



# ***City of Decatur, Illinois 2020 Preliminary Budget***

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<b><i>Budget Adoption Date:</i></b>	



# **CITY OF DECATUR**

**Macon County, Illinois**

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[www.decaturl.gov](http://www.decaturl.gov)

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Julie Moore Wolfe

## **COUNCIL MEMBERS**

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David Horn  
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Pat McDaniel  
Rodney Walker

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Gregg Zientara  
**City Treasurer & Director of Finance**

Scot Wrighton  
**City Manager**

Kim Althoff  
**City Clerk**

Wendy L. Morthland, Esq  
**Corporation Counsel**



**City of Decatur, Illinois**  
**2020**  
**Budget**  
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November 22, 2019

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager

RE: Proposed 2020 Fiscal Year City Budget

This letter transmits the City's preliminary 2020 budget. This document includes revisions made by the City Council during their November budget study sessions. City staff has made arrangements for a public hearing on the preliminary budget to be held on December 2, 2019 during the regular council meeting. The hearing has been advertised. This allows additional time for the City Council to make additional revisions prior to scheduled adoption on December 16th. The budget for 2020 must be adopted prior to the January 1<sup>st</sup> start of the new fiscal year.

The development and adoption of the annual budget is one of the most important decisions the governing body makes every year. In one comprehensive document the council expresses its revenue policies, short and long term spending plans, connects its service goals and expected outcomes to its financial plans, explains how it will manage its debt obligations, and discloses its views of municipal resource stewardship—meaning the budget delineates exactly how the city proposes to balance the need to provide essential services to citizens without over-burdening the local tax base.

In the aggregate, the proposed 2020 budget authorizes expenses of \$179.6 million funded from \$160.4 million in new revenues and \$19.2 million in carryover balances. In accordance with the tenets of governmental fund accounting, each of the city's activity funds track expenditure and revenue transactions separately; and there are varying reserve and cash management policies for each of the different funds. As a part of the council's review of the FY 2020 budget, it is recommended that selected cash reserve policies be created or updated and joined with the council's existing budget policies. Municipal budgets have five types of funds: 1) Business Activity, also called Enterprise/Proprietary Funds, 2) Special Purpose/Restricted Activity Funds, 3) Internal Service Funds, 4) Trust Funds, and the General Fund that includes all general governmental activities that are not included in the first four types. This year's budget presentation uses these groupings.

I have made several other changes to the presentation and format of the proposed budget from previous years: 1) The proposed budget reduces the total number of activity funds from 52 to 45; 2) The budget is no longer organized by fund number, but rather by activity class; 3) Principal activity areas include narrative descriptions of services provided, staffing, budget highlights and departmental performance outcomes; 4) Greater line item detail has been added to increase public transparency and to aid in the review and subsequent administration of the budget; 5) Critical appendices have been added to the budget, including long-term capital improvement plans, council's strategic plans and goals, and other key documents that should link to revenue and expenditure decisions in the budget; and 6) there are a few programmatic budget inserts, added to give a consolidated view of council initiatives that are spread across multiple funds (e.g., neighborhood revitalization). Staff is not finished making improvements to the budget. For the FY 2021 budget, staff plans additional enhancements to the presentation and formatting of the proposed budget, including: 1) Further reduction in the number of funds; 2) Replacing "year-to-date" revenue and expense totals with "projected-year-end" estimates; 3) Overhaul of the city's chart-of-accounts (line item descriptions); and 4) the addition of more programmatic notes—especially where funding activity spans multiple funds.

Authorized total expenditures exceed new 2020 revenues in some funds because in several cases financial resources have been accumulated over multiple years to be applied to one-time expenses in 2020 (e.g., water and sewer capital projects, grant projects, etc.).

General Fund governmental expenses constitute \$70.3 million, or 39% of the total city budget. The city's General Fund, the largest single fund in the budget, comprises more than three-fourths of general governmental activity, and from which nearly 90% of the city staff is funded. The remaining non-general governmental portions of the municipal budget are allocated to legally restricted/special purpose activities and proprietary & enterprise business functions (sewer, water, storm sewer, MFT, Broadband Fiber, etc.). The proportion of general governmental expenses as a percentage of the city's overall budget has decreased slightly in recent years, principally because the city has adopted a complex system of charging these special and proprietary funds for the overhead and administrative services provided by the General Fund.

Although the budget is "balanced," (meaning expenditures do not exceed revenues plus unrestricted cash reserves), the city's General Fund is not strong. It relies on several one-time revenues to achieve balancing, and its future expenditure patterns continue to rise at rates exceeding future revenue patterns. The City Council can address its General Fund structural imbalance by taking short and long term decisions in the following areas: 1) shift new revenue creation away from tax-supported streams in favor of user fees and charges for services, and administrative cost recoveries from new Enterprise/Business activities; 2) seek to reduce personnel costs over time (preferably through attrition) using a combination of outsourcing, reallocation of responsibilities, plus deployment of labor-saving technologies; and 3) reduce the overall costs of local government by pursuing intergovernmental cooperative projects, local service and government consolidations, and by sharing wherever possible.

