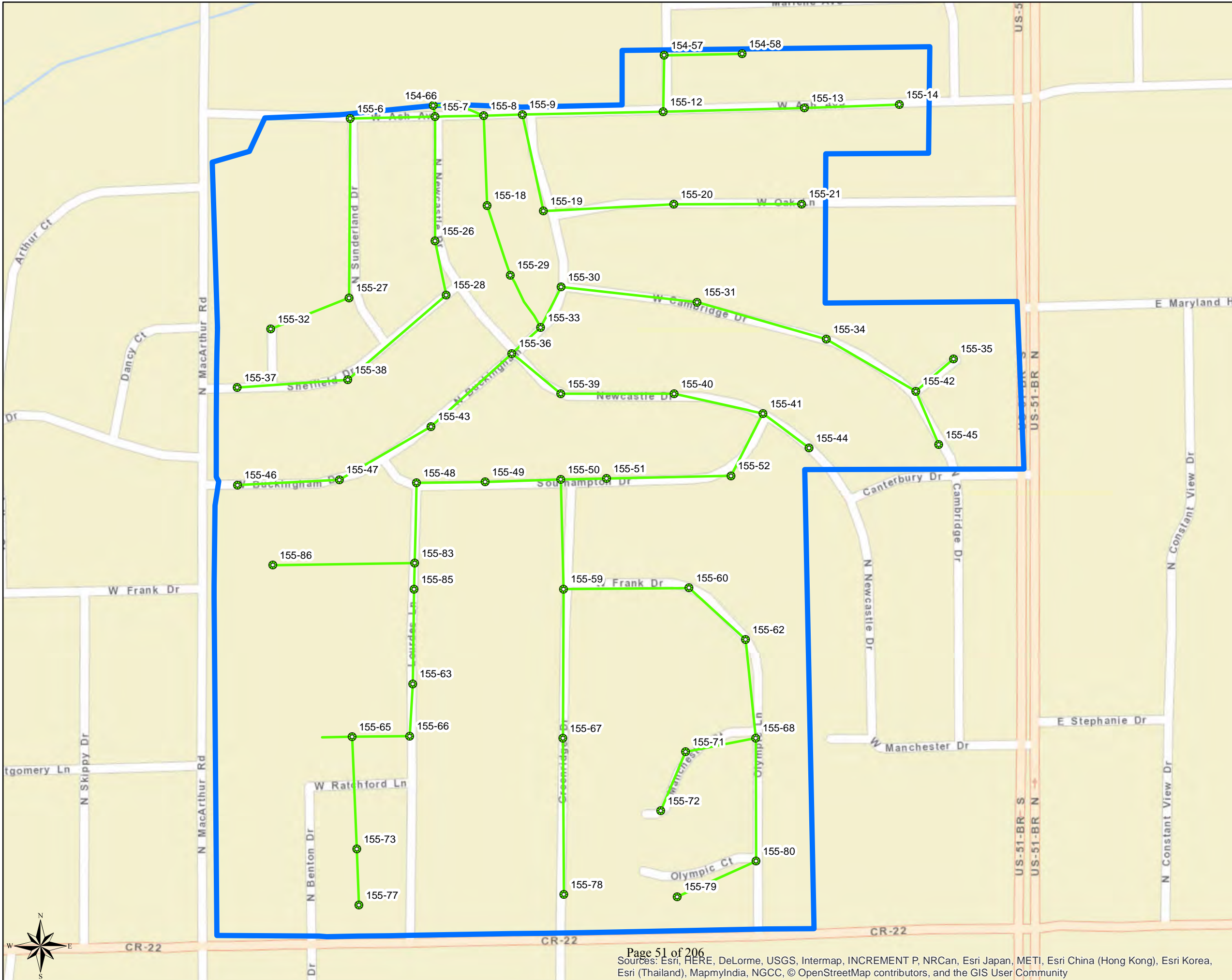
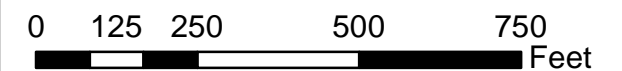


EXHIBIT B

TA 2 E-William St Rd

Area Statistics:
201 Manholes
54,154' of Sewers
1,151 Addresses
522 Acres

Legend

Manholes
MH Use

Sanitary Sewer

Sewer Mains
Use of Sewer

Sanitary Sewer

Target Area

0 500 1,000 2,000 Feet



EXHIBIT C

TA 3N-LostBridge

Area Statistics:
128 Manholes
44,815' of Sewers
666 Addresses
420 Acres

Legend

Manholes MH Use

Sanitary Sewer

Sewer Mains Use of Sewer

Sanitary Sewer

Target Area

0 400 800 1,600 Feet

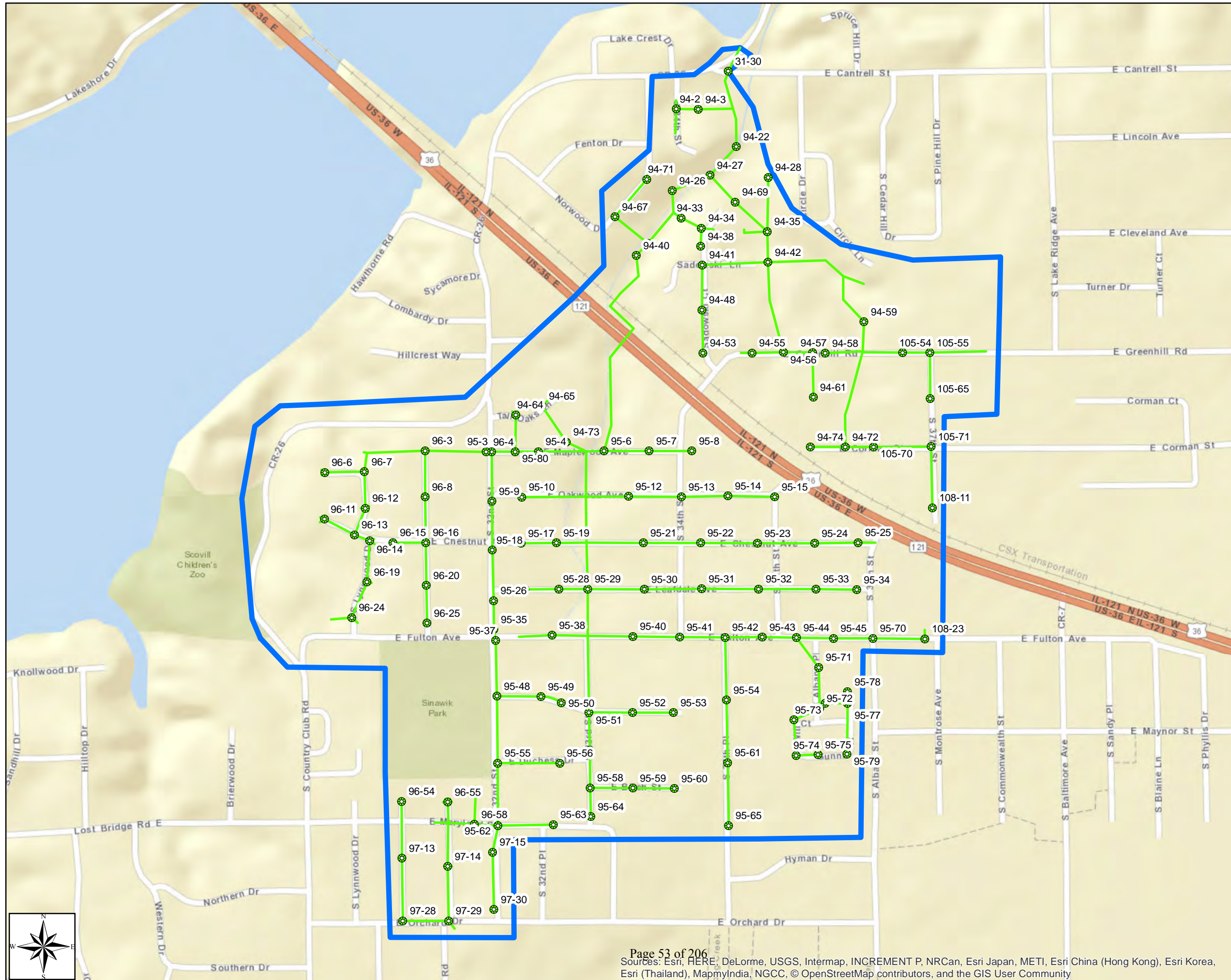


EXHIBIT D
TA 3S-LostBridge

Area Statistics:
222 Manholes
93,800' of Sewers
1,221 Addresses
734 Acres

Legend

Manholes MH Use

 Sanitary Sewer

Sewer Mains Use of Sewer

→ Sanitary Sewer

 Target Area

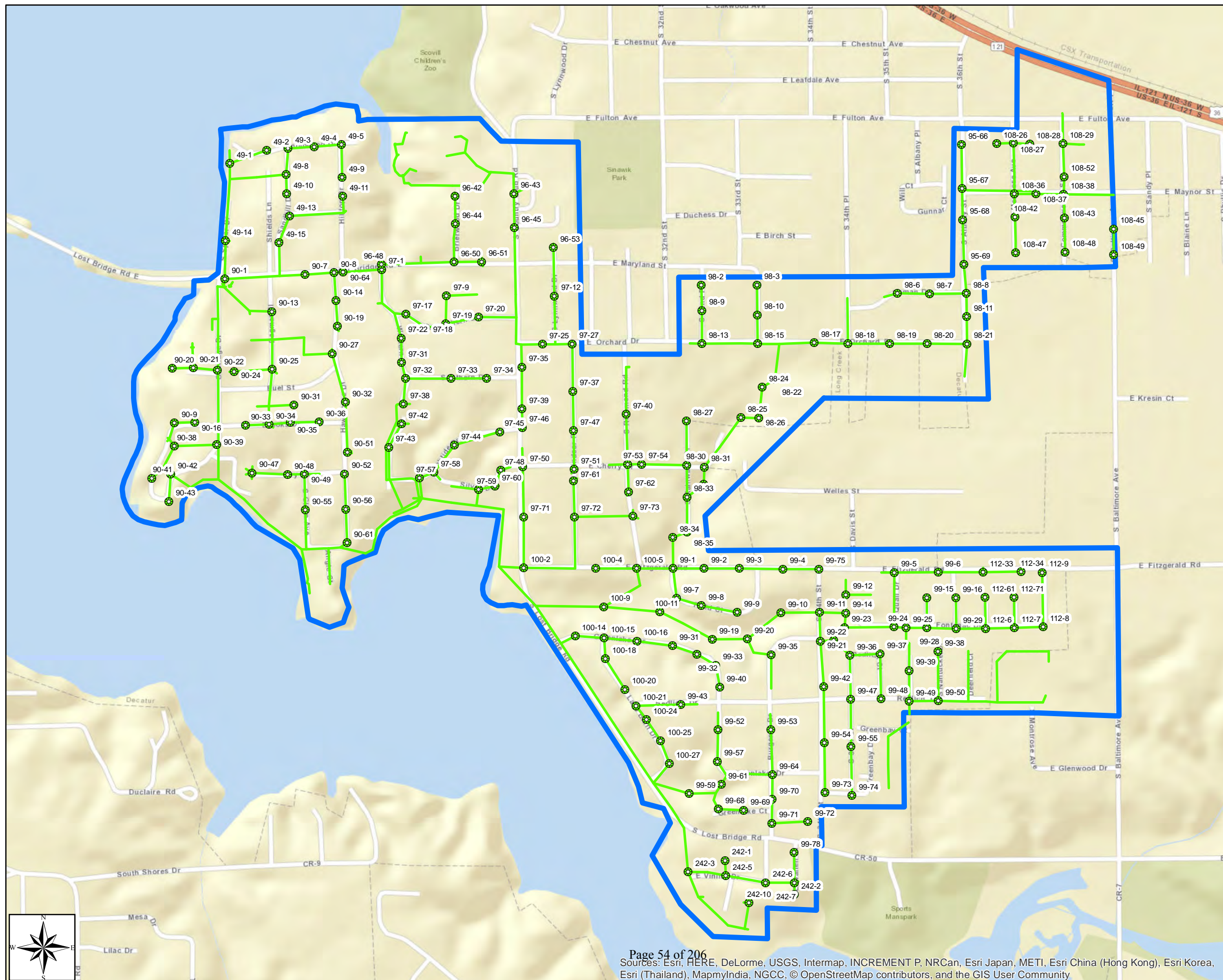
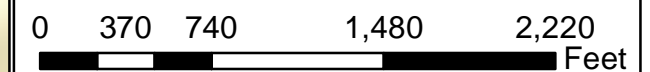


EXHIBIT E

TA 4-Sesom Dr

Area Statistics:
22 Manholes
8,325' of Sewers
190 Addresses
98 Acres

Legend

- Manholes
MH Use
- Sanitary Sewer
- Sewer Mains
Use of Sewer
- Sanitary Sewer
 - Target Area

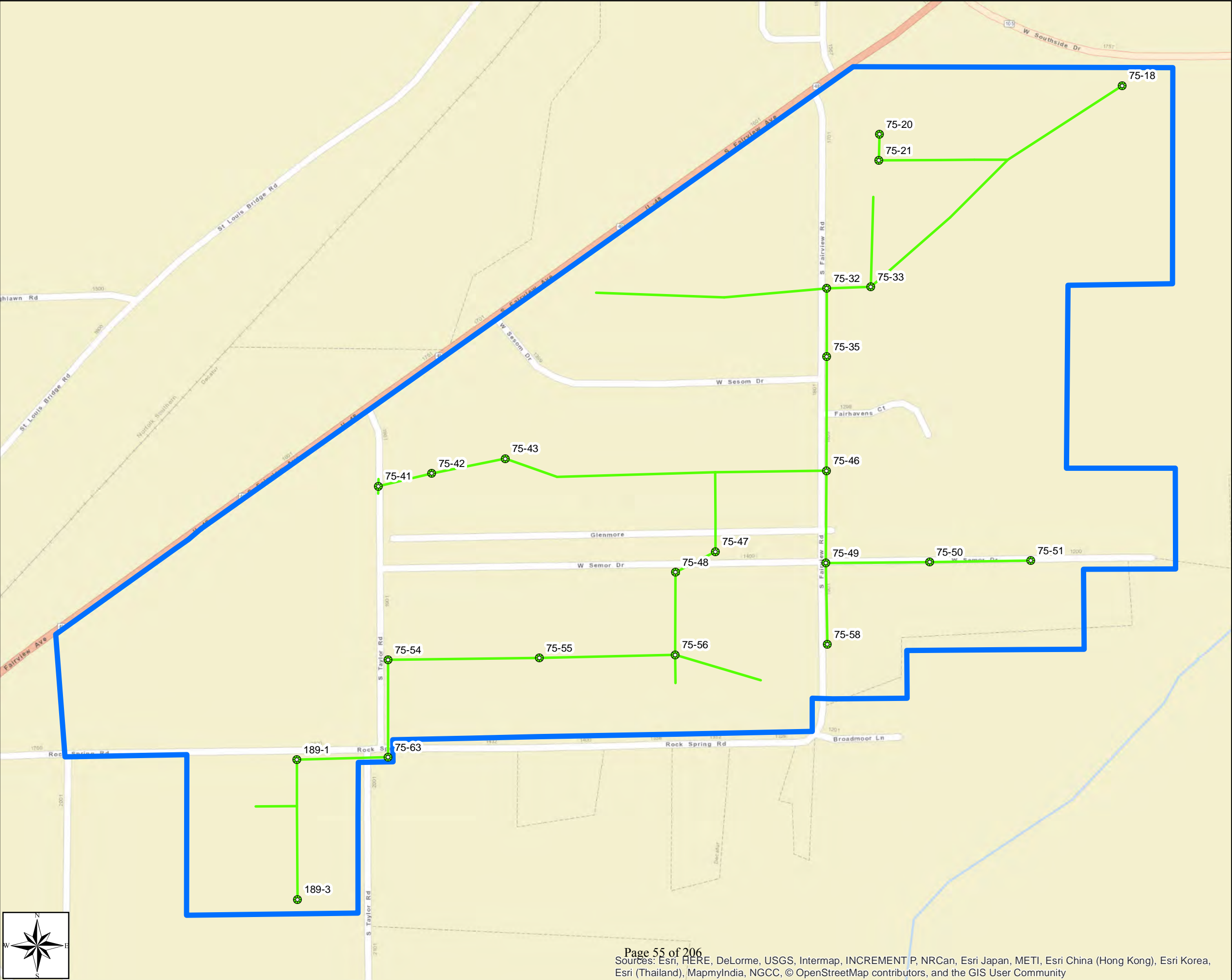
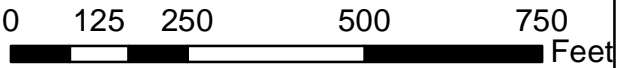


EXHIBIT F

TA 5-W Main St

Area Statistics:
38 Manholes
11,447' of Sewers
231 Addresses
56.5 Acres

Legend

- Manholes
MH Use
- Sanitary Sewer
- Sewer Mains
Use of Sewer
- Sanitary Sewer
 - Target Area

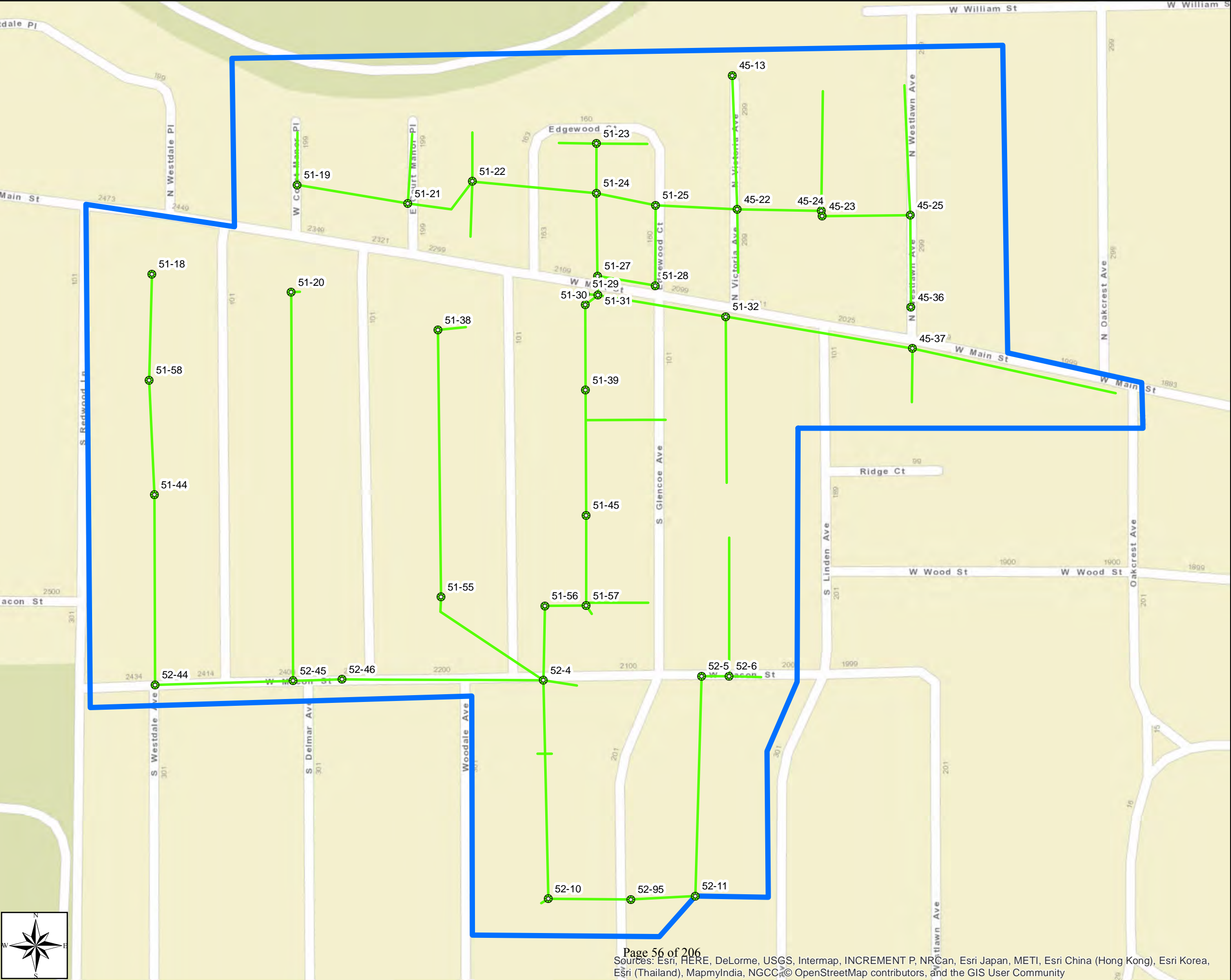
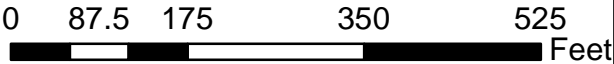


EXHIBIT G
TA 6-Florian Ave

Area Statistics:
81 Manholes
20,058' of Sewers
466 Addresses
155 Acres

Legend

Manholes
MH Use

- Sanitary Sewer

Sewer Mains
Use of Sewer

- Sanitary Sewer
- Target Area

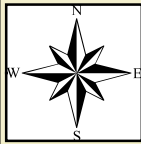
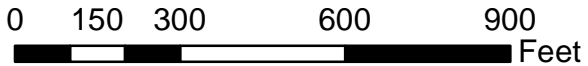


EXHIBIT H

TA 7-Lynette Dr

Area Statistics:
61 Manholes
18,982' of Sewers
229 Addresses
146 Acres

Legend

Manholes MH Use

Sanitary Sewer

Sewer Mains Use of Sewer

Sanitary Sewer

Target Area

0 225 450 900 Feet

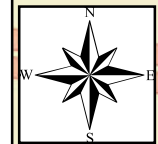
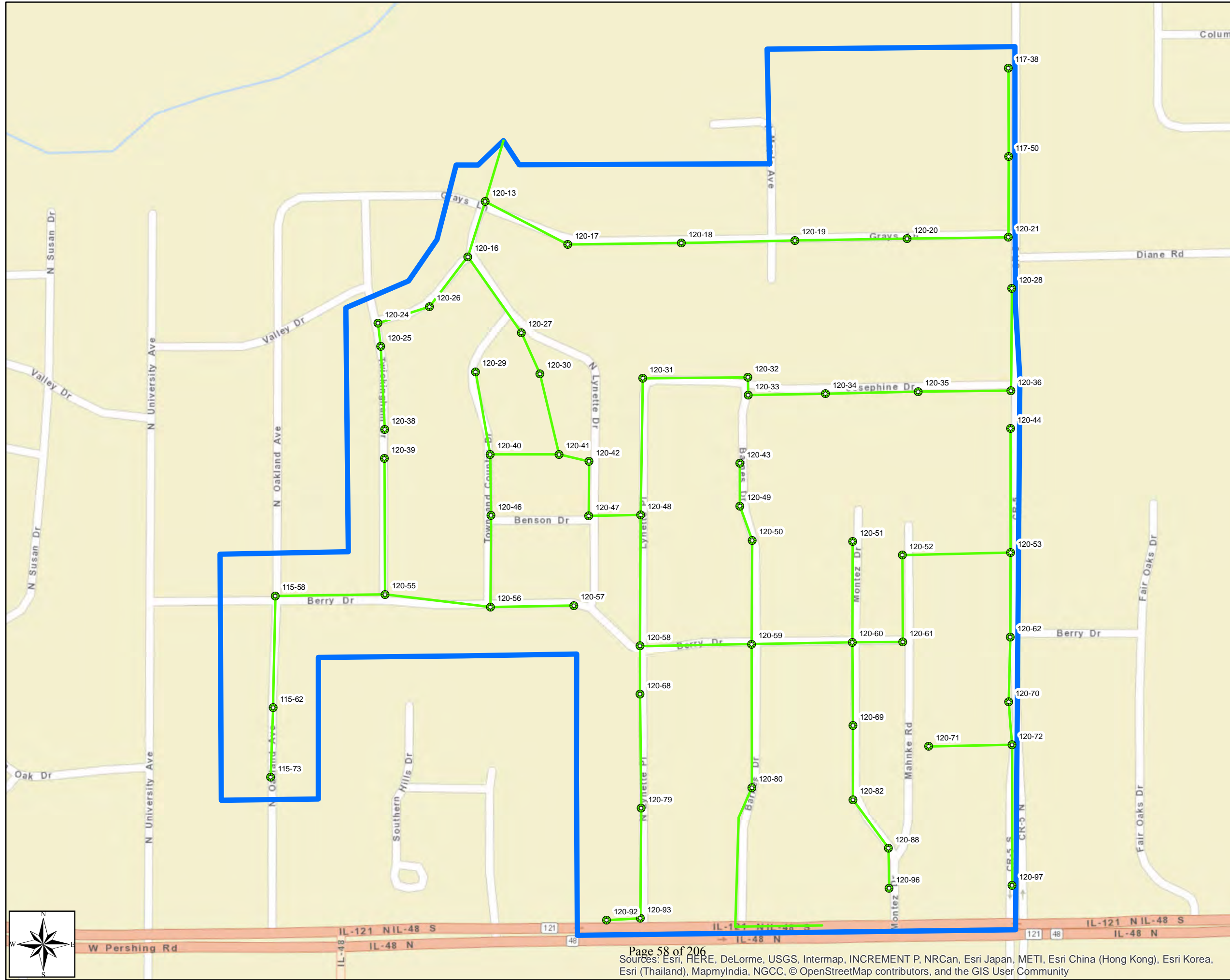


EXHIBIT I

Basins 5 & 6

Area Statistics:
60 Manholes
26,281' of Sewers
583 Addresses
126 Acres

Legend

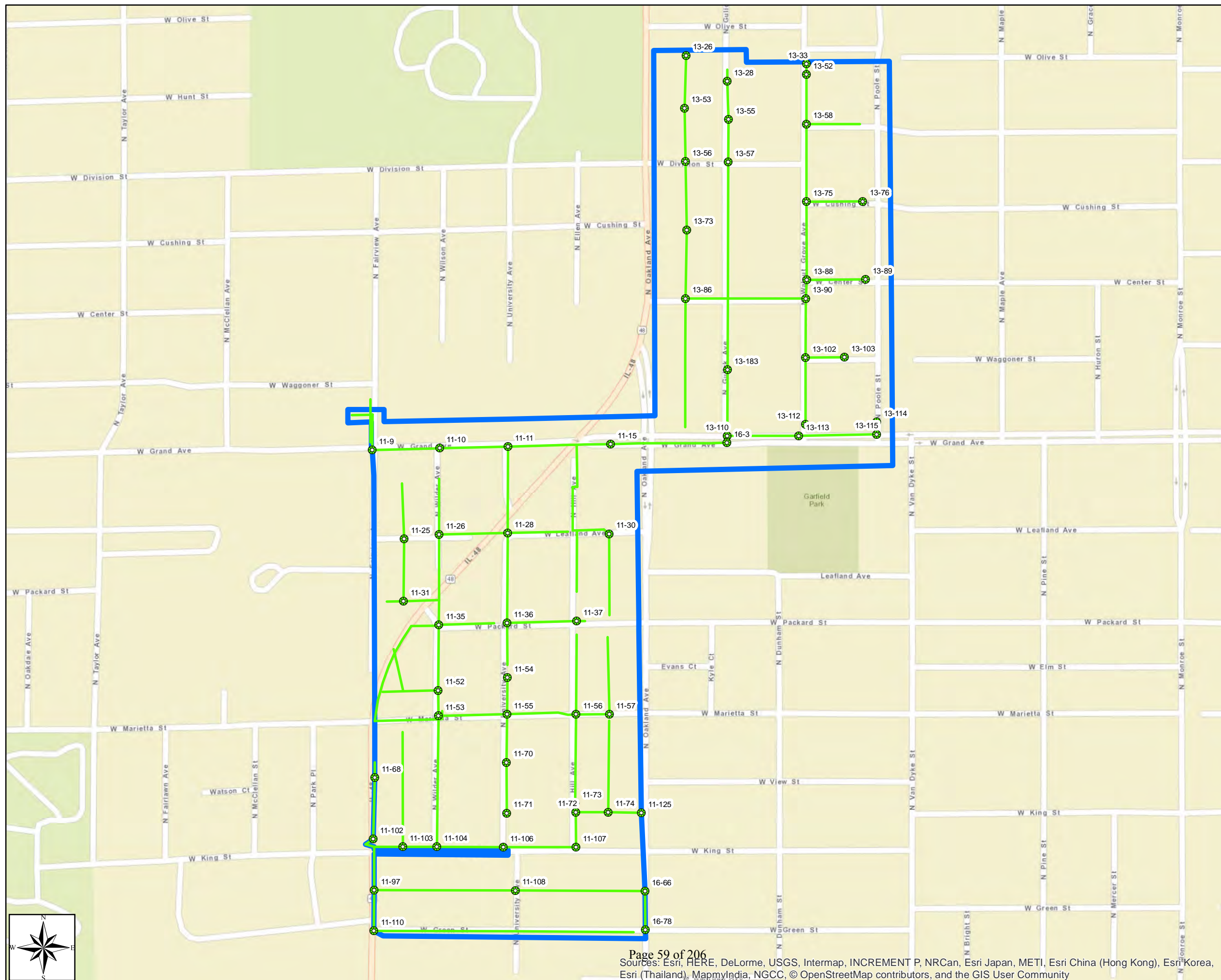
Manholes MH Use

 Sanitary Sewer

Sewer Mains Use of Sewer

→ Sanitary Sewer

 Target Area



CITY OF DECATUR
PROFESSIONAL SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

ADS Environmental Services LLC

("Consultant"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A", incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

- A. CONSULTING ENGINEER. The Consultant shall provide professional services for the City in all phases of the Project, serve as the City's representative for the Project as set forth herein and shall give consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Consultant in accordance with generally accepted standards.
- B. NOTICE TO PROCEED. The Consultant shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.
- C. TIME. The Consultant shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.
- D. CITY'S REPRESENTATIVE. The City's representative to the Consultant shall be the City Engineer or the City Engineer's designee as set forth in the Notice to Proceed for each phase of work.
- E. EXTRA WORK AND CHANGE ORDERS. The Consultant shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Consultant shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Consultant and shall not be reimbursed by the City.

The Consultant expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

A. STUDY AND REPORT PHASE.

The Consultant shall:

1. City's Requirements. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.
2. Advise Regarding Additional Data. Advise the City's Representative as to the necessity of the City's providing or obtaining from others data or services of the types described in Section V(C) in order to evaluate or complete the Project, and act as the City's representative in connection with any such services.
3. Technical Analysis. Provide analysis of the City's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions.
4. Economic Analysis. Provide a general economic analysis of the City's requirements applicable to various alternatives in accordance with economic parameters and assumptions provided by the City's Representative.
5. Report Preparation. Prepare a report ("Study Report") as required in Exhibit A, Scope of Services.
6. Report Presentation. Furnish paper copies and digital copies of the Study Report in the number and format specified in Exhibit A, Scope of Work, and present and review the Study Report in person with the City as the City's Representative shall direct. The cost of reproduction of the Study Report shall be considered a reimbursable expense and paid in accordance with Section V(C) of this Agreement.
7. Completion Time. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

- A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the Drawings and Specifications.
- B. FURNISH INFORMATION. Assist the Consultant by placing at the Consultant's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- C. FURNISH TECHNICAL INFORMATION. Furnish to the Consultant, as required for performance of the Consultant's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way,

topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Consulting Engineer may rely upon in performing the Consulting Engineer's services.

- D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.
- E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Consultant to enter upon public and private property as required for the Consultant to perform the Consultant's services.
- F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consultant, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant.
- G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Consultant may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.
- I. NOTIFY THE CONSULTANT OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Consultant whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Consultant's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

- A. SUCCESSORS AND ASSIGNS. The City and the Consulting Engineer each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Consultant shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.
- B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Consultant in connection with this Project are public documents and, upon payment to the Consultant, shall remain the property of the City whether the Project is completed or not. Reuse of any of the work product of the Consultant by the City on extensions of this Project or any other project without written permission of the Consultant shall be at the City's risk and the City

agrees to defend, indemnify and hold harmless the Consultant from all damages and costs including attorney fees arising out of such reuse by the City or others acting through the City.

- C. ESTIMATES OF COST (COST OPINION). Since the Consultant has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Consultant's experience and qualifications, but the Consultant does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.

D. INSURANCE.

1. Requirement. During the term of this Agreement, at its own cost and expense, the Consultant shall maintain in full force and effect insurance policies as enumerated below.
2. Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.
3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.
4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.
5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.
6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Consultant shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Consultant shall give the City's Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Consultant shall provide any renewal certificates of insurance automatically to the City's Representative at least 30 days prior to policy expiration. The certificate must certify the following:
 - a. Name and address of party insured.
 - b. Name(s) of insurance company or companies.
 - c. Name and address of authorized agent executing such certificate.
 - d. Description of type of insurance and coverage afforded thereunder.
 - e. Insurance policy numbers.
 - f. Limits of liability of such policies and date of expiration of policies.
 - g. To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City's Representative per standard ISO accord form wording and the policy provisions.

7. Types and Limits of Insurance. The Consultant shall provide the following:

a. Workers' Compensation:

Coverage A: Statutory Limits

Coverage B: One hundred thousand dollars (\$100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.

b. General Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. General Liability Insurance shall include:

Personal Injury Liability coverage.

c. Automobile Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.

d. Professional Liability: A professional liability errors and omissions policy with limits of one million dollars (\$1,000,000) per claim. If said policy is written on a claims made basis, the retroactive date of the policy must predate the date of this agreement. In addition, the policy term must extend one year beyond completion date of this agreement.

e. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Consultant shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Consultant will be held solely responsible for the amount of such deductible and for any co-insurance.

8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Consultant.

E. TERMINATION

1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.
2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Consultant is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.
3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Consultant shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process.
4. Upon termination pursuant to this Agreement, the City's Representative may take over the work and complete the same by agreement with another party or otherwise.

- F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Consultant agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.
- G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Consultant an employee or partner of the City. The Consultant shall at all times hereunder be construed to be an independent contractor.
- H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Consultant shall abide by the terms of all Federal requirements in the performance of duties hereunder.
- I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.
- J. HOLD HARMLESS. Consultant shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consultant in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consultant or its subcontractors.

The City shall indemnify and save harmless the Consultant, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Consultant and including reasonable attorney's fees incurred by the Consultant or required in any way to be paid by the Consultant, in defense thereof, and shall indemnify and save harmless the Consultant from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consultant under the terms of the Agreement. The Consultant shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consultant's own judgment, may be necessary for the Consultant's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

- K. COPYRIGHT ASSIGNMENT. The Consultant assigns to the City any and all of Consultant's rights under copyright laws for work prepared by the Consultant, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Consultant agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.
- L. NO BID RIGGING, BID ROTATION. The Consultant certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Consulting Engineer is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Consultant so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.

- M. NO DELINQUENT TAXES. The Consultant agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.
- N. DRUG FREE WORKPLACE. The Consultant agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Consultant has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars (\$5,000.00), the Consulting Engineer shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.
- O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.
- P. The Parties recognize and agree that time is of the essence of this Agreement as is consistent with the applicable professional standard of care.

SECTION V. PAYMENT

- A. BASIS OF BILLING. City shall pay the Consulting Engineer for all services rendered under this Agreement and as set forth in Exhibit A.
- B. REIMBURSABLE EXPENSES. In addition to payments provided for in paragraph A of this Section, the City shall pay the Consultant the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services. Reimbursable Expenses means the actual expenses incurred directly in connection with the Project for transportation costs on the basis of actual cost if public transportation is used, subsistence incidental thereto, toll telephone calls, reproduction of reports, drawings, specifications and similar project-related items in addition to those required under Section II.

If the Consulting Engineer's vehicles are used on the project, the City shall pay the Consulting Engineer the current Internal Revenue Service standard mileage rate per mile for use of the vehicle.

C. PAYMENT FOR WORK COMPLETED

1. Monthly progress payments may be requested by the Consultant for work satisfactorily completed and shall be made by the City to the Consultant as soon as practicable upon submission of statements requesting payment by the Consultant to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Consultant prefers, the Invoice Data sheet may serve as the Consultant's invoice.
2. The Consulting Engineer shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Consulting Engineer shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Consulting Engineer may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.

3. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Consultant under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Consultant and supplemented or accompanied by such supporting data as may be required by the City's Representative.
 4. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.
 5. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Consultant shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.
 6. The Consulting Engineer and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.
- D. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Consultant for services rendered through such phase shall constitute total payment for such services. In the event of any such termination, Consultant will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Consultant entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this _____ day of _____, 2017

THE CITY OF DECATUR, ILLINOIS

By: _____
Mayor

ATTEST:

City Clerk

Consultant

By: 

SCOPE OF WORK

(Describe the scope of work by breaking down the project into major work elements or phases. Further divide the major work elements or phases into tasks, identify proposed staff positions to accomplish the tasks, and show direct salary cost. Estimate the staff hours to accomplish the task, and calculate the direct cost. A sum of staff hours by position and direct salary cost should be made for each of the major work elements or phases. The total estimated labor cost is the sum of all the elements or phases multiplied by the approved project multiplier. The total estimated engineering cost is the total labor cost plus estimated reimbursable expenses. Alternately, replace this Exhibit with a spread sheet defining scope of work. Mark the spreadsheet Exhibit A.) Number pages "A-1", "A-2" and so on.

February 8th, 2017

City of Decatur, IL
City Engineering Department
1 Gary K Anderson Plaza
Decatur, IL 62523

Subject: 2017 Target Area Flow Monitoring Services

Dear Mr. Caswell:

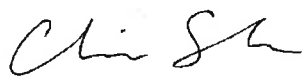
ADS Environmental Services (ADS) is pleased to provide you with this scope and fee for the 2017 Target Area Flow Monitoring Services RFQP. As discussed in previous meetings, we will also be providing the flow monitoring services for the RDII Reduction Program in the North Lost Bridge Rd and Florian Ave area. This work will be in conjunction with Crawford Murphy & Tilly Inc and the City.

The flow monitoring project will be managed by Mr. Eric Hehmann, Project Manager, and staffed by ADS personnel from our Indianapolis, Chicago, and St. Louis area offices. Mr. Hehmann is currently performing other flow metering projects in the region and has the personnel and equipment necessary in order to mobilize quickly as requested.

We hope this scope and fee meets your approval, and we would be willing to discuss any other aspects of this project with you at your convenience. Please contact me at (708) 341-9701 if we can be of further assistance or you require additional information. We look forward to the opportunity to work with the City of Decatur on this project.

Sincerely,

ADS Environmental Services



Chris Skehan
Business Development Manager
(708)341-9701
cskehan@idexcorp.com

Project Approach and Understanding

For this project, ADS recommends the following methodology be established to meet the overall goals of this flow monitoring services:

- ✓ **Site Reconnaissance** – ADS will perform a detailed site reconnaissance on each of the 86 pre-selected monitoring locations and 15 rain gauge locations, to determine the overall site safety, create a general traffic control plan (for low/light traffic areas), overall installation access, metering hydraulics, and other installation detail notes. If a site is not suitable for installation, or any other unfavorable conditions are determined during these recons, alternative site locations upstream/downstream will be investigated. If the required/selected installation location requires relocation, ADS will discuss this with the owner/consultant/engineer prior to performing any alternative installations.
- ✓ **Professional Installation** – Once the candidate manhole has been identified and a site recon performed, ADS will begin installation of the flow monitoring equipment. ADS certified field crews and fleet vehicles are equipped with all the necessary safety and installation tools required for installation of ADS monitoring systems. Rain gauges will be deployed on pre-selected buildings, and ADS will work with the City to notify the owners before any work is performed.
- ✓ **Initial Site Calibrations** – After Installation, ADS will perform an initial site calibration to verify the working order and accuracy of the installed equipment. This typically includes a manual depth reading and manual velocity reading, which is then compared to the actual monitoring readings, in real-time. ADS metering systems are robust and offer many advanced features to help ensure the initial installations are calibrated to capture the best possible results. However, further calibration may be required during the monitoring study period.
- ✓ **Data Collection and System Maintenance** – ADS will assign a data analyst to collect and review the data for these monitoring sites, twice weekly. The analyst will be responsible for ensuring the data collected appears to be reasonable with the expected flow conditions at the monitoring location, and will assign work orders to field crews for any required maintenance, troubleshooting, or additional calibrations during the course of this project. A local ADS field crew will be responsible for responding to any issued work orders from the data analyst or project manager, and will ensure the equipment is in working order for the duration of the project. ADS will provide access to all data online via the ADS FlowView.com hosted system.
- ✓ **Project Deliverables** – ADS will provide monthly data deliverables via Microsoft excel of the raw and QAQC, Finalized data monitoring during this project. A Final RDII report will also be submitted within 30 days of the end of the project, with a summary of the project, associated graphics, site reports, and final data as outlined in the RFQP.