## **REVENUES VERSUS EXPENDITURES**

Economic conditions in Decatur have begun to rebound, with modest decreases in the local unemployment rate, and equally modest growth in area jobs and wages. Although the City Council has deliberately frozen its property tax and utility tax levies to try and decrease the city's reliance on these regressive and burdensome revenue sources, it must make-up for increases in personnel, pension and inflationary costs by looking closely at other revenue streams and by taking money from non-personnel operating expenses. Sales tax revenues remain sluggish at just over one percent (1%) growth. In the aggregate, General Fund revenues are expected to grow three percent (3%), while personnel and pension costs are growing at up to three times this rate. This is an unsustainable situation. Sluggish improvements in revenue are completely offset by increases in personnel costs. Other factors that erode the city's revenue growth include: 1) the State of Illinois' overall disregard concerning the financial needs of municipalities {i.e., cuts by the State in the distribution of the local portion of income taxes, increases in State administrative fees to collect and remit sales and other taxes, the inability of the General Assembly to address fundamental pension reform while continuing to add to pension costs (e.g., there were two dozen changes in police pension laws this year that added to local governments' cost), the steady stream of costly unfunded mandates pushed on local governments by the State, etc.}; 2) the exodus of population from the State; and 3) fundamental realignments in the way citizens everywhere make their retail transactions and purchase communications services.

Historically, the city of Decatur has dealt with these problems with a combination of expenditure reductions, tax increases, and recalculation of Interfund overhead fees. There is a natural limit to how much the city can continue to use these strategies when the budget is based on an inherently flawed structural imbalance.

In other words, even though the Great Recession is over, the city of Decatur's budget remains structurally imbalanced because negative forces outweigh positive ones. Without structural change, almost every year the City Council must choose, to some degree, between increasing taxes and fees, or reducing services or reserves. This situation also creates an ongoing struggle between the city and its organized employee groups, as the latter works to wrest control over pensions and insurance from elected officials and lock in benefit levels for both current and future employees—even though financing these benefits is not structurally sustainable. In 2018 and 2019, just three expense categories accounted for more than 41% of general governmental expenses: pensions, group insurance and workman's compensation. For the city to correct its structural imbalance, this percentage of pensions + insurance + workman's compensation as a percentage of general government, should be closer to twenty percent (20%).

## **BUDGET ASSUMPTIONS**

The proposed 2020 budget relies on numerous assumptions about spending, new revenues, projections of existing revenues, and those capital projects and new programmatic initiatives that should (and should not) be included in the city's spending plan. During upcoming budget review sessions, council members are free to alter, delete or amend any of these assumptions so long

as the final product is a balanced budget. The council can make additional changes until the time of final adoption. These revenue and expenditure assumptions are explained in the narrative sections of the budget, but I have listed below some of the major assumptions:

1. A top-to-bottom review is required of all the city's software costs, which could result in a decision to migrate to an integrated ERP solution with fewer inefficient silos. The impact of this analysis is not anticipated until 2021, but the need for it can be seen in the FY 2020 budget.
2. A top-to-bottom review is required of the city's fleet management arrangement, as overall costs have increased rapidly.
3. Since the city cannot keep adding more full-time manpower in response to all new or existing service demands, the budget assumes the limited use of seasonal workers (Public Works), civilian employees to perform administrative tasks (Police), contracted outsourcing (HR training and special projects), and ongoing analyses to "right-size" staffing.
4. Implement other cost-saving measures: a) charge fees for use of credit cards to encourage use of debit cards and other payment methods, b) re-structure vehicle and equipment leases, c) refund 2010B bonds to take advantage of lower interest rates and reduce debt service costs, d) look at reducing workers comp and liability costs through pooling, and e) evaluate the use of an employee health clinic to reduce front-end claim costs and their impact on group employee health care costs.

The budget includes *known* grant and loan revenues, projected increases in motor fuel tax revenues dedicated to street projects but does not include grant monies that are hoped for, or ones the city will apply for in 2020.

## **CLOSING**

While all of these measures make the city more efficient, they do not correct the fundamental structural imbalance described above. In the years ahead, this structural imbalance will get worse, rather than better, especially if the State of Illinois adopts property tax caps without providing an offsetting revenue stream, and as the State continues to take away other municipal revenue streams while enacting more unfunded mandates onto the backs of local governments, all in an effort to balance their own State budget. This imbalance will be exacerbated if the 2020 census results in a marked population decline for Decatur—although the impact of this development will not be felt until FY 2021 or FY 2022 (but steps should be taken now in anticipation). Therefore, in FY 2020 the city should begin a multi-year process of re-evaluating and re-assessing how we provide services in every department so that, over time, the city can rely less on traditional tax revenues, and provide services better, faster and cheaper.

There is no "silver bullet," or single solution to correcting the city's structural budget imbalance. But with each mid-year financial review meeting, each budget session, and each council study session on employee cost management, the staff will endeavor to present new options for making gradual changes that will improve the financial health of the city.



**City of Decatur, Illinois**  
**2020 Budget**  
**Fund Revenue & Expenditure Summary**

Fund	Fund Name	Proposed Budget Period 2020				Ending Fund Balance
		Beginning Fund Balance	Revenue	Expense	Surplus (Deficit)	
10	<b>General Fund</b>	6,600,000	70,500,000	70,300,000	200,000	6,800,000
	<b>Special Public Safety Funds</b>					
25	Police State Drug Enforcement	242,000	192,700	321,360	(128,660)	113,340
26	Police DUI Fines & Fees	210,000	120,300	151,000	(30,700)	179,300
27	Police Lab & Programs	210,000	3,300	41,000	(37,700)	172,300
30	Police Federal Drug Enforcement	131,000	85,200	150,000	(64,800)	66,200
32	Fire Grant	-	-	-	-	-
33	Police Capital	-	-	-	-	-
37	Foreign Fire Insurance Tax	100,000	137,000	137,000	-	100,000
39	Police Justice Administrative Grant	-	-	-	-	-
49	Fire Capital	-	-	-	-	-
	<b>Total Special Public Safety Funds</b>	893,000	538,500	800,360	(261,860)	631,140
	<b>Special Economic Development Funds</b>					
19	TIF Old Towne	3,600	984,960	984,960	-	3,600
20	TIF Southeast Plaza	-	379,106	379,106	-	-
21	TIF Wabash Crossing	646,500	551,409	1,116,000	(564,591)	81,909
23	TIF Eastgate	265,000	308,009	308,009	-	265,000
24	TIF South Side	89,000	28,392	60,200	(31,808)	57,192
28	TIF Pines Shopping	87,600	100,725	100,725	-	87,600
29	TIF Grand & Oakland	164,700	168,243	168,243	-	164,700
	<b>Total Economic Development Funds</b>	1,256,400	2,520,844	3,117,243	(596,399)	660,001
	<b>Special Community Development Funds</b>					
12	Economic Development	-	-	-	-	-
17	HOME	55,000	1,037,884	1,037,884	-	55,000
18	CDBG	5,000	2,169,815	2,169,815	-	5,000
82	DCDF	137,000	18,000	155,000	(137,000)	-
83	Neighborhood Improvements	-	-	-	-	-
84	Community Revitalization	1,077,000	1,365,000	2,442,000	(1,077,000)	-
	<b>Total Community Development Funds</b>	1,274,000	4,590,699	5,804,699	(1,214,000)	60,000
	<b>Enterprise Funds</b>					
70	Mass Transit Operations	1,501,000	13,849,521	14,279,708	(430,187)	1,070,813
77	Fiber Optics	59,500	825,975	866,000	(40,025)	19,475
78	Public Works Storm Water	2,618,800	1,710,552	2,363,432	(652,880)	1,965,920
79	Public Works Sewer	7,980,300	11,273,155	14,629,640	(3,356,485)	4,623,815
80	Public Works Water Operating	5,055,500	30,639,302	31,624,183	(984,881)	4,070,619
81	Public Works Water Capital	2,147,400	4,230,000	6,930,186	(2,700,186)	(552,786)
86	Public Works Water Debt Service	12,500,000	-	-	-	12,500,000
88	Recycling	110,000	692,550	657,067	35,483	145,483
89	Water Bond Construction	3,288,547	15,000	3,303,547	(3,288,547)	-
	<b>Total Enterprise Funds</b>	35,261,047	63,236,055	74,653,763	(11,417,708)	23,843,339