Proposed Scope of Work

ADS Environmental Services ("ADS") will perform a temporary flow-monitoring project in coordination with CMT Engineering and The City of Decatur (owner) using eighty-six (86) ADS Flow Metering Systems and fifteen (15) Rain Gauge recording devices. This scope of work is described as follows:

Phase I – Mobilization

- 1) **Preliminary Meeting:** Phase I will begin with a preliminary meeting/conference call with the project team. The purpose of the kick-off meeting is to discuss project scope, establish lines of communication, set milestones, and set the project schedule. Much of this work has already been accomplished to date.
- 2) **Site Locations:** Engineer/Owner in cooperation with ADS will identify/verify location of monitor locations and rain gauges.
- 3) **Site Investigations:** Once the sites are identified, ADS field crews will begin site investigations. The proposed flow monitoring locations will be located and descended and verified for hydraulic suitability. ADS will also check for debris in the manhole that could impact data quality; ADS will notify CLIENT of any cleaning requirements. ADS field crews will look for evidence and signs of erratic flow patterns. Rain Gauge locations should be on top of buildings, away from trees.
- 4) **Site Reports:** Upon completion of the investigations, the ADS field crew will complete a site report for each location. The site reports will include a sketch of the general location, physical characteristics and diameters of the proposed monitoring locations, manhole depths, flow measurements, and other comments pertinent to the location such as any special traffic or safety issues. As requested, ADS will also indicate the location, and note how far upstream or downstream the meter is located from manhole. A simplified site report will be used for rain gauges.
- 5) **Equipment:** ADS will utilize the most appropriate ADS Model flow monitor and sensor configuration during the course of this project at each location. A typical monitor installation will include an ultrasonic depth sensor that will be mounted at the crown of the pipe; a redundant pressure depth sensor mounted at the invert; and a Doppler velocity sensor also mounted at or near the invert. Smaller pipes may utilize a single combination sensor (CS4) or specialty "Surface Velocity" sensor (CS5) to capture depth and velocity data. ADS will also deploy wireless rain gauge systems to complement the flow monitoring data at 15 pre-selected locations.
- 6) **Monitor Activation:** Once installed, the monitors will be activated and set to take readings at 5-minute intervals. Field crews will take manual depth readings with a ruler and velocity readings with a portable, instantaneous velocity meter to confirm the monitor is collecting accurate data based on the actual existing hydraulic conditions at each location. Rain gauges will be calibrated on site during the installation phase to ensure accuracy of data.
- 7) **Priority Locations:** It has been identified that the monitoring locations in the North Lost Bridge and Florian areas will be given priority and installed first, to assist with a RDII Reduction project that was part of a separate RFQP.

Phase II – Flow Monitoring

- 1) **Flow Monitoring:** Once the flow monitors, and rain gauges are installed and confirmed, ADS will monitor the flows for an initial period of **3 months** (“monitoring period”). This initial period can extend beyond the original duration per the “extension prices” set forth in the table below.
- 2) **Preventative Maintenance:** ADS is an ISO 9001 certified company and has proprietary internal quality procedures for all fieldwork. During the course of the project and as part of ADS’ quality control program, the field manager will visit each location and reconfirm that the monitor is in proper working condition. This includes cleaning depth and velocity sensors, confirmations as needed, and checking an installation to make sure that the ring is secure in the pipe. The ADS data analyst will also review the data on a regular basis throughout the monitoring period.
- 3) **Maintenance Services:** Service for the flow monitors involves troubleshooting the common faults that are repairable in the field. More complex problems are left to trained electronic technicians, and off-site technicians. Common service problems are sensor scrubs to clear any debris, sensor replacements, battery changes, and internal board replacements.
 - a. **Schedule:** The field service maintenance shall accommodate normal operating hours of 8:00 a.m. to 5:00 p.m. Monday through Friday
 - b. **Troubleshooting:** ADS will investigate, troubleshoot, and attempt to repair any perceived malfunction of a monitor, its communication equipment, or deployed rain gauge within three to five (3-5) business days of discovery of the malfunction. Depending on the condition of the problem or access to the location, this response time may vary.
 - i. If the equipment cannot be repaired on site, ADS will issue a replacement device. ADS crews typically have spare monitors, sensors, and common accessories available on their production vehicles for temporary monitoring projects, such as this one. Complex issues or non-common parts may require some off-site diagnostics. ADS will communicate with the Client if any off-site repairs are needed.
 - c. **Traffic Control Assistance:** ADS may require local traffic control for some of the required installation locations outlined. As such, ADS will work with the OWNER/CLIENT to assist with traffic control and site safety if necessary.
- 4) **Data Collection:** Once activated and confirmed to be working properly, field crews will visit the monitored locations on a routine basis or as scheduled by an analyst who will be reviewing the data. Each monitor will be collected twice weekly by the analyst, using the equipment’s wireless modem. Depth and velocity data will be collected and reviewed and flow will be calculated by the data analyst. If a meter or rain gauge experiences issues from the wireless communications carrier that are out of our control, manual data collects will be utilized and the data will be uploaded to the FlowView website, usually within 48 hours after the data has been manually collected.
- 5) **Demobilization:** ADS will continue twice weekly data collections on all wireless meters, confirmations (as necessary), and necessary maintenance until the end of the monitoring period. Once authorized by the client, crews will remove the flow monitors and deliver final data to the data analyst.

Phase III – Data Analysis and Reporting

- 1) Data Analysis: During and upon completion of the monitoring period, a trained ADS data analyst will analyze all the data. The data analyst will directly calculate flow using the continuity equation from recorded depth and average velocity data. If required, ADS may utilize the Manning's equation or a Flume/Weir equation to calculate the flow. All flow quantities as determined by the selected equation will be plotted. The analyst will also utilize scattergraphs (depth vs. velocity readings) to verify monitor accuracy. Within thirty days (30) days of the end of the monitoring period, ADS will provide all QA/QC'd data via the ADS FlowView reporting system. The analyst will also be responsible for creating any maintenance work orders for this project.
- 2) Final Report: ADS will provide the owner and engineer with a final report of the flow meter data collected for this project. This includes:
 - Weekly and monthly hydrographs of depth, velocity, flow, and rain for each site;
 - Scattergraphs for each site;
 - Tabular depth, velocity, and flow data in both monthly summary form and native interval form;
 - Detailed site reports,
 - Finalized QAQC Data via Microsoft Excel
 - A Summary of the Monitoring Results
- 1) RDII Analysis Report. ADS will prepare an RDII Report using our Slicer software tools that will include:
 - a. Hydraulic Performance Evaluation – A brief narrative interpretation of hydraulic performance recorded at each flow monitoring location as determined using a scattergraph of flow depth and velocity data. The scattergraph interpretation shall estimate the Theoretical Capacity and Operational Capacity of the monitoring location and compare those values to the dry and wet flows measured at the site.
 - b. Dry Weather Analysis – A characterization of the conditions observed during the weekday and weekend periods of the flow monitoring period during dry weather. This information is to be summarized as a time-series hydrograph of the average diurnal flow quantities for weekday and weekend days.
 - c. Dry Weather Flow Summary – A table of the Average Dry Day Flow (ADDF). The table will also include the estimated wastewater production and base infiltration at each location
 - d. Wet Weather Analysis – A characterization of the conditions observed during specific wet weather events observed during the flow monitoring period, summarized as a time-series hydrograph comparing the observed Rainfall Dependent Inflow/Infiltration (RDII) during a storm event to the ADDF for corresponding weekday and weekend days.

- e. Percent Rainfall Ingress – To enable a comparison of RDII severity between basins of differing sizes (in the future), the net RDII volume for the basin (as defined by the flow monitoring location) will be “normalized”. This means that the volume of RDII was divided by rainfall (inches) and by basin size (in acres or lineal feet (lf) of pipe) to enable an apples-to-apples comparison of results among basins. Basin linear footage information will be calculated using the City’s GIS data. The rainfall data are to be obtained from installed rain gauges for this project.
- f. Ranking of RDII Severity in Each Target Area using Normalized Values.
- g. GIS Based RDII Severity Maps for each basin and sub Basin based off the Normalized RDII Values and Capture Coefficient determined at each monitoring location (RDII/Acre).
- h. Recommending the next step(s) for RDII removal.

Owner Activities: Owner (and consultants) agrees to perform the following functions in connection with this project. Certain activities must be acknowledged prior to ADS having an obligation to perform services enumerated herein.

- The Owner will be responsible for coordinating the required site locations for this project, using maps, atlas pages, or GIS mapping files.
- The Owner will be responsible for coordinating any necessary cleaning in required locations, where debris may be present.
- Owner will designate a project manager or primary point of contact to coordinate ADS’s work and to act as the Owner’s representative with respect to the work performed under this Agreement.
- Owner will provide access to and assist ADS to enter upon public and private lands as required for ADS to perform work under this Agreement; this excludes any regards to traffic control, which will be handled between ADS and a local sub-consultant.
- Owner will not make repairs or perform maintenance or attempt to do so on the equipment covered under this Agreement unless authorized by ADS. This shall include removal, repair, relocation or installation of monitoring equipment.
- Owner will assist ADS in obtaining any specialized City Permits to perform this work (if applicable).

The following table provides our base 90 day fee for these services in conjunction with this project.

Task	Qty	Units	Unit Cost	Total Cost
1. Flow Monitor Site Investigation, Installation, Removal	86	Each	\$1,005.00	\$86,430.00
2. Flow Monitor Equipment Lease, Data Collects, Maintenance, Data Review,	258	Per meter /month	\$835.00	\$215,430.00
3. Flow Monitoring Data Analysis, Editing, and QAQC for "Model Ready" data	258	Per meter /month	\$182.00	\$46,956.00
4. Rain Gauge Calibration, Maintenance, Data Downloads, Equipment Removal (Includes Installation)	45	Per meter /month	\$540.00	\$24,300.00
5. Final Report & Final Data Delivery	1	1	Included	Included
90 Day Base Project Total				\$373,116.00

30 Day Extension Costs (offered with a 6% Cost Reduction) assuming all meters remain installed:

Task	Qty	Units	Unit Cost	Total Cost
1. Flow Monitor Equipment Lease, Data Collects, Maintenance, Data Review,	86	Per meter /month	\$784.90	\$67,501.40
2. Flow Monitoring Data Analysis, Editing, and QAQC for "Model Ready" data	86	Per meter /month	\$171.08	\$14,712.88
3. Rain Gauge Calibration, Maintenance, Data Downloads, Equipment Removal (Includes Installation)	15	Per meter /month	\$507.60	\$7,614.00
30 Day Extension Project Total				\$89,828.28

4-Month Project Total				\$462,944.28
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The pricing provided in the attached table is based on the following assumptions:

- No local taxes included – Tax Exempt Municipality;
- Report Deliverables are via PDF and Excel Data Deliverables via CD-ROM.



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on _____.

The City Representative for this Phase of work is _____.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL

BY: _____

(City Engineer)

Dated this _____ day of _____, 20____.

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

BY: _____

(Signature)

(Title)

Dated this _____ day of _____, 20____.

EXHIBIT C**PROJECT TIMELINE**

(Provide a Gantt Chart of the major work elements and the project days to each completion)
Number pages "C-1", "C-2" and so on.

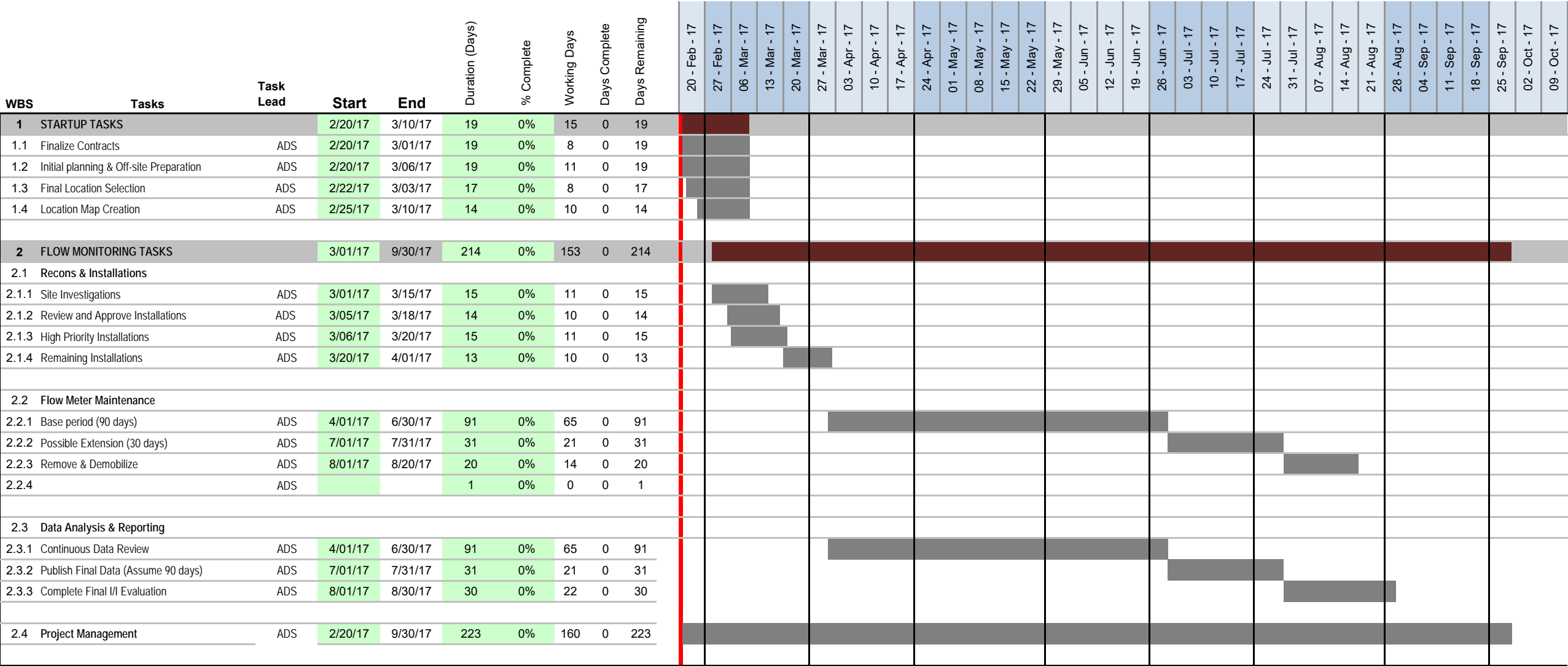


City of Decatur, IL
2017 Flow Monitoring Program

Project Lead: Eric Hehmann
Start Date: 2/20/2017 Monday
NTP Date: 3/1/2017 Wednesday

Today's Date: 2/20/2017 Monday
(vertical red line)

First Day of Week (Mon=2): 2



SUMMARY INFORMATION DATE: Mon 2/20/2017

NARRATIVE SINCE LAST SUBMITTAL & COUNTER MEASURES IF REQUIRED:

TASK DESCRIPTION	EST. UNITS	COMPL. UNITS	% COMPL.
Recons Completed	86	0	0.0%
Rain Gauges Installed	15	0	0.0%
Flow Meters Installed	86	0	0.0%
Weeks of Metering Completed	12	0	0.0%
Data/Slicer Analysis	46	0	0.0%
			#DIV/0!
			#DIV/0!

[42]
1.
2.
3.
4.
5.
6.
7.
8.



City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

Change Order

Date: _____
 Request No. _____ ☐ Final
 Consulting
 Engineer: _____
 Address: _____

I recommend that an ☐ addition of \$ _____ be made to the above contract.
☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.
 The revised completion date is now _____.

Amount of original contract \$ _____
 Amount of previous change orders \$ _____
 Amount of current change order \$ _____
 Amount of adjusted/final contract \$ _____

☐ addition
 Total net ☐ deduction to date \$ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order _____

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

<input type="checkbox"/>	Provision for this work is included in the original contract.
<input type="checkbox"/>	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
<input type="checkbox"/>	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
<input type="checkbox"/>	The change in design is necessary to fulfill the original intent of the Contract.
<input type="checkbox"/>	Other: (Explain)

Recommended _____
 Public Works Director _____ Date _____

Approved _____
 Mayor _____
 Date _____

Attested _____
 City Clerk _____
 Date _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. 540 W. MADISON CHICAGO, IL 60661 Attn: Fax: 212-948-0770 or Chicago.CertRequest@marsh.com	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
INSURED ADS LLC 340 The Bridge Street, Suite 204 HUNTSVILLE, AL 35806	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Liberty Mutual Fire Insurance Company		23035
	INSURER B : N/A		N/A
	INSURER C : Liberty Insurance Corporation		42404
	INSURER D : Indian Harbor Insurance Company		36940
	INSURER E :		
INSURER F :			

COVERAGES**CERTIFICATE NUMBER:**

CHI-007009653-01

REVISION NUMBER:3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			TB2-681-004088-047	01/01/2017	01/01/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			AS2-681-004088-037	01/01/2017	01/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WA7-68D-004088-517 (AOS) WC7-681-004088-017 (WI,OR)	01/01/2017 01/01/2017	01/01/2018 01/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
D	Professional and Contractors Pollution Legal Liability			PEC002263310 Retro Date: 04/01/2007	12/31/2016	12/31/2017	Each Claim/Aggregate \$ 2,000,000 SIR \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Decatur is included as Additional Insured with respect to General and Automobile Liability coverages as required by written contract, subject to policy terms and conditions. Waiver of Subrogation is applicable where required by written contract. This insurance is Primary and Non-Contributory over any existing insurance and limited to liability arising out of the operations of the Named Insured and where required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

City of Decatur 1 Gary K Anderson Plaza Decatur, IL 62523	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>

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EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

CONSULTANT'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF Alabama)
) ss.
 COUNTY OF Madison)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. ADS LLC (Hereinafter "Consulting Engineer") is a:
 Company Name

(Place mark in front of appropriate type of business)

____ Corporation (if a Corporation, complete B)

____ Partnership (if a Partnership, complete C)

X Limited Liability Corporation (if an LLC, complete C)

____ Individual Proprietorship (if an Individual, complete D)

Consulting Engineer's Federal Tax Identification Number is _____.

B. CORPORATION

The State of Incorporation is _____

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):
Name	Company Address, Principal Office
Address	City, State, Zip
City, State, Zip	Telephone Facsimile
Telephone	Website

The corporate officers are as follows:

President: _____

Vice President: _____

Secretary: _____

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

Nora Technologies
Name Corporation

340 The Bridge Street, Suite 204, Huntsville, AL
Home Address & Telephone 35806

Name

Home Address & Telephone

Name

Home Address & Telephone

The business address is _____

Telephone: _____

Fax: _____

D. INDIVIDUAL PROPRIETORSHIP

The business address is _____

Telephone: _____

Fax: _____

My home address is _____

Telephone: _____

Fax: _____

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

- A. This bid is made without any connection or common interest in the profits with any other person other than the Consultant except as listed on a separate attached sheet to this affidavit.

Check One:

_____ Others Interested in Contract

X None

- B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

- C. That the Consultant is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Consultant is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Consulting Engineer is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Consulting Engineer has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Consultant and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

CONSULTANT

 Signature
Joseph J. Gaustin
 Printed Name
Treasurer
 Title

SUBSCRIBED and SWORN to before me this 13th day of February, 20 17.

Amanda R Henke

Notary Public



Exhibit I - CITY OF DECATUR INVOICE DATA SHEET

Project:

(Consulting Engineer Name & Address)

City Project No.:

Invoice Date:

Invoice Number:

Invoice Period From:

To:

Agreement/C.O.	Date Approved	Council Bill	Upper Limit
Original Contract			\$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		(For City Use)	
Avg. Total Labor Cost			
Percent Complete			

Consulting Engineer's
Signature:

Title:

The following table provides our base 90 day fee for these services in conjunction with this project.

Task	Qty	Units	Unit Cost	Total Cost
1. Flow Monitor Site Investigation, Installation, Removal	86	Each	\$1,005.00	\$86,430.00
2. Flow Monitor Equipment Lease, Data Collects, Maintenance, Data Review,	258	Per meter /month	\$835.00	\$215,430.00
3. Flow Monitoring Data Analysis, Editing, and QAQC for "Model Ready" data	258	Per meter /month	\$182.00	\$46,956.00
4. Rain Gauge Calibration, Maintenance, Data Downloads, Equipment Removal (Includes Installation)	45	Per meter /month	\$540.00	\$24,300.00
5. Final Report & Final Data Delivery	1	1	Included	Included
90 Day Base Project Total				\$373,116.00

30 Day Extension Costs (offered with a 6% Cost Reduction) assuming all meters remain installed:

Task	Qty	Units	Unit Cost	Total Cost
1. Flow Monitor Equipment Lease, Data Collects, Maintenance, Data Review,	86	Per meter /month	\$784.90	\$67,501.40
2. Flow Monitoring Data Analysis, Editing, and QAQC for "Model Ready" data	86	Per meter /month	\$171.08	\$14,712.88
3. Rain Gauge Calibration, Maintenance, Data Downloads, Equipment Removal (Includes Installation)	15	Per meter /month	\$507.60	\$7,614.00
30 Day Extension Project Total				\$89,828.28

4-Month Project Total				\$462,944.28
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The pricing provided in the attached table is based on the following assumptions:

- No local taxes included – Tax Exempt Municipality;
- Report Deliverables are via PDF and Excel Data Deliverables via CD-ROM.

Public Works

DATE: 2/8/2017

MEMO: 2017-09

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT:

Resolution to Approve Professional Engineering Services Agreement with Crawford, Murphy and Tilly, Inc. for the Lost Bridge North Basin and the Florian Basin Inflow and Infiltration Reduction Project
City Project 2017-02

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign, and the City Clerk to attest, a Professional Engineering Services Agreement between the City of Decatur and Crawford, Murphy and Tilly, Inc. (CMT) to provide professional services for the Lost Bridge North Basin and the Florian Basin Inflow and Infiltration Reduction Project for a fee of \$688,578, plus a contingency amount of \$34,430, for a total not to exceed fee of \$723,008.

BACKGROUND:

The City of Decatur and USEPA entered into an Administrative Consent Order (ACO) on October 22, 2015. The ACO major requirements are to provide the following:

1. A Capacity Management, Operations, and Maintenance (CMOM) program. The CMOM program provides a comprehensive review of the City's sewer collection system asset, including system management, maintenance, and capital improvement funding.
2. A Sewer System Alternatives Analysis (SSAA) for areas in the City identified as experiencing sanitary sewer overflows (SSOs) and sewer back-ups during storm events. The analysis focuses on efforts to eliminate storm water from entering into the separate sanitary sewer system and to better manage storm water entering the combined sewer system.

The Administrative Consent Order requires that the work identified within the CMOM and SCSAA be completed by **December 31, 2018**. The Florian Basin and the Lost Bridge North

Basin areas are identified within the SCSAA and are required to be completed by December 31, 2018 to meet the ACO deadline.

Request for Qualifications and Proposals (RFQP)

The City of Decatur advertised a RFQP to provide professional services for an Inflow and Infiltration Reduction Project within the Lost Bridge North and the Florian Sewer Basins on November 10, 2016. On December 7, 2016 the City received proposals from the following firms:

1. AECOM, Chicago, IL
2. ARCADIS, Chicago, IL
3. Bainbridge, Gee, Milanski and Associates, Inc. (BGM), Decatur, IL
4. Clark Dietz, Inc, Champaign, IL
5. Crawford, Murphy and Tilly, Inc. (CMT), Springfield, IL
6. Donohue and Associates, Champaign, IL
7. RJN Group, Wheaton, IL

City staff reviewed the proposals and interviewed AECOM, CMT and RJN Group. Staff recommends Council approve a Professional Engineering Service Agreement with Crawford, Murphy and Tilly, Inc. as the firm best qualified to perform the work.

Inflow and Infiltration (I&I) Reduction Program

An I&I reduction program will develop alternatives and provide associated costs to eliminate I&I to reduce the threat of SSO's and/or basement backups from occurring. The program includes the following to assist the City in identifying the problem.

1. System Review – Consultant will review existing system.
2. Public Meeting – Consultant will provide public meetings to engage the public to assist the City in identifying local problems and to provide input on proposed solutions.
3. Closed Circuit Television (CCTV) Review – Review CCTV for defects and I&I
4. Manhole (MH) Inspection and Review – Provide MH inspections for defects and I&I.
5. System Modeling – Build, calibrate and verify a computer sewer model for both the Lost Bridge North and Florian Basins.
6. Smoke Testing – Provide smoke testing as needed to find sewer defects in need of repair.
7. Dye Flooding – Provide dye flooding to find cross connections and I&I. Dye flooding consists of surcharging storm sewer/ditches with dye colored water and investigating the sewer for dye infiltration points.
8. Private Property Inspection – Inspect private properties for drain, gutter, foundation drain, or sump pumps connected to the sanitary sewer. Inspection will require authorization from the homeowner to enter property. If authorization

is not granted by the property owner the City will not be able to complete the inspection and an alternate approach will be needed.

2017 Target Area Flow Monitoring Services

A separate professional services agreement is recommended with ADS Environmental Services as the firm best qualified to perform the work. ADS Environmental Services is a flow meter and rain gauge manufacture that also provides full turnkey monitoring services. The flow monitoring and rainfall monitoring is a critical component for system modeling, calibration, and validation.

Florian Basin

The Florian Basin limits are as shown in Exhibit A, the basin includes approximately 4 miles (21,120 feet) of sewer and 90 manholes serving 470 parcels.

Lost Bridge North Basin

The Lost Bridge North Basin limits are as shown in Exhibit B, the basin includes approximately 8.5 miles (44,880 feet) of sewer and 171 manholes serving 470 parcels.

Professional Service Agreement

The professional services provided by CMT will develop and evaluate the alternatives to eliminate excessive inflow and infiltration in the basin causing wet weather overflows and property backups. The project will address where the excess water is coming from, how much is coming in, and estimate costs to remove or store. The project's report will be the basis for a final design. The cost for the Lost Bridge North Basin and the Florian Basin Inflow and Infiltration Project is not to exceed \$723,008. The price includes a \$34,430 contingency. A contingency is requested to allow staff to address any work not budgeted for but may be required to meet the ACO deadline and EPA comments.

After completion of the I&I Project Report, a separate professional service agreement for final design will be brought to the City Council for approval.

SCHEDULE: The services approved in this agreement will start in February and be completed by the end of August 2017. The City must follow an aggressive schedule to meet the ACO December 31, 2018 deadline.

PRIOR COUNCIL ACTION:

August 21, 2015 – City Council approved Resolution R2015-109 authorizing execution of an Administrative Consent Order between the City and the United States Environmental Protection Agency (USEPA)

August 21, 2015 – City Council approved Resolution R2015-110 authorizing a professional engineering services agreement with AECOM Technical Services, Inc., for the preparation of Sewer System Alternative Analysis (SCSAA) and Capacity, Management, Operation and

Maintenance (CMOM) reports required by the Administrative Consent Order between the City and the USEPA,

March 30, 2016 – City Council was provided with Public Works Memorandum 2016-16 providing an update on the preparation of the SCSAA and CMOM Reports.

October 3, 2016 – Study Session with City Council to provide an update with the USEPA Consent Order.

November 21, 2016 – Study Session with City Council to discuss the proposed Sanitary Sewer User Charges to meet the USEPA Consent Order.

December 8, 2016 – City Council approved Ordinance 2016-91 amending City Code Chapter 74 – Sanitary Sewer Service and Connections, Section 10, Rate.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: CMT, ADS Environmental Services, and United States Environmental Protection Agency.

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley, Matt Newell and Paul Caswell will be in attendance at the City Council meeting to answer any questions of the Council on this item. This memorandum was prepared by Paul Caswell, P.E., Assistant City Engineer.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The proposed Professional Services Agreement with Crawford, Murphy and Tilly, Inc. is for a cost not to exceed \$723,008. funding for this project was allocated in the FY2017 - 2022 Capital Improvement Plan and project costs will be paid from the Sanitary Sewer Fund which is supported by te sanitary sewer user charge.

Staffing Impact: Staff time has been allocated for managing the project.

ATTACHMENTS:

Description	Type
Resolution CMT	Resolution Letter
Exhibits A-B	Exhibit
Agreement CMT	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH
CRAWFORD, MURPHY AND TILLY, INC. TO PROVIDE ENGINEERING SERVICES
FOR THE LOST BRIDGE NORTH BASIN AND THE FLORIAN BASIN
INFLOW & INFILTRATION REDUCTION PROJECT
CITY PROJECT 2017-02**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement authorizing the professional engineering services for the Lost Bridge North Basin and the Florian Basin Inflow & Infiltration Reduction Project, City Project 2017-02, presented to the Council herewith between the City of Decatur and Crawford, Murphy, and Tilly, Inc., be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and Crawford, Murphy and Tilly, Inc., for a fee not to exceed \$723,008.

PRESENTED and ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

EXHIBIT A

TA 3N-LostBridge

Area Statistics:
128 Manholes
44,815' of Sewers
666 Addresses
420 Acres

Legend

Manholes MH Use

Sanitary Sewer

Sewer Mains Use of Sewer

Sanitary Sewer

Target Area

0 400 800 1,600 Feet

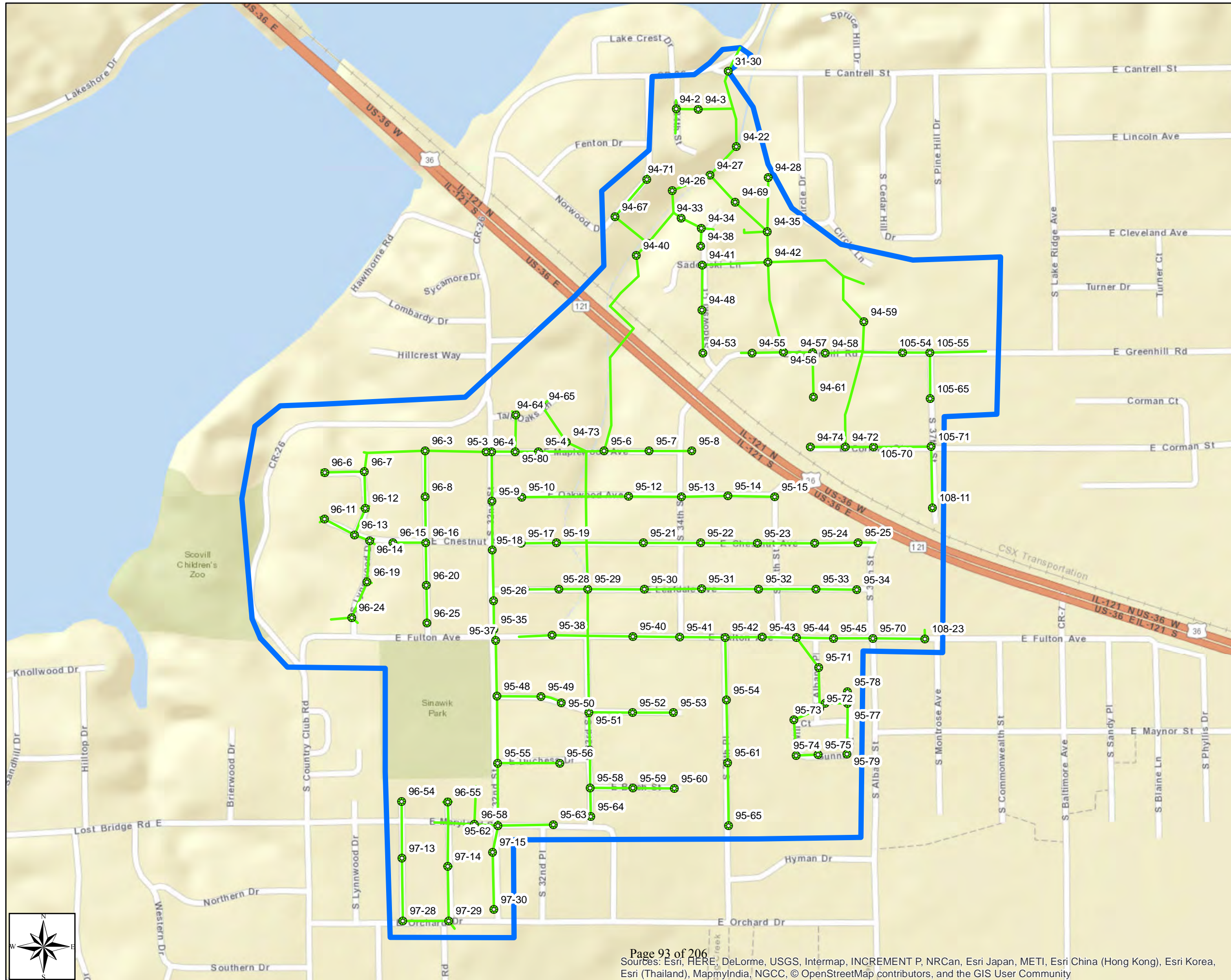


EXHIBIT B

TA 6-Florian Ave

Area Statistics:
81 Manholes
20,058' of Sewers
466 Addresses
155 Acres

Legend

Manholes MH Use

Sanitary Sewer

Sewer Mains Use of Sewer

Sanitary Sewer

Target Area

0 150 300 600 900 Feet



CITY OF DECATUR
PROFESSIONAL ENGINEERING SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

Crawford, Murphy & Tilly, Inc.

("Consulting Engineer"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional engineering services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A", incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

- A. **CONSULTING ENGINEER.** The Consulting Engineer shall provide professional engineering services for the City in all phases of the Project, serve as the City's professional engineering representative for the Project as set forth herein and shall give professional engineering consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Consulting Engineer in accordance with generally accepted Engineering standards.
- B. **NOTICE TO PROCEED.** The Consulting Engineer shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.
- C. **TIME.** The Consulting Engineer shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.
- D. **CITY'S REPRESENTATIVE.** The City's representative to the Consulting Engineer shall be the City Engineer or the City Engineer's designee as set forth in the Notice to Proceed for each phase of work.
- E. **EXTRA WORK AND CHANGE ORDERS.** The Consulting Engineer shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Consulting Engineer shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Consulting Engineer and shall not be reimbursed by the City.

The Consulting Engineer expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

A. STUDY AND REPORT PHASE.

The Consulting Engineer shall:

1. City's Requirements. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.
2. Advise Regarding Additional Data. Advise the City's Representative as to the necessity of the City's providing or obtaining from others data or services of the types described in Section V(C) in order to evaluate or complete the Project, and act as the City's representative in connection with any such services.
3. Technical Analysis. Provide analysis of the City's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions.
4. Economic Analysis. Provide a general economic analysis of the City's requirements applicable to various alternatives in accordance with economic parameters and assumptions provided by the City's Representative.
5. Report Preparation. Prepare a report ("Study Report") containing schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved and the alternative solutions available to the City of Decatur. The Study Report shall also set forth the Consulting Engineer's findings and recommendations with opinions of probable costs for the Project, including construction cost, contingencies, allowances for charges of all professionals and consultants, allowances for the cost of land and rights-of-way, allowances for the relocation of utility facilities and equipment if necessary, and compensation for or damages to properties and interest and financing charges (all of which are hereinafter called "Project Costs"). Specific requirements for the Study Report are included in Exhibit A, Scope of Services.
6. Report Presentation. Furnish paper copies and digital copies of the Study Report in the number and format specified in Exhibit A, Scope of Work, and present and review the Study Report in person with the City as the City's Representative shall direct. The cost of reproduction of the Study Report shall be considered a reimbursable expense and paid in accordance with Section V(C) of this Agreement.
7. Completion Time. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

- A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the Drawings and Specifications.

- B. FURNISH INFORMATION. Assist the Consulting Engineer by placing at the Consulting Engineer's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- C. FURNISH TECHNICAL INFORMATION. Furnish to the Consulting Engineer, as required for performance of the Consulting Engineer's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Consulting Engineer may rely upon in performing the Consulting Engineer's services.
- D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.
- E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Consulting Engineer to enter upon public and private property as required for the Consulting Engineer to perform the Consulting Engineer's services.
- F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consulting Engineer, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consulting Engineer.
- G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Consulting Engineer may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.
- I. NOTIFY THE CONSULTING ENGINEER OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Consulting Engineer whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Consulting Engineer's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

- A. SUCCESSORS AND ASSIGNS. The City and the Consulting Engineer each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Consulting engineer shall

assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consulting Engineer.

- B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Consulting Engineer in connection with this Project are public documents and, upon payment to the Consulting Engineer, shall remain the property of the City whether the Project is completed or not. Reuse of any of the work product of the Consulting Engineer by the City on extensions of this Project or any other project without written permission of the Consulting Engineer shall be at the City's risk and the City agrees to defend, indemnify and hold harmless the Consulting Engineer from all damages and costs including attorney fees arising out of such reuse by the City or others acting through the City.
- C. ESTIMATES OF COST (COST OPINION). Since the Consulting Engineer has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Consulting Engineer's experience and qualifications, but the Consulting Engineer does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.
- D. INSURANCE.
1. Requirement. During the term of this Agreement, at its own cost and expense, the Consulting Engineer shall maintain in full force and effect insurance policies as enumerated below.
 2. Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.
 3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.
 4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.
 5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.
 6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Consulting Engineer shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Consulting Engineer shall give the City's Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Consulting Engineer shall provide any renewal certificates of insurance automatically to the City's Representative at least 30 days prior to policy expiration. The certificate must certify the following:
 - a. Name and address of party insured.
 - b. Name(s) of insurance company or companies.

- c. Name and address of authorized agent executing such certificate.
 - d. Description of type of insurance and coverage afforded thereunder.
 - e. Insurance policy numbers.
 - f. Limits of liability of such policies and date of expiration of policies.
 - g. To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City's Representative per standard ISO accord form wording and the policy provisions.
7. Types and Limits of Insurance. The Consulting Engineer shall provide the following:
- a. Workers' Compensation:
 - Coverage A: Statutory Limits
 - Coverage B: One hundred thousand dollars (\$100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.
 - b. General Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. General Liability Insurance shall include:
 - Personal Injury Liability coverage.
 - c. Automobile Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.
 - d. Professional Liability: A professional liability errors and omissions policy with limits of one million dollars (\$1,000,000) per claim. If said policy is written on a claims made basis, the retroactive date of the policy must predate the date of this agreement. In addition, the policy term must extend one year beyond completion date of this agreement.
 - e. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Consulting Engineer shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.
8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Consulting Engineer.

E. TERMINATION

- 1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.
- 2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Consulting Engineer is given not less than fifteen (15) calendar days prior

written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.

3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Consulting Engineer shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consulting Engineer in performing this Agreement, whether completed or in process.
 4. Upon termination pursuant to this Agreement, the City's Representative may take over the work and complete the same by agreement with another party or otherwise.
- F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Consulting Engineer agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.
- G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Consulting Engineer an employee or partner of the City. The Consulting Engineer shall at all times hereunder be construed to be an independent contractor.
- H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Consulting Engineer shall abide by the terms of all Federal requirements in the performance of duties hereunder.
- I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.
- J. HOLD HARMLESS. Consulting Engineer shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consulting Engineer in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consulting Engineer or its subcontractors.

The City shall indemnify and save harmless the Consulting Engineer, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Consulting Engineer and including reasonable attorney's fees incurred by the Consulting Engineer or required in any way to be paid by the Consulting Engineer, in defense thereof, and shall indemnify and save harmless the Consulting Engineer from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consulting Engineer under the terms of the Agreement. The Consulting Engineer shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consulting Engineer's own judgment, may be

necessary for the Consulting Engineer's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

- K. COPYRIGHT ASSIGNMENT. The Consulting Engineer assigns to the City any and all of Consulting Engineer's rights under copyright laws for work prepared by the Consulting Engineer, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Consulting Engineer agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.
- L. NO BID RIGGING, BID ROTATION. The Consulting Engineer certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Consulting Engineer is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Consulting Engineer so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.
- M. NO DELINQUENT TAXES. The Consulting Engineer agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.
- N. DRUG FREE WORKPLACE. The Consulting Engineer agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Consulting Engineer has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars (\$5,000.00), the Consulting Engineer shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.
- O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.
- P. The Parties recognize and agree that time is of the essence of this Agreement as is consistent with the applicable professional standard of care.

SECTION V. PAYMENT

- A. BASIS OF BILLING. City shall pay the Consulting Engineer for all services rendered under Section II Phases A through F an amount based on Direct Labor Costs times 3.0037 for services rendered by principals and employees assigned to the Project.

Direct Labor Costs used as a basis for payment means salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project, including but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical personnel, stenographers, typists and clerks; but does not include indirect payroll related costs or fringe benefits. For the purposes of this Agreement, the principals and employees of the Consulting Engineer and their hourly direct labor costs are set forth in Exhibit H hereto.

- B. SUBCONSULTANT. The City shall pay the Consulting Engineer for services and reimbursable expenses of subconsultants engaged by the Consulting Engineer with the approval of the City's Representative, the amount billed by the Subconsultant to the Consulting Engineer times an approved multiplier of 1.05.

- C. REIMBURSABLE EXPENSES. In addition to payments provided for in paragraphs A and B of this Section, the City shall pay the Consulting Engineer the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services. Reimbursable Expenses means the actual expenses incurred directly in connection with the Project for transportation costs on the basis of actual cost if public transportation is used, subsistence incidental thereto, toll telephone calls, reproduction of reports, drawings, specifications and similar project-related items in addition to those required under Section II.

If the Consulting Engineer's vehicles are used on the project, the City shall pay the Consulting Engineer the current Internal Revenue Service standard mileage rate per mile for use of the vehicle.

D. PAYMENT FOR WORK COMPLETED

1. Monthly progress payments may be requested by the Consulting Engineer for work satisfactorily completed and shall be made by the City to the Consulting Engineer as soon as practicable upon submission of statements requesting payment by the Consulting Engineer to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Consulting Engineer prefers, the Invoice Data sheet may serve as the Consulting Engineer's invoice.
 2. The Consulting Engineer shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Consulting Engineer shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Consulting Engineer may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.
 3. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Consulting Engineer under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Consulting Engineer and supplemented or accompanied by such supporting data as may be required by the City's Representative.
 4. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.
 5. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Consulting Engineer shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.
 6. The Consulting Engineer and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.
- E. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Consulting Engineer for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Consulting Engineer also will be reimbursed for the charges of independent professional associates and consultants employed by Consulting Engineer to render Basic Services, and paid for services rendered during that phase on the basis of Consulting Engineer's

Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Consulting Engineer's principals and employees engaged directly on the Project. In the event of any such termination, Consulting Engineer will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Consulting Engineer entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this _____ day of _____, 2017

THE CITY OF DECATUR, ILLINOIS

By: _____
Mayor

ATTEST:

City Clerk

Consulting Engineer Firm

By: 

Raed Armouti, PE – Water Resources Business Unit
Director of Crawford, Murphy & Tilly, Inc.

SCOPE OF WORK

EXHIBIT A-1**CITY OF DECATUR – DEPARTMENT OF PUBLIC WORKS
LOST BRIDGE NORTH (TA 3N) AND FLORIAN (TA 6) BASINS –
SANITARY SEWER ALTERNATIVES ANALYSIS / SSO ELIMINATION REPORT
SCOPE OF PROFESSIONAL SERVICES FOR CRAWFORD, MURPHY & TILLY, INC.**BACKGROUND

The United States Environmental Protection Agency (USEPA) has drafted an Administrative Consent Order (ACO) (Docket No. V-W-12-AO-21) for the City of Decatur under Sections 308(a) and 309(a) of the Clean Water Act (CWA) in regards to documented sanitary sewer overflows (SSOs), which are prohibited by the CWA. SSOs are defined by the ACO as any sanitary sewer discharge into waters of the US and into public or private property, such as backups.

Target Areas (TA) of the City that have to be addressed within the ACO are the Lost Bridge North (TA 3N) and Florian (TA 6) Basins (i.e., investigation basins) which are generally located on the southeast and west central sides of the city, respectively. Lost Bridge North includes approximately 8.5 miles of separate sanitary sewer and 171 manholes serving 620 parcels. Florian includes approximately 4.0 miles of separate sanitary sewer and 90 manholes serving 470 parcels. It is noted that City of Decatur sanitary sewers flow into trunk sewers owned by the Sanitary District of Decatur (SDD) and are tributary to the SDD wastewater treatment plant.

PURPOSE

The following scope of professional services addresses the *Sewer Collection System Alternatives Analysis* for the investigation basins as outlined in the ACO. The purpose of the Sewer Collection System Alternatives Analysis is to develop and evaluate alternatives to eliminate excessive inflow and infiltration (I/I) in the investigation basins causing wet weather related SSOs and property backups. Recommended actions that take all feasible steps to eliminate excessive I/I into the sanitary sewer collection system are to be considered. As outlined in the ACO, the Alternatives Analysis is to address the following:

1. Improvements to the existing sewer system, including repairs, rehabilitation or replacement of sewer pipes (restrictions) or lift stations
2. Construction of additional sewer conveyance capacity
3. Construction of storage basins or tanks within the system; and
4. Actions to reduce private property I/I contributions including private property inflow inspections (e.g., sump pump inspections) and / or smoke testing
5. An estimation of the cost of each alternative considered
6. An estimation of the benefit (in terms of either the I/I in gallons removed or SSOs and property backups prevented)
7. A green infrastructure evaluation that will consider potential green infrastructure measures to help reduce and/or eliminate sources of I/I

8. A prioritization of the alternatives and a schedule for implementation of the alternative chosen, with the final completion date of the chosen alternatives no later than December 31, 2018
9. Analysis of the cost effectiveness of the chosen alternatives, including a basic comparison of the preliminary planning level construction cost opinion to the alternatives analysis cost opinion.

SEWER SYSTEM DATA

Sewer surcharging (water levels higher than the top of pipe) and basement back-ups are typically associated with I/I entering the sanitary sewer system and consuming any available capacity. I/I is usually generated from wet weather events. Inflow refers to storm water that flows into sewer systems through direct connections such as roof and foundation drains, storm drain connections, open pick manhole covers and uncapped cleanouts. Often times these sources are considered illegal connections. From flow monitoring hydrographs (a plot of flow versus time), inflow is usually seen as a sharp increase in flow rate. Infiltration can be groundwater that seeps into the sewer system through faulty pipe joints, poorly constructed service connections, cracks as a result of root intrusion and leaking manholes. Infiltration is not limited to the public sewer mains and manholes; it can also enter through defective sewer laterals (pipe from the house to the sewer main), as well as defective storm sewer. Also from flow monitoring, infiltration is usually seen as additional baseline flow and extended receding limbs of hydrographs. Root intrusion and pipe collapse can also cause surcharging and basement back-ups, but the problems encountered in the investigation basins are believed to be attributable to I/I and / or hydraulic restrictions.

There are several tools available to locate, identify and quantify the severity of I/I: flow and rainfall monitoring, televised inspection, manhole inspections, smoke testing, and dyed water flooding. Volumes of data can be obtained by utilizing the aforementioned techniques. The challenge is to determine the best way to organize and categorize the data collected so that it is most useful. The following pieces of information should be collected from the investigation basins and provided in the city's existing geographic information system (GIS) so that it can be viewed spatially to assist with analyzing data:

- All pipe sizes, materials, rim elevations and invert elevations of sanitary sewer (City and SDD) not already entered
- Sanitary sewer maintenance history, including repairs, cleaning and root treatment
- Pump / lift station operation and flow data
- CCTV data
- Storm sewer networks not already entered
- Ground contours
- Planimetric data: impervious area outlines (e.g., buildings, streets, sidewalks, etc.)
- Water distribution network and watermain break records
- Records of pumping of sanitary sewers in response to wet weather events
- Basement back-up records with addresses
- Investigation basin address database
- Overhead sewer conversion participants
- Residences with basements and basement elevations
- Previous smoke testing results

- Known storm water drainage problems
- Age of the individual sanitary sewers by reviewing the sequence of development in the area through plats and/or construction plans

MONITORING DATA

Under a separate contract with the City, ADS Environmental will coordinate, install, maintain and collect sewer flow and rainfall data for the investigation areas that is critical to calibrating and validating the sanitary sewer collection system models. Monitoring data will be collected by ADS Environmental for at least 90 consecutive days. CMT will have access to the data in near real-time via the *FlowView Operations* website maintained by ADS Environmental. CMT requires the monitoring data collected by ADS Environmental to meet the following requirements:

- Flow meter data (at minimum level, velocity and flow rate) shall be recorded every 5 minutes continuously and be available for download in .xlsx or .csv type files.
- Rainfall data shall be recorded every 5 minutes continuously and be available for download in .xlsx or .csv type files.
- Both original and edited data shall be available for download.
- Site installation notes and maintenance records shall be available for viewing.

ALTERNATIVES ANALYSIS

To effectively understand the existing collection system's condition, functionality and response to wet weather, the sewer system and monitoring data is needed to help build a collection system model representing the sanitary sewer system. The model will be developed using the Storm and Wastewater Management Model (SWMM) originally developed by USEPA and enhanced by XP Solutions. Actual collection system response can be replicated by calibrating the model using rainfall and flow data to reflect the conditions experienced during wet weather. Once the collection system model is calibrated and validated with an independent rainfall event, it can be used to establish the existing level of SSO protection within the sewer system (i.e., at what design storm event are there no overflows).

Alternatives to either reduce the I/I or provide relief to the sewer system can then be developed and evaluated using the collection system model. Reduced I/I and/or additional conveyance capacity and storage modeled in the collection system for multiple wet weather events can be developed, refined and evaluated for efficacy, thus establishing an improved level of SSO protection. This flexibility allows the investigation to target needed improvements and make better informed and cost effective decisions when utilizing public funds.

The ACO uses the word "eliminate" when discussing SSOs. The proposed Alternatives Analysis scope of services will investigate the elimination of SSOs and reducing sewer surcharging to an acceptable level. There are too many factors beyond the control of this investigation to eliminate surcharging in the system. To completely eliminate surcharging in the sewer system may be prohibitively expensive.

The following headings and subsequent tasks outline the steps proposed to build a database of sewer system information and a collection system model that can be used to perform alternatives analysis to

reduce surcharging and eliminate the SSOs, determine the most cost effective alternative and justify it in a report to USEPA.

DETAILED PROJECT TASKS

1. Team Coordination and Discovery

- A. Preliminary flow and rainfall monitoring plans prepared for the investigation areas (TA 3N & TA 6) identified 19 flow monitoring locations and 4 rainfall monitoring locations. Provide input to ADS Environmental to assist with selecting monitoring sites that will facilitate collection of reliable data for use in calibrating and validating the sanitary sewer collection system models.
- B. Gather and prepare a historical perspective of the investigation area sewer systems so there is an understanding of the history of development, type of development, construction techniques and pipe materials used.
- C. Prepare a summary of the previous investigations, repairs, rehabilitation and replacement work performed on the sanitary sewer system in the investigation areas so there is an understanding of the work already completed and what may be remaining.
- D. Develop a public engagement approach and plan to distribute notices, letters, questionnaires and educational information, attract residents and local officials to meetings and obtain input about system response to wet weather. This includes assisting the city with drafting an opening letter to the residents describing the program and the team hired to develop solutions.
- E. Schedule, coordinate and prepare for an initial meeting with the public. Post and distribute resident questionnaire and compile results. Separate meetings will be held in each investigation area.
- F. For other TAs 1, 2, 3S, 4, 5, 7 and 8, provide input to ADS Environmental to assist with selecting monitoring sites that will facilitate collection of reliable flow and rainfall data for use in calibrating and validating future sanitary sewer collection system models (models outside the scope of these services) of these TAs. 67 flow monitoring locations and 11 rain gauge sites are identified.

2. Field Investigation

- A. Review existing CCTV reports (~297) provided by the City. Summarize results, identifying any potential early action projects, such as pipes with root blockages or pipe collapses. Calculate risk score.
- B. Schedule, coordinate and identify houses in the investigation basins with basements and crawl spaces using city address list. For those houses with basements or crawl spaces, obtain finished floor elevations (FFE) for use in determining houses subject to backup.
- C. Schedule, coordinate and digitally scan all sanitary manholes (~quantity = 261) to assess condition, identify defects and potential I/I contribution.
- D. Schedule, coordinate and perform smoke testing of all sanitary sewer (~12.5 miles) located in the investigation basins to identify public and private sewer defects and document the findings in a report (include photographs and GPS coordinates of defects). Smoke testing protocols approved by the City shall be utilized.
- E. Schedule, coordinate and perform dye water flooding of five areas where storm water has the potential to pond over or near sanitary sewers and manholes to identify system defects and document the findings in a report.
- F. Inspect private basement plumbing systems of willing residents within the investigation basins to identify illegal connections. Findings shall be summarized and submitted to the City. Inspection protocols and forms approved by the City shall be utilized in the inspections.

- G. Review and evaluate CCTV data of all storm sewer in the investigation area basins collected by the City.
3. Modeling and Alternatives Analysis
- A. Perform an analysis of the rainfall and flow monitoring data collected to determine appropriate dry weather and wet weather events to calibrate and validate the collection system model.
- B. Build a sanitary sewer collection system model in XP-SWMM, through the following:
- a. Create manhole (node) and sewer (link) files from existing GIS data.
 - b. Perform a thorough analysis to check the accuracy of the data and identify any missing elements.
 - c. Develop measures to address inaccurate and missing information and incorporate any additional or new information in the aforementioned files, where necessary.
 - d. Build base models for the sanitary sewer systems.
 - e. Incorporate hydraulic elements like pumps, weirs, orifices, sewers with special or irregular cross sections (if any).
 - f. Develop dry weather flow loading and diurnal patterns.
 - g. Develop hydrologic sewershed characteristics: basin boundaries, flow paths & lengths, impervious areas and soil types.
 - h. Establish sewer system response to rainfall.
 - i. Prepare and test the collection system models to ensure the models run without any errors.
 - j. Import the database of flow and rainfall data collected and provided by ADS into the models.
 - k. Compare sanitary sewer system model results to the real-time data provided by ADS.
- C. Calibrate and validate the collection system model using the rainfall and flow monitoring data collected by ADS using Wastewater Planning Users Group (WaPUG) 2002 guidelines to achieve reasonably approximate response for total volume, peak flow and shape of the hydrographs. Calibration will be performed using three rainfall events, if possible. Validation will be performed using one independent rainfall event.
- D. Calculate a time of concentration to identify the duration of the design storms. Use the collection system model to identify existing system deficiencies for design flows (e.g., inadequate slopes, undersized pipes, etc.) and establish the existing level of SSO protection for the sanitary sewer system expressed in annual % probability of exceedance.
- E. Perform sewer system capacity evaluation using the following design storm events, as defined by National Oceanic and Atmospheric Administration (NOAA) for the Decatur area, to determine critical durations:
- a. 2 year
 - b. 5 year
 - c. 10 year
 - d. 10 year – 24 hour
 - e. 25 year
- F. Identify and screen alternatives to reduce the collection system surcharging, provide additional conveyance capacity or storage to eliminate SSOs.
- G. Develop 5 feasible alternatives in sufficient detail to be adequately represented in the collection system model and run using the design storm events described in Item 3E.
- H. Utilize the collection system model to incorporate and evaluate alternatives to reduce surcharging, provide additional conveyance capacity, storage or green infrastructure to eliminate SSOs for the five design storm events and critical durations.
- I. Evaluate the collection system model results for each of the alternatives and critical duration storm events.

- J. Schedule, coordinate and prepare for a second meeting with the public to present feasible alternatives to eliminate SSOs. Separate meetings will be held in each investigation area.
- K. Prepare project cost opinions for each of the feasible alternatives that include construction, legal, right-of-way and engineering costs.
- L. Prepare a cost-effective analysis of the alternatives using life cycle costs and perform a “knee-of-the-curve” analysis (i.e., plot of cost versus level of SSO protection) to determine the appropriate mixture of repair, rehabilitation, replacement, reduction and/or storage.
- M. Prepare a recommendation for the preferred alternative.
- N. Prepare a justifiable and practical implementation schedule to achieve full operational status of the recommended alternative by December 31, 2018.
- O. Review recommended alternative with City staff and incorporate review comments into alternative development.

4. Report Preparation

- A. Prepare draft outline of alternatives analysis report and submit for City review.
- B. Identify and define the scope of services necessary to prepare design of the SSO elimination plans and provide to City staff by July 31, 2017.
- C. Prepare a draft report documenting the system characterization, model development, alternatives analysis, cost effective analysis, preferred alternative recommendation and implementation schedule for submission to the City by August 15, 2017. Submit three copies of the draft report.
- D. Respond to City review comments, revise the report and resubmit to the City by September 1, 2017.
- E. Respond to USEPA report review comments and resubmit to the City, when required.

5. Project Management, Coordination and Quality Assurance

- A. Provide overall project coordination and management of the alternatives analysis through quality assurance and quality control so that project deliverables are provided on schedule and within budget.
- B. Schedule, perform and document weekly progress meeting with project team.
- C. Submit weekly progress reports to city staff.
- D. Schedule, prepare for and document progress meetings with City staff.
- E. Perform quality assurance reviews of data collection, field investigation, model development, alternatives analysis, cost opinion development and report preparation.

SERVICES NOT INCLUDED IN THIS SCOPE OF PROFESSIONAL SERVICES:

- ***Design and construction phase engineering services.***
- ***Financial capability analysis***
- ***Combined sewer overflow (CSO) analysis***

CONTRACT ATTACHMENT - EXHIBIT A 2- 2017 PROFESSIONAL SERVICES COST ESTIMATE
CLIENT CITY OF DECATUR, IL

PROJECT NAME LOST BRIDGE NORTH (TA3N) AND FLORIAN BASINS (TA6) - SANITARY SEWER ALTERNATIVES ANALYSIS
CMT JOB NO. 17011-01-00

Apprvd	PROJ PNCL
DATE	02/13/17

TASK NO.	TASKS \ CLASSIFICATIONS	PRINCIPAL	SR PROJECT ENGR MANAGER	PROJECT ARCHITECT MANAGER	SENIOR ENGINEER	SENIOR ENGINEER	SENIOR ARCHITECT MANAGER	SENIOR TECHNICAL MANAGER	SENIOR PLANNER	GIS SPECIALIST	ENGINEER	ARCHITECT	PLANNER	TECHNICAL MGR	LAND SURVEYOR	SENIOR TECHNICIAN	TECHNICIAN II	TECHNICIAN I	ADMIN ASSISTANT ACCOUNTANT	MAN HOURS & LABOR SUMMARY
	AVERAGE DIRECT LABOR RATES		\$77.58	\$58.97	\$47.57	\$37.51	\$39.35	\$43.13	\$36.23	\$31.23	\$29.10	\$32.02	\$25.39	\$27.67	\$40.79	\$35.67	\$27.43	\$22.25	\$22.36	
	AVERAGE DIRECT LABOR RATES WITH OH&P		\$235.61	\$179.09	\$144.47	\$113.92	\$119.51	\$130.99	\$110.03	\$94.85	\$88.38	\$97.25	\$77.11	\$84.03	\$123.88	\$108.33	\$83.31	\$67.57	\$67.91	TOTAL
1A	Assist ADS with monitoring site selection for TA 3N - TA 6			4	8						4					8	24			48
1B	Gather and prepare historical perspective on TA 3N, TA 6			4	4						4							8		20
1C	Summarize previous investigations and field data			4	8						8							8		28
1D	Develop public engagement approach, assist w/letter		4	16										8				8		36
1E	Schedule, coordinate, prepare for 1st public meeting		8	24	12						12			16				16		88
1F	Assist ADS with monitoring site selection for TA 1,2,3S,4,5,7& 8			8	8											8	64			88
2A	Review existing CCTV reports & summarize results, risk score			8	16						16						150			190
2B	Schedule, coordinate, identify houses with basements, review data		4	12	8						8					8	8			48
2C	Schedule, coordinate, digitally scan manholes, review data		4	24	16						16							8		76
2D	Schedule, coordinate, perform smoke testing of sewers, review data		4	24	8						8						240			284
2E	Schedule, coordinate, perform dye water flooding		4	8													8	8		28
2F	Schedule, coordinate, perform sump pump inspections		4	40												8	8	8		68
2G	Review and evaluate CCTV data of storm sewer			8	8						8									24
3A	Analyze rainfall and flow monitoring data for TA 3N, TA 6			8	96						96									200
3B	Build sanitary sewer collection models using XP-SWMM			16	180						100									296
3C	Calibrate and Validate XP-SWMM models			16	256						224									496
3D	Identify existing deficiencies, restrictions, undersized pipes			4	16						16									36
3E	Perform capacity evaluation for 5 design storm events			8	40						40									88
3F	Identify and screen alternatives to reduce surcharging			16	16						16					8				56
3G	Develop 5 alternatives in sufficient detail for the model to match 3E		4	8	40						40									92
3H	Evaluate alternatives in model to reduce surcharging			8	20						20									48
3I	Evaluate collection system model results			8	100						100									208
3J	Schedule, coordinate, prepare for 2nd public meeting		4	24	12						12			8				16		76
3K	Prepare project cost opinions for each alternative			16	80						80					8	16			200
3L	Prepare cost effective analysis of alternatives (knee of curve)			8	40						40									88
3M	Prepare recommendation of preferred alternative			8	8						8									24
3N	Prepare implementation schedule			8	8						8									24
3O	Review recommended alternative with city staff		4	8	8						8									28
4A	Prepare draft report outline and review with City			16	8						8									32
4B	Identify scope of services for design of improvements		4	16	8						8									36
4C	Prepare draft report to eliminate SSOs		8	80	80						80					16		40		304
4D	Respond to review comments, revise and resubmit report			8	16						16							16		56
4E	Respond to USEPA report review comments & resubmit		4	24	24						24									76
5A	Provide overall project coordination and management		8	224																232
5B	Coordinate weekly project progress meetings			56	56						56									168
5C	Submit weekly progress reports to city staff			56																56
5D	Schedule, prepare, document meetings with city staff			40	40						40									120
5E	Perform quality assurance reviews		16	40																56

CRAWFORD, MURPHY & TILLY, INC.
CONTRACT ATTACHMENT - EXHIBIT A 2- 2017 PROFESSIONAL SERVICES COST ESTIMATE
CLIENT CITY OF DECATUR, IL
PROJECT NAME LOST BRIDGE NORTH (TA3N) AND FLORIAN BASINS (TA6) - SANITARY SEWER ALTERNATIVES ANALYSIS
CMT JOB NO. 17011-01-00

Prep By	PROJ MGR
DATE	02/13/17
Apprvd	PROJ PNCL
DATE	02/13/17

	TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES															TOTAL EXPENSE	TOTAL FEE		
			TRAVEL MILEAGE	MEALS & LODGING	FIELD VAN	PRINTING	EQUIP- MENT		MISC	SURVEY MTL				SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP	OTHER EXP			
1A	Assist ADS with monitoring site selection for TA 3N - TA 6	\$4,709	\$216		\$24				\$100										\$340	\$5,049	
1B	Gather and prepare historical perspective on TA 3N, TA 6	\$1,928																		\$1,928	
1C	Summarize previous investigations and field data	\$2,737																		\$2,737	
1D	Develop public engagement approach, assist w/letter	\$4,241																		\$4,241	
1E	Schedule, coordinate, prepare for 1st public meeting	\$9,753	\$108						\$100										\$208	\$9,961	
1F	Assist ADS with monitoring site selection for TA 1,2,3S,4,5,7&	\$8,265	\$432		\$96				\$100										\$628	\$8,893	
2A	Review existing CCTV reports & summarize results, risk score	\$16,888																		\$16,888	
2B	Schedule, coordinate, identify houses with basements, review	\$5,602	\$54											\$32,276	\$1,614				\$33,944	\$39,546	
2C	Schedule, coordinate, digitally scan manholes, review data	\$8,627	\$108											\$32,625	\$1,631				\$34,364	\$42,991	
2D	Schedule, coordinate, perform smoke testing of sewers, review	\$25,795	\$1,620											\$81,373	\$4,069				\$87,062	\$112,857	
2E	Schedule, coordinate, perform dye water flooding	\$3,079	\$54											\$5,200	\$260				\$5,514	\$8,593	
2F	Schedule, coordinate, perform sump pump inspections	\$8,569	\$54											\$69,750	\$3,488				\$73,292	\$81,861	
2G	Review and evaluate CCTV data of storm sewer	\$2,774																		\$2,774	
3A	Analyze rainfall and flow monitoring data for TA 3N, TA 6	\$20,576																		\$20,576	
3B	Build sanitary sewer collection models using XP-SWMM	\$31,655												\$10,000	\$500				\$10,500	\$42,155	
3C	Calibrate and Validate XP-SWMM models	\$51,271																		\$51,271	
3D	Identify existing deficiencies, restrictions, undersized pipes	\$3,815																		\$3,815	
3E	Perform capacity evaluation for 5 design storm events	\$9,248																		\$9,248	
3F	Identify and screen alternatives to reduce surcharging	\$6,415																		\$6,415	
3G	Develop 5 alternatives in sufficient detail for the model to match	\$9,964																		\$9,964	
3H	Evaluate alternatives in model to reduce surcharging	\$5,202																		\$5,202	
3I	Evaluate collection system model results	\$21,385																		\$21,385	
3J	Schedule, coordinate, prepare for 2nd public meeting	\$8,365	\$108						\$100										\$208	\$8,573	
3K	Prepare project cost opinions for each alternative	\$20,695																		\$20,695	
3L	Prepare cost effective analysis of alternatives (knee of curve)	\$9,248																		\$9,248	
3M	Prepare recommendation of preferred alternative	\$2,774																		\$2,774	
3N	Prepare implementation schedule	\$2,774																		\$2,774	
3O	Review recommended alternative with city staff	\$3,491	\$54																\$54	\$3,545	
4A	Prepare draft report outline and review with City	\$3,930	\$54																\$54	\$3,984	
4B	Identify scope of services for design of improvements	\$4,646																		\$4,646	
4C	Prepare draft report to eliminate SSOs	\$33,611																	\$300	\$33,911	
4D	Respond to review comments, revise and resubmit report	\$5,474																	\$300	\$5,774	
4E	Respond to USEPA report review comments & resubmit	\$9,039	\$54																\$54	\$9,093	
5A	Provide overall project coordination and management	\$33,794	\$108																\$108	\$33,902	
5B	Coordinate weekly project progress meetings	\$19,419	\$108																\$108	\$19,527	
5C	Submit weekly progress reports to city staff	\$8,090																		\$8,090	
5D	Schedule, prepare, document meetings with city staff	\$13,871																		\$13,871	
5E	Perform quality assurance reviews	\$8,644	\$270																\$270	\$8,914	
	TOTALS	\$450,363	\$3,402		\$120	\$600			\$400					\$231,224	\$11,562				\$247,308	\$697,671	
	TIME PERIOD OF PROJECT	2017	2018	2019	2020	2021	TOTAL		EST % OF OT HRS INCLUDED ABOVE											MULTI-YEAR + OT	
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR	100%					100%		AVERAGE OVERTIME RATE PREMIUM										20%	MLTPLR & AMT	
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT	1.0000					1.0000		OT ADJUSTMENT FACTOR											1.0000	
	ESTIMATED CONTINGENCY																			5.0%	\$34,880
	ROUNDING																				
	TOTAL FEE	MATH CROSS CHECK IS OK																			\$732,551



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on _____.

The City Representative for this Phase of work is _____.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL BY: _____ (City Engineer) Dated this ____ day of _____, 20____.
--

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.	
BY: _____ (Signature)	_____ (Title)
Dated this ____ day of _____, 20____.	

EXHIBIT C
CITY OF DECATUR, IL
LOST BRIDGE NORTH (TA 3N) AND FLORIAN (TA 6) BASINS
SANITARY SEWER ALTERNATIVES ANALYSIS / SSO ELIMINATION REPORT
PROJECT PLANNING SCHEDULE BY CRAWFORD, MURPHY & TILLY, INC.

TASK #	TASK DESCRIPTION	START	FINISH	2/22/2017	2/27/2017	3/6/2017	3/13/2017	3/20/2017	3/27/2017	4/3/2017	4/10/2017	4/17/2017	4/24/2017	5/1/2017	5/8/2017	5/15/2017	5/22/2017	5/29/2017	6/5/2017	6/12/2017	6/19/2017	6/26/2017	7/3/2017	7/10/2017	7/17/2017	7/24/2017	7/31/2017	8/7/2017	8/14/2017	8/21/2017	8/28/2017
1	Team Coordination and Discovery																														
1A	Assist ADS with monitoring site selection for TA 3N - TA 6	2/22/2017	3/3/2017																												
1B	Gather and prepare historical perspective on TA 3N, TA 6	2/27/2017	3/17/2017																												
1C	Summarize previous investigations and field data	2/27/2017	3/17/2017																												
1D	Develop public engagement approach, assist with letters	2/27/2017	3/10/2017																												
1E	Schedule, coordinate, prepare for 1st public meeting	3/13/2017	3/30/2017																												
1F	Assist ADS with monitoring site selection for TA 1,2,3S,4,5,7& 8	3/6/2017	3/24/2017																												
2	Field Investigation																														
2A	Review existing CCTV reports, summarize results, calculate risk score	3/20/2017	5/12/2017																												
2B	Schedule, coordinate, identify houses with basements, shoot Finished Floor Elevations (BGM)	3/6/2017	5/5/2017																												
2C	Schedule, coordinate, digitally scan manholes (MWG)	4/17/2017	6/9/2017																												
2D	Schedule, coordinate, perform smoke testing of sewers (TSI)	3/13/2017	5/5/2017																												
2E	Schedule, coordinate, perform dye water flooding (TSI)	5/15/2017	6/16/2017																												
2F	Schedule, coordinate, perform sump pump inspections (TSI)	4/3/2017	7/7/2017																												
2G	Review and evaluate CCTV data of storm sewer	6/5/2017	6/30/2017																												
3	Modeling and Alternatives Analysis																														
3A	Analyze rainfall and flow monitoring data for TA 3N, TA 6	3/27/2017	7/7/2017																												
3B	Build sanitary sewer collection model using XP-SWMM	3/13/2017	5/5/2017																												
3C	Calibrate and Validate XP-SWMM model	5/1/2017	6/23/2017																												
3D	Identify existing deficiencies, restrictions, undersized pipes	6/5/2017	6/19/2017																												
3E	Perform capacity evaluation for 5 design storm events,identify critical durations	6/12/2017	7/7/2017																												
3F	Identify and screen alternatives to reduce surcharging	6/5/2017	6/23/2017																												
3G	Develop 5 alternatives in sufficient detail to model 5 design storm events in 3E	6/19/2017	7/10/2017																												
3H	Incorporate and evaluate alternatives in model to reduce surcharging	6/26/2017	7/14/2017																												
3I	Evaluate collection system model results	7/3/2017	7/21/2017																												
3J	Schedule, coordinate, prepare for 2nd public meeting	7/31/2017	8/18/2017																												
3K	Prepare project cost opinions for each alternative	7/10/2017	7/28/2017																												
3L	Prepare cost effective analysis of alternatives	7/17/2017	8/7/2017																												
3M	Prepare recommendation of preferred alternative	8/7/2017	8/18/2017																												
3N	Prepare implementation schedule	8/7/2017	8/18/2017																												
3O	Review recommended alternative with city staff	7/31/2017	08/11/17																												
4	Report Preparation																														
4A	Prepare draft report outline and review with City	4/3/2017	5/5/2017																												
4B	Identify scope of services for design of improvements	7/10/2017	07/31/17																												
4C	Prepare draft report to eliminate SSOs	05/08/17	08/15/17																												
4D	Respond to review comments, revise and resubmit report	08/21/17	08/28/17																												
4E	Respond to USEPA report comments and resubmit to City	Unknown	TBD																												
5	Project Management, Coordination and Quality Assurance																														
5A	Provide overall project coordination and management	02/22/17	08/28/17																												
5B	Coordinate weekly project progress meetings	02/27/17	08/28/17																												
5C	Submit weekly progress reports to city staff	02/27/17	08/28/17																												
5D	Schedule, prepare, document meetings with city staff	02/27/17	08/28/17																												
5E	Perform quality assurance reviews	04/03/17	08/28/17																												



City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

Change Order

Date: _____
 Request No. _____ ☐ Final
 Consulting
 Engineer: _____
 Address: _____

I recommend that an ☐ addition of \$ _____ be made to the above contract.
☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.
 The revised completion date is now _____.

Amount of original contract \$ _____
 Amount of previous change orders \$ _____
 Amount of current change order \$ _____
 Amount of adjusted/final contract \$ _____

☐ addition
 Total net ☐ deduction to date \$ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order _____

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

<input type="checkbox"/>	Provision for this work is included in the original contract.
<input type="checkbox"/>	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
<input type="checkbox"/>	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
<input type="checkbox"/>	The change in design is necessary to fulfill the original intent of the Contract.
<input type="checkbox"/>	Other: (Explain)

Recommended _____
 Public Works Director

_____ Date

Approved _____
 Mayor

 Date

Attested _____
 City Clerk

 Date

Replace with Insurance Certificate(s)



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
01/31/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy and Associates - Peoria 311 S.W. Water Street Suite 211 Peoria, IL 61602-4108	1-800-527-9049	CONTACT NAME: Traci Stoecker / Linda Bomarito PHONE (A/C, No, Ext): 309-683-1065 FAX (A/C, No): 888-898-6604 E-MAIL ADDRESS:
INSURED Crawford, Murphy & Tilly, Inc. CMT North America, Inc. 2750 West Washington Springfield, IL 62702		INSURER(S) AFFORDING COVERAGE INSURER A: EMPLOYERS MUT CAS CO 21415 INSURER B: COLONY INS CO 39993 INSURER C: XL SPECIALTY INS CO 37885 INSURER D: ROCKHILL INS CO 28053 INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 49051406

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Sev of Int GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		5D5748018	01/01/17	01/01/18	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Valuable Papers \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		5E5748018	01/01/17	01/01/18	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		5J5748018	01/01/17	01/01/18	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	5H5748018	01/01/17	01/01/18	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Pollution Liability		CSP304179	12/01/16	01/01/18	\$5,000,000 Ea Claim 10,000,000 Aggr
C	Professional Liability		DPR9909042	01/01/17	01/01/18	\$5,000,000 Ea Claim 7,000,000 Aggr
D	Excess Umbrella		XS01883900	01/01/17	01/01/18	\$5,000,000 Ea Claim 5,000,000 Aggr

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE CERTIFICATE HOLDER AND ITS OFFICERS AND EMPLOYEES ARE NAMED AS ADDITIONAL INSURED UNDER THE GENERAL AND AUTO LIABILITY POLICIES ON A PRIMARY AND NON-CONTRIBUTORY BASIS. A 30 DAY CANCELLATION NOTICE IS REQUIRED.

CERTIFICATE HOLDER

CANCELLATION

CITY OF DECATUR	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
#1 GARY K ANDERSON PLAZA	AUTHORIZED REPRESENTATIVE
DECATUR, IL 62523	<i>[Signature]</i>
USA	

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 ACORD 25 (2014/01)
AR070002
49051406

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COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –
AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION CONTRACT OR
AGREEMENT – PRIMARY AND NONCONTRIBUTORY**

This endorsement modifies the insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

A. Section II – Who Is An Insured is amended to include as an additional insured:

1. Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy; and
2. Any other person or organization you are required to add as an additional insured under the contract or agreement described in Paragraph 1. above.

Such person(s) or organization(s) is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

- a. Your acts or omissions; or
- b. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured described above:

- a. Only applies to the extent permitted by law; and
- b. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for the person or organization described in Paragraph 1. above are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement described in Paragraph A.1.; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

- D. The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary and Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
 - (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.
- E. All other terms and conditions of this policy remain unchanged.

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET WAIVER OF SUBROGATION WHEN REQUIRED IN A WRITTEN
CONTRACT OR AGREEMENT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section **IV – Conditions**:

We waive any right of recovery we may have against any person or organization against whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard".

COMMERCIAL AUTO

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTO ELITE EXTENSION

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

The BUSINESS AUTO COVERAGE FORM is amended to include the following clarifications and extensions of coverage. With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

A. TEMPORARY SUBSTITUTE AUTO PHYSICAL DAMAGE

Section I – Covered Autos Paragraph C. **Certain Trailers, Mobile Equipment, and Temporary Substitute Autos** is amended by adding the following:

If **Physical Damage Coverage** is provided by this coverage form for an "auto" you own, the **Physical Damage Coverages** provided for that owned "auto" are extended to any "auto" you do not own while used with the permission of its owner as a temporary substitute for the covered "auto" you own that is out of service because of breakdown, repair, servicing, "loss" or destruction.

The coverage provided is the same as the coverage provided for the vehicle being replaced.

B. BLANKET ADDITIONAL INSURED

Section II – Liability Coverage, A.1. Who Is An Insured is amended by adding the following:

Any person or organization who is a party to a written agreement or contract with you in which you agree to provide the type of insurance afforded under this Business Auto Coverage Form.

This provision applies to claims for "bodily injury" or "property damage" which occur after the execution of any written agreement or contract.

C. EMPLOYEES AS INSURED

The following is added to the **Section II – Liability Coverage, Paragraph A.1. Who Is An Insured** Provision:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

D. EMPLOYEE HIRED AUTOS**1. Changes In Covered Autos Liability Coverage**

The following is added to the **Who Is An Insured** Provision:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. Changes In General Conditions

Paragraph 5.b. of the **Other Insurance** Condition in the Business Auto Coverage Form is replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- a. Any covered "auto" you lease, hire, rent or borrow; and
- b. Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

E. NEWLY FORMED OR ACQUIRED ORGANIZATIONS

Section II – Liability Coverage, A.1. Who Is An Insured is amended by adding the following:

Any organization which you acquire or form after the effective date of this policy in which you maintain ownership or majority interest. However:

- (1) Coverage under this provision is afforded only up to 180 days after you acquire or form the organization, or to the end of the policy period, whichever is earlier.
- (2) Any organization you acquire or form will not be considered an "insured" if:
 - (a) The organization is a partnership or a joint venture; or
 - (b) That organization is covered under other similar insurance.
- (3) Coverage under this provision does not apply to any claim for "bodily injury" or "property damage" resulting from an "accident" that occurred before you formed or acquired the organization.

F. SUBSIDIARIES AS INSURED

Section II – Liability Coverage, A.1. Who Is An Insured is amended by adding the following:

Any legally incorporated subsidiary in which you own more than 50% of the voting stock on the effective date of this policy. However, "insured" does not include any subsidiary that is an "insured" under any other automobile liability policy or was an "insured" under such a policy but for termination of that policy or the exhaustion of the policy's limits of liability.

G. SUPPLEMENTARY PAYMENTS

Section II – Liability Coverage, A.2.a. Coverage Extensions, Supplementary Payments (2) and (4) are replaced by the following:

- (2) Up to \$5,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

H. FELLOW EMPLOYEE COVERAGE

In those jurisdictions where, by law, fellow employees are not entitled to the protection afforded to the employer by workers compensation exclusivity rule, or similar protection. The following provision is added:

Subparagraph 5. of Paragraph B. Exclusions in **Section II Liability Coverage** does not apply if the "bodily injury" results from the use of a covered "auto" you own or hire.

I. TOWING

Section III – Physical Damage Coverage, A.2. Towing is replaced with the following:

We will pay for towing and labor costs incurred, subject to the following:

- a. Up to \$100 each time a covered "auto" of the private passenger type is disabled; or
- b. Up to \$500 each time a covered "auto" other than the private passenger type is disabled.

However, the labor must be performed at the place of disablement.

J. LOCKSMITH SERVICES

Section III – Physical Damage Coverage, A.4. Coverage Extensions is amended by adding the following:

We will pay up to \$250 per occurrence for necessary locksmith services for keys locked inside a covered private passenger "auto". The deductible is waived for these services.

K. TRANSPORTATION EXPENSES

Section III – Physical Damage Coverage, A.4. Coverage Extensions Subparagraph a. Transportation Expenses is replaced by the following:

- (1) We will pay up to \$75 per day to a maximum of \$2,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Cause Of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expirations, when the covered "auto" is returned to use or we pay for its "loss".
- (2) If the temporary transportation expenses you incur arise from your rental of an "auto" of the private passenger type, the most we will pay is the amount it costs to rent an "auto" of the private passenger type which is of the same like kind and quality as the stolen covered "auto".

L. AUDIO, VISUAL, AND DATA ELECTRONIC EQUIPMENT COVERAGE ADDED LIMITS

Audio, Visual, And Data Electronic Equipment Coverage Added Limits of \$5,000 Per "Loss" are in addition to the sublimit in Paragraph C.1.b. of the **Limits Of Insurance** provision under **Section III – Physical Damage Coverage**.

M. HIRED AUTO PHYSICAL DAMAGE

Section III – Physical Damage Coverage, A.4. Coverage Extensions is amended by adding the following:

If hired "autos" are covered "autos" for Liability Coverage, and if Comprehensive, Specified Causes of Loss, or Collision coverage is provided for any "auto" you own, then the Physical Damage coverages provided are extended to "autos" you hire, subject to the following limit and deductible:

- (1) The most we will pay for loss to any hired "auto" is the lesser of Actual Cash Value or Cost of Repair, minus the deductible.
- (2) The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning.
- (3) Subject to the above limit and deductible provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will pay up to \$1,000, in addition to the limit above, for loss of use of a hired auto to a leasing or rental concern for a monetary loss sustained, provided it results from an "accident" for which you are legally liable.

N. AUTO LOAN OR LEASE COVERAGE

Section III – Physical Damage Coverage
Paragraph A.4. **Coverage Extensions** is amended by the addition of the following:

In the event of a total "loss" to a covered "auto" which is covered under this policy for Comprehensive, Specified Cause of Loss, or Collision coverage, we will pay any unpaid amount due, including up to a maximum of \$500 for early termination fees or penalties, on the lease or loan for a covered "auto", less:

1. The amount paid under the **Physical Damage Coverage Section** of the policy; and
2. Any:
 - a. Overdue lease/loan payments at the time of the "loss";
 - b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
 - c. Security deposits not returned by the lessor;
 - d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
 - e. Carry-over balances from previous loans or leases.

Coverage does not apply to any unpaid amount due on a loan for which the covered "auto" is not the sole collateral.

O. PERSONAL PROPERTY OF OTHERS

Section III – Physical Damage Coverage, A.4. Coverage Extensions is amended by adding the following:

We will pay up to \$500 for loss to personal property of others in or on your covered "auto."

This coverage applies only in the event of "loss" to your covered "auto" caused by fire, lightning, explosion, theft, mischief or vandalism, the covered "auto's" collision with another object, or the covered "auto's" overturn.

No deductibles apply to this coverage.

P. PERSONAL EFFECTS COVERAGE

Section III – Physical Damage Coverage, A.4. Coverage Extensions is amended by adding the following:

We will pay up to \$500 for "loss" to your personal effects not otherwise covered in the policy or, if you are an individual, the personal effects of a family member, that is in the covered auto at the time of the "loss".

For the purposes of this extension personal effects means tangible property that is worn or carried by an insured including portable audio, visual, or electronic devices. Personal effects does not include tools, jewelry, guns, money and securities, or musical instruments

Q. EXTRA EXPENSE FOR STOLEN AUTO

Section III – Physical Damage Coverage, A.4. Coverage Extensions is amended by adding the following:

We will pay up to \$1,000 for the expense incurred returning a stolen covered "auto" to you because of the total theft of such covered "auto". Coverage applies only to those covered "autos" for which you carry Comprehensive or Specified Causes Of Loss Coverage.

R. RENTAL REIMBURSEMENT

Section III – Physical Damage Coverage, A.4. Coverage Extensions is amended by adding the following:

1. This coverage applies only to a covered "auto" for which **Physical Damage Coverage** is provided on this policy.
2. We will pay for rental reimbursement expenses incurred by you for the rental of an "auto" because of "loss" to a covered "auto". Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered "auto". No deductibles apply to this coverage.
3. We will pay only for those expenses incurred during the policy period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, with the lesser of the following number of days.
 - a. The number of days reasonably required to repair or replace the covered "auto". If "loss" is caused by theft, this number of days is added to the number of days it takes to locate the covered "auto" and return it to you; or
 - b. 30 days.
4. Our payment is limited to the lesser of the following amounts:
 - a. Necessary and actual expenses incurred; or
 - b. \$75 per day, subject to a \$2,250 limit.
5. This coverage does not apply while there are spare or reserve "autos" available to you for your operations.
6. If "loss" results from the total theft of a covered "auto" of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under the Physical Damage – Transportation Expense Coverage Extension included in this endorsement.
7. Coverage provided by this extension is excess over any other collectible insurance and/or endorsement to this policy.

S. AIRBAG COVERAGE**Section III – Physical Damage Coverage, B.3.a.**

Exclusions is amended by adding the following:

If you have purchased Comprehensive or Collision Coverage under this policy, the exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

T. NEW VEHICLE REPLACEMENT COST

The following is added to Paragraph **C. Limit Of Insurance of Section III – Physical Damage Coverage**

In the event of a total "loss" to your new covered auto of the private passenger type or vehicle having a gross vehicle weight of 20,000 pounds or less, to which this coverage applies, we will pay at your option:

- The verifiable new vehicle purchase price you paid for your damaged vehicle, not including any insurance or warranties.
- The purchase price, as negotiated by us, of a new vehicle of the same make, model, and equipment, or most similar model available, not including any furnishings, parts, or equipment not installed by the manufacturer or their dealership.
- The market value of your damaged vehicle, not including any furnishings, parts, or equipment not installed by the manufacturer or their dealership.

We will not pay for initiation or set up costs associated with a loan or leases.

For the purposes of this coverage extension a new covered auto is defined as an "auto" of which you are the original owner that has not been previously titled which you purchased less than 180 days prior to the date of loss.

U. LOSS TO TWO OR MORE COVERED AUTOS FROM ONE ACCIDENT

Section III – Physical Damage Coverage, D. Deductible is amended by adding the following:

If a Comprehensive, Specified Causes of Loss or Collision Coverage "loss" from one "accident" involves two or more covered "autos", only the highest deductible applicable to those coverages will be applied to the "accident".

If the application of the highest deductible is less favorable or more restrictive to the insured than the separate deductibles as applied in the standard form, the standard deductibles will apply.

This provision only applies if you carry Comprehensive, Collision or Specified Causes of Loss Coverage for those vehicles, and does not extend coverage to any covered "autos" for which you do not carry such coverage.

V. WAIVER OF DEDUCTIBLE – GLASS REPAIR OR REPLACEMENT

Section III – Physical Damage Coverage, D. Deductible is amended by adding the following:

If a Comprehensive Coverage deductible is shown in the Declarations it does not apply to the cost of repairing or replacing damaged glass.

W. DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS

Section IV – Business Auto Conditions, A.2. Duties In The Event Of Accident, Claim, Suit Or Loss is amended by adding the following:

Your obligation to notify us promptly of an "accident", claim, "suit" or "loss" is satisfied if you send us the required notice as soon as practicable after your Insurance Administrator or anyone else designated by you to be responsible for insurance matters is notified, or in any manner made aware, of an "accident", claim, "suit" or "loss".

X. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY

Subparagraph 5. of Paragraph **A. Loss Conditions of Section IV Business Auto Conditions** is deleted in its entirety and replaced with the following.

Transfer Of Rights Of Recovery Against Others To Us

If any person or organization to or for whom we make payment under this Coverage Form has rights to recover damages from another, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them.

However, we waive any right of recovery we may have against any person, or organization with whom you have a written contract, agreement or permit executed prior to the "loss" that requires a waiver of recovery for payments made for damages arising out of your operations done under contract with such person or organization.

Y. UNINTENTIONAL FAILURE TO DISCLOSE EXPOSURES

Section IV – Business Auto Conditions, B.2. Concealment, Misrepresentation, Or Fraud is amended by adding the following:

If you unintentionally fail to disclose any exposures existing at the inception date of this policy, we will not deny coverage under this Coverage Form solely because of such failure to disclose. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

Z. MENTAL ANGUISH

Section V – Definitions, C. is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish or death resulting from bodily injury, sickness or disease.

AA. LIBERALIZATION

If we revise this endorsement to provide greater coverage without additional premium charge, we will automatically provide the additional coverage to all endorsement holders as of the day the revision is effective in your state.

COMMERCIAL AUTO

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED – PRIMARY AND NONCONTRIBUTORY

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the coverage form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured provision of the coverage form. This endorsement does not alter coverage provided in the coverage form.

SCHEDULE*

Name of Person(s) or Organization(s)
ANY AND ALL PERSONS OR ORGANIZATIONS WHEN REQUIRED BY A WRITTEN CONTRACT AND A CERTIFICATE HAS BEEN ISSUED
Information required to complete this schedule, if not shown above, will be shown in the Declarations.

Each person or organization indicated above is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in **Section II** of the coverage form.

The insurance provided to the person(s) or organization(s) shown in the Schedule is Primary Insurance and we will not seek contribution from any other insurance available to that "insured".

POLICY NUMBER:

COMMERCIAL AUTO
CA 04 44 03 10**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
BUSINESS AUTO PHYSICAL DAMAGE COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: CRAWFORD MURPHY & TILLY, INC.**Endorsement Effective Date:** SEE ABOVE**SCHEDULE****Name(s) Of Person(s) Or Organization(s):**ANY AND ALL PERSONS OR ORGANIZATIONS WHEN REQUIRED BY WRITTEN CONTRACT
AND A CERTIFICATE HAS BEEN ISSUED

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The Transfer Of Rights Of Recovery Against Others To Us Condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

COMMERCIAL LIABILITY UMBRELLA

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET WAIVER OF SUBROGATION WHEN REQUIRED IN A WRITTEN
CONTRACT OR AGREEMENT**

This endorsement modifies insurance provided under the following

COMMERCIAL LIABILITY UMBRELLA COVERAGE FORM

The **Transfer of Rights Of Recovery Against Others To Us** Condition under **Section IV – Conditions** is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization against whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with the person or organization and included in the "products-completed operations hazard".

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 03 13

(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ANY OR ALL PERSONS OR ORGANIZATIONS SUBJECT TO A WRITTEN CONTRACT
REQUIRING SUCH A WAIVER AGREEMENT.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement
Insured

Effective Policy No.

Endorsement No.
Premium

Insurance Company

Countersigned by _____

WC 00 03 13
(Ed. 4-84)

© 1983 National Council on Compensation Insurance.

COMMERCIAL INTERLINE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**EARLIER NOTICE OF CANCELLATION PROVIDED
BY US – DESIGNATED ENTITY**

This endorsement modifies insurance provided under the following:

- X COMMERCIAL GENERAL LIABILITY COVERAGE PART
- X BUSINESS AUTO COVERAGE PART
- X BUSINESSOWNERS COVERAGE PART
- X COMMERCIAL LIABILITY UMBRELLA COVERAGE PART
- X WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
- X LINEBACKER PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
- X GARAGE COVERAGE FORM
- X MOTOR CARRIER COVERAGE FORM

SCHEDULE*

1. Name:	ANY AND ALL PERSONS OR ORGANIZATIONS WHEN REQUIRED BY WRITTEN
2. Address:	CONTRACT AND A CERTIFICATE HAS BEEN ISSUED.
3. Number of days advance notice:	30
*If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.	

For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of cancellation, as provided in the CONDITIONS Section of this insurance or as amended by a state cancellation endorsement applicable to this insurance, is increased to the number of days shown in the Schedule above.

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

CONSULTING ENGINEER'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF Illinois)
) ss.
COUNTY OF Sangamon)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. Crawford, Murphy & Tilly, Inc. (Hereinafter "Consulting Engineer") is a:
Company Name

(Place mark in front of appropriate type of business)

X Corporation (if a Corporation, complete B)

_____ Partnership (if a Partnership, complete C)

_____ Limited Liability Corporation (if an LLC, complete C)

_____ Individual Proprietorship (if an Individual, complete D)

Consulting Engineer's Federal Tax Identification Number is 370844662.

B. CORPORATION

The State of Incorporation is: Delaware

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):	
Michael J. Doerfler	2750 West Washington Street	
Name	Company Address, Principal Office	
2750 West Washington Street	Springfield, IL 62702	
Address	City, State, Zip	
Springfield, IL 62702	217-787-8050	217-787-4183
City, State, Zip	Telephone	Facsimile
217-787-8050	www.cmtengr.com	
Telephone	Website	

The corporate officers are as follows:

President: Daniel R. Meckes, PE

Vice President: Bernard D. Held, PE

Secretary: William L. Bailey, PE

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

_____	_____
Name	Home Address & Telephone
_____	_____
Name	Home Address & Telephone
_____	_____
Name	Home Address & Telephone

The business address is _____

Telephone: _____ Fax: _____

D. INDIVIDUAL PROPRIETORSHIP

The business address is _____

Telephone: _____ Fax: _____

My home address is _____

Telephone: _____ Fax: _____

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

- A. This bid is made without any connection or common interest in the profits with any other person other than the Consulting Engineer except as listed on a separate attached sheet to this affidavit.

Check One:

_____ Others Interested in Contract X None

- B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

- C. That the Consulting Engineer is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Consulting Engineer is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Consulting Engineer is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Consulting Engineer has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Consulting Engineer and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

CONSULTING ENGINEER


Signature

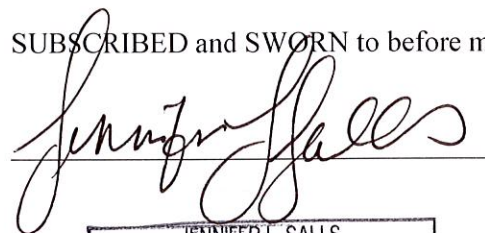
Raed Armouti, PE

Printed Name

Water Resources Business Unit Director

Title

SUBSCRIBED and SWORN to before me this 8th day of February, 2017.



Notary Public



<p style="text-align: center;">Exhibit H</p> <p style="text-align: center;">DIRECT HOURLY LABOR COSTS OF THE CONSULTING ENGINEER</p> <p style="text-align: center;">As of the date of this contract.</p>		
Project Name: Lost Bridge and Florian Basin Sanitary Sewer Alternatives Analysis / SSO Elimination Report		
Consulting Engineer: Crawford, Murphy & Tilly, Inc.		
Classification	Minimum	Maximum
Principal	\$71.48	\$88.21
Senior Project Engineer / Manager	\$44.65	\$69.63
Project Engineer / Manager	\$39.12	\$60.75
Senior Engineer	\$30.52	\$49.27
Senior Architect	\$39.35	\$39.35
Senior Technical Manager	\$35.37	\$53.77
Senior Planner	\$36.23	\$36.23
GIS Specialist	\$28.90	\$34.10
Engineer	\$25.96	\$38.83
Architect	\$32.02	\$32.02
Planner	\$25.21	\$25.56
Technical Manager	\$20.60	\$35.48
Registered Land Surveyor	\$30.81	\$44.71
Senior Technician	\$27.75	\$44.48
Technician II	\$23.19	\$29.71
Technician I	\$19.15	\$24.87
Administrative Assistant /Accountant	\$14.65	\$29.94

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET

Project:

(Consulting Engineer Name & Address)

City Project No.:

Invoice Date:

Invoice Number:

Invoice Period From:

To:

Agreement/C.O.

Date Approved

Council Bill

Upper Limit

Original Contract

\$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		(For City Use)	
Avg. Total Labor Cost			
Percent Complete			

Consulting Engineer's
Signature:

Title:

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
December 6, 2016

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:06 P.M.

PRESENT: CHAIRMAN Robyn McCoy
VICE-CHAIRMAN Jerry Taylor
COMMISSIONER Sheri Hagen
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ASSISTANT CORPORATION COUNSEL Amy Waks
ABSENT: COMMISSIONERS Lori Donley
COMMISSIONER Tony Wilkins

The Minutes of the November 1, 2016 regular meeting were presented. Commissioner Taylor moved that the November 1, 2016 minutes be approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Taylor, Hagen, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner Hagen moved to recess to Closed Session for the purpose of discussing personnel actions seconded by Commissioner Taylor, and upon call of the roll, Commissioners McCoy, Hagen, and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Continuation of Hearing 2016-001, Muriel Jones: Assistant Corporation Counsel Waks discussed this in Closed Session.

Commissioner Taylor moved to recess to Open Session, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Taylor, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Unfinished Business:

Consent to Discharge, Commissioner Hagen moved that the consent to the discharge of Emergency Communications Specialist, Muriel Jones be received, placed on file, and approved, seconded by Commissioner Taylor, and upon call of the roll, Commissioners McCoy, Taylor, and Hagen voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for New Business:

Personnel Actions

Commissioner Taylor moved that the appointments, commendations, oral reprimand, suspension, termination, leave of absence requests, paid administrative leave, civil service status, probationary resignations, resignation, and retirement be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Taylor, McCoy, and Hagen voted aye. Secretary Frank declared the motion carried.

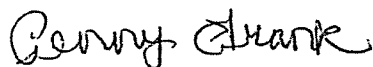
Authorization Request to Approve Job Announcement & Establish Eligible Register for Emergency Communications Specialist, Commissioner Taylor moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners McCoy, Taylor, and Hagen voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Construction Code Inspector (Structural), Commissioner Taylor moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners McCoy, Taylor, and Hagen voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Other Business:

There being no other business, Commissioner Hagen moved to adjourn the meeting, seconded by Commissioner Taylor, and upon call of the roll, Commissioners Hagen, McCoy, and Taylor voted aye. Secretary Frank declared the meeting adjourned at 12:25 P.M.

Respectfully Submitted,



Penny Frank
Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
January 3, 2017

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:05 P.M.

PRESENT: CHAIRMAN Robyn McCoy
VICE-CHAIRMAN Jerry Taylor
COMMISSIONER Sheri Hagen
COMMISSIONER Lori Donley
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: COMMISSIONER Tony Wilkins

The Minutes of the December 6, 2016 regular meeting were presented. Commissioner Taylor moved that the December 6, 2016 minutes be approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Taylor, Hagen, Donley, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner Donley moved to recess to Closed Session for the purpose of discussing personnel actions seconded by Commissioner Taylor, and upon call of the roll, Commissioners McCoy, Donley, Hagen, and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner Hagen moved to recess to Open Session, seconded by Commissioner Donley, and upon call of the roll, Commissioners Hagen, Donley, Taylor, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for New Business:

Personnel Actions

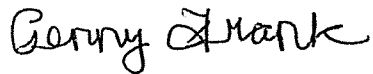
Commissioner Taylor moved that the appointment, oral reprimands, suspension, leave of absence requests, and civil service status be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners, Taylor, Donley, McCoy, and Hagen voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Promotional Register for Engineering Technician II, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Taylor, and upon call of the roll, Commissioners McCoy, Donley, Taylor, and Hagen voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Other Business:

There being no other business, Commissioner Taylor moved to adjourn the meeting, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Donley, McCoy, and Taylor voted aye. Secretary Frank declared the meeting adjourned at 12:15 P.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Penny Frank".

Penny Frank
Secretary

MINUTES OF THE MEETING
OF THE
DECATUR PLAN COMMISSION

Thursday, January 5, 2017
City Council Chamber, Decatur Civic Center

The January 5, 2017 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Glenn Livingston who determined a quorum was present.

Members Present: Bruce Frantz, Ed Harris, Bruce Jeffery, Glenn Livingston,
Kent Newton, Terry Smith

Members Absent: Bill Clevenger, Jack Myatt, Susie Peck

Staff Present: Suzy Stickle, Troy Hall, John Robinson, Janet Poland

Chairman Livingston introduced and welcomed Mr. Bruce Jeffery as the newest member to the Plan Commission.

It was moved and seconded (Frantz/Newton) to approve the minutes of the October 6, 2016 meeting of the Decatur City Plan Commission. Motion carried with Bruce Jeffery and Chairman Livingston abstaining from the vote.

Chairman Livingston stated that Calendar No. 17-02 would be heard first if there were no objections. There were no objectors.

New Business

Cal. No. 17-02	Petition of DECATUR HOUSE OF PRAYER to rezone property located at 1920 NORTH OAKLAND AVENUE from B-1 Neighborhood Shopping District to B-2 Commercial District.
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Ms. Stickle presented the recommendation of staff:

The subject site is approximately 0.81 acres and is located at 1920 North Oakland Avenue. The subject site is the former location of Plaza TV and Appliance.

The petitioner proposes to rezone from B-1 Neighborhood Shopping District to B-2 Commercial District which would allow for all those uses permitted in the B-2 Commercial District.

The surrounding zoning includes B-1 Neighborhood Shopping District to the north and south and R-3 Single Family Residence District to the east and west. There is also a significant B-2 Commercial District in the area along North Oakland Avenue beginning directly north of Grant Avenue. The Macon County and Decatur Comprehensive Plan shows this area as Retail. The permitted uses in the B-2 Commercial District are consistent and compatible with retail as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent uses to the north and south.

North Oakland Avenue, a state route, is one of the more heavily traveled corridors in the City. A more intensive commercial zoning district fronting a state route is appropriate for this site.

Staff recommends approval of the rezoning

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 17-02 to the City Council with a recommendation for approval is suggested.

Mrs. Mary Cave, representative, was sworn in by Mrs. Poland.

Mrs. Cave stated there is a significant area zoned B-2 Commercial immediately north of this site and also two (2) blocks south. The Macon County and Decatur Comprehensive Plan does show this area as commercial. Any proposed use or redevelopment for this site would have to meet City standards. The petitioner requests approval of the petition.

There were no questions and no objectors present.

It was moved and seconded (Harris/Smith) to forward Calendar No. 17-02 to the City Council with a recommendation for approval as presented by staff. Motion carried unanimously.

Cal. No. 17-01	Petition of SPEAKEASY PROPERTIES, LLC, for a Conditional Use Permit in the B-4 Central Business District to operate a tattoo/body piercing parlor located at 528/530 NORTH WATER STREET.
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Ms. Suzy Stickle was sworn in by Mrs. Janet Poland.

Ms. Stickle presented the recommendation of staff:

The subject site, located at 528 and 530 North Water Street, contains approximately 4,964 square feet, and is the former location of Rupert's Sport Shop. The subject site is zoned B-4 Central Business District.

The subject petition requests a conditional use permit to allow for a tattoo/body piercing parlor in the B-4 Central Business District. Tried & True is an established up-scale tattoo studio in Decatur currently located on South Taylorville Road. The proposed parlor on North Water Street will have one artist and is to be operated from the hours of 10:00 AM to 5:00 PM with artwork being carried out by appointment only.

Speakeasy Properties, LLC is looking to reuse the former Rupert's and convert to a tattoo/body piercing parlor as well as a record store and coffee shop.

Staff supports the proposed Conditional Use Permit and reuse of this downtown building. Staff believes the proposed use of a tattoo/body piercing parlor on this particular site is compatible with the B-4 zoning as well as the adjacent commercial and office uses. Staff proposes to allow for future expansion and flexibility with operating hours allowed from 8:00 AM to 10:00 PM so that other artist(s) could be hired if the owner so desired or if they wished to adjust their current proposed schedule.

According to Section XXII.A.3. there are three standards which must be met in order to grant a conditional use permit. The first standard requires that the use be “necessary for the public convenience at the location.” The proposed use is generally compatible with the area along North Water Street and the parlor will provide a service which can be utilized by residents. The proposed use also meets the second standard. The facility is located and designed to be operated in a manner in which the public health, safety and welfare will be protected. The hours of operation allowed will be between 8:00 AM and 10:00 PM. Last, the facility should not cause injury to the value of other properties in the area as stated by the third standard. This is an established studio to be located in a mixed use area.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 17-01 to the City Council with a recommendation for approval is suggested.

Mr. Newton asked if the permit, if granted, remained with the owner or with the property. Ms. Stickle stated that it would remain with the property owner.

Mr. Jesse Blunt, representative, was sworn in by Mrs. Poland.

Mr. Blunt stated that he has been operating as a solo proprietor for the last two years and operated as an artist for five years prior. He stated that he strives to operate with the utmost integrity and sees himself as an artist who works with skin. He said he was saddened that some might see this type of facility as something less than that.

Chairman Livingston asked if it was his plan to expand his record store and add a space for coffee. Mr. Blunt said that the front of the building has space for retail and that he intends to treat the facility as more of a private studio setting and less of a walk in space. He indicated that he has ideas for people looking for art and other partnerships. Mr. Livingston asked about the size of Mr. Blunt’s space and Mr. Blunt indicated that the tattoo space probably was about 800 square feet.

Mr. Livingston asked if there was anyone present to speak in opposition.

Mr. Michael Warner was sworn in by Mrs. Poland.

Mr. Warner indicated that he was executive director and CEO of Youth Advocate, a child welfare agency working with abused and neglected children. He indicated that he is in opposition because he doesn’t think it’s the right place for the tattoo parlor. He indicated that it’s between a funeral home and a child welfare agency and that he thinks there is probably a more appropriate space given the number of spaces that are available around the city.

Mr. Warner indicated that his agency has 16 programs, 30 staff and probably work with 1,500 children each year. He stated that there are a number of children and staff coming into the building and that he considers the agency a professional office with a lot of people coming into the building, primarily children and families.

Mr. Warner stated that it is his understanding that a conditional use permit is in place to protect other properties and not reduce their property values. He stated that Youth Advocate owns their building and has been leasing space to the United Way. With the United Way moving out they are expanding some of their services into that space. Mr. Warner stated that they are committed to the area and the building, having been there since 2002 and want to stay there. He didn’t think that moving the tattoo parlor to another space would create a hardship for the parlor.

It was moved and seconded (Smith/Newton) to forward Calendar No. 17-01 to the City Council with a recommendation for approval. Motion carried unanimously.

There being no further business, it was moved and seconded (Jeffery/Newton) to adjourn the meeting. Motion carried unanimously. Chairman Livingston declared the meeting adjourned at 3:16 P.M.

A handwritten signature in cursive script, reading "Kent D Newton", followed by a horizontal line.

Kent Newton, Secretary
Decatur City Plan Commission

City Clerk

DATE: 2/9/2017

MEMO: 2017-02

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Staff request Council pass the proposed Resolution approving the appointment of Linda Love to the Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board Authority).

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite her respective name, to serve a term expiring upon the date set opposite her respective name or until her respective successor is appointed and qualified:

Linda Love

Decatur Metropolitan Exposition
Auditorium and Office Building Authority
(Civic Center Board Authority)

10/27/2019

DATED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2017-
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

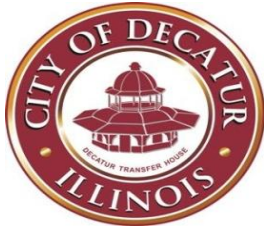
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 21st day of February, 2017.

Julie Moore Wolfe, Mayor



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report January 2017

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2017 budget for the City was approved on November 21, 2016 by the City Council with Council Resolution R2016-140 with General Fund budget Revenue of \$67.500 million and Expense of \$67.100 million. The General Fund budget approval included a cash basis surplus of \$0.4 million.

The total 2017 City budget approved with Council Resolution R2016-140 is for budget Revenue of \$186.8 million and Expense of \$212.9 million, representing an in period cash basis deficit of \$26.1 million. The in period cash basis deficit is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, state and local motor fuel tax revenue funding projects, as well as other capital project initiatives of the City.

Challenges and unknowns remain that will have impact on City finances and operations.

- Continued lack of a State full year budget and potential implications to the City,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

All of these factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

In addition, we have challenges facing the City in the funding for City priorities including:

- Equipment replacement, **city selectively replacing equipment**
- Neighborhood restoration and improvement, including blighted property removal,
- Fire facility replacement,

The City and Council will work together to explore the possibilities to affect positive change and to explore the possibilities to fund the actions that will be required to continue to move the City of Decatur forward.

Several key initiatives will commence or continue that will have lasting impact on the City infrastructure, including:

- Local motor fuel tax funded road and street restoration, **2017 work schedule in process**
- Expansion of the City fiber optic cable network, **approved by the council on November 7**
- Continue with year 3 of the Lake Decatur dredging initiative, **bond financing secured in 2016**

City Financial Position

The City of Decatur ended January 2017 with a total cash position of \$67.0 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$66.0 as of the end of December, 2016.

The City General Fund ended January 2017 with a cash position of \$4.4 million versus the December cash position of \$4.1 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at January 31 provides a cash reserve representing 24 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or \$8-11 million.

City cash at January 31 excluding the General Fund cash position is \$66.0 million, contained in Special Revenue funds (\$6.7 million), TIF Redevelopment funds (\$0.7 million), Capital funds (\$0.6 million), Debt Service fund (\$0.8 million), Internal Service funds (\$5.2 million) and Enterprise funds (\$48.6 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Jan 2017	Dec 2016	Comment
Special Revenue	6.7	6.6	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	0.7	1.1	Debt service and redevelopment agreement obligations
Capital	0.6	0.6	Capital funding available
Debt	0.8	0.8	Debt service obligations
Internal Service	5.2	5.0	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	48.6	47.8	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non General Fund	62.6	61.9	
General Fund	4.4	4.1	Basic services to citizens and stakeholders
Total City Cash	67.0	66.0	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Enterprise funds increased \$0.8 million; Public Transit decrease of \$824k due to repayment of City inter-fund loan of \$400k offset and the normal progression of operating expense. The Q2 State of Illinois IDOT operating grant of \$1.1 million and the Q3 State of Illinois IDOT operating grant of \$1.2 million have not yet been distributed by the State. **This is a serious issue, as the City Treasury is acting as the bank, financing the Public Transit operations, as the State of Illinois fails to distribute the operating grants.** Water fund(s) increase of \$1.5 million, in month operating profit of \$1.1 million plus repayment of public transit loan of \$400k.

General Fund Position

Cash

The City General fund cash position ended January at \$4.4 million, an increase from the December cash position of \$4.1 million. The current cash balance represents a cash reserve position of 24 days (was 22 days).

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending January, 2017.

\$ (000)	Budget (4)	Year To Date (1)	Budget Target (2)	% vs Target (3)
Revenue	67,500	5,266	4,637	14%
Expense	67,100	4,939	5,048	(2)%
Surplus(deficit)	400	327	(411)	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with annual appropriation ordinance scheduled for Council Adoption on February 21, 2017

General Fund Revenue Comments

Revenue to date through January is \$5.3 million versus budget to date revenue of \$4.6 Million, a 14% increase versus the year to date budget.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With one month into the twelve month cycle, the year-to-date benchmark is 8% of the full year budget revenue.

\$ (000)	2017 Budget	2017 YTD	YTD % of Year Budget	2016 YTD	% Change yr vs yr
State Sales Tax	11,178	887	8%	931	(5)%
Local Sales Tax	9,938	799	8%	831	(4)%
State Income Tax	8,000	852	11%	912	(7)%
Food & Beverage Tax	3,439	286	8%	260	10%
Telephone Tax	1,987	152	8%	166	(8)%
Utility Tax (Gas & Elec)	4,498	422	9%	177	138%
State Local Use Tax	2,036	160	8%	295	(45)%
Cable TV Tax	1,108	263	24%	234	12%
State Replacement Tax	1,022	168	16%	152	11%
Hotel Use Tax	712	35	5%	18	94%
Video Gaming Tax	1,080	95	9%	68	40%

Sales Tax – **state sales tax is running on par with the full year budget target, and 5% behind the prior year; local sales tax is running on par with the full year budget target, and 4% behind the prior year.** The sales tax revenue stream is “**the primary funding source driver**” financing the general fund, representing a revenue stream in excess of \$21 million or 31% of the general fund revenue. The 2017 budget contemplated a flat projection versus 2016 for both state and local sales tax revenues.

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City when such on-line shopping has no nexus to the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city.

State Income Tax – **3% above the full year budget target and 7% below the prior year.** The 2017 budget was conservatively projected (as we envisioned at the time of the 2017 budget development), however, the distributions are at best difficult to project. This revenue stream is “**a primary funding source driver**” financing the general fund, representing a revenue stream of \$8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **on par with the full year budget target and 10% above the prior year.** Food & Beverage tax revenue continues to perform as one of the City’s most consistent revenue streams. The 2016 result is a 3% increase over 2015, on the heels of a 3.5% increase in 2015 vs. 2014.

Telephone Tax – **on par with the full year budget target and 8% below the prior year.** The 2017 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **1% above the full year budget target and above the prior year by 138%.** Performing as expected, this will turn out to be one of the city’s more consistent and performing revenue streams. The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016.

State Replacement Tax – **8% above the full year budget target, 11% above the prior year.** The 2017 budget was conservatively projected (as we envisioned at the time of the 2017 budget development), however, the distributions are at best difficult to project.

Hotel Use Tax – **3% below the full year target, 94% above the prior year.** City increased the hotel use tax rate from 6% to 8% effective January 1, 2016. The large one month on month increase versus the prior year is viewed to be an anomaly, however, will be closely followed in the upcoming months.

Heads in beds for the city hotels has declined in 2016 versus heads in beds in 2015. The reduction is not the effect of the tax increase, but rather a decline in business occupancy as local concerns have relocated meetings from Decatur to other locales.

Video Gaming Tax – **1% above the full year budget target and 40% above the prior year.** Tax revenue continues to exceed the budget expectation.

Video Gaming revenues continue to develop as no market place saturation point has yet to be discovered. Over the course of 2015 and through 2016, establishments with video gaming increased from 44 to 80, plus pending licenses, with the number of gaming machines increasing from 206 to 378, with an additional 20 pending (as of December 2016).

During the 2016 period, monies played in video gaming increased from \$69.7 million in 2015 to \$93.1 million, representing a 34% increase. In 2016, so-called “net terminal income”, representing the dollar amount of “gaming proceeds” increased from \$17.9 million in 2015 to \$22.9 million in 2016. Of this, the gaming machine provider pockets 35%, the local establishment pockets 35% and 30% is “taxed” with State retention of 25% and City retention (distributed from the State) of 5%.

With 2016 “video gaming proceeds” of \$22.9 million in calendar 2016, the dollar amount of “revenue” to the gaming machine provider is on the order of \$8.0 million, **the dollar amount of “revenue” to the local establishments is on the order of \$8.0 million**, with the dollar amount of “revenue” available to the government is \$6.9 million, shared between the State (\$5.8 million) and the City of Decatur (\$1.1 million).

General Fund Expense Comments

General Fund expense in the month of \$4.939 million was below with the budget expectation of \$5.048 million. On a year to date basis, general fund spending is below budget by 2%.

The below budget spending to date of \$0.1 million is attributed to unfilled staffing positions, delay in the implementation of wage increase to certain management employees, and repayment by the Civic Center of the cash advance provided by the city in December 2016.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	\$0.8 million	Earmarked for police capital as available (\$0.3 million available)
Local Roads and Streets	\$1.4 million	Tax effective April 1, 2016. Sustained revenue exceeding original expectations. 2016 street work executed to completion in accordance with plans. Plans for 2017 work in progress.
State Motor Fuel Tax	\$1.5 million	Earmarked for street repair and maintenance.
Major Moves	\$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	\$0.8 million	September property tax distribution will carry the Library forward until springtime
Library Capital Fund	\$0.2 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.3 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
2010 Bond Construction	\$0.3 million	Remaining bond fund monies are earmarked for Garage B & C repairs. Monies will be depleted in 2017.
Capital Projects	\$0.1 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	\$0.8 million	Earmarked for debt payments on current debt issues
Equipment Replacement	\$0.3 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules
Risk Management Fund	\$2.5 million	Coverage level required for ongoing business insurance costs including liability, property, workers compensation
Employee Insurance Fund	\$1.9 million	Coverage for healthcare and other EE benefit expense. Cash position is approaching the level of adequate cash reserve necessary to sustain and protect the city
Public Transit Operations	\$0.8 million	State Q2 distribution of \$1.1 million and Q3 distribution of \$1.2 million remain outstanding. City was required to inter-fund loan \$400k to secure positive cash position at year end. Loan repaid to City in January. <i>City is having to bridge loan cash to sustain ongoing transit operations.</i>
Storm Water Fund	\$1.3 million	Balance will begin to fund currently defined storm water projects
Sewer Fund	\$6.5 million	Balance available and revenue flow will fund currently defined sewer projects – longer term prospects for required sewer infrastructure capex replacement and pending US EPA mandates will require increased revenue flow to sustain
Water Utility Funds	\$18.5 million	<p>Cash balance of \$18.5 million, includes \$9.7 million sequestered in the debt reserve fund, representing the next 12 months debt service payments.</p> <p>Remaining cash balance of \$8.8 million represents a 4+ month reserve of water operating expense – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve.</p> <p>The current cash position allows funding of capital expense securing water main infrastructure replacement and other</p>

		necessary capital expenditure envisioned in the short term period.
		The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$22.8 million	Balance available to pay contractor invoices for the dredging of Lake Decatur

Trust & Agency Fund balance of \$153.3 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$30.0 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$19.9 million of bond proceeds and \$10.1 million of pooled cash.

The bond proceeds invested in treasury bonds are scheduled to mature throughout 2017 in line with the anticipated cash flow requirements to pay the cost of the Lake Decatur dredging initiative.

The pooled cash is invested in treasury bonds and are scheduled to mature over the next 1-2 years.

The interest earnings from these investments are projected to be in the range of \$260k.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of December 31, 2016 is \$164.8 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2017 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2017 will include continued debt issuance for road and street rehabilitation secured by the local motor fuel tax, continued debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease and / or note payable financing to replace certain vehicle stock covered within the operating budget of the City.

The city will continue to evaluate the progress of the Lake Decatur dredging initiative cash flow for determination of when the next and likely final debt issue will occur.

Revenue Tracking

Revenue received in the fiscal months ending with January, 2017 of \$10.7 million is 6% of the annual revenue budget of \$186.6 million.

State of Illinois distribution of income tax revenues to local governmental entities is one month delayed, as of January 31, 2017. The amount due to the City of Decatur General Fund is \$0.7 million.

Of note, the property tax revenues received by the City according to the 2015 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2017

The 2016 property tax levy, approved by Council in December, 2016 with Council Ordinance 2016-92, for a tax levy amount of \$13.863 million, has not yet been certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2016 EAV period, with property tax payable in 2017, is projected to be \$847,900,000, an increase in EAV of 2.5% versus the prior year EAV of \$827,227,091.

The City property tax rate for 2016 EAV with tax payable in 2017 is projected to be 1.63498% versus the prior year tax rate of 1.63498%. The City property tax rate is projected to remain in the 16% range of the total property tax rate for City property owners.

Expenditure Tracking

Expenditures to January of \$10.6 million are 5% of the full year budget of \$212.9 million, which represents a 3% to date under spending situation versus the total City annual budget.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through January is a profit of \$1.1 million on revenues of \$2.3 million; current performance exceeds the budget expectation and the prior year.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full time staffing level is 476 FTE's versus budget of 496 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
February 12, 2017



Fiscal Year 2017

Fiscal Period Ending January, 2017

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: January, 2017

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	4,112,078.67	5,266,114.51	4,938,596.70	7,548.06		4,447,144.54		4,447,144.54	0.00
12	Special Revenue Funds PLANNING FUND	338,309.77	9.56	734.85	0.00		337,584.48		337,584.48	
17	HOME FUND	35,639.30	54,692.27	49,837.11	0.00		40,494.46		40,494.46	
18	CDBG FUND	733.60	158,847.52	158,894.66	0.00		686.46		686.46	
22	DUATS FUND	59,778.38	1.65	136.58	0.00		59,643.45		59,643.45	
25	DRUG ENFORCEMENT FUND	689,594.98	4,978.57	13,243.14	136,418.38		817,748.79		817,748.79	
26	DUI FINES AND FEES FUND	130,618.37	5,334.04	506.46	0.00		135,445.95		135,445.95	
27	POLICE LAB & PROGRAMS	34,759.21	90.96	0.00	0.00		34,850.17		34,850.17	
32	FIRE GRANT	4,575.62	0.13	0.00	0.00		4,575.75		4,575.75	
33	POLICE CAPITAL FUND	406,347.27	551.35	10,138.41	0.00		396,760.21		396,760.21	
34	BUILDING FUND	25,999.45	49,482.79	44,276.96	0.00		31,205.28		31,205.28	
35	LIBRARY FUND	926,267.31	101,338.83	245,758.33	0.00		781,847.81		781,847.81	
36	MUNICIPAL BAND FUND	28,177.22	689.03	444.00	0.00		28,422.25		28,422.25	
39	JUSTICE ADMIN GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
42	LOCAL STREETS & ROADS	1,250,321.83	150,973.06	2.48	0.00		1,401,292.41		1,401,292.41	
46	MOTOR FUEL TAX FUND	1,423,318.57	211,121.90	105,572.41	0.00		1,528,868.06		1,528,868.06	
47	MAJOR MOVES	84,670.27	2.28	5,000.00	0.00		79,672.55		79,672.55	
49	FIRE CAPITAL FUND	484,597.50	12.76	47,794.63	0.00		436,815.63		436,815.63	
58	LIBRARY CAPITAL	200,385.44	5.55	0.00	0.00		200,390.99		200,390.99	
59	LIBRARY TRUST FUNDS	272,570.20	107.53	2,455.41	0.00		270,222.32		270,222.32	
82	DCDF FUND	107,644.46	2,809.77	1,314.86	0.00		109,139.37		109,139.37	
83	NEIGHBORHOOD IMPROVEMENTS	51,282.53	1.42	0.00	0.00		51,283.95		51,283.95	
85	GRANT FUND	2,554.00	0.00	0.00	0.00		2,554.00		2,554.00	
	Total Special Revenue Funds	6,558,145.28	741,050.97	686,110.29	136,418.38	0.00	6,749,504.34	0.00	6,749,504.34	0.00
19	TIF & Redevelopment Funds OLDE TOWNE TIF FUND	3,818.54	0.07	2,537.56	0.00		1,281.05		1,281.05	
20	SE PLAZA TIF FUND	531,776.93	9,408.46	461,982.60	0.00		79,202.79		79,202.79	
21	WABASH CROSSING TIF	179,440.03	4.97	2,940.00	0.00		176,505.00		176,505.00	
23	EASTGATE TIF FUND	35,672.59	18,034.68	0.00	0.00		53,707.27		53,707.27	
24	SOUTHSIDE TIF FUND	42,616.59	1.18	0.00	0.00		42,617.77		42,617.77	
28	PINES SHOPPING CENTER TIF	98,814.07	2,852.78	0.00	0.00		101,666.85		101,666.85	
29	GRAND & OAKLAND TIF	175,400.33	5,184.93	0.00	0.00		180,585.26		180,585.26	
	Total TIF & Redevelpmnt Funds	1,067,539.08	35,487.07	467,460.16	0.00	0.00	635,565.99	0.00	635,565.99	0.00
40	Capital Funds PEG CAPITAL FUND	225,184.86	21,639.94	2,097.00	0.00		244,727.80		244,727.80	
43	2010 PROJECT FUND	342,723.20	9.49	750.00	0.00		341,982.69	0.00	341,982.69	
45	CAPITAL PROJECT FUND	52,112.23	1.44	0.00	0.00		52,113.67		52,113.67	
	Total Capital Funds	620,020.29	21,650.87	2,847.00	0.00	0.00	638,824.16	0.00	638,824.16	0.00

City of Decatur
Treasurer's Cash Report

Month of: January, 2017

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	814,306.23	23,682.23	32,384.25	0.00		805,604.21		805,604.21	0.00
60	Internal Service Funds FLEET MAINTENANCE	332,354.46	207,832.75	132,177.15	0.00		408,010.06		408,010.06	
61	EQUIPMENT REPLACEMENT	312,805.76	18.93	0.00	0.00		312,824.69		312,824.69	
64	RISK MANAGEMENT	2,407,438.90	161,973.58	80,566.09	0.00		2,488,846.39		2,488,846.39	
65	INSURANCE FUND	1,968,016.81	864,316.99	887,106.53	0.00		1,945,227.27		1,945,227.27	
	Total Internal Service Funds	5,020,615.93	1,234,142.25	1,099,849.77	0.00	0.00	5,154,908.41	0.00	5,154,908.41	0.00
70	Enterprise Funds MASS TRANSIT -OPERATION	35,091.32	37,344.10	462,429.10	(400,000.00)		(789,993.68)		(789,993.68)	
77	FIBER OPTICS	330,000.00	8.51	46,000.00	0.00		284,008.51		284,008.51	
78	STORM WATER	1,228,323.54	122,076.85	67,854.56	0.00		1,282,545.83		1,282,545.83	
79	SEWER FUND	6,378,240.91	366,070.93	271,328.15	0.00		6,472,983.69		6,472,983.69	
80	WATER FUND	6,067,957.38	2,255,867.94	1,112,620.89	423,645.32		7,634,849.75		7,634,849.75	
81	WATER CAPITAL	1,272,011.63	34.10	82,742.66	0.00		1,189,303.07		1,189,303.07	
86	WATER DEBT	9,700,000.00	0.00	0.00	0.00		9,700,000.00		9,700,000.00	
88	RECYCLING PROGRAM	22,448.84	53,727.88	53,036.15	0.00		23,140.57		23,140.57	
89	WATER BOND	2,872,910.50	(346.86)	0.00	0.00	426.46	2,872,990.10	19,918,257.70	22,791,247.80	
	Total Enterprise Funds	27,906,984.12	2,834,783.45	2,096,011.51	23,645.32	426.46	28,669,827.84	19,918,257.70	48,588,085.54	0.00
90	Trust & Agency Funds FIRE PENSION FUND	1,021,914.16	294,507.19	625,672.62	0.00	(119,847.94)	570,900.79	65,036,584.05	65,607,484.84	
91	POLICE PENSION FUND	579,803.42	222,520.81	650,114.78	0.00	(38,945.40)	113,264.05	87,624,143.60	87,737,407.65	
	Total Trust & Agency Funds	1,601,717.58	517,028.00	1,275,787.40	0.00	(158,793.34)	684,164.84	152,660,727.65	153,344,892.49	0.00
	Total City Funds	47,701,407.18	10,673,939.35	10,599,047.08	167,611.76	(158,366.88)	47,785,544.33	172,578,985.35	220,364,529.68	0.00
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,068,249.02	10,068,249.02	
Memorandum Items										
	City Funds ex Trust & Agency	46,099,689.60	10,156,911.35	9,323,259.68	167,611.76	426.46	47,101,379.49	29,986,506.72	67,019,637.19	0.00

City of Decatur
Treasurer's Investment Report

Month of: January, 2017

Water Bond

Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2017	Estimated Income	
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00	ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00	ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00	ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00	ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00	ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00	ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00	ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00	ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	3,923.23	0.00	ok
US Treasury Bond	04/15/17	0.87500%	600,000.00	600,656.25	591.35	601,247.60	980.77	1,572.12	0.00	0.00	5,250.00	ok
US Treasury Bond	05/15/17	0.87500%	2,700,000.00	2,703,375.00	652.62	2,704,027.62	4,437.85	5,090.47	0.00	0.00	23,625.00	ok
US Treasury Bond	06/15/17	0.87500%	2,000,000.00	2,002,500.00	0.00	2,002,500.00	3,263.97	2,307.69	956.28	0.00	17,500.00	ok
US Treasury Bond	07/15/17	0.87500%	2,200,000.00	2,202,578.11	0.00	2,202,578.11	3,571.81	904.01	2,667.80	2,667.80	19,250.00	ok
US Treasury Bond	08/15/17	0.87500%	2,300,000.00	2,302,335.93	5,578.13	2,307,914.06	3,718.75	9,296.88	0.00	0.00	20,125.00	ok
US Treasury Bond	09/15/17	1.00000%	2,300,000.00	2,303,863.26	4,511.05	2,308,374.31	4,320.44	8,831.49	0.00	0.00	23,000.00	ok
US Treasury Bond	10/15/17	0.87500%	2,300,000.00	2,301,257.80	2,266.83	2,303,524.63	3,759.61	6,026.44	0.00	0.00	20,125.00	ok
US Treasury Bond	11/15/17	0.87500%	3,600,000.00	3,600,753.89	807.32	3,601,561.21	5,979.97	6,787.29	0.00	0.00	31,500.00	ok
US Treasury Bond	12/15/17	1.00000%	1,400,000.00	1,401,367.18	769.23	1,402,136.41	1,076.92	1,846.15	0.00	0.00	14,000.00	ok
Federated US Treasury Cash Reserves	Liquid		434,616.91	434,616.91	49,776.84	484,393.75	1,336.81	144.86	1,191.95	98.65	1,646.94	ok
Total Investment(s)			19,834,616.91	19,853,304.33	64,953.37	19,918,257.70	102,032.02	42,807.40	74,401.15	6,689.68	176,021.94	

Pooled Cash

Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2017	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	ok
US Treasury Bond	04/30/17	0.87500%	1,000,000.00	1,001,328.13	0.00	1,001,328.13	10,396.97	2,247.93	8,149.04	0.00	8,750.00	ok
US Treasury Bond	06/30/17	0.62500%	1,500,000.00	1,499,863.28	0.00	1,499,863.28	4,329.98	828.73	3,501.25	3,260.87	9,375.00	ok
US Treasury Bond	10/31/17	0.75000%	1,000,000.00	996,875.00	0.00	996,875.00	8,911.69	1,926.80	6,984.89	0.00	7,500.00	ok
US Treasury Bond	12/15/17	1.00000%	1,050,000.00	1,050,779.30	0.00	1,050,779.30	12,458.39	1,384.62	11,073.77	0.00	10,500.00	ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	13,361.11	3,832.42	9,528.69	0.00	11,250.00	ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	21,357.24	2,373.63	18,983.61	0.00	18,000.00	ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	18,182.51	4,585.34	13,597.17	0.00	15,312.50	ok
US Treasury Bond	11/30/18	1.00000%	500,000.00	497,441.40	206.04	497,647.44	659.34	865.38	0.00	0.00	5,000.00	ok
Federated US Treasury Cash Reserves	Liquid		108,037.51	108,037.51	91,814.05	199,851.56	341.69	55.48	286.21	48.66	679.50	ok
Total Investment(s)			10,008,037.51	9,976,228.93	92,020.09	10,068,249.02	99,363.67	18,100.33	81,469.38	3,309.53	86,367.00	

GRAND TOTALS:	29,842,654.42	29,829,533.26	156,973.46	29,986,506.72	201,395.69	60,907.73	155,870.53	9,999.21	262,388.94
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Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16.

Total Invested = Tax Cost Amount + Accrued Interest Purchased

Interest Received YTD = cash received

Estimated Income = projected annual interest income

Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.

Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.

home

debt liquidated

gz approved

Debt Instrument		Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Refi) Issue	Debt at 1/1/2017	FY17 Principal Payments	FY17 Interest Payments	Debt at 12/31/2017	FY17 Total Debt Payments	
											input	input	input			
Bond Debt																
Amort sch #																
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	7,295,000	860,000	315,081	6,435,000	1,175,081	ok
11	2010A Bonds	LOC Payoff-Reynolds Blding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	7,910,000	205,000	432,958	7,705,000	637,958	ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	23,080,000	1,185,000	1,301,218	21,895,000	2,486,218	ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	1,845,000	205,000	71,750	1,640,000	276,750	ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	235,000	235,000	9,400	-	244,400	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,110,000	620,000	129,481	5,490,000	749,481	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	13,375,000	1,250,000	589,400	12,125,000	1,839,400	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	22,490,000	860,000	1,001,538	21,630,000	1,861,538	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	22,515,000	815,000	920,750	21,700,000	1,735,750	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000	22,205,000	235,000	795,222	21,970,000	1,030,222	ok
xxx																
xxx																
Total Bond Debt										146,405,000	127,060,000	6,470,000	5,566,798	120,590,000	12,036,798	
Promissory Notes & Loans Payable																
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,185,000	185,000	70,649	1,000,000	255,649	ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	15,811,356	664,591	540,659	15,146,765	1,205,250	ok
15	IEPA Contruction Loan	Nitrate Facility (L17-1674)	2002		2022	80	80	6/1	12/1	7,172,169	2,343,333	419,307	65,051	1,924,026	484,358	ok
16	IEPA Water Loan	Water Projects (L17-2552)	2011		2031	80	80	1/10	7/10	6,993,328	5,425,209	361,681	-	5,063,528	361,681	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L17-4873)	2013		2034	79	79	12/15	6/15	7,589,673	6,962,117	326,897	132,799	6,635,220	459,696	ok
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	768,977	303,124	13,115	465,853	316,239	ok
34	IEPA Contruction Loan Pending	Union Street Sewer (L17-5280)	2015		2035	79	79	1/8	7/8	2,172,218	2,089,988	91,461	41,241	1,998,527	132,702	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	381,296	59,992	8,770	321,304	68,762	ok
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000	862,215	136,655	24,345	725,560	161,000	ok
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	107,763	107,763	809	-	108,572	ok
36	Busey Bank	Fire Vehicles - Interceptor (2) (23250)	2016		2019	49	49	Qtry	Qtry	62,860	52,643	20,742	898	31,901	21,640	ok
37	Busey Bank	Fire Facility Rehabilitation	2016		2023	49	49	2/15	8/15	2,200,000	160,481	314,286	1,953	(153,805)	316,239	note 1
38	Busey Bank	Local Street Resurfacing	2016		2023	42	42	2/15	8/15	7,500,000	1,093,140	1,071,428	6,920	21,712	1,078,348	note 1
xxx																
Total Notes & Loans Payable										57,127,314	37,243,518	4,062,927	907,209	33,180,591	4,970,136	
Capital Leases																
19	Busey Bank	Fire Apparatus - Arial Platform	2011		2018	49	49	9/1		947,850	286,431	141,756	6,788	144,675	148,544	ok
21	Busey Bank	Police Vehicles - SUV (1)	2013		2017	33	33	Qtry	Qtry	26,911	3,447	3,447	22	-	3,469	ok
22	Busey Bank	Water Service Truck (1)	2013		2018	80	80	Qtry	Qtry	33,988	10,518	6,995	149	3,523	7,144	ok
24	Busey Bank	Sewer Vactor Truck (1)	2013		2018	79	79	Qtry	Qtry	321,998	116,348	65,979	1,816	50,369	67,795	ok
26	Busey Bank	Water Service Truck (1)	2014		2019	80	80	Qtry	Qtry	25,150	11,629	5,104	194	6,525	5,298	ok
27	Busey Bank	Traffic Service Truck (1)	2014		2019	10	10	Qtry	Qtry	31,114	14,386	6,313	241	8,073	6,554	ok
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	72,564	72,564	349	-	72,913	ok
new	To be determined	Police Vehicles - Interceptor (5)	2016		2018	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
new	To be determined	Traffic Mgr Ford Escape	2016		2021	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
new	To be determined	Streets Cat Backhoe	2016		2023	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
new	To be determined	Streets Dump Truck (2)	2016		2023	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
new	To be determined	Streets Endloader	2016		2023	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
new	To be determined	Sewer Vactor Truck (1)	2016		2023	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
new	To be determined	Sewer Street Sweeper (2)	2016		2023	xx	xx	Qtry	Qtry	-	-	-	-	-	-	-
xxx																
xxx																
xxx																
xxx																
Total Capital Leases										1,674,510	515,323	302,158	9,559	213,165	311,717	
Total City Debt										205,206,824	164,818,841	10,835,085	6,483,566	153,983,756	17,318,651	

City of Decatur
Debt Schedule

PBC

Period Ending: 2017 Budget
date of update: February 10, 2017

home		debt liquidated							
Debt Instrument		Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt									
Amort sch #									
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%		
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
Total Bond Debt									
Promissory Notes & Loans Payable									
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot interest payment			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruccion Loan	Nitrate Facility (L17-1674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L17-2552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruccion Loan	Lakeshore Drive Sewer (L17-4873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruccion Loan Pending	Union Street Sewer (L17-5280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital Pending	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
36	Busey Bank	Fire Vehicles - Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
Total Loans Payable									
Capital Leases									
19	Busey Bank	Fire Apparatus - Arial Platform	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles - SUV (1)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
new	To be determined	xxxx							
new	To be determined	xxxx							
new	To be determined	xxxx							
new	To be determined	xxxx							
new	To be determined	xxxx							
new	To be determined	xxxx							
new	To be determined	xxxx							
Total Capital Leases									
Total City Debt									

City of Decatur
2010 Bond Issue - Status of Bond Fund 43

Month of: **January, 2017**

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D		
PNC letters of credit									
Wabash Crossing Payoff	4,739,872							4,739,872	4,739,872
West End Loan payoff	334,878							334,878	334,878
300 N Water demolitions	1,249,560							1,249,560	1,249,560
Reynolds Building, etc	2,223,000							2,223,000	2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963				11,260,000	11,908,405
Ground water supply		5,000,000	(3,294,961)	19,280				5,000,000	1,724,319
Dam repairs		1,746,080	2,559,779	16,633				1,746,080	4,322,492
Downtown streetscapes		6,260,000	227,940	371,906				6,260,000	6,859,846
Downtown lighting		2,500,000						2,500,000	2,500,000
Central Park & Transfer House		1,170,843						1,170,843	1,170,843
Parking Garage project			386,801		2,401,272	63,134		2,401,272	2,851,207
Olde Towne TIF Debt Service					422,393			422,393	422,393
Refunding 1998 issue							1,821,190	1,821,190	1,821,190
Total available for use	8,547,310	27,936,923	-	935,783	2,823,665	63,134	1,821,190	41,129,088	42,128,005

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY16	FY17	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY13	Actual	Bond Plan	Encumb	Unobligated
Revenues																						
Miscellaneous Income				350	527,613								17,190						545,153			
Interest Income			5,938	128,043	154,353	22,960	120,107	179	92	9		24,245	24,261	489					480,676			
Total Revenues	-	-	5,938	128,393	681,966	22,960	120,107	179	92	9	-	24,245	41,451	489	-	-	-	-	1,025,829			
Expenditures																						
Interest Income Bank Fees			8,129	7,424	4,748	1,432	1,949				678	1,406	875	91					26,733			
Fiscal Agents Fees	678																678		1,356			
Transfer to Debt Service Fund		20,160					800,000											512	820,673			
Pay Off Letters of Credit	6,303,472																		6,303,472	6,324,310		
Pay Off 1998 Bond Issue																	1,820,000		1,820,000	1,821,190		
Reynolds Building Payment	2,223,000																		2,223,000	2,223,000		
Olde Towne TIF Debt Service														422,393					422,393	422,393	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664	147,142	210,237	1,912										10,530,679	10,530,689	0	9
Dredging			1,974,603	8,990,314	903,488	40,000													11,908,405	11,908,405	0	0
Supplemental Water Supply			110,610		479,936	181,981	35,767												924,319	1,724,319	0	0
Dam Repair				19,822	119,653	3,202,386	980,632												4,322,492	4,322,492	0	0
Parking								16,376	27,880	750		88,140	2,236,531	59,111	68,913	11,711			2,509,412	2,851,207	18,139	323,656
Total Expenditures	8,527,150	20,160	2,139,484	11,365,905	7,893,086	4,933,463	1,965,490	226,614	29,792	750	678	89,546	2,237,407	481,595	68,913	11,711	1,820,678	512	41,812,934	42,128,005	18,139	323,665
Unexpended Funds 4/30/11	20,160		25,803,377								2,822,987						512		28,647,037			
Unexpended Funds 4/30/12	20,160			14,565,865								2,757,686					512		17,344,224			
Unexpended Funds 4/30/13		0			7,354,745								561,730					0	7,916,475			
Unexpended Funds 12/31/13						2,444,241								80,624					2,524,866			
Unexpended Funds 12/31/14							598,858								11,711				610,569			
Unexpended Funds 12/31/15								372,423								0			372,423			
Unexpended Funds 12/31/16									342,723										342,723			323,665
Unexpended Funds 1/31/17										341,983									341,983			323,665
Approved use of Funds																						
Franklin St 9																						
Parking 323,656																						
Unassigned 0																						

Project scope(s)

2010A	LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement
2010B	Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown Decatur, Central park improvements, Transfer House interior renovations, Parking Garage B&C renovation and construct new lot on N Main St
2010C	Parking Garage B&C renovation and construct new lot on N Main St
2010D	Bond refunding of 1998 GO Bond (Library)

Approved use of Funds

Franklin St	9
Parking	323,656
Unassigned	0

City of Decatur
Water Bond Issue - Status of Water Bond Fund 89

Month of: January, 2017
gz projection

Bond Issuance	2015
Par Value of Bonds	23,305,000
Premium	1,073,300
Total Source of Funds	24,378,300
Total Use of Funds	24,378,300
Underwriter's Discount	163,135
Bond Insurance	84,770
Closing Costs	127,880
Bond Proceeds	24,002,515

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On September 3, 2015, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in each subsequent fiscal year 2017 and 2018.

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,002,515
Other	-
Total Scope	24,002,515

Actual Bond Spend Activity in Fiscal year 2015	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	-	-	24,002,515	24,003,086	24,003,974	22,481,560	
Revenues													
Interest Income									571	888	693	(2,611)	(459)
Other													-
Total Revenue		-	-	-	-	-	-	-	571	888	693	(2,611)	(459)
Expenditures													
Dredging											1,523,107	5,269,868	6,792,975
Sediment Basin Rehab													-
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures		-	-	-	-	-	-	-	-	-	1,523,107	5,269,868	6,792,975
Ending cash available		-	-	-	-	-	-	-	24,003,086	24,003,974	22,481,560	17,209,080	

Actual Bond Spend Activity in Fiscal year 2016	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	17,209,080	17,193,118	16,621,834	16,609,842	16,128,392	16,115,899	13,474,968	13,414,078	9,936,968	9,937,191	7,663,135	4,662,907	
Revenues													
Interest Income	2,692	12,030	84	60	5,094	1,164	3,565	7,421	223	4,342	3,608		40,282
Other													-
Total Revenue	2,692	12,030	84	60	5,094	1,164	3,565	7,421	223	4,342	3,608	-	40,282
Expenditures													
Dredging	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531	-	2,278,397	3,003,836	4,662,907	17,249,362
Sediment Basin Rehab/Dredge													-
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531	-	2,278,397	3,003,836	4,662,907	17,249,362
Ending cash available	17,193,118	16,621,834	16,609,842	16,128,392	16,115,899	13,474,968	13,414,078	9,936,968	9,937,191	7,663,135	4,662,907	-	

Water Bond Issue - Status of Water Bond Fund 89

Bond Issuance		2016
Par Value of Bonds		22,205,000
Premium		2,142,097
Total Source of Funds		24,347,097
Total Use of Funds		24,347,097
Underwriter's Discount		155,435
Bond Insurance		75,630
Closing Costs		112,230
Bond Proceeds		24,003,802

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On November 9, 2016, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in subsequent fiscal years 2017 or 2018.

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,003,802
Other	-
Total Scope	24,003,802

Actual Bond Spend Activity in Fiscal year 2016	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	-	-	-	-	24,003,802	24,003,802	
Revenues													
Interest Income											-	2,203	2,203
Other											-		-
Total Revenue	-	-	-	-	-	-	-	-	-	-	-	2,203	2,203
Expenditures													
Dredging											-	1,214,410	1,214,410
xxxxx											-		-
Dredging											-		-
xxxxx											-		-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	1,214,410	1,214,410
Ending cash available	-	-	-	-	-	-	-	-	-	-	24,003,802	22,791,595	
											ok	ok	

Actual Bond Spend Activity in Fiscal year 2017	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	22,791,595	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	
Revenues													
Interest Income	(347)												(347)
Other													-
Total Revenue	(347)	-	-	-	-	-	-	-	-	-	-	-	(347)
Expenditures													
Dredging	-												-
xxxx													-
Water Main in Lake													-
xxxx													-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending cash available	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	22,791,248	
		xx	xx	xx	xx	xx	xx	xx	xx	xx	xx	xx	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: January, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-												-	13,585,740	0%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-												-	1,870,850	0%
	OTHER TAXES TOTAL		-	-	-	-	-	-	-	-	-	-	-	-	-	15,456,590	0%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	818,066												818,066	10,173,160	8%
var	STATE SALES TAX	var	902,833												902,833	11,372,040	8%
	OTHER TAXES TOTAL		1,720,899	-	-	-	-	-	-	-	-	-	-	-	1,720,899	21,545,200	8%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	263,629												263,629	1,108,000	24%
301203	FOOD & BEVERAGE TAX	10	285,867												285,867	3,438,800	8%
301204	HOTEL AND MOTEL TAX	10	35,251												35,251	712,000	5%
301106	MOBILE HOME PRIVELEGE TAX	10	-												-	9,000	0%
301103	PROPERTY TAX	10	-												-	9,000,665	0%
301202	TELEPHONE UTILITY TAX	10	152,347												152,347	1,987,000	8%
301209	UTILITY TAX - ELECTRIC & GAS	10	421,857												421,857	4,498,000	9%
	Sub Total		1,158,952	-	-	-	-	-	-	-	-	-	-	-	1,158,952	20,753,465	6%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,406												2,406	32,000	8%
301205	LOCAL SALES TAX	10	798,906												798,906	9,937,500	8%
301207	LOCAL USE TAX	10	159,854												159,854	2,036,000	8%
302105	STATE INCOME TAX	10	851,716												851,716	8,000,000	11%
302104	STATE REPLACEMENT TAX	10	168,484												168,484	1,022,000	16%
301201	STATE SALES TAX	10	887,063												887,063	11,177,800	8%
301210	VIDEO GAMING TAX	10	94,954												94,954	1,080,000	9%
	Sub Total		2,963,383	-	-	-	-	-	-	-	-	-	-	-	2,963,383	33,285,300	9%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	84,351												84,351	506,000	17%
301102	ROAD & BRIDGE TAX	10	-												-	377,000	0%
	Sub Total		84,351	-	-	-	-	-	-	-	-	-	-	-	84,351	883,000	10%
CHARGE SERVICES (INTERNAL CITY)																	
303605	WATER CUSTOMER SERVICE BILLING	10	77,323												77,323	927,876	8%
303607	PAYMENT IN LIEU OF TAXES	10	88,653												88,653	1,063,840	8%
303621	ADMIN SERVICES	10	143,973												143,973	1,727,676	8%
303622	PUBLIC WORKS SERVICES	10	114,103												114,103	1,369,236	8%
303623	HUMAN RELATIONS SERVICES	10	3,799												3,799	45,588	8%
303624	PURCHASING SERVICES	10	12,354												12,354	148,248	8%
303626	BLDG INSPECTION SERVICES	10	15,938												15,938	191,256	8%
303627	PENSION FUND ADMIN SERV	10	4,200												4,200	50,400	8%
303628	SEWER FUND-EPA	10	26,915													322,980	0%
306700	IT SERVICES	10	61,394												61,394	736,728	8%
306707	CDBG PERSONNEL/EXP REIMB	10	49,016												49,016	374,429	13%
306751	HOME PERSONNEL/EXP REIMB	10	4,461												4,461	99,105	5%
306753	DUATS PERSONNEL/EXP REIMB	10	-												-	150,000	0%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	30,227												30,227	384,000	8%
303606	WATER STREET CUTS	10	70,428												70,428	233,000	30%
	Sub Total	10	702,784	-	-	-	-	-	-	-	-	-	-	-	675,869	7,824,362	9%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: January, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759												76,759	921,000	8%
303510	ELECTRIC AGGREGATION ADMIN	10	14,201												14,201	195,000	7%
Sub Total			90,961	-	-	-	-	-	-	-	-	-	-	-	90,961	1,116,000	8%
Grants																	
302114	POLICE OT REIMBURSEMENTS	10	3,668												3,668	63,000	6%
302107	STATE GRANTS OR OTHER	10	-												-	117,000	0%
Sub Total			3,668	-	-	-	-	-	-	-	-	-	-	-	3,668	180,000	2%
Fees for Services External																	
303408	SANITARY DISTRICT - ADMIN	10	25,126												25,126	299,922	8%
304300	ANIMAL REGISTRATION LATE FEES	10	790												790	6,000	13%
304302	GARBAGE HAULERS	10	-												-	27,000	0%
304303	CONTRACTOR LICENSES	10	5,875												5,875	26,000	23%
304304	LIQUOR LICENSES	10	1,076												1,076	501,000	0%
304306	BOAT LICENSES	10	49												49	113,000	0%
304307	OTHER LICENSES	10	90,814												90,814	29,000	313%
304401	BUILDING PERMITS	10	25,019												25,019	267,000	9%
304402	PIER PERMITS	10	58												58	79,000	0%
303301	ON STREET PARKING	10	443													10,000	
303302	PARKING LOT 1	10	1,841													24,000	
303306	PARKING LOT 10	10	853													10,000	
303308	GARAGE C	10	9,813													67,000	
303310	RESIDENTIAL PARKING	10	60													2,000	
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,536													24,000	
304490	ADMIN COURT FINES	10	6,795													107,000	
305500	ADMINISTRATIVE COURT FEES	10	3,795													71,000	
305501	COURT FINES	10	10,761													245,000	
305502	BOOT FEE	10	525													7,000	
305503	WEED CUTTING FEES	10	989													81,000	
305505	ILLEGAL USE OF VEHICLE	10	31,545													332,000	
305506	OVERTIME PARKING FEES	10	18,826													227,000	
305507	VARIANCE AND ZONING	10	700													9,000	
305513	OTHER FINES AND FEES	10	810													8,000	
305516	PET CITATIONS	10	4,676													56,000	
305517	DUCK BLIND FEES	10	-												-	1,000	0%
305520	TRASH & CLEAN UP FINES	10	3,819													39,000	
303415	PROFESSIONAL STANDARDS	10	1,075													1,500	
308801	RENTAL OF CITY PROPERTY	10	100													1,200	
308803	SALE OF OTHER PROPERTY	10	(27)													-	
308807	DEMOLITION PAYMENTS	10	3,095													43,000	
308810	DAMAGE TO CITY PROPERTY	10	-													2,500	
308814	INVENTORY REIMBURSEMENTS	10	7													-	
308817	NOISE ORDINANCE FINES	10	-													1,000	
308890	REIMBURSEMENT OF EXPENSE	10	0													-	
308899	MISCELLANEOUS INCOME	10	8,536													194,751	
310010	FIRE PROGRAMS	10	120												120	12,000	1%
305512	FIRE & BURGLAR ALARMS	10	500													11,000	
305514	POLICE RECORDS	10	613													10,000	
302401	STATE ROUTE MAINTENANCE	10	-													117,000	
303405	SCHOOL DISTRICT REIMB	10	-												-	387,000	0%
Sub Total			261,611	-	-	-	-	-	-	-	-	-	-	-	148,926	3,448,873	4%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-												-	-	-
307101	INTEREST INCOME	10	405												405	9,000	4%
Sub Total			405	-	-	-	-	-	-	-	-	-	-	-	405	9,000	4%
General Fund Total			5,266,115	-	-	-	-	-	-	-	-	-	-	-	5,126,515	67,500,000	8%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: January, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Development Services																	
various	PLANNING	12	10												10	468,000	0%
various	HOME PROGRAM	17	54,692												54,692	799,633	7%
various	CDBG	18	158,848												158,848	2,636,514	6%
various	DUATS	22	2												2	260,000	0%
various	PEG PROJECTS	40	21,640												21,640	105,000	21%
various	DCDF	82	2,810												2,810	36,000	8%
various	NEIGHBORHOOD IMPROVEMENTS	83	1												1	100	1%
various	USEPA GRANT FUND	85	-												-	-	-
various	RECYCLING	88	53,728												53,728	681,800	8%
Sub Total			291,730	-	-	-	-	-	-	-	-	-	-	-	291,730	4,987,047	6%
Redevelopment & TIF																	
various	OLDE TOWNE TIF	19	0												0	1,023,750	0%
various	SE PLAZA TIF	20	9,408												9,408	429,000	2%
various	WABASH CROSSING TIF	21	5												5	215,000	0%
various	EASTGATE TIF	23	18,035												18,035	320,000	6%
various	SOUTHSIDE TIF	24	1												1	25,500	0%
various	PINES SHOPPING CENTER TIF	28	2,853												2,853	105,000	3%
various	GRAND & OAKLAND TIF	29	5,185												5,185	190,000	3%
Sub Total			35,487	-	-	-	-	-	-	-	-	-	-	-	35,487	2,308,250	2%
Public Safety																	
various	DRUG ENFORCEMENT	25	4,979												4,979	182,300	3%
various	DUI COURT FINES	26	5,334												5,334	118,900	4%
various	POLICE PROGRAMS/LAB	27	91												91	15,010	1%
various	FIRE EMERGENCY GRANT	32	0												0	100,000	0%
various	POLICE CAPITAL	33	551												551	355,300	0%
various	JUSTICE ADMIN GRANT	39	-												-	30,236	0%
various	FIRE CAPITAL	49	13												13	2,527,000	0%
Sub Total			10,968	-	-	-	-	-	-	-	-	-	-	-	10,968	3,328,746	0%
Debt Service																	
various	DEBT SERVICE	50	23,682												23,682	2,408,823	1%
Public Works & Capital																	
various	LOCAL STREETS & ROADS	42	150,973												150,973	5,300,000	3%
various	2010 PROJECT FUND	43	9												9	-	-
various	CAPITAL STREET PROJECTS	45	1												1	-	-
various	MFT PROJECTS	46	211,122												211,122	2,377,950	9%
various	MAJOR MOVES	47	2												2	-	-
various	FLEET MAINTENANCE	60	207,833												207,833	2,574,076	8%
various	EQUIPMENT REPLACEMENT	61	19												19	-	-
various	STORMWATER PROJECTS	78	122,077												122,077	4,447,100	3%
various	SEWER PROJECTS	79	366,071												366,071	15,717,600	2%
Sub Total			1,058,108	-	-	-	-	-	-	-	-	-	-	-	1,058,108	30,416,726	3%
Management Services																	
various	MASS TRANSIT	70	37,344												37,344	7,438,707	1%
various	FIBER OPTICS	77	9												9	515,000	0%
Sub Total			37,353	-	-	-	-	-	-	-	-	-	-	-	37,353	7,953,707	0%
Library																	
various	LIBRARY OPERATIONS	35	101,339												101,339	3,642,190	3%
various	LIBRARY CAPITAL	58	6												6	200,000	0%
various	LIBRARY TRUST FUNDS	59	108												108	10,000	1%
Sub Total			101,452	-	-	-	-	-	-	-	-	-	-	-	101,452	3,852,190	3%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: January, 2017

Div	Month of Fiscal Year	Fund	1	2	3	4	5	6	7	8	9	10	11	12	Actual YTD	Revised Budget	% of Budget
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Other Miscellaneous																	
various	BUILDING FUND	34	49,483												49,483	753,784	7%
various	BAND	36	689												689	91,959	1%
various	RISK MANAGEMENT	64	161,974												161,974	2,082,803	8%
various	EMPLOYEE BENEFIT	65	864,317												864,317	10,775,125	8%
Sub Total			1,076,462	-	-	-	-	-	-	-	-	-	-	-	1,076,462	13,703,671	8%
Water Utility & Capital																	
various	WATER	80	2,255,868												2,255,868	28,612,164	8%
various	WATER CAPITAL	81	34												34	4,203,000	0%
various	WATER BOND FUND	89	(347)												(347)	10,000	-3%
Sub Total			2,255,555	-	-	-	-	-	-	-	-	-	-	-	2,255,555	32,825,164	7%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	294,507												294,507	8,757,654	3%
various	POLICE PENSION	91	222,521												222,521	8,799,129	3%
Sub Total			517,028	-	-	-	-	-	-	-	-	-	-	-	517,028	17,556,783	3%
Grand Total Revenues			10,673,939	-	-	-	-	-	-	-	-	-	-	-	10,534,340	186,841,107	6%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 847,900,000 pending
City Tax Rate: 1.63498% pending

Assessed Value Year
Pay Year

2016
2017
Pending

note	Tax Levy Item	Fund	Net Assessed Value Pending	input	input	input	Billed \$ Amount Pending
				Tax Rate Pending	Tax Levy \$ Amount ordinance	Extension \$ Amount Pending	
	General Obligation Bond Debt	50	847,900,000	0.20210%	1,713,648.00	-	-
	General Purpose	10	847,900,000	0.07422%	629,352.00	-	-
	Fire Pension	10	847,900,000	0.54016%	4,580,000.00	-	-
	Police Pension	10	847,900,000	0.46881%	3,975,000.00	-	-
	City Library	35	847,900,000	0.34202%	2,900,000.00	-	-
	Municipal Band	36	847,900,000	0.00767%	65,000.00	-	-
	Mass Transit						
	Bonds Public Building						
1	Total City		847,900,000	1.63498%	13,863,000.00	-	-
			ok	ok	ok	ok	ok
	TIF District (tax code district)						
			input	input		input	
			AV Increment Value Pending	Tax Rate Pending	AV Increment \$ Amount	Extension \$ Amount Pending	Billed \$ Amount Pending
	ZTF3 Pines TIF (4062)	28			-	-	-
	ZTF4 SE Plaza TIF (9542)	20			-	-	-
	ZTF5 Olde Towne TIF (4555)	19			-	-	-
	ZTF6 Near North TIF (4455)	21			-	-	-
	ZTF8 Eastgate TIF (9543)	23			-	-	-
	ZTF0 Grand & Oakland (xxxx)	29			-	-	-
	ZTFA SS Redevelopment (xxxx)	24			-	-	-
2	Redevelopment TIF		-		-	-	-
			ok			ok	ok
	Total Property Tax Levy				13,863,000.00	-	-

Note(s)

- PENDING Data per City of Decatur 2016 Tax Levy - certification and extension dated May xx, 2017 received by City May xx, 2017
- PENDING Data per Macon County - AV increment, Tax Rates, certification and extention dated May xx, 2017 received by City May xx, 2017

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

City of Decatur, Macon County					Assessed Value Year			2016		
Property Tax Levy					Pay Year			2017		
by and TIF Districts								Pending		
Tax Collections								Expected		
Tax Levy Item	Fund	Billed \$ Amount	98.0% Collection Rate	Expected Collection \$ Amount	input			Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1	Distribution 2	Distribution 3			
					6/xx/2017	9/xx/2017	12/xx/2017			
General Obligation Bond Debt	50	-	98.0%	-				-	0	-
General Purpose	10	-	98.0%	-				-	0	-
Fire Pension	10	-	98.0%	-				-	0	-
Police Pension	10	-	98.0%	-				-	0	-
City Library	35	-	98.0%	-				-	0	-
Municipal Band	36	-	98.0%	-				-	0	-
Mass Transit		-						-	-	
Public Building Bonds		-						-	-	
Total City		-		-	-	-	-	-	-	-
					City Collection Rate:			#DIV/0!		
ZTF3 Pines TIF (4062)	28	-	98.0%	-				-	0	-
ZTF4 SE Plaza TIF (9542)	20	-	98.0%	-				-	0	-
ZTF5 Olde Towne TIF (4555)	19	-	98.0%	-				-	0	-
ZTF6 Near North TIF (4455)	21	-	98.0%	-				-	0	-
ZTF8 Eastgate TIF (9543)	23	-	98.0%	-				-	0	-
ZTF0 Grand & Oakland (xxxx)	xx	-	98.0%	-				-	0	-
ZTFA SS Redevelopment (xxxx)	xx	-	98.0%	-				-	0	-
Redevelopment TIF		-		-	-	-	-	-	-	-
					City Collection Rate:			#DIV/0!		
Total Property Tax Levy		-		-	-	-	-	-	-	-
					City Collection Rate:			ok	#DIV/0!	

Note(s)

- 1 Payment received 06/xx/2017 from Macon County Treasurer with check distribution / checks
- 2 Payment received 09/xx/2017 from Macon County Treasurer with check distribution / checks
- 3 Payment received 12/xx/2016 from Macon County Treasurer with check distribution / checks

Footnote (Not a part of City Tax Levy)

Decatur Road & Bridge Tax Distribution	10-0831-301102
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input	input	input	Total
Distribution 1 6/xx/2017	Distribution 2 9/xx/2017	Distribution 3 12/xx/2017	Distribution
-	-	-	-
ok	ok	ok	

Footnote (Not a part of City Tax Levy)

Decatur Mobile Home Privilege Tax Distribution	10-0231-301106
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Distribution to City including TIF & Mobile Home	-	-	-	-
--	---	---	---	---

test s/b "0"
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Prepared By:
Office of the City Treasurer

General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103
		ZTFA SS Redevelopment (xxxx)	24-43241-301103

**City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule**

Period Ending: January, 2017

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
1	050 Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
10	050 Planning & Sustainability	APP-50879 ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELEIF PROGRAM	X		Y	CLOSED	75,000
19	050 Planning & Sustainability	SPR-PL-3000(55) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	CLOSED	265,100
20	050 Planning & Sustainability	IL-80-0012 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	CLOSED	39,192
30	050 Planning & Sustainability	SPR-PL-3000(73) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	ACTIVE	286,396
31	050 Planning & Sustainability	IL-80-0017 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	ACTIVE	47,767
C2015	054 Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
H2015	054 Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
21	065 Police	1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	11,419
23	065 Police	AP-16-0133 STEP		X	Y	CLOSED	58,329
J2014	065 Police	2014-DJ-BX-0074 JUSTICE ASSISTANCE GRANT		X	Y	CLOSED	37,653
J2015	065 Police	2015-DJ-BX-0067 JUSTICE ASSISTANCE GRANT		X	Y	CLOSED	30,499
J2016	065 Police	2016-DJ-BX-0285 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
28	065 Police	AP-17-0175 STEP		X	Y	ACTIVE	72,618
24	070 Fire	EMW-2014-FO-04630 ASSISTANCT TO FIREFIGHTERS GRANT		X	Y	CLOSED	40,910
09331	082 Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09332	082 Public Works	TIGER GRANT; BRUSH COLLEGE ROAD/FARIES PARKWAY PROJECT		X	N	PENDING	20,000,000
1222	082 Public Works	NELSON PARK BIORETENTION PROJECT	X		N	PENDING	575,000
1307	082 Public Works	L17-5280 IEPA UNION STREET SEWER		X	Y	ACTIVE	2,534,034
1325	082 Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	818,214
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082 Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
16	350 Library	16-3028-PNG PROJECT NEXT GENERATION		X	Y	CLOSED	8,464
L2016	350 Library	FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	58,679
F16	700 Mass Transit	IL-90-X760-00 FY-16 OPERATING ASSISTANCE IL-2016-027-01		X	Y	ACTIVE	1,461,807
F16	700 Mass Transit	IL-90-X760-00 FY-16 BUS SUPPORT IL-2016-027-02		X	Y	ACTIVE	190,000
S16	700 Mass Transit	OP-16-08-IL #4654 FY-2016 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	8,307,300
S17	700 Mass Transit	OP-17-08-IL #4724 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	4,783,235
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

January, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,789												3,789	44,630	44,630	8%
015	EXECUTIVE	10	57,115												57,115	615,284	615,284	9%
016	HUMAN RESOURCES	10	32,672												32,672	613,038	613,038	5%
017	INFORMATION TECHNOLOGIES	10	138,937												138,937	1,868,644	1,868,644	7%
018	CITY CLERK	10	9,794												9,794	123,763	123,763	8%
020	LEGAL	10	92,261												92,261	1,051,592	1,051,592	9%
035	FINANCE	10	100,675												100,675	1,342,632	1,342,632	7%
036	WATER CUSTOMER SERVICE	10	76,005												76,005	975,946	975,946	8%
037	PURCHASING	10	17,184												17,184	223,831	223,831	8%
038	CIVIC CENTER	10	16,837												16,837	246,000	246,000	7%
039	CITY GENERAL ADMINISTRATIVE	10	448,107												448,107	2,057,912	2,057,912	22%
Sub Total			993,375	-	-	-	-	-	-	-	-	-	-	-	993,375	9,163,272	9,163,272	11%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	47,068												47,068	648,459	648,459	7%
052	BUILDING INSPECTIONS	10	38,592												38,592	594,049	594,049	6%
053	NEIGHBORHOOD INSPECTIONS	10	44,951												44,951	731,602	731,602	6%
054	NEIGHBORHOOD OUTREACH	10	25,863												25,863	339,388	339,388	8%
Sub Total			156,473	-	-	-	-	-	-	-	-	-	-	-	156,473	2,313,498	2,313,498	7%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	192,504												192,504	2,455,038	2,455,038	8%
065	POLICE	10	1,676,013												1,676,013	24,444,659	24,444,659	7%
070	FIRE	10	1,054,688												1,054,688	18,614,713	18,614,713	6%
Sub Total			2,923,205	-	-	-	-	-	-	-	-	-	-	-	2,923,205	45,514,410	45,514,410	6%
Public Works																		
080	PUBLIC WORKS ADMIN	10	158,992												158,992	503,117	503,117	32%
082	ENGINEERING	10	89,409												89,409	1,267,339	1,267,339	7%
083	MUNICIPAL SERVICES	10	345,852												345,852	4,752,824	4,752,824	7%
084	STREETS	10	70,402												70,402	1,159,716	1,159,716	6%
086	TRAFFIC & PARKING	10	174,125												174,125	1,969,575	1,969,575	9%
088	URBAN FORESTRY	10	26,763												26,763	456,249	456,249	6%
Sub Total			865,543	-	-	-	-	-	-	-	-	-	-	-	865,543	10,108,820	10,108,820	9%
General Fund Expenditure Total			4,938,597	-	-	-	-	-	-	-	-	-	-	-	4,938,597	67,100,000	67,100,000	7%
Development Services																		
120	PLANNING	12	735												735	728,500	728,500	0%
170	HOME PROGRAM	17	4,639												4,639	226,133	226,133	2%
171	PROGRAM DELIVERY COSTS	17	45,198												45,198	573,500	573,500	8%
181	PROJECTS	18	22,680												22,680	1,048,963	1,048,963	2%
183	REHAB PROJECTS	18	114,126												114,126	1,166,850	1,166,850	10%
184	ADMINISTRATION	18	22,089												22,089	417,022	417,022	5%
220	DUATS	22	137												137	260,000	260,000	0%
400	PEG PROJECTS	40	2,097												2,097	75,164	75,164	3%
820	DCDF	82	1,315												1,315	119,673	119,673	1%
830	NEIGHBORHOOD IMPROVEMENTS	83	-												-	50,475	50,475	0%
850	MISCELLANEOUS GRANTS	85	-												-	-	-	-
880	RECYCLING	88	53,036												53,036	664,236	664,236	8%
Sub Total			266,051	-	-	-	-	-	-	-	-	-	-	-	266,051	5,330,516	5,330,516	5%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

January, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	2,538												2,538	1,016,887	1,016,887	0%
200	SE PLAZA TIF	20	461,983												461,983	550,000	550,000	84%
210	WABASH CROSSING TIF	21	2,940												2,940	205,369	205,369	1%
230	EASTGATE TIF	23	-												-	320,000	320,000	0%
241	SOUTHSIDE TIF	24	-												-	8,100	8,100	0%
281	PINES SHOPPING CENTER TIF	28	-												-	105,000	105,000	0%
291	GRAND & OAKLAND TIF	29	-												-	190,000	190,000	0%
Sub Total			467,460	-	-	-	-	-	-	-	-	-	-	-	467,460	2,395,356	2,395,356	20%
Public Safety																		
250	DRUG ENFORCEMENT	25	13,243												13,243	414,392	414,392	3%
260	DUI COURT FINES	26	506												506	132,500	132,500	0%
270	POLICE PROGRAMS/LAB	27	-												-	34,700	34,700	0%
320	FIRE EMERGENCY GRANT	32	-												-	100,000	100,000	0%
330	POLICE CAPITAL	33	10,138												10,138	560,776	560,776	2%
391	JUSTICE ADMIN GRANT - 2016	39	-												-	30,236	30,236	0%
490	FIRE CAPITAL	49	47,795												47,795	525,948	525,948	9%
491	FIRE CAPITAL PROJECTS	49	-												-	2,314,286	2,314,286	0%
Sub Total			71,683	-	-	-	-	-	-	-	-	-	-	-	71,683	4,112,838	4,112,838	2%
Debt Service																		
512	DS-2002 BOND-WABASH CROSSNG	50	32,384												32,384	64,769	64,769	50%
516	DS-2010A BOND	50	-												-	128,592	128,592	0%
517	DS-2010B BOND	50	-												-	881,121	881,121	0%
518	DS-2010C BOND	50	-												-	139,375	139,375	0%
519	DS-2010D BOND	50	-												-	245,400	245,400	0%
521	DS-2012 GO BOND	50	-												-	750,481	750,481	0%
Sub Total			32,384	-	-	-	-	-	-	-	-	-	-	-	32,384	2,209,738	2,209,738	1%
Public Works & Capital																		
420	LOCAL MFT INITIATIVE PROJECTS	42	2												2	3,510,000	3,510,000	0%
421	LOCAL STREET CAP PROJECTS	42	-												-	1,071,429	1,071,429	0%
430	2010 PROJECT FUND	43	750												750	345,000	345,000	0%
451	CAPITAL STREET PROJECTS	45	-												-	-	-	-
460	MFT PROJECTS	46	105,572												105,572	2,614,264	2,614,264	4%
470	MAJOR MOVES	47	5,000												5,000	60,000	60,000	8%
601	FLEET OPERATIONS	60	105,600												105,600	1,692,463	1,692,463	6%
602	FLEET INVENTORY	60	26,577												26,577	989,063	989,063	3%
603	FLEET CAPITAL	60	-												-	-	-	-
610	EQUIPMENT REPLACEMENT	61	-												-	312,566	312,566	0%
780	STORM WATER PROJECTS	78	67,855												67,855	4,385,165	4,385,165	2%
790	SEWER PROJECTS	79	204,977												204,977	18,420,388	18,420,388	1%
792	SEWER DEBT SERVICE-2013 IEPA	79	-												-	459,696	459,696	0%
793	SEWER DEBT SERVICE-2014 IEPA	79	66,351												66,351	132,702	132,702	50%
Sub Total			582,685	-	-	-	-	-	-	-	-	-	-	-	582,685	33,992,736	33,992,736	2%
Management Services																		
701	MT-OPERATIONS	70	74,679												74,679	1,107,199	1,107,199	7%
702	MT-MAINTENANCE	70	102,481												102,481	1,343,141	1,343,141	8%
703	MT-TRANSPORTATION	70	281,941												281,941	4,375,430	4,375,430	6%
704	MT-INSURANCE	70	3,329												3,329	382,576	382,576	1%
705	MT-CAPITAL	70	-												-	192,000	192,000	0%
770	FIBER OPTICS	77	46,000												46,000	487,100	487,100	9%
Sub Total			508,429	-	-	-	-	-	-	-	-	-	-	-	508,429	7,887,446	7,887,446	6%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

January, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Library																		
351	LIBRARY OPERATIONS	35	245,758												245,758	3,603,824	3,603,824	7%
582	LIBRARY CAPITAL PROJECTS	58	-												-	200,000	200,000	0%
591	DPL-CANTONI TRUST	59	-												-	45,000	45,000	0%
592	DPL-MEYER TRUST	59	1,709												1,709	46,528	46,528	4%
594	DPL-DONATIONS	59	746												746	30,000	30,000	2%
Sub Total			248,214	-	-	-	-	-	-	-	-	-	-	-	248,214	3,925,352	3,925,352	6%
Other Miscellaneous																		
340	BUILDING FUND	34	44,277												44,277	669,516	669,516	7%
360	BAND	36	444												444	91,959	91,959	0%
641	RISK MANAGEMENT	64	23,789												23,789	214,914	214,914	11%
642	WORKER'S COMPENSATION	64	48,980												48,980	2,002,273	2,002,273	2%
643	LIABILITY PROPERTY & CASUALTY	64	7,797												7,797	681,723	681,723	1%
651	MEDICAL INSURANCE	65	887,107												887,107	10,102,049	10,102,049	9%
653	UNEMPLOYMENT INSURANCE	65	-												-	30,611	30,611	0%
Sub Total			1,012,394	-	-	-	-	-	-	-	-	-	-	-	1,012,394	13,793,045	13,793,045	7%
Water Utility & Capital																		
801	WATER PRODUCTION	80	265,186												265,186	5,226,440	5,226,440	5%
802	WATER LAKE SERVICES	80	52,194												52,194	1,081,626	1,081,626	5%
803	WATER ADMINISTRATION	80	325,871												325,871	7,223,824	7,223,824	5%
804	WATER SERVICES	80	287,477												287,477	3,306,264	3,306,264	9%
808	WATER DEBT SERV-SWTP	80	1,053												1,053	8,812,231	8,812,231	0%
809	WATER DEBT-NITRATE FACILITY	80	-												-	484,358	484,358	0%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840												180,840	361,681	361,681	50%
80C	WATER DEBT-ENERGY PROJECT	80	-												-	1,127,632	1,127,632	0%
811	WATER NON LAKE CAPITAL	81	69,731												69,731	3,945,971	3,945,971	2%
812	WATER LAKE CAPITAL	81	13,012												13,012	191,428	191,428	7%
890	WATER BONDS	89	-												-	25,000,000	25,000,000	0%
Sub Total			1,195,364	-	-	-	-	-	-	-	-	-	-	-	1,195,364	56,761,455	56,761,455	2%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	625,673												625,673	7,742,292	7,742,292	8%
910	POLICE PENSION	91	650,115												650,115	7,616,083	7,616,083	9%
Sub Total			1,275,787	-	-	-	-	-	-	-	-	-	-	-	1,275,787	15,358,375	15,358,375	8%
Grand Total Expenditures			10,599,047	-	-	-	-	-	-	-	-	-	-	-	10,599,047	212,866,857	212,866,857	5%
			0															

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: **January, 2017**

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,250,637	2,075,112	175,525	2,104,679	145,958
Tapping Fees	476	212	264	200	276
Transfer from Other funds	-	-	-	-	-
Interest Income	190	101	89	134	56
Other Income	4,565	5,859	(1,294)	3,596	969
Total Revenue	2,255,868	2,081,284	174,584	2,108,609	147,259
Cost of Service					
Water Production	265,186	215,357	49,829	208,345	56,841
Water Services	287,477	247,720	39,757	238,110	49,367
Total Cost of Service	552,663	463,077	89,586	446,455	106,208
% of Revenue	24.5%	22.2%		21.2%	
Water Gross Margin	1,703,205	1,618,207	84,998	1,662,154	41,051
% of Revenue	75.5%	77.8%		78.8%	
Operating Expense					
Lake Management	52,194	50,300	1,894	43,733	8,461
Water Administration	325,871	214,682	111,189	183,928	141,943
Total Operating Expense	378,065	264,982	113,083	227,661	150,404
% of Revenue	16.8%	12.7%		10.8%	
Margin Before Debt Service	1,325,140	1,353,225	(28,085)	1,434,493	(109,353)
% of Revenue	58.7%	65.0%		68.0%	
Debt Service					
GO Bond Debt	1,053	-	1,053	526,439	(525,386)
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	180,840	180,840	-	180,840	-
JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	181,893	180,840	1,053	707,279	(525,386)
% of Revenue	8.1%	8.7%		33.5%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Operating Income	1,143,247	1,172,385	(29,138)	727,214	416,033
% of Revenue	50.7%	56.3%		34.5%	

Balance Sheet Items (Operating Fund)				
Cash	7,634,850		8,682,568	
Interfund AR	-		100,000	
Investments	-		-	
Total Cash & Investments	7,634,850		8,782,568	
Accounts Receivable	2,663,983		2,404,699	

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
2,250,637	2,075,112	175,525	2,104,679	145,958
476	212	264	200	276
-	-	-	-	-
190	101	89	134	56
4,565	5,859	(1,294)	3,596	969
2,255,868	2,081,284	174,584	2,108,609	147,259
265,186	215,357	49,829	208,345	56,841
287,477	247,720	39,757	238,110	49,367
552,663	463,077	89,586	446,455	106,208
24.5%	22.2%		21.2%	
1,703,205	1,618,207	84,998	1,662,154	41,051
75.5%	77.8%		78.8%	
52,194	50,300	1,894	43,733	8,461
325,871	214,682	111,189	183,928	141,943
378,065	264,982	113,083	227,661	150,404
16.8%	12.7%		10.8%	
1,325,140	1,353,225	(28,085)	1,434,493	(109,353)
58.7%	65.0%		68.0%	
1,053	-	1,053	526,439	(525,386)
-	-	-	-	-
180,840	180,840	-	180,840	-
-	-	-	-	-
181,893	180,840	1,053	707,279	(525,386)
8.1%	8.7%		33.5%	
-	-	-	-	-
1,143,247	1,172,385	(29,138)	727,214	416,033
50.7%	56.3%		34.5%	

Comments

Receivable from Recycling Fund

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: **January, 2017**

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget
Revenue					
CapEx Funding	-	-	-	-	3,200,000
ADM Cost Share	-	-	-	-	1,000,000
IEPA Loan draw down	-	-	-	-	-
Other	34	34	14	20	3,000
Total Revenue	34	34	14	20	4,203,000

Comments

CapEx funding from Water Operating Fund
Actual ADM cost share

CapEx Project Spending					
Operating CapEx	-	-	-	-	10,000
Professional Services	-	-	-	-	266,000
Capital Equipment	-	-	-	-	290,930
JCI Water Meter project	-	-	-	-	-
Water Distribution	-	-	-	-	35,000
Pump Stations	-	-	-	-	-
Water Main Replacement	66,563	66,563	66,563	-	2,337,984
SWTP CapEx	3,168	3,168	3,168	-	1,006,057
Lake Operating	13,012	13,012	-	13,012	13,025
Other Equipment	-	-	-	-	-
Storm Water Improvement	-	-	-	-	118,403
EPA Non Source	-	-	-	-	25,000
Lakefront Development	-	-	-	-	-
Sediment Control	-	-	-	-	35,000
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
Total CapEx Spending	82,743	82,743	69,731	13,012	4,137,399

Surplus (Deficit)	(82,709)	(82,709)	(69,717)	65,601
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Capital Fund Cash Position			
Cash at January 1, 2014	3,768,276		
Current Cash Position	1,189,303	Cash Position Target at December 31, 2015	2,315,359
included in cash above	-	JCI project cash in Regions escrow account	-

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

[home](#)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	26,709												26,709	
Industrial	32												32	
Commercial	2,668												2,668	
Total	29,409	-	-	-	-	-	-	-	-	-	-	-	29,409	103.5%
Delinquent Bills														
Residential	6,947												6,947	
Industrial	-												-	
Commercial	407												407	
Total	7,354	-	-	-	-	-	-	-	-	-	-	-	7,354	96.6%
Total Bill Count	36,763	-	-	-	-	-	-	-	-	-	-	-	36,763	102.1%
Cubit Feet Consumption Billed														
Residential	13,050,909												13,050,909	99.4%
Industrial	38,534,545												38,534,545	97.1%
Commercial	10,842,778												10,842,778	105.0%
Total	62,428,232	-	-	-	-	-	-	-	-	-	-	-	62,428,232	98.8%
Water Shut Offs														
Customer Service Telephone Calls	350												350	114.0%
	4,892												4,892	104.0%
Water Billed \$														
Residential	\$ 710,757												\$ 710,757	102.5%
Industrial	\$ 973,205												\$ 973,205	100.5%
Commercial	\$ 493,704												\$ 493,704	106.2%
Total	\$ 2,177,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,177,666	102.4%
Penalty \$	\$ 12,316												\$ 12,316	99.8%
Total Billed	\$ 2,189,982	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,189,982	102.4%
Water Gallonage														
Gallons (000)	268,550												268,550	110.3%
\$ Billed	\$ 80,028												\$ 80,028	111.1%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,270,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,270,010	102.7%
Cash Revenue \$	\$ 2,250,637												\$ 2,250,637	106.9%
% Cash to Billed	99.1%	-	-	-	-	-	-	-	-	-	-	-	99.1%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	25,748	24,591	31,267	24,320	26,843	26,827	24,693	27,862	28,007	26,826	25,290	26,764	319,038	
Industrial	33	33	33	33	33	33	33	33	33	33	32	32	394	
Commercial	2,621	2,468	2,959	2,502	2,707	2,683	2,490	2,863	2,725	2,689	2,644	2,676	32,027	
Total	28,402	27,092	34,259	26,855	29,583	29,543	27,216	30,758	30,765	29,548	27,966	29,472	351,459	
Delinquent Bills														
Residential	7,148	6,898	7,027	7,475	6,354	7,646	6,435	7,801	6,863	7,834	7,859	7,353	86,693	
Industrial	-	-	2	1	-	-	-	-	-	-	-	-	3	
Commercial	465	392	340	363	321	353	355	441	368	352	380	381	4,511	
Total	7,613	7,290	7,369	7,839	6,675	7,999	6,790	8,242	7,231	8,186	8,239	7,734	91,207	
Total Bill Count	36,015	34,382	41,628	34,694	36,258	37,542	34,006	39,000	37,996	37,734	36,205	37,206	442,666	
Cubit Feet Consumption Billed														
Residential	13,132,345	11,121,115	13,569,926	11,518,938	12,315,394	13,739,460	14,973,045	14,523,164	15,107,518	13,356,872	11,041,792	12,700,139	157,099,708	
Industrial	39,701,126	36,130,671	40,700,413	42,210,228	40,596,564	44,662,052	45,105,809	43,258,511	48,849,990	43,695,618	43,149,692	39,616,736	507,677,410	
Commercial	10,328,621	9,704,095	11,776,495	10,728,861	10,506,024	12,482,859	14,858,174	14,544,071	15,834,051	13,508,139	11,504,222	10,828,120	146,603,732	
Total	63,162,092	56,955,881	66,046,834	64,458,027	63,417,982	70,884,371	74,937,028	72,325,746	79,791,559	70,560,629	65,695,706	63,144,995	811,380,850	
Water Shut Offs														
Customer Service Tphone Calls	307	350	343	293	336	338	216	360	276	268	331	365	3,783	
	4,703	4,127	4,418	4,430	4,667	4,661	4,346	5,222	4,528	4,648	4,726	4,799	55,275	
Water Billed \$														
Residential	\$ 693,118	\$ 599,713	\$ 735,748	\$ 617,840	\$ 667,730	\$ 745,193	\$ 781,730	\$ 777,678	\$ 805,781	\$ 723,032	\$ 612,928	\$ 696,515	\$ 8,457,006	
Industrial	\$ 968,196	\$ 894,955	\$ 989,707	\$ 1,020,875	\$ 986,460	\$ 1,094,659	\$ 1,109,052	\$ 1,070,006	\$ 1,188,731	\$ 1,078,339	\$ 1,063,258	\$ 991,954	\$ 12,456,192	
Commercial	\$ 464,769	\$ 435,305	\$ 527,552	\$ 474,646	\$ 479,369	\$ 553,210	\$ 609,258	\$ 619,045	\$ 654,664	\$ 580,928	\$ 513,557	\$ 496,715	\$ 6,409,018	
Total	\$ 2,126,083	\$ 1,929,973	\$ 2,253,007	\$ 2,113,361	\$ 2,133,559	\$ 2,393,062	\$ 2,500,040	\$ 2,466,729	\$ 2,649,176	\$ 2,382,299	\$ 2,189,743	\$ 2,185,184	\$ 27,322,216	
Penalty \$	\$ 12,347	\$ 12,552	\$ 12,110	\$ 25,658	\$ 10,494	\$ 11,771	\$ 12,145	\$ 15,785	\$ 12,129	\$ 14,108	\$ 16,123	\$ 11,969	\$ 167,191	
Total Billed	\$ 2,138,430	\$ 1,942,525	\$ 2,265,117	\$ 2,139,019	\$ 2,144,053	\$ 2,404,833	\$ 2,512,185	\$ 2,482,514	\$ 2,661,305	\$ 2,396,407	\$ 2,205,866	\$ 2,197,153	\$ 27,489,407	
Water Gallonage														
Gallons (000)	243,450	227,780	256,330	254,690	271,880	286,100	273,320	297,770	253,150	257,530	225,330	249,950	3,097,280	
\$ Billed	\$ 72,061	\$ 67,423	\$ 75,874	\$ 75,388	\$ 80,476	\$ 84,686	\$ 80,903	\$ 88,140	\$ 74,932	\$ 76,229	\$ 66,955	\$ 74,485	\$ 917,552	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,210,491	\$ 2,009,948	\$ 2,340,991	\$ 2,214,407	\$ 2,224,529	\$ 2,489,519	\$ 2,593,088	\$ 2,570,654	\$ 2,736,237	\$ 2,472,636	\$ 2,272,821	\$ 2,271,638	\$ 28,406,959	
Cash Revenue \$	\$ 2,104,679	\$ 2,210,328	\$ 2,267,954	\$ 2,221,532	\$ 2,196,961	\$ 2,425,649	\$ 2,495,625	\$ 2,764,878	\$ 2,583,866	\$ 2,554,080	\$ 2,395,922	\$ 2,237,480	\$ 28,458,954	
% Cash to Billed	95.2%	110.0%	96.9%	100.3%	98.8%	97.4%	96.2%	107.6%	94.4%	103.3%	105.4%	98.5%	100.2%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: January, 2017

	2017 Budget	2016 Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	4	4												4
Legislative	0	0												0
Finance	22	22												22
Management Services	18	16												15
Corporation Counsel	9	8												7
Planning & Building Services	12	11												10
Neighborhood Services	8	8												8
Public Safety	305	294												296
Public Works	72	68												66
Water Management	46	45												45
Total Full Time	496	476	0	0	0	0	0	0	0	0	0	0	0	473
Part Time Staffing														
Executive	0	0												0
Legislative	7	7												7
Finance	0	0												0
Management Services	0	0												0
Corporation Counsel	0	0												0
Planning & Building Services	0	0												0
Neighborhood Services	0	0												0
Public Safety	0	2												2
Public Works	0	0												0
Water Management	0	0												0
Total Temporary	7	9	0	0	0	0	0	0	0	0	0	0	0	9
Total City Staff Headcount	503	485	0	0	0	0	0	0	0	0	0	0	0	482

Note
 Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: January, 2017

	2017 Budget	2016 Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive	4	4												4
Legislative	0	0												0
Financial Management														
Finance	12	12												12
Purchasing	2	2												2
Risk Management	1	1												1
Water Customer Service	7	7												7
Total	22	22	0	0	0	0	0	0	0	0	0	0	0	22
Management Services														
City Clerk	1	1												1
Human Resources	5	4												3
Information Technology	11	10												10
Mass Transit	1	1												1
Total	18	16	0	0	0	0	0	0	0	0	0	0	0	15
Corporation Legal Counsel	9	8												7
Planning & Building Service														
Planning & Sustainability	6	6												5
Building Inspections	6	5												5
Total	12	11	0	0	0	0	0	0	0	0	0	0	0	10
Neighborhood Services														
Outreach	3	3												3
Inspection	5	5												5
Total	8	8	0	0	0	0	0	0	0	0	0	0	0	8
Public Safety														
Fire	111	110												110
Police	170	163												165
Police Communications	24	21												21
Total	305	294	0	0	0	0	0	0	0	0	0	0	0	296
Public Works														
Administration	2	2												2
Engineering	12	11												11
Municipal Services	58	55												53
Total	72	68	0	0	0	0	0	0	0	0	0	0	0	66
Water Management														
Administration	4	4												4
Production	15	15												15
Services	27	26												26
Total	46	45	0	0	0	0	0	0	0	0	0	0	0	45
Total City Staffing	496	476	0	0	0	0	0	0	0	0	0	0	0	473

Note
 Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: January, 2017

	2017 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Part Time / Temporary Staff														
Executive		0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7												7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Management Services														
Administration														
Human Resources														
MIS Information Technology														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														
														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police		2												2
Police Communications														
Total	0	2	0	0	0	0	0	0	0	0	0	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Management														
Administration & Lake														
Production														
Services														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total City Staffing	7	9	0	0	0	0	0	0	0	0	0	0	0	9

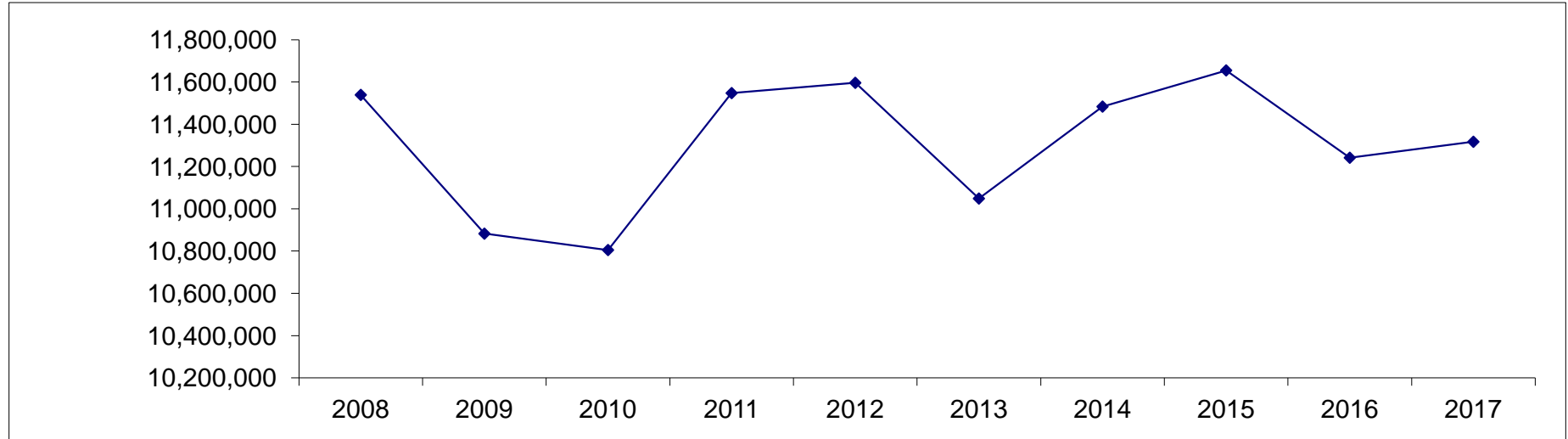
Note
 Above report includes all Temporary W-2 EE's

Projected Revenues

STATE SALES TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	950,792	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	A
FEBRUARY	918,964	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	915,135	B
MARCH	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,132,497	B
APRIL	871,929	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	834,031	B
MAY	858,475	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	877,611	B
JUNE	936,960	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	951,660	B
JULY	915,130	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	897,628	B
AUGUST	981,744	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	954,777	B
SEPTEMBER	1,000,615	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	1,006,234	B
OCTOBER	984,005	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	944,075	B
NOVEMBER	1,052,654	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	973,772	B
DECEMBER	930,497	860,148	890,326	965,215	906,055	919,141	969,684	976,633	916,175	926,813	B

TOTALS **11,538,887** **10,882,364** **10,804,838** **11,547,387** **11,595,938** **11,048,482** **11,483,540** **11,654,760** **11,241,506** **11,317,068**



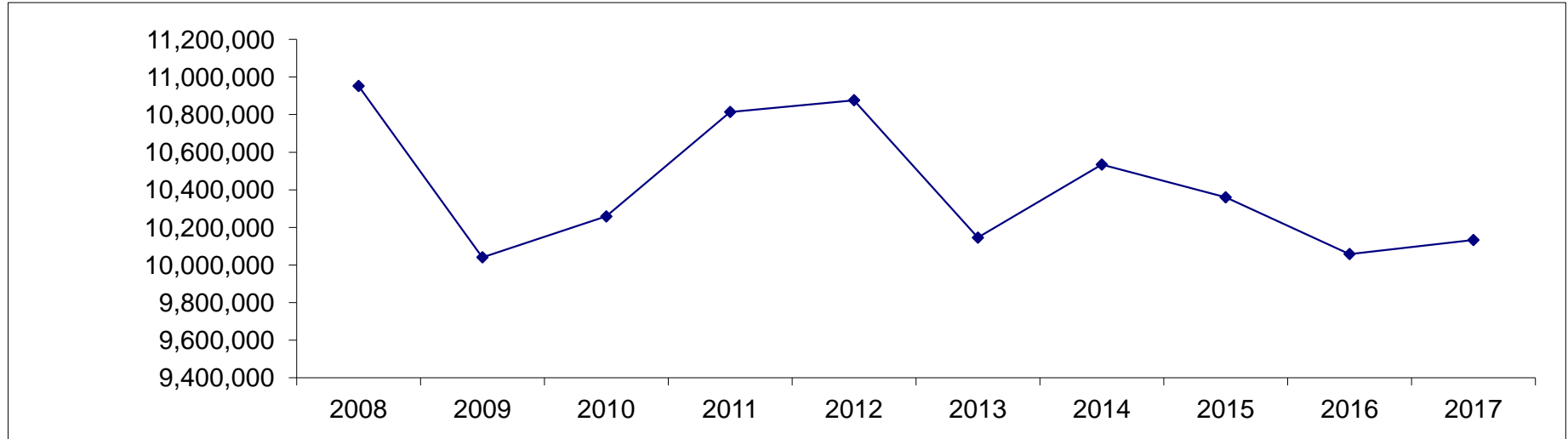
Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	884,581	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	A
FEBRUARY	915,708	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	843,532	B
MARCH	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	1,048,173	B
APRIL	792,321	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	711,518	B
MAY	784,161	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	753,285	B
JUNE	863,332	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	850,100	B
JULY	874,926	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	800,895	B
AUGUST	949,298	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	877,023	B
SEPTEMBER	956,880	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129	914,469	B
OCTOBER	943,181	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711	832,120	B
NOVEMBER	982,082	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078	863,845	B
DECEMBER	901,312	824,507	862,884	942,430	898,532	864,499	872,277	860,119	810,233	819,499	B

TOTALS	10,952,305	10,040,626	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,359,805	10,058,133	10,132,525
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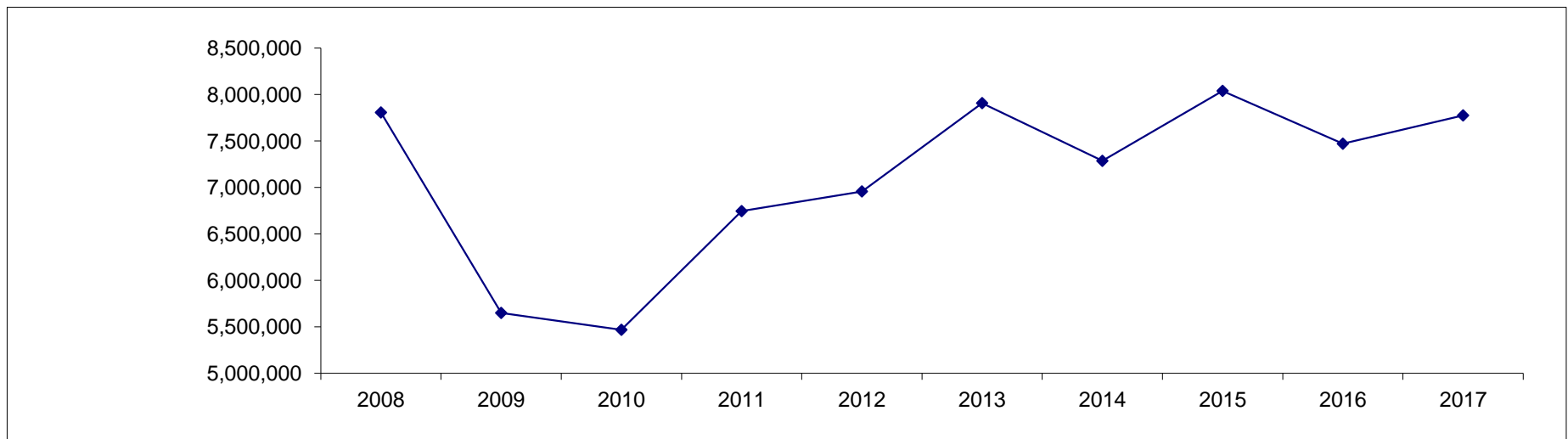


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

STATE INCOME TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
JANUARY	415,687	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716
FEBRUARY	613,332	604,246	0	1,038,247	0	478,227	0	0	0	0
MARCH	906,356	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	654,553
APRIL	483,881	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	887,821
MAY	1,945,284	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	513,987
JUNE	666,398	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	795,303
JULY	0	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,120,968
AUGUST	737,713	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	535,826
SEPTEMBER	430,153	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	764,713
OCTOBER	413,561	394,557	0	0	645,769	419,882	818,347	0	0	445,323
NOVEMBER	0	0	0	588,653	405,227	409,627	0	441,918	450,551	486,424
DECEMBER	1,194,938	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	718,803

TOTALS	7,807,304	5,649,558	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934	7,775,435
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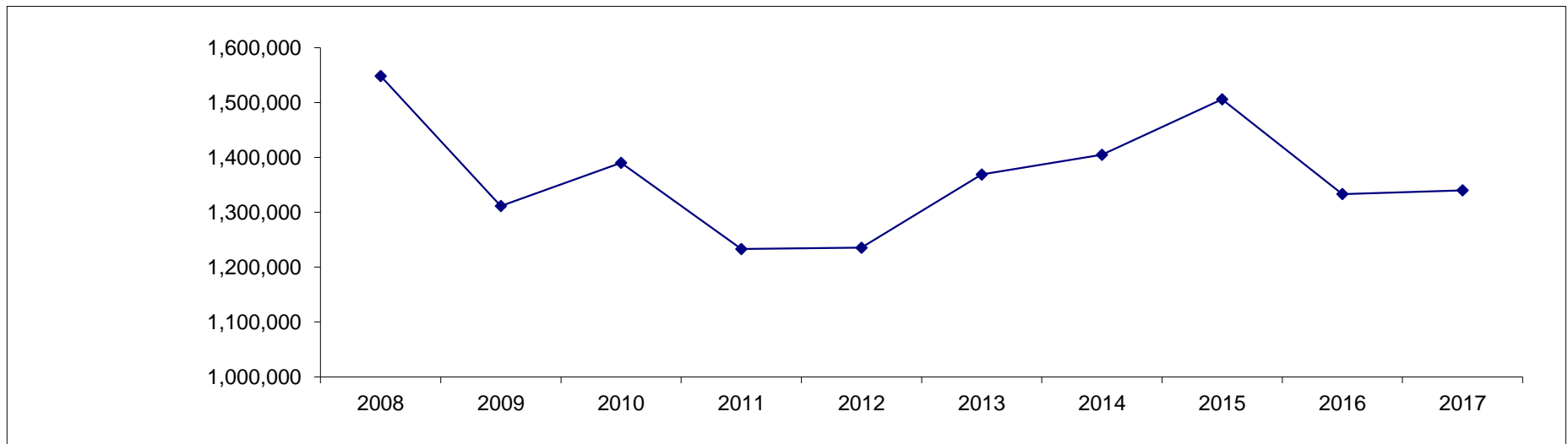


Amounts not yet remitted by the State

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	207,916	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	A
FEBRUARY	0	15,410	1,947	7,154	1,565	1,605	2,024	717	0	0	B
MARCH	103,781	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	82,636	B
APRIL	272,694	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	268,184	B
MAY	292,933	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	216,675	B
JUNE	0	5,564	0	3,923	5,417	937	0	2,501	12,343	12,174	B
JULY	232,926	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	236,385	B
AUGUST	128,603	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	27,519	B
SEPTEMBER	31,274	8,501	486	381	3,931	0	6,877	2,356	4,554	4,491	B
OCTOBER	210,470	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	215,008	B
NOVEMBER	0	2,101	2,750	2,542	1,579	0	0	0	1,876	1,850	B
DECEMBER	67,732	55,929	255,086	42,441	69,220	70,395	63,058	58,604	58,514	57,710	B

TOTALS	1,548,327	1,311,462	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,505,959	1,333,328	1,340,093
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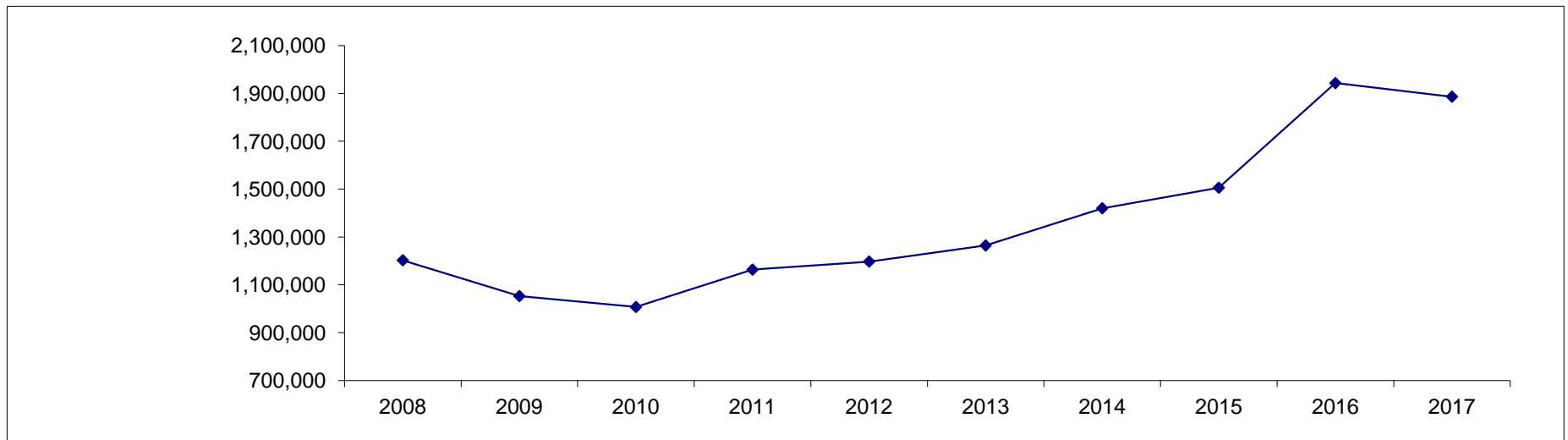
Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	94,492	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	A
FEBRUARY	95,217	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	153,072	B
MARCH	135,737	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	218,893	B
APRIL	88,576	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	134,488	B
MAY	81,441	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	137,088	B
JUNE	104,272	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	161,089	B
JULY	96,153	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	156,903	B
AUGUST	88,418	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	152,678	B
SEPTEMBER	108,669	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	172,199	B
OCTOBER	90,964	79,881	83,770	79,105	106,791	106,986	109,843	0	130,791	137,046	B
NOVEMBER	114,557	71,356	81,167	94,213	98,487	99,965	118,956	0	142,584	149,402	B
DECEMBER	104,069	77,019	94,304	71,453	102,979	107,849	144,341	419,237	146,571	153,580	B

TOTALS	1,202,565	1,052,890	1,007,197	1,163,451	1,197,180	1,264,318	1,420,091	1,505,880	1,943,083	1,886,292
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2015 Delays in Distribution of State Use Tax due to State budget.

Projected Revenues

STATE INCOME TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	620,093.85	751,473.50	654,552.90	A
FEBRUARY	925,183.52	822,346.25	887,820.55	B
MARCH	403,608.85	476,082.04	513,987.17	B
APRIL	824,784.39	736,651.57	795,302.96	B
MAY	1,364,531.10	1,038,299.42	1,120,967.68	B
JUNE	566,667.27	496,310.15	535,825.82	B
JULY	799,534.19	708,317.33	764,712.78	B
AUGUST	463,984.37	412,481.48	445,322.80	B
SEPTEMBER	458,233.98	450,551.29	486,423.69	B
OCTOBER	792,632.00	665,793.44	718,803.18	B
NOVEMBER	512,117.79	446,866.27	482,445.27	B
DECEMBER	400,509.94	404,849.45	437,083.12	B

TOTALS **8,707,894.23** **7,410,022.19** **7,843,247.91**

Listed in month
reported - receipts
delayed by State

Current Budget **8,000,000.00**

Projected Amt Over (Under) **-156,752.09**

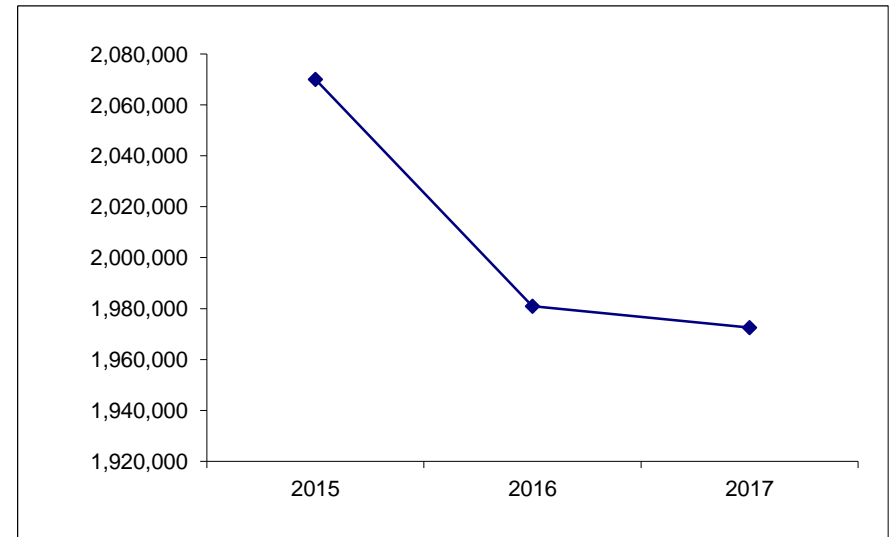
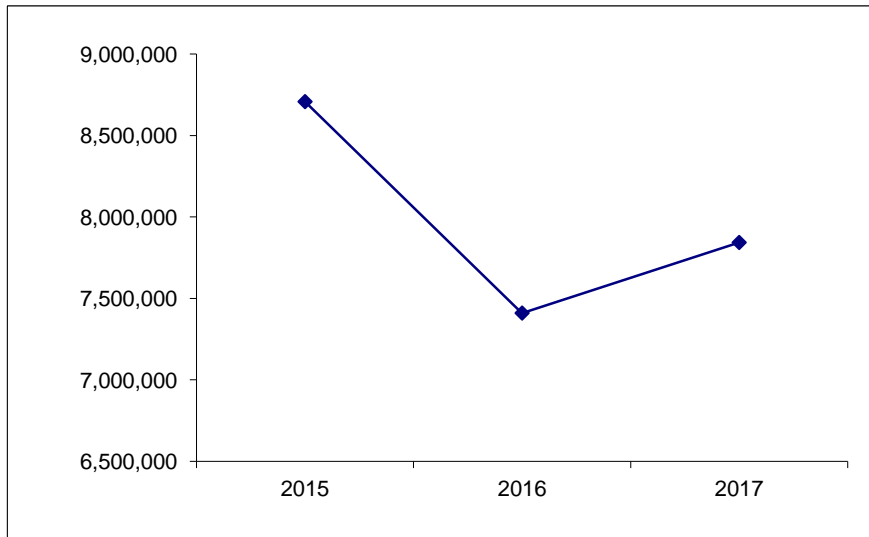
TELEPHONE COMMUNICATIONS TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	150,078.20	166,327.99	152,347.43	A
FEBRUARY	166,178.24	157,953.06	158,438.44	B
MARCH	181,658.89	224,336.11	225,025.49	B
APRIL	187,006.68	164,577.86	165,083.60	B
MAY	164,797.94	152,247.44	152,715.29	B
JUNE	182,269.15	164,137.18	164,641.57	B
JULY	175,287.81	160,723.62	161,217.52	B
AUGUST	171,899.36	163,427.72	163,929.93	B
SEPTEMBER	170,847.95	157,097.74	157,580.49	B
OCTOBER	173,242.43	154,223.34	154,697.26	B
NOVEMBER	173,116.61	159,870.41	160,361.68	B
DECEMBER	173,648.05	155,990.27	156,469.62	B

TOTALS **2,070,031.31** **1,980,912.74** **1,972,508.32**

Current Budget **1,987,000.00**

Projected Amt Over (Under) **-14,491.68**

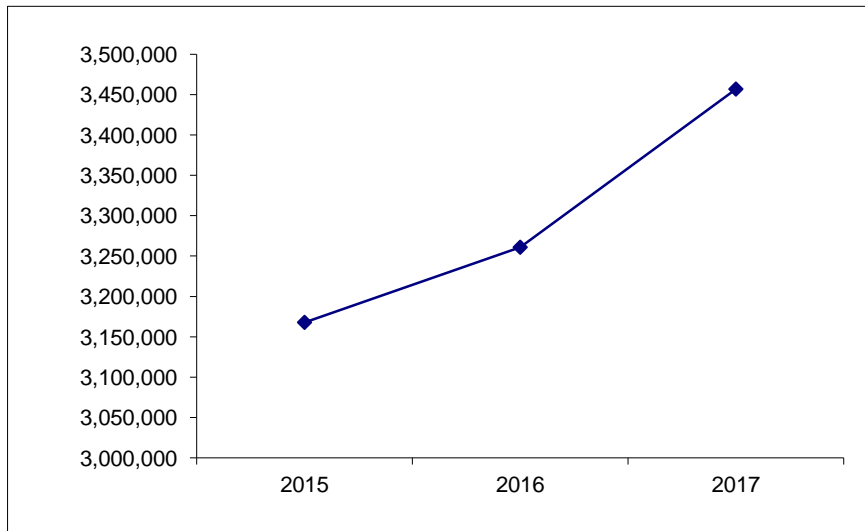


Projected Revenues

FOOD & BEVERAGE TAX

MONTH	2015 Actual	2016 Actual	2017
JANUARY	239,978.27	260,904.87	286,400.20
FEBRUARY	250,432.57	256,344.05	270,917.11
MARCH	253,709.15	278,660.81	294,502.57
APRIL	256,370.27	268,791.34	284,072.02
MAY	254,139.10	282,460.72	298,518.50
JUNE	285,782.71	281,884.42	297,909.44
JULY	291,133.54	274,899.41	290,527.33
AUGUST	272,038.18	308,995.40	326,561.67
SEPTEMBER	276,602.93	277,532.23	293,309.83
OCTOBER	227,472.04	255,644.86	270,178.17
NOVEMBER	288,279.70	272,128.23	287,598.61
DECEMBER	271,898.28	242,671.74	256,467.53

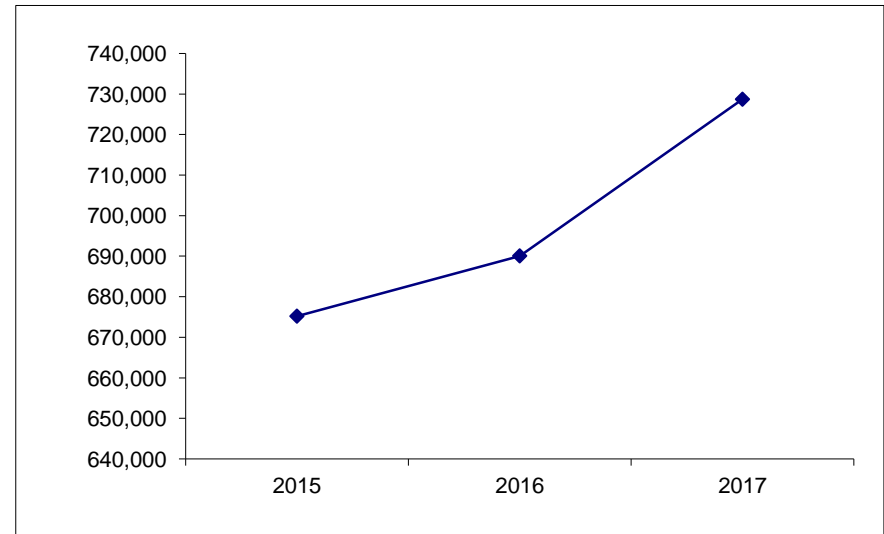
TOTALS	3,167,836.74	3,260,918.08	3,456,962.99
		Current Budget	3,446,300.00
		Projected Amt Over (Under)	10,662.99



HOTEL & MOTEL TAX

MONTH	2015 Actual	2016 Actual	2017
JANUARY	26,727.71	17,953.91	35,251.30
FEBRUARY	38,349.47	36,767.95	37,936.04
MARCH	53,420.63	62,867.42	64,864.67
APRIL	60,066.44	52,010.94	53,663.29
MAY	45,446.95	67,896.68	70,053.71
JUNE	77,826.53	76,520.68	78,951.68
JULY	72,341.33	63,123.45	65,128.83
AUGUST	64,933.59	63,000.60	65,002.08
SEPTEMBER	77,304.64	71,295.56	73,560.57
OCTOBER	61,394.84	53,394.23	55,090.52
NOVEMBER	60,541.72	77,894.15	80,368.79
DECEMBER	36,856.84	47,351.22	48,855.53

TOTALS	675,210.69	690,076.79	728,727.01
		Current Budget	712,000.00
		Projected Amt Over (Under)	16,727.01

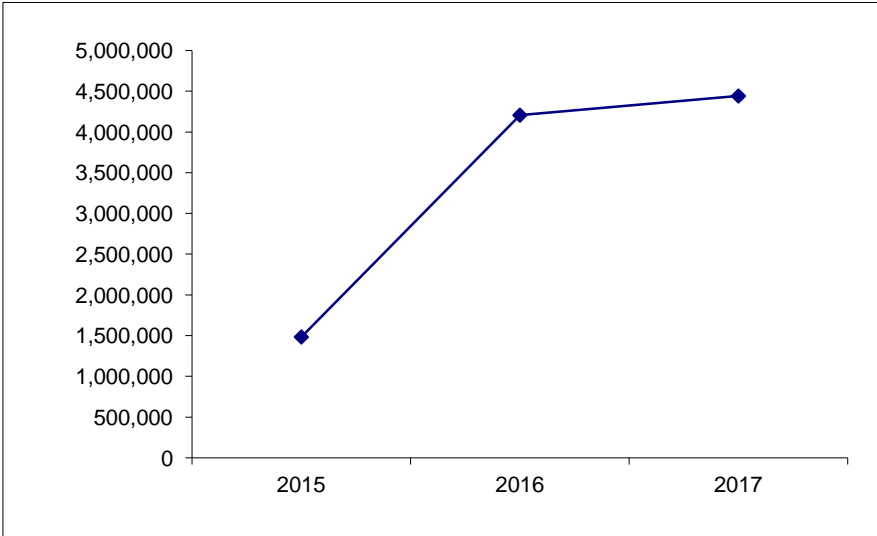


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

MONTH	2015 Actual	2016 Actual	2017
JANUARY	149,238.44	177,332.31	421,857.00
FEBRUARY	163,584.49	138,838.35	374,863.55
MARCH	153,677.99	326,307.14	329,570.00
APRIL	110,338.44	432,106.74	436,428.00
MAY	78,471.74	393,245.95	397,178.00
JUNE	201,586.00	363,225.99	366,858.00
JULY	118,708.13	377,171.71	380,943.00
AUGUST	102,541.08	416,494.97	420,660.00
SEPTEMBER	121,147.65	443,504.00	447,939.00
OCTOBER	122,028.13	401,586.01	371,772.00
NOVEMBER	105,115.24	370,202.76	320,245.00
DECEMBER	56,748.67	365,731.26	172,891.00

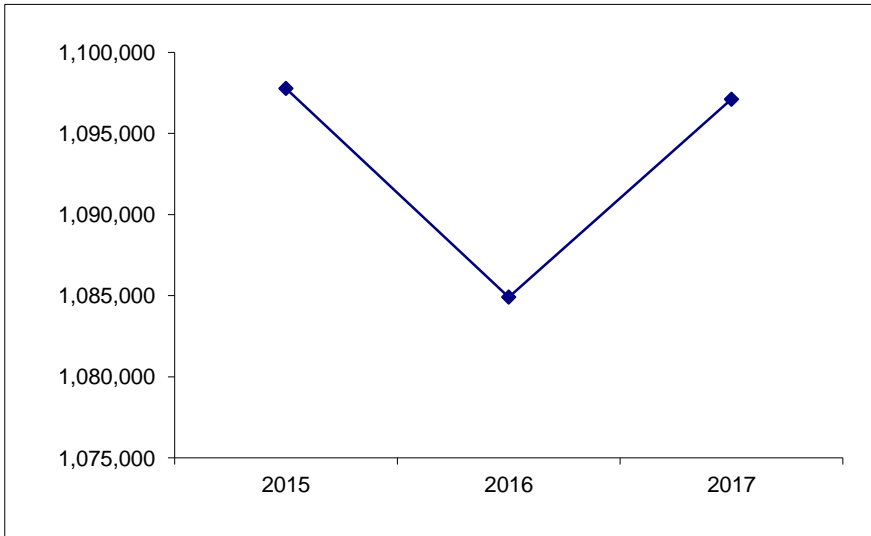
TOTALS	1,483,186.00	4,205,747.19	4,441,204.55
		Current Budget	4,498,000.00
		Projected Amt Over (Under)	-56,795.46



CABLE TV TAX

MONTH	2015 Actual	2016 Actual	2017
JANUARY	238,199.60	233,850.66	263,629.01
FEBRUARY	33,008.50	34,945.40	0.00
MARCH			0.00
APRIL	244,231.68	244,326.70	249,526.08
MAY	34,267.25	31,932.20	32,611.73
JUNE			0.00
JULY	243,423.63	276,652.47	282,539.76
AUGUST	37,072.80		0.00
SEPTEMBER			0.00
OCTOBER	232,248.25	235,924.64	240,945.22
NOVEMBER	35,328.90	27,280.50	27,861.04
DECEMBER		0.00	0.00

TOTALS	1,097,780.61	1,084,912.57	1,097,112.85
		Current Budget	1,108,000.00
		Projected Amt Over (Under)	-10,887.15



Projected Revenues

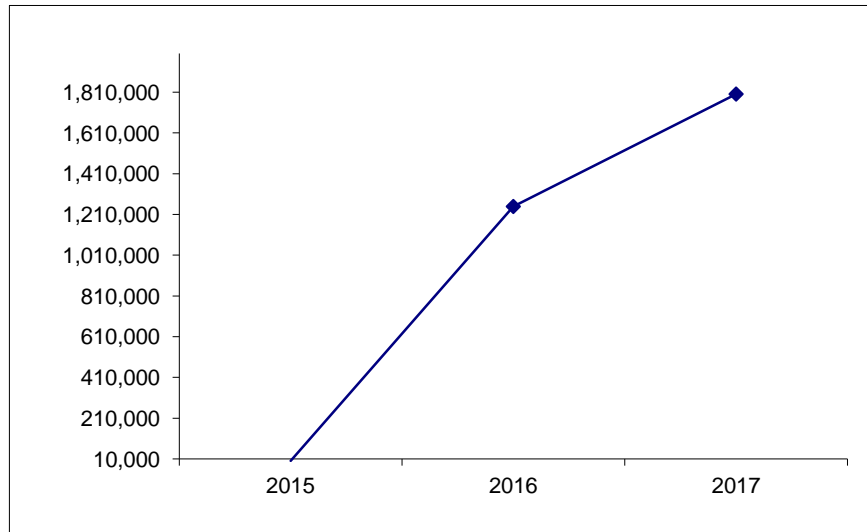
10 - LOCAL MOTOR FUEL TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY		0.00	150,936.34	A
FEBRUARY		0.00	150,000.00	B
MARCH		0.00	150,000.00	B
APRIL		1,614.25	150,000.00	B
MAY		151,145.91	150,000.00	B
JUNE		160,746.35	150,000.00	B
JULY		158,656.90	150,000.00	B
AUGUST		160,752.15	150,000.00	B
SEPTEMBER		157,584.48	150,000.00	B
OCTOBER		153,815.97	150,000.00	B
NOVEMBER		153,044.86	150,000.00	B
DECEMBER		151,672.99	150,000.00	B

TOTALS **0.00** **1,249,033.86** **1,800,936.34**

Current Budget **1,800,000.00**

Projected Amt Over (Under) **936.34**



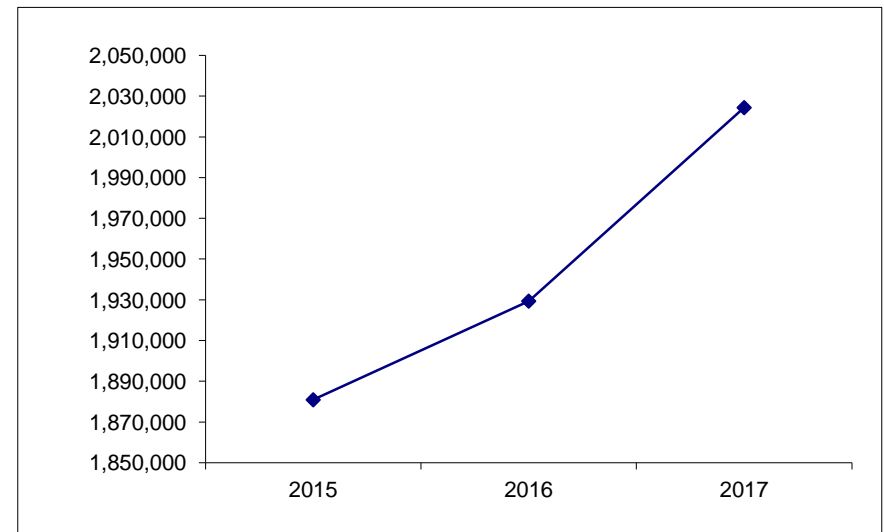
46 - STATE MOTOR FUEL TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	191,692.85	171,799.19	180,582.18	A
FEBRUARY	180,154.99	165,935.95	174,078.10	B
MARCH	136,753.86	167,234.60	175,440.48	B
APRIL	70,155.26	143,829.22	150,886.64	B
MAY	177,044.18	173,239.43	181,739.95	B
JUNE	166,232.32	172,052.50	180,494.78	B
JULY	107,894.22	108,502.29	113,826.29	B
AUGUST		174,156.78	182,702.31	B
SEPTEMBER		165,391.62	173,507.06	B
OCTOBER		145,992.31	153,155.87	B
NOVEMBER		169,003.77	177,296.46	B
DECEMBER	850,950.75	172,193.80	180,643.01	B

TOTALS **1,880,878.43** **1,929,331.46** **2,024,353.14**

Current Budget **2,024,000.00**

Projected Amt Over (Under) **353.14**

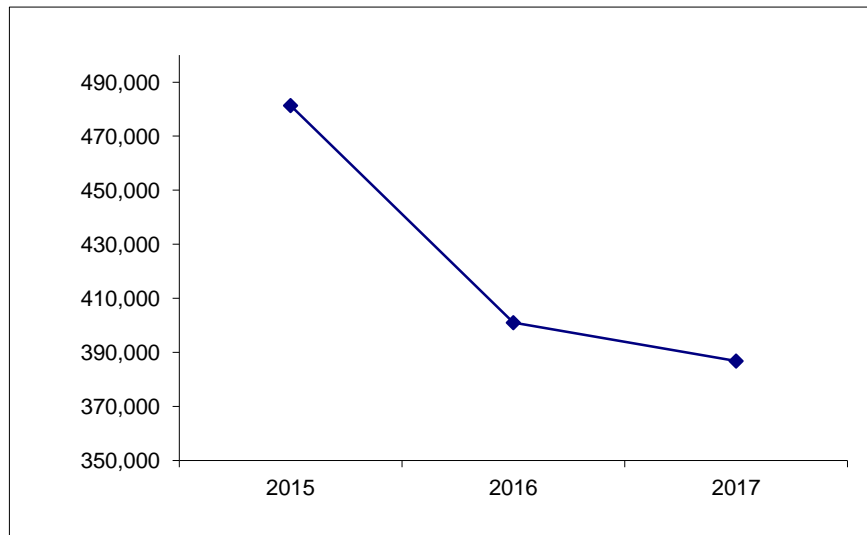


2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

MFT REIMB - TRAFFIC SIGNALS

MONTH	2015	2016	2017
	Actual	Actual	Actual
JANUARY	25,455.01	28,662.21	30,227.10
FEBRUARY	37,659.33	36,330.32	34,792.22
MARCH	43,308.55	40,075.18	38,378.54
APRIL	37,144.09	16,540.16	15,839.91
MAY	30,037.87	31,234.49	29,912.13
JUNE	63,453.10	21,971.54	21,041.34
JULY	52,335.56	26,492.23	25,370.64
AUGUST	31,142.29	42,494.93	40,695.84
SEPTEMBER	28,991.54	54,329.58	52,029.46
OCTOBER	37,068.66	35,609.03	34,101.47
NOVEMBER	32,728.57	31,096.61	29,780.09
DECEMBER	61,999.50	36,139.63	34,609.61

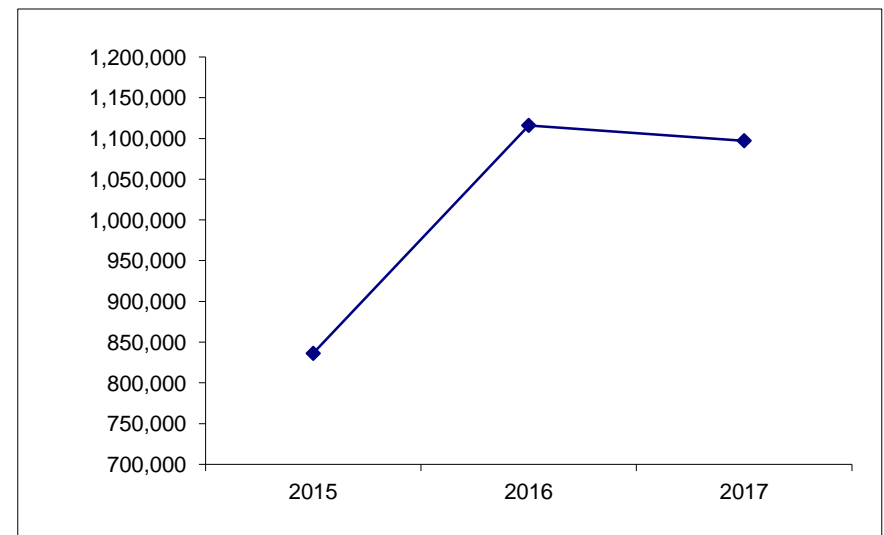
TOTALS	481,324.07	400,975.91	386,778.35
		Current Budget	384,000.00
	Projected Amt Over (Under)		2,778.35



VIDEO GAMING TAX

MONTH	2015	2016	2017
	Actual	Actual	
JANUARY	57,515.27	80,288.26	94,954.28
FEBRUARY	47,673.50	85,507.02	82,742.75
MARCH	59,308.56	84,607.67	81,872.47
APRIL	71,744.13	97,888.83	94,724.28
MAY	75,292.69	107,431.04	103,958.01
JUNE	74,431.99		96,342.63
JULY		196,669.31	93,968.75
AUGUST		88,019.04	85,173.56
SEPTEMBER		93,234.26	90,220.18
OCTOBER		92,743.01	89,744.81
NOVEMBER		96,076.34	92,970.38
DECEMBER	450,245.43	93,615.92	90,589.50

TOTALS	836,211.57	1,116,080.70	1,097,261.59
		Current Budget	1,080,000.00
		Projected Amt Over (Under)	17,261.59



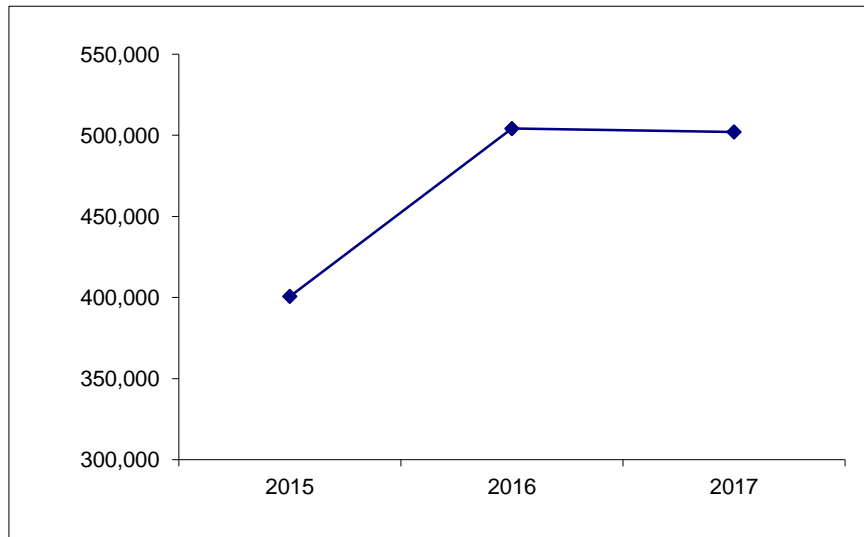
2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

Projected Revenues

LIQUOR LICENSES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	2,238.44	-7,143.60	1,075.91
FEBRUARY	820.19	2,706.48	2,652.03
MARCH	4,562.23	8,414.76	8,245.47
APRIL	15,088.85	27,217.64	26,670.08
MAY	157,666.68	217,850.92	213,468.23
JUNE	162,961.38	216,869.88	212,506.93
JULY	28,612.96	31,508.64	30,874.75
AUGUST	-17,631.92	1,932.20	1,893.33
SEPTEMBER	18,353.36	1,856.80	1,819.45
OCTOBER	13,255.92	1,502.68	1,472.45
NOVEMBER	8,684.56	1,425.96	1,397.27
DECEMBER	6,056.92	0.00	0.00

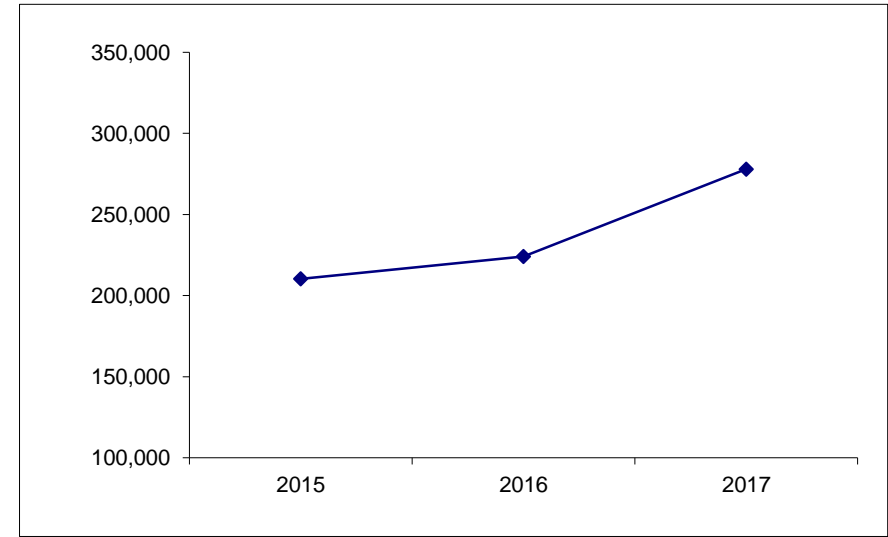
TOTALS	400,669.57	504,142.36	502,075.91
		Current Budget	501,000.00
	Projected Amt Over (Under)		1,075.91



BUILDING PERMITS

MONTH	2015 Actual	2016 Actual	2017
JANUARY	15,069.00	11,829.00	25,018.70
FEBRUARY	16,667.20	8,872.25	10,571.40
MARCH	14,634.40	29,611.65	35,282.65
APRIL	12,781.75	36,030.80	42,931.15
MAY	15,566.70	11,671.05	13,906.20
JUNE	20,621.60	20,001.10	23,831.56
JULY	8,373.80	12,328.40	14,689.44
AUGUST	32,133.65	16,106.25	19,190.80
SEPTEMBER	14,244.50	26,482.80	31,554.58
OCTOBER	21,602.25	21,212.90	25,275.43
NOVEMBER	12,783.75	11,377.00	13,555.84
DECEMBER	25,847.00	18,561.75	22,116.56

TOTALS	210,325.60	224,084.95	277,924.30
		Current Budget	267,000.00
	Projected Amt Over (Under)		10,924.30

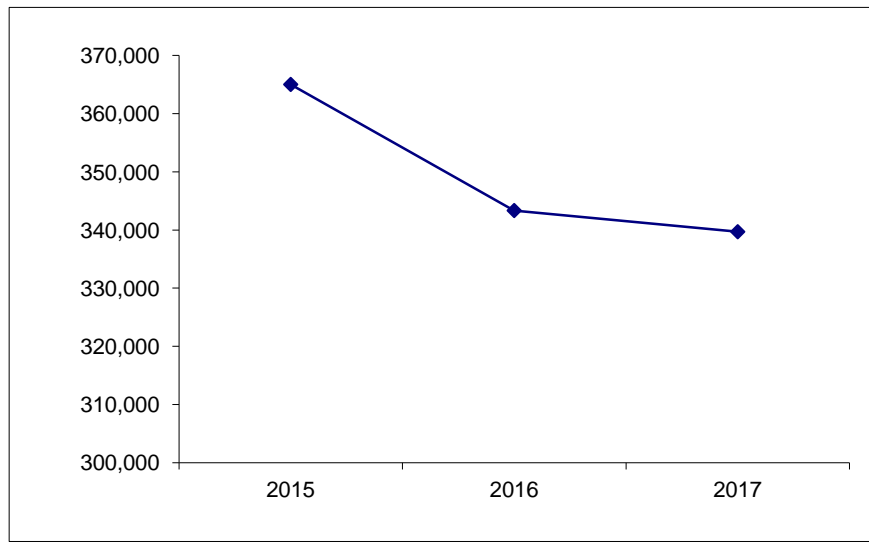


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2015 Actual	2016 Actual	2017
JANUARY	30,670.00	24,665.00	31,545.00
FEBRUARY	35,245.00	25,920.00	25,063.90
MARCH	41,879.00	34,585.00	33,442.71
APRIL	29,400.00	22,750.00	21,998.60
MAY	32,341.00	30,020.00	29,028.48
JUNE	33,075.00	40,785.00	39,437.93
JULY	32,240.00	28,785.00	27,834.28
AUGUST	24,180.00	29,705.00	28,723.89
SEPTEMBER	36,210.00	31,635.00	30,590.14
OCTOBER	31,410.00	25,145.00	24,314.50
NOVEMBER	13,320.00	28,320.00	27,384.63
DECEMBER	25,045.00	21,025.00	20,330.58

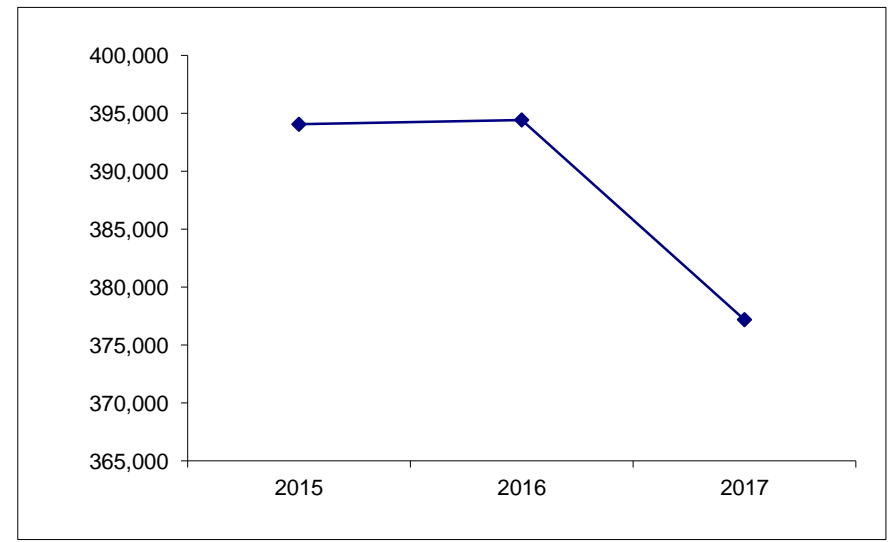
TOTALS	365,015.00	343,340.00	339,694.65
		Current Budget	332,000.00
	Projected Amt Over (Under)		7,694.65



PARKING

MONTH	2015 Actual	2016 Actual	2017
JANUARY	33,612.49	30,524.27	34,895.44
FEBRUARY	32,836.68	33,576.55	31,582.11
MARCH	42,819.01	37,342.35	35,124.23
APRIL	32,184.16	33,001.83	31,041.53
MAY	29,394.75	35,234.71	33,141.78
JUNE	30,042.88	32,943.24	30,986.42
JULY	30,960.99	26,514.04	24,939.11
AUGUST	52,040.96	27,863.92	26,208.81
SEPTEMBER	26,443.08	25,590.25	24,070.20
OCTOBER	28,565.65	26,590.53	25,011.06
NOVEMBER	24,479.33	32,077.99	30,172.57
DECEMBER	30,676.10	53,169.28	50,011.04

TOTALS	394,056.08	394,428.96	377,184.30
		Current Budget	371,000.00
	Projected Amt Over (Under)		6,184.30

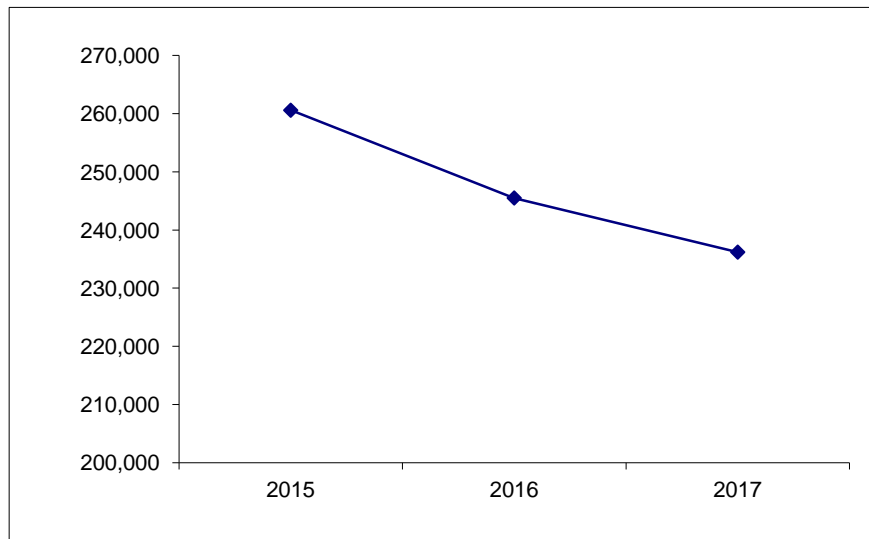


Projected Revenues

COURT FINES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	19,458.03	19,608.71	10,760.71
FEBRUARY	15,928.83	0.00	15,700.00
MARCH	51,556.56	54,287.26	38,476.76
APRIL	30,921.71	26,764.46	26,709.98
MAY	24,970.19	18,335.34	18,298.02
JUNE	18,446.59	26,271.96	26,218.48
JULY	17,222.89	19,018.82	18,980.11
AUGUST	15,907.21	16,811.90	16,777.68
SEPTEMBER	15,519.13	16,663.69	16,629.77
OCTOBER	17,122.89	17,088.41	17,053.63
NOVEMBER	19,227.53	16,156.57	16,123.68
DECEMBER	14,296.25	14,492.59	14,463.09

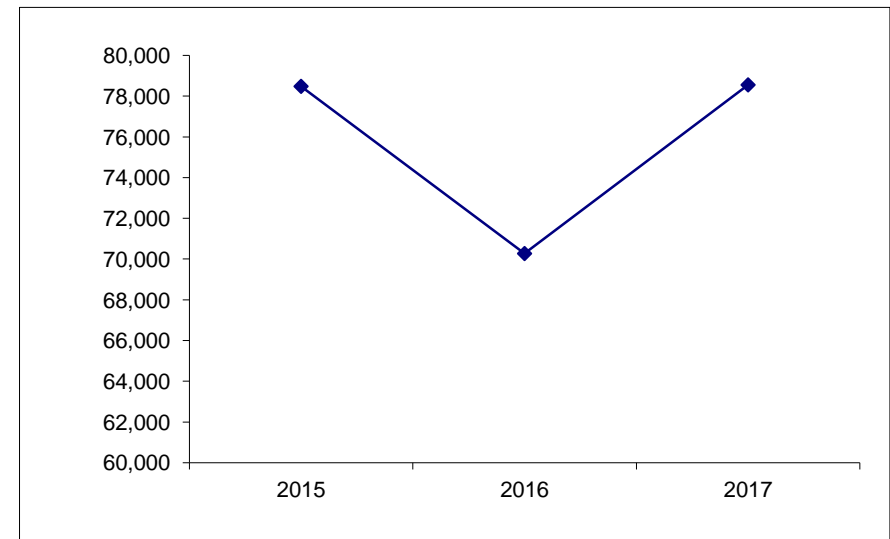
TOTALS	260,577.81	245,499.71	236,191.92
		Current Budget	245,000.00
		Projected Amt Over (Under)	-8,808.08



WEED CUTTING FEES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	6,569.63	2,981.05	989.42
FEBRUARY	2,016.92	6,642.83	7,657.10
MARCH	4,276.12	3,863.69	4,453.62
APRIL	1,019.85	3,344.49	3,855.15
MAY	2,584.23	8,816.26	10,162.39
JUNE	8,592.54	10,177.67	11,731.67
JULY	9,989.91	8,316.54	9,586.37
AUGUST	11,067.81	4,806.37	5,540.24
SEPTEMBER	9,696.01	3,301.62	3,805.73
OCTOBER	10,444.32	5,246.23	6,047.26
NOVEMBER	5,386.94	8,347.54	9,622.10
DECEMBER	6,836.49	4,426.32	5,102.16

TOTALS	78,480.77	70,270.61	78,553.20
		Current Budget	81,000.00
	Projected Amt Over (Under)		-2,446.80

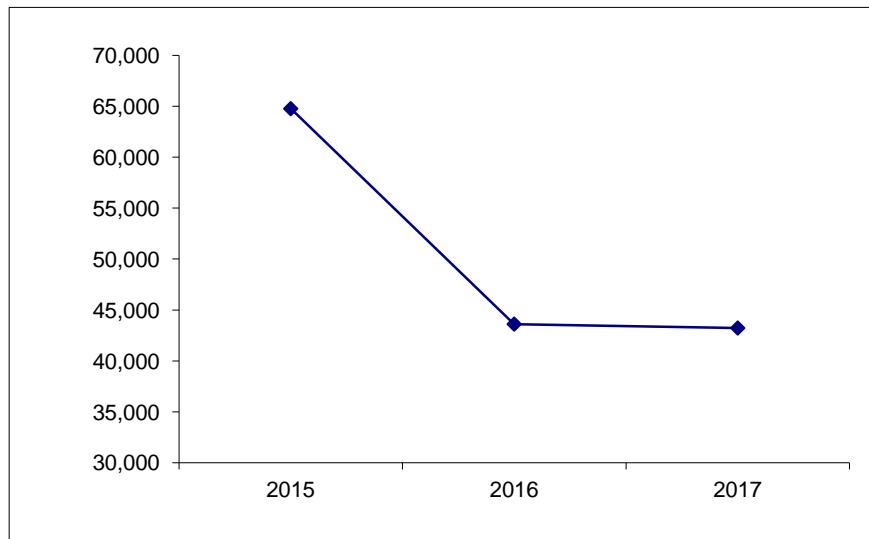


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2015 Actual	2016 Actual	2017
JANUARY	3,747.34	2,908.62	3,094.52
FEBRUARY	2,983.36	6,335.43	6,246.73
MARCH	4,453.84	4,308.62	4,248.30
APRIL	4,148.36	2,678.62	2,641.12
MAY	4,134.48	4,017.62	3,961.37
JUNE	3,695.00	5,212.88	5,139.90
JULY	2,562.00	3,060.68	3,017.83
AUGUST	25,727.00	3,490.93	3,442.06
SEPTEMBER	2,461.01	3,386.90	3,339.48
OCTOBER	3,438.30	3,051.38	3,008.66
NOVEMBER	3,919.18	2,597.69	2,561.32
DECEMBER	3,500.66	2,561.18	2,525.32

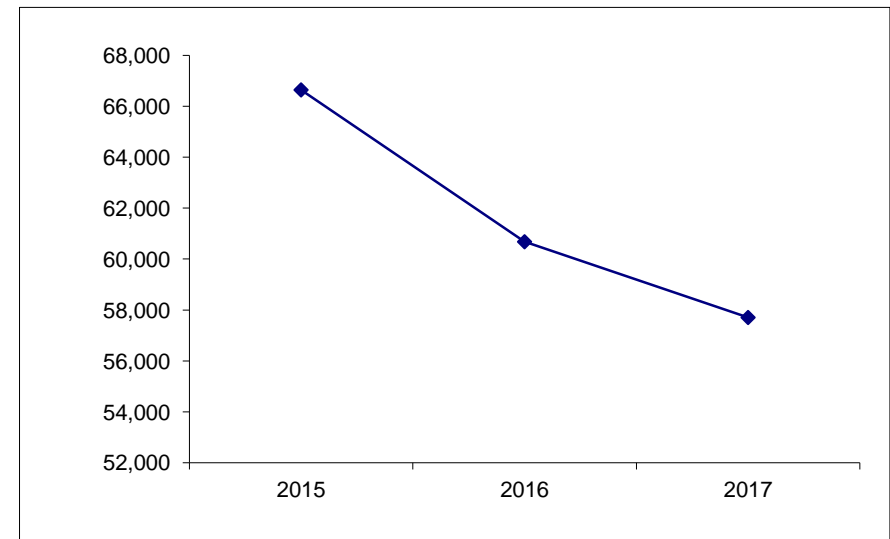
TOTALS	64,770.53	43,610.55	43,226.62
		Current Budget	43,000.00
	Projected Amt Over (Under)		226.62



PET CITATIONS

MONTH	2015 Actual	2016 Actual	2017
JANUARY	4,499.96	3,219.55	4,675.88
FEBRUARY	5,904.38	4,446.39	4,103.52
MARCH	7,473.05	6,951.39	6,415.36
APRIL	6,802.42	6,300.38	5,814.55
MAY	7,428.56	5,923.60	5,466.82
JUNE	6,664.65	4,130.37	3,811.87
JULY	5,949.56	5,642.20	5,207.12
AUGUST	5,003.11	4,194.38	3,870.95
SEPTEMBER	4,968.53	5,037.80	4,649.33
OCTOBER	2,719.58	5,934.63	5,477.00
NOVEMBER	3,790.28	5,013.79	4,627.17
DECEMBER	5,439.99	3,884.55	3,585.01

TOTALS	66,644.07	60,679.03	57,704.59
		Current Budget	56,000.00
	Projected Amt Over (Under)		1,704.59

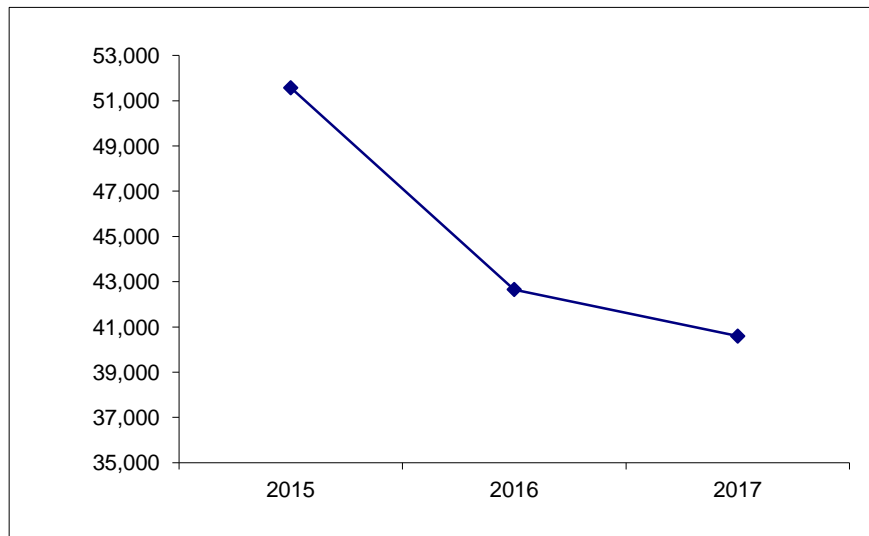


Projected Revenues

TRASH & CLEAN UP FINES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	5,881.22	2,432.12	3,818.84
FEBRUARY	6,067.52	3,707.46	3,389.70
MARCH	5,138.31	4,301.09	3,932.45
APRIL	4,696.56	3,432.11	3,137.95
MAY	4,167.43	2,827.08	2,584.78
JUNE	3,737.07	1,253.81	1,146.35
JULY	1,960.00	1,982.12	1,812.24
AUGUST	2,089.00	3,367.61	3,078.98
SEPTEMBER	6,510.25	7,263.59	6,641.04
OCTOBER	2,788.47	4,211.41	3,850.46
NOVEMBER	6,280.98	3,106.80	2,840.52
DECEMBER	2,253.28	4,770.76	4,361.87

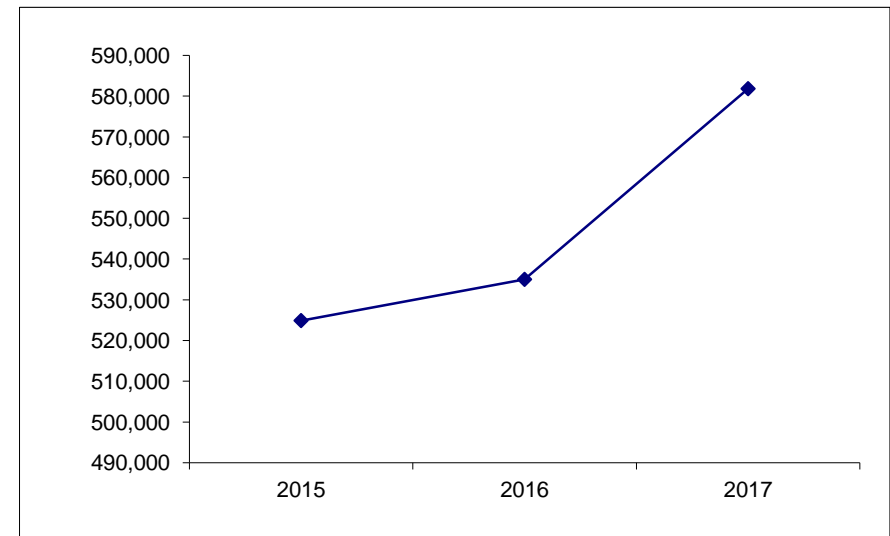
TOTALS	51,570.09	42,655.96	40,595.17
		Current Budget	39,000.00
	Projected Amt Over (Under)		1,595.17



70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	45,237.01	26,418.05	34,882.01
FEBRUARY	45,125.92	43,791.37	47,094.01
MARCH	38,677.82	72,611.37	78,087.54
APRIL	50,782.85	33,981.14	36,543.91
MAY	51,295.03	44,813.23	48,192.93
JUNE	42,271.38	47,949.63	51,565.87
JULY	48,335.13	44,483.78	47,838.64
AUGUST	37,951.72	46,604.73	50,119.55
SEPTEMBER	52,473.06	42,479.66	45,683.37
OCTOBER	39,075.57	38,596.83	41,507.71
NOVEMBER	34,394.91	48,784.87	52,464.11
DECEMBER	39,278.71	44,499.85	47,855.92

TOTALS	524,899.11	535,014.51	581,835.58
		Current Budget	575,364.00
		Projected Amt Over (Under)	6,471.58

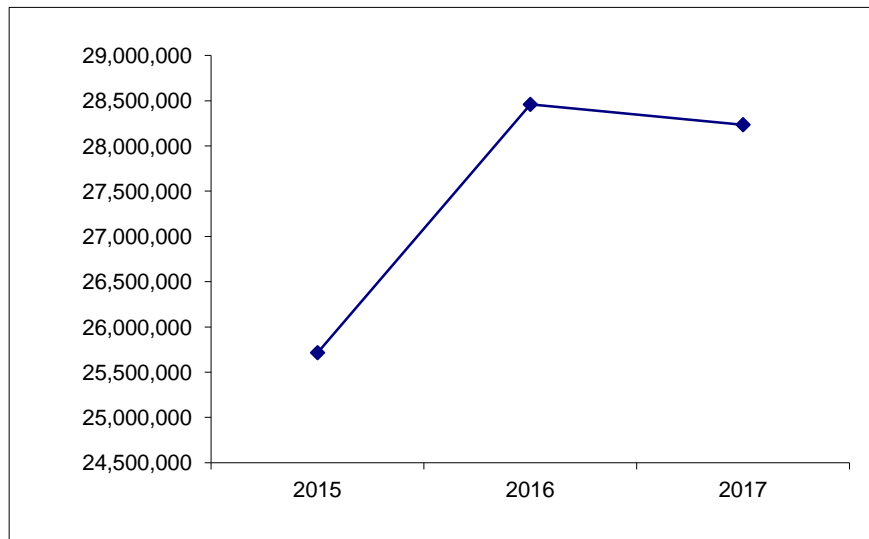


Projected Revenues

80-WATER SALES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	1,884,791.63	2,104,678.61	2,250,636.79
FEBRUARY	1,809,958.17	2,210,327.74	2,179,277.22
MARCH	1,728,840.51	2,267,954.26	2,236,094.21
APRIL	1,804,984.88	2,221,531.91	2,190,324.00
MAY	1,777,446.55	2,196,960.89	2,166,098.15
JUNE	2,173,544.61	2,425,648.92	2,391,573.59
JULY	2,467,268.68	2,495,624.85	2,460,566.50
AUGUST	2,470,163.56	2,764,878.40	2,726,037.60
SEPTEMBER	2,536,895.93	2,583,865.88	2,547,567.93
OCTOBER	2,530,029.70	2,554,080.04	2,518,200.52
NOVEMBER	1,779,894.68	2,395,921.87	2,362,264.14
DECEMBER	2,751,680.70	2,237,479.85	2,206,047.90

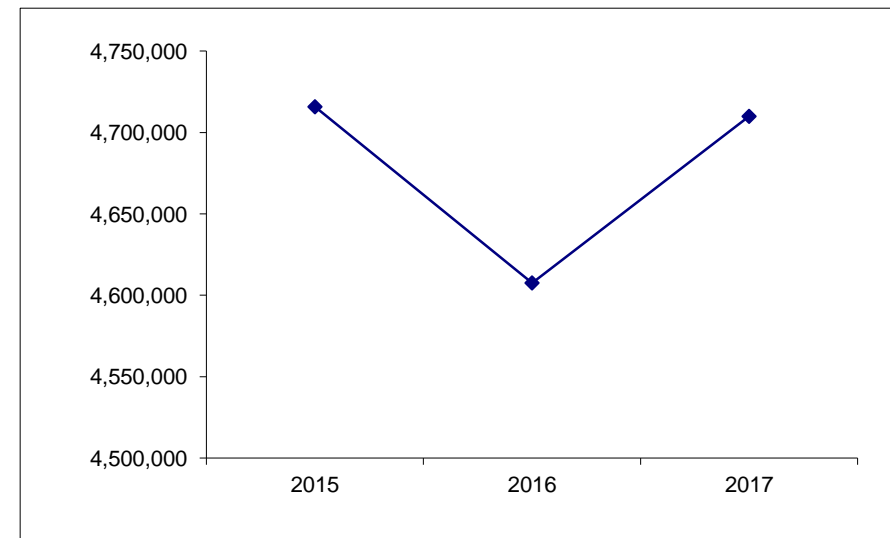
TOTALS	25,715,499.60	28,458,953.22	28,234,688.55
		Current Budget	28,059,164.00
		Projected Amt Over (Under)	175,524.55



79-SEWER USER FEE

MONTH	2015 Actual	2016 Actual	2017
JANUARY	371,123.10	365,361.90	365,842.90
FEBRUARY	348,214.06	390,979.51	400,365.88
MARCH	358,470.51	378,136.50	387,214.54
APRIL	316,303.79	354,698.60	363,213.96
MAY	362,203.66	368,671.08	377,521.88
JUNE	389,846.94	383,539.30	392,747.05
JULY	454,466.97	398,192.98	407,752.52
AUGUST	442,930.00	429,968.67	440,291.06
SEPTEMBER	429,112.69	405,514.62	415,249.94
OCTOBER	426,944.38	403,013.25	412,688.51
NOVEMBER	416,670.21	367,714.04	376,541.87
DECEMBER	399,497.14	361,793.84	370,479.54

TOTALS	4,715,783.45	4,607,584.29	4,709,909.64
		Current Budget	4,718,200.00
		Projected Amt Over (Under)	-8,290.36

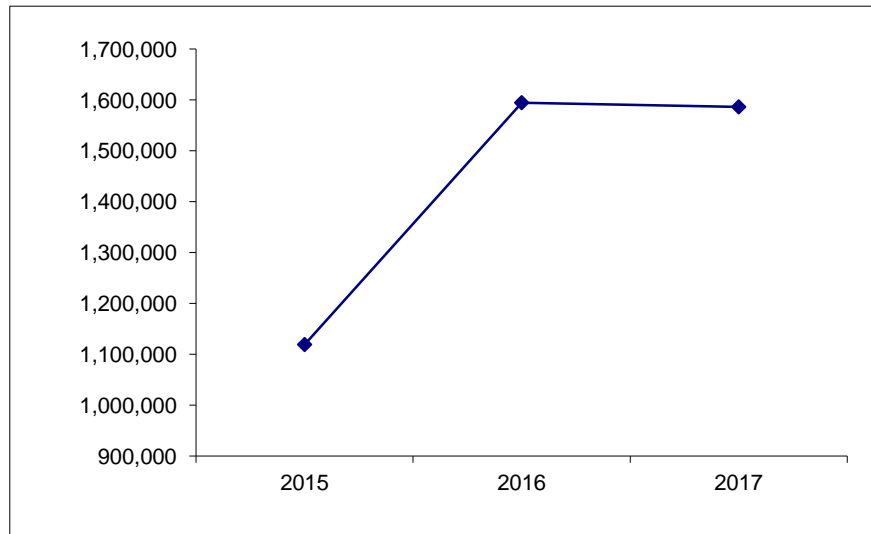


Projected Revenues

78-STORM WATER FEE

MONTH	2015 Actual	2016 Actual	2017
JANUARY	77,998.54	115,724.00	122,042.07
FEBRUARY	81,533.83	124,410.33	123,180.79
MARCH	93,221.18	125,098.96	123,862.62
APRIL	89,736.18	163,768.53	162,150.02
MAY	106,003.89	150,043.04	148,560.18
JUNE	90,007.55	120,546.60	119,355.25
JULY	86,587.74	113,459.99	112,338.68
AUGUST	81,120.40	127,007.68	125,752.47
SEPTEMBER	83,042.82	115,106.96	113,969.37
OCTOBER	94,787.65	165,183.90	163,551.40
NOVEMBER	114,478.38	151,953.53	150,451.79
DECEMBER	120,816.53	122,356.36	121,147.12

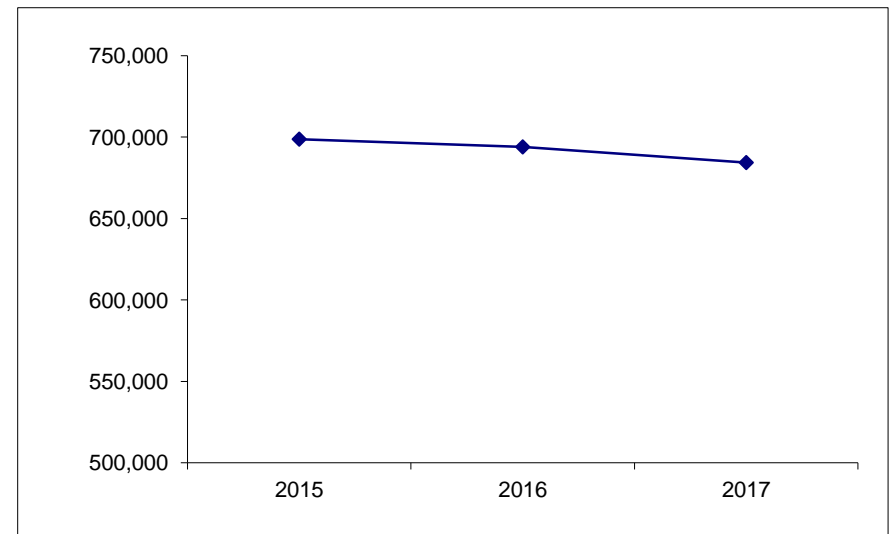
TOTALS	1,119,334.69	1,594,659.88	1,586,361.76
		Current Budget	1,578,900.00
		Projected Amt Over (Under)	7,461.76



88-RECYCLING FEES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	53,002.65	52,012.50	53,670.25
FEBRUARY	57,754.26	66,763.52	65,591.64
MARCH	67,269.75	58,159.31	57,138.45
APRIL	54,438.80	56,319.77	55,331.20
MAY	52,363.07	57,546.84	56,536.73
JUNE	63,871.97	57,162.53	56,159.17
JULY	57,884.33	53,717.51	52,774.62
AUGUST	57,257.17	59,997.07	58,943.96
SEPTEMBER	59,901.20	55,158.08	54,189.90
OCTOBER	57,546.10	61,572.21	60,491.45
NOVEMBER	60,600.94	59,011.54	57,975.72
DECEMBER	56,853.24	56,560.41	55,567.62

TOTALS	698,743.48	693,981.29	684,370.71
		Current Budget	681,800.00
	Projected Amt Over (Under)		2,570.71



City Clerk

DATE: 2/15/2017

MEMO: 2017-2

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT:
January 2017 Monthly Reports

ATTACHMENTS:

Description	Type
Development Services	Cover Memo
Fire	Cover Memo
Management Services	Cover Memo
Police	Cover Memo
Public Works	Cover Memo
Water	Cover Memo

**DEVELOPMENT SERVICES
JANUARY MONTHLY REPORT**

BUILDING INSPECTIONS - During the month of January 2017 we issued 156 building permits with a total work value of \$10,873,331. Of those, 2 were new commercial buildings with a total work value of \$9,449,151 and 1 was a commercial remodel/addition with a work value of \$800,000.

**Monthly Summary
01/01/2017 – 01/31/2017**

PERMIT TYPE	# ISSUED	WORK VALUE
Building	12	\$10,336,551.00
Demolition	0	
Electrical	15	46,427.00
Mechanical	75	281,971.00
Other	4	13,256.00
Plumbing	42	116,955.00
Sign	8	78,171.00
Tent	0	.00
TOTAL	156	\$10,873,331.00

PLANNING AND ZONING – Part of the process of economic development and community redevelopment involves site plan reviews for compliance with local development laws and ordinances. As you know, the city has regulations designed both to beautify the community as part of development (landscaping, signage, etc.) but also to protect both users of a particular development (parking, lighting, etc.) and adjacent land owners (drainage, buffer yard size requirements) Last month the planning and zoning division in conjunction with other city departments reviewed 3 submittals which included 1 site plan and 2 subdivision plats. Additionally, the division reviewed and facilitated 2 zoning cases that were heard by the City Council at the January 30th meeting. The cases were approved.

NEIGHBORHOOD SERVICES

- Staff continued to prepare special reports for loans that are serviced in the Neighborhood Outreach Division
- Staff continued to qualify homeowners for the Residential Rehabilitation and Emergency Programs
- Staff continued to prepare Environmental for Residential Rehab, potential replacement projects
- Staff participate in several HUD webinars and tutorials

- Staff began meeting with NNO committee to begin the plans for this year's NNO event to be held August 1st in Hess Park.
- Staff prepared 1098's and year end notifications for loans under HOME and DCDF
- Preparation for 2016 fiscal audit has begun, with grant information sheets submitted to finance for HOME and CDBG
- Staff participated, coordinated and assisted in the planning of the first Minority Contractors forum held at the Decatur Club. The forum was an opportunity for potential contractors to meet, greet and learn about upcoming City of Decatur public works projects and how they can participate.
- Construction Project Manager prepared work write-ups with estimates for the CDBG and HOME Rehab Programs.
- Staff attended City Council meetings
- Staff attended CONO's monthly meeting.
- Staff continues to have discussions or contact with potential CHDO's
- Staff worked with CONO to prepare the 2017 sub recipient agreement
- Staff participated in ongoing meetings with partners about Bed bugs and how they are affecting residents and the community.
- Staff is participating in the planning of 2017 Money Smart Week
- Staff participated in several conference calls with HUD CPD rep in regards to replacement projects, CAPER, and other HUD projects.
- Staff directed certification packages to recertify contractors interested in bidding on federal rehab projects.
- Staff attended Continuum Meeting with other local agency partners
- Staff participated in RNNC Steering Committee Meeting. The 2017 conference will be held in Evansville, IN.



DECATUR FIRE DEPARTMENT
MEMORANDUM
17-02

February 8, 2017

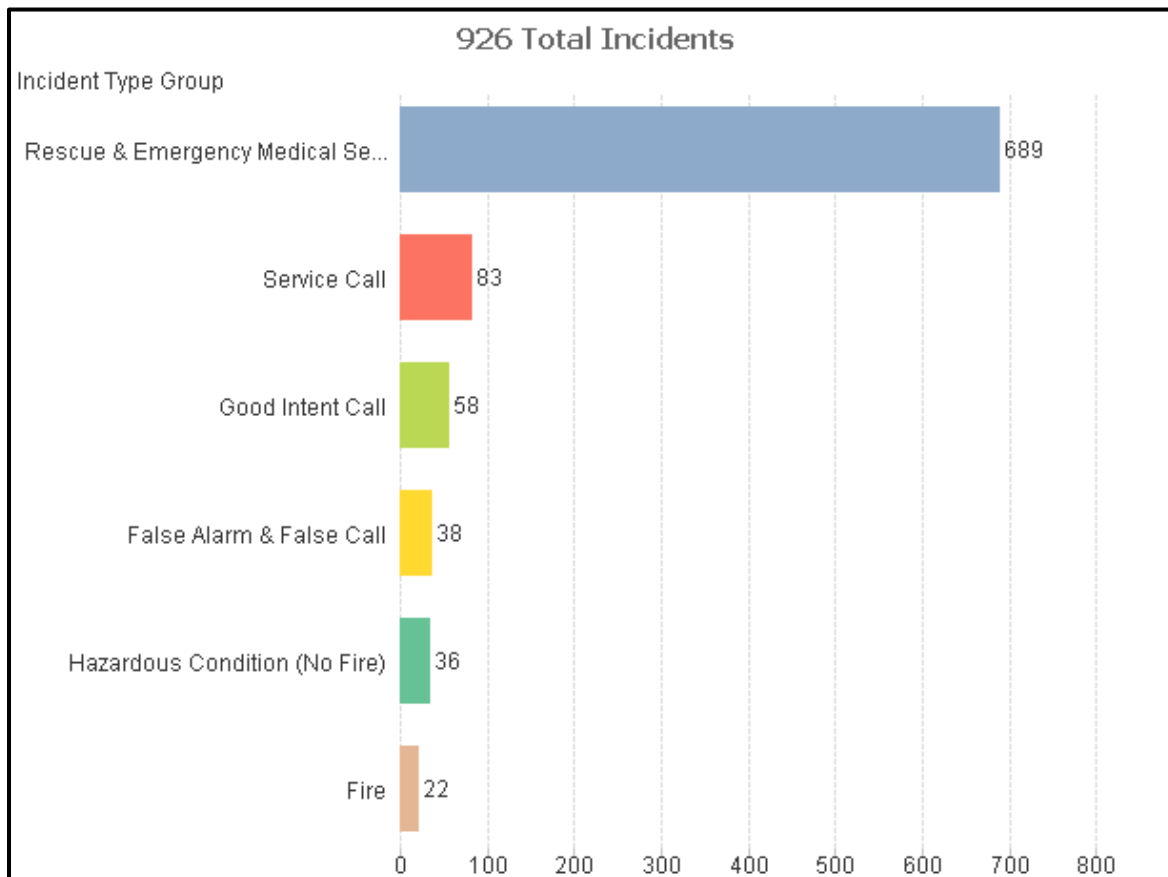
TO: Tim Gleason, City Manager

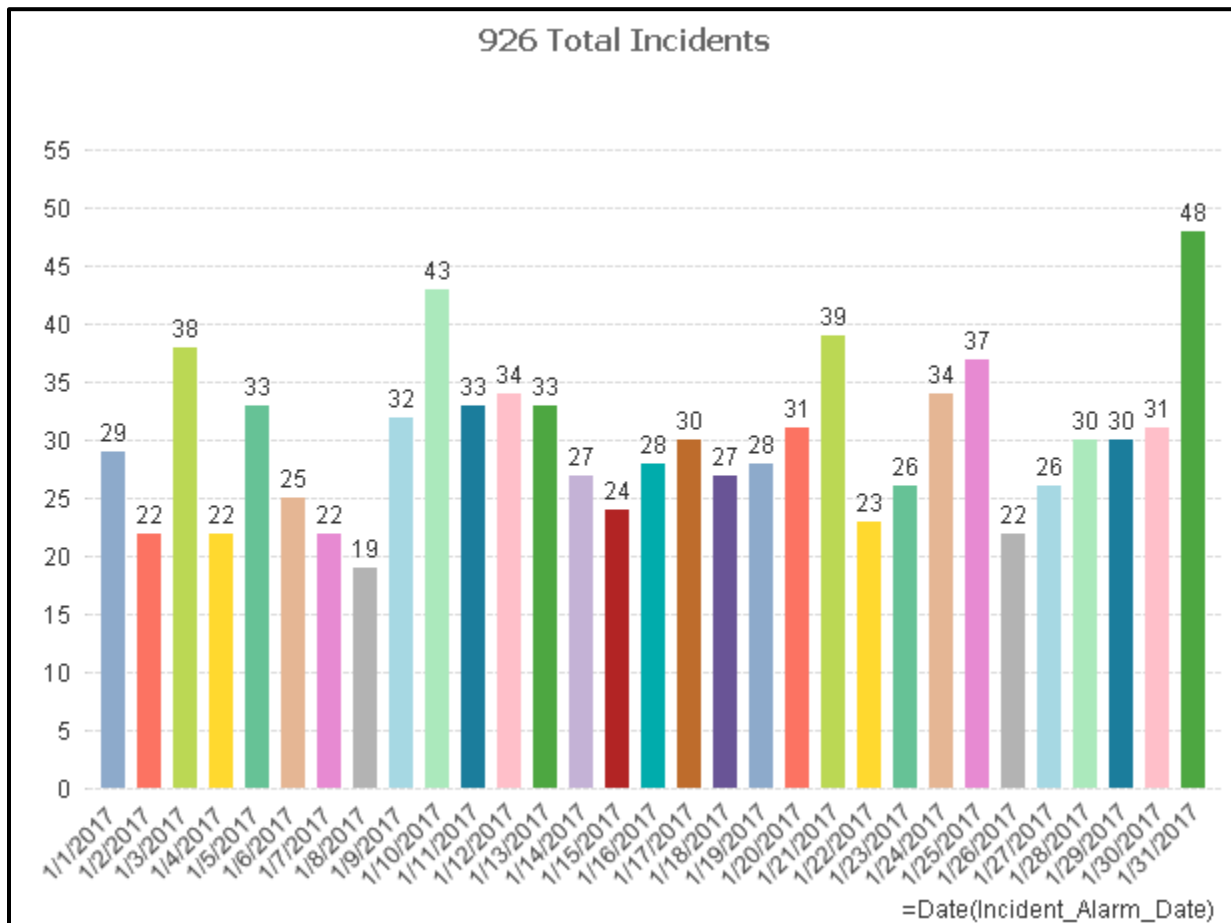
FROM: Jeffrey S. Abbott, Fire Chief

RE: Monthly Report – January 2017

The fire department responded to 926 alarms in January. The vast majority of the alarms were medical in nature. There were 22 fires during the month, with 12 of those being building fires.

The staff met with Felmley-Dickerson to review the fire station rehabilitation project. The project started at Station 1 in late January. The main scope of the project will begin in mid-February. At some point, Stations 4 & 6 will be shut down for 15 calendar days so that work can be completed in those stations. Station 2 crews will operate out of the Regional Training Center building while construction is done at their station. Station 6 crews will be relocated to Station 1 during their 15 day station closure, and Station 4's crews will relocate to Station 2 during their closure. The first phase of the construction project is going to be completed by late April.





Fire Prevention

The Fire Prevention Division was very busy to start 2017 including 10 fires that we were called upon to investigate. 6 were determined to be accidental; 3 were incendiary and 1 was of an undetermined cause. The majority of the month of January was dedicated to completing 70 Second Hand and Amusement License inspections. We also tallied 19 key box installations or removals during which time we installed 2 smoke alarms and 2 carbon monoxide detectors. Finishing out the month, we conducted 4 plan reviews and one juvenile fire setter intervention.

Training

All fire crews participated in a Self-Contained Breathing Apparatus (SCBA) drill conducted in the basement at station 1. All members were required to crawl through an obstacle course maze, in the dark, with their SCBA on. The department also conducted rope drills during the month. Yearly EMS code stations were conducted for all members throughout the month.

DEPARTMENT OF MANAGEMENT SERVICES
Monthly Report of Priorities and Projects
Fiscal Year 2017
January 2017

Highlights of activities for this month include:

City Clerk's Office

- Attending and preparing minutes for two Council meetings;
- Receiving and processing 17 FOIA requests;
- Transferring one liquor license; and
- Issuing two new liquor licenses;

Human Resources Division

- Conducting testing and interviews for AFSCME and management positions;
- Facilitating the hiring of three employees and the promotion of two others;
- Conducting exit interviews for departing employees;
- Participating in PBPA contract negotiations;
- Attending Library AFSCME contract negotiations;
- Hosting the Greater Illinois Chapter IPMA-HR quarterly meeting; and
- Attending monthly Civil Service Commission and Human Relations Commission meetings;

MIS Division

- Creating the Auxiliary Police section of the City's new website;
- Preparing to implement CopSync and new license plate reader (LPR) software for Police;
- Attempting to install a new switch at the MSC, without success;
- Completing and troubleshooting 3 data migrations for the utility billing CIS conversion project;
- Continuing deployment of the SWTP security upgrade project, now 75% complete;
- Adding 110 new City e-mail accounts for full-time employees;
- Starting the process of updating MUNIS to version 11.2 by meeting with key impacted staff;
- Continuing to prep thin clients and Windows 7 machines to replace XP boxes; and
- Processing 114 total Help Desk tickets, resolving 46 on initial call;

Mass Transit System

- Receiving notice of IDOT award for two paratransit vehicles as a 5310 provider;
- Receiving notice of IDOT Section 5305 grant for a Comprehensive Operations Analysis;
- Initiating the process of scheduling all Paratransit trips in house;
- Restructuring one of the fixed routes due to safety concerns;
- Beginning paratransit scheduling and dispatching on Saturdays; and
- Providing service to the Convention and Visitor's Bureau for a special event;

Director's Office

- Participating in two PBPA-LC collective bargaining sessions, and a discipline grievance hearing;
- Participating in an AFSCME labor management meeting;
- Working with the City Manager on reorganization of City departments;
- Reaching agreement with AFSCME on reclassification of the Emergency Communications Clerk;
- Attending the City's Minority Business Enterprise (MBE) contracting workshop;
- Refining the City's position on changes in the Illinois Employee Sick Leave Act; and
- Participating in the monthly meeting of the Civic Center Board of Directors.

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason

FROM: James E. Getz Jr., Chief of Police

RE: January 2017 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 163 authorized sworn police positions. At end of January 2017 staffing was at 155. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	15
Police Patrol Officer	137	134	132
TOTAL	163	156	155

Civilian-Non Sworn Police Staffing: 8

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	1	1	1
Records Supervisor	1	1	1
ECS/Records Clerk	1	1	1
Part-time FOIA Officer	2	2	2

Total	8	8	8
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System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

Emergency Communications/Dispatch Staffing

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Communications Center Mgr	1	1	1
Supervisor	3	2	2
<u>ECS Level III</u>	<u>24</u>	<u>20</u>	<u>18</u>
Total	28	23	21

The communications center manager is projecting 85 (4- hour) slots of overtime in February 2017.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	7	7
Directed Patrols	30	30
Active Problem Oriented Policing Projects	2	2
Completed Problem Oriented Policing Projects	0	0
Parking Citations	156	156
Criminal Arrests	377	377
Felony Drug Arrests	23	23
Firearms Seized	5	5
Traffic Citations	530	530
Field Interviews	104	104
Written Warnings	354	354
Illegal Sound Amplification Arrests	0	0
Calls for Service/CAD incidents	5282	5282
Unlawful use of Motor Vehicle tows	118	118
Driving Under the Influence Arrests (DUI)	12	12
DUI involving accidents	5	5
Fatal Accidents	0	0
Traffic Accidents	215	215
Accidents with Personal Injury	27	27
City Ordinances Arrests	47	47

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	225grams	225 grams @ \$10-gram	\$2,250
Cocaine-Powder	295 grams	295 grams @ \$100-gram	\$29,500
Cocaine-Crack	70 grams	70 grams @ \$100-gram	\$7,000
Heroin	3 grams	3 grams @ 300-gram	\$900
Ecstasy	0 hits	0 @ 20 hit	\$ 0
Meth	3 grams	3 grams @ 100-gram	\$300
K-2: 0 grams		YTD: 0 grams	
Search Warrants: 6		YTD: 6	

US Currency Seized: \$15,317	YTD: \$15,317
Firearms seized: 3	YTD: 3
Vehicles seized: 0	YTD: 0
Interdiction Drug Arrests: 1	YTD: 1
Interdiction Wanted Persons Arrests: 2	YTD: 2
Interdiction Currency Seizure: \$7,507	YTD: \$7,507

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 179	YTD: 179
Cases closed/resolved: 83	YTD: 83
Criminal Arrests: 52	YTD: 52
Homicides: 0	YTD: 0
Infant Death Investigations: 0	YTD: 0
Suicide Detective Investigations: 1	YTD: 1
Missing person Investigations: 6	YTD: 6
Computer forensic Exams: 3	YTD: 3
Sex Offenders Registered: 76	YTD: 76

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and also allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 41	YTD fugitive arrests: 41
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Freedom of Information (FOIA)

The Professional Standards Unit received 214 Freedom of Information Act requests for the month; 214 total requests YTD in 2017.

**Public Works Department
Monthly Activity Report
January 2017**

Engineering:

7th Ward Sewer Rehabilitation: Bids were opened for this project in December and approved by Council on January 17, 2017. Construction should begin early 2017.

McKinley Avenue Sewer Rehabilitation: This project is currently under design by BGM & Associates. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. The project is on hold as funding options are being reviewed and the focus is on the 7th Ward Sewer.

2017 State MFT Street Improvement Projects: The proposed street list is being reviewed. The project is proposed to go out for bids in April.

2017 City MFT Street Improvement Project: The proposed street list is being reviewed. The project is proposed to go out for bids in April.

Nelson Park Neighborhood Storm Drainage Improvements: This project is being designed by Blank, Wesselink, Cook & Associates. Neighborhood meetings were held on January 27th and March 12, to get input on the project. This project is scheduled for 2017 construction using a low interest loan from the IEPA.

MUNICIPAL SERVICES MONTHLY DATA 01/03/17 – 01/26/17

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sweeping	184.4 miles	376 hrs.	
Potholes Repaired	4,739 each	383 hrs.	
Alley Grading	18,184 lin. ft.	95.7 hrs.	
Tree Stumps Removed	44 each	N/A	
Signs Made	41 each	N/A	
Installed	110 each	N/A	
Sanitary Sewer Derooting	33,542 lin. ft.	140 hrs.	
Cleaning Sewers	10,127 lin. ft.	72 hrs.	

Department of Water Management
January 2017
Monthly Report

2016 Annual Water Main Replacements: Burdick Plumbing & Heating has replaced 95% of 1.34 miles of water main on East Cantrell Street and portions of the Lake Ridge Addition and 100% of the water main under the railroad tracks at Rock Springs Road. This project is scheduled to be completed by May.

2017 Annual Water Main Replacements: A call for bids was advertised to replace 2.2 miles of deteriorating water mains in the Garman Park and Turner Subdivision (Wilder, Fairview, McClellan, Dennis, and Willow streets all north of Ravina Park Road).

Fire Hydrant Maintenance: The City owns approximately 4,255 fire hydrants. Work continued on a request for proposals from contractors specializing in hydrant maintenance and painting.

Lake Decatur Dam Emergency Response Plan: Hanson Professional Services received several comments from the Illinois Department of Natural Resources as they continued to complete the final draft of the plan.

Lake Decatur Dredging Basins 1 through 4: Due to winter weather, Great Lakes Dredge & Dock ceased dredging Basin 2, Sand Creek and the Sand Creek sediment trap on December 20. Since dredging began in November 2014, a total of 6,110,309 cubic yards of sediment has been removed from the lake, which is 57% of the contract amount, or 30 days of additional water supply.

Lake Decatur Landscape Maintenance: This year's potential project sites include the north sides of the US 36 Bridge abutments over Lake Decatur, Lake Shore Drive by St. Mary's Hospital, and the area near the intersection of Country Club Road and Cantrell Street.

Lake Services: Staff maintained and repaired equipment, buildings and parking areas, and assisted Public Works with snow and ice control operations.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly (CMT) has completed 99.9% of the engineering and bid specifications and continued the State Revolving Fund loan work for this project.

South Water Treatment Plant Security Cameras: Bodine Communications and City staff continued installing cameras and related security equipment at several water facilities. The project is 75% complete.

Water Distribution System Leak Detection Survey and Repair: Work continued on a request for proposals from contractors specializing in leak detection services for 2017 – 2019.

Water Main Valve Maintenance: The city owns approximately 5,905 water main valves. Work continued on a request for proposals (RFP) from contractors specializing in valve maintenance to ensure that all valves are properly documented and in good working order.

Water Production: Lake Decatur was maintained at an average level of 76% full, which is normal for the month. 538.27 million gallons of potable water were pumped to customers which was 0.99% greater than January 2016. One large high service pump motor was removed for repair or replacement.

Water Services: Staff repaired 14 water main breaks, inspected 182 hydrants and 145 water system valves, replaced 7 hydrants, completed 1,016 billing service orders and 57 distribution system service orders. 99.4% of the 31,399 water meter replacements and upgrades (excluding 1003 inactive customer accounts and 18 upgrade refusal customers) have been completed.

For questions regarding these items contact Keith Alexander at 424-2863 or kalexander@decaturil.gov.

cc: Randy Miller, Water Services Manager
Jerry Stevens, Engineering Services Coordinator
Don Giger, Water Production Operations Supervisor
Randy Weaver, Water Production Maintenance Supervisor