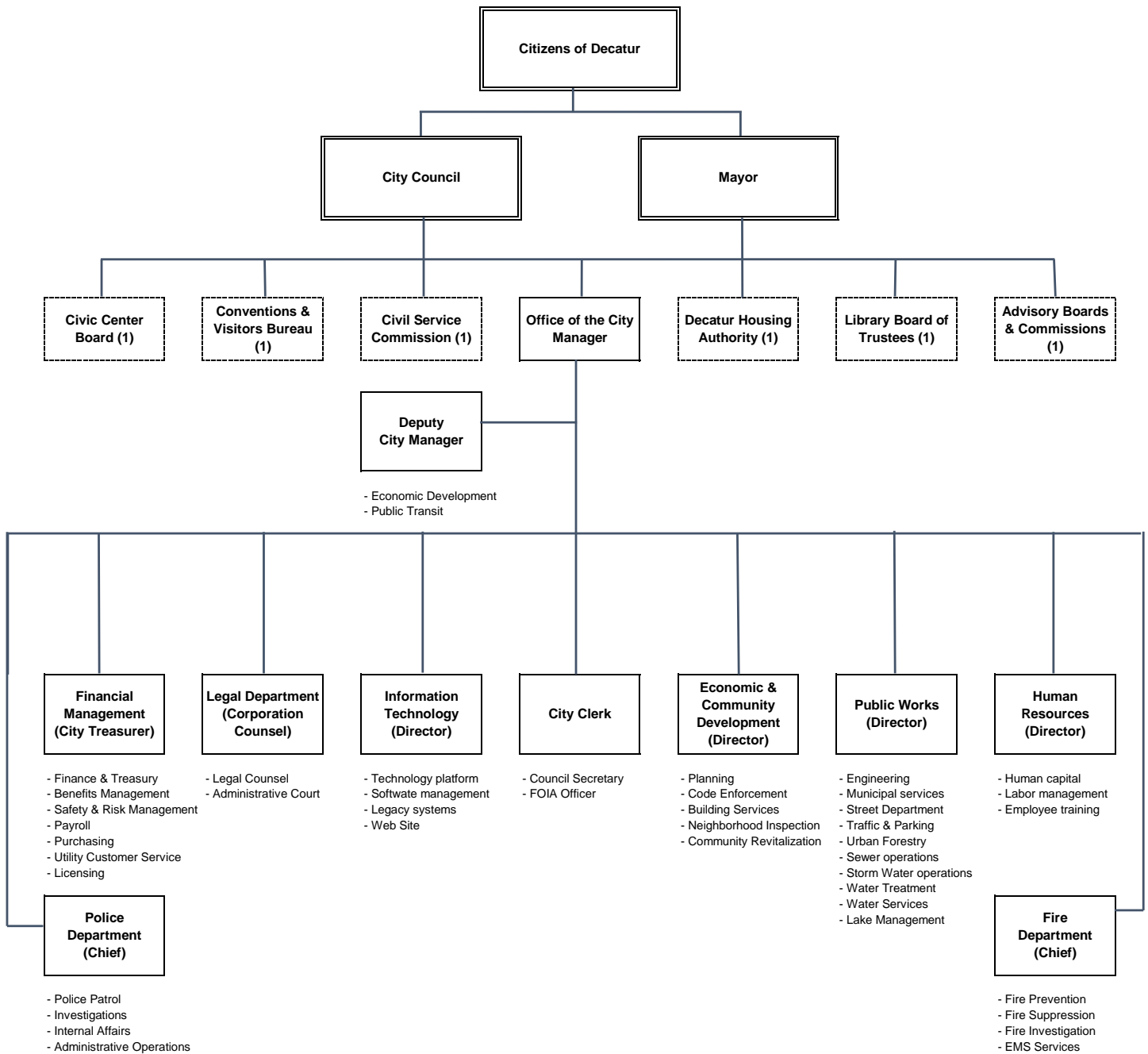
**City of Decatur, Illinois**  
**2020 Budget**  
**Fund Revenue & Expenditure Summary**

		Proposed Budget Period 2020				
Fund	Fund Name	Beginning Fund Balance	Revenue	Expense	Surplus (Deficit)	Ending Fund Balance
	<b>Internal Service Funds</b>					
34	Building Fund	299,279	1,077,160	1,080,010	(2,850)	296,429
60	Fleet Maintenance	157,900	3,112,580	2,922,902	189,678	347,578
64	Risk Management	1,985,000	3,351,600	3,165,743	185,857	2,170,857
65	Benefit Insurance Fund	2,341,141	11,090,900	11,830,424	(739,524)	1,601,617
	<b>Total Internal Service Funds</b>	<b>4,783,320</b>	<b>18,632,240</b>	<b>18,999,079</b>	<b>(366,839)</b>	<b>4,416,481</b>
	<b>Capital Project Funds</b>					
42	Local Roads & Streets	1,882,300	1,956,528	2,846,433	(889,905)	992,395
43	2010 Bond Project Construction	-	-	-	-	-
44	2018 Bond Project	6,195,516	65,500	6,261,016	(6,195,516)	-
45	Capital Project	566,560	485,000	1,042,250	(557,250)	9,310
46	State Motor Fuel Tax	1,456,300	10,123,755	10,699,966	(576,211)	880,089
47	Major Moves	-	-	-	-	-
50	Debt Service	1,048,505	2,830,600	2,494,752	335,848	1,384,353
61	Equipment Replacement	805,400	550,100	1,139,653	(589,553)	215,847
	<b>Total Capital Project Funds</b>	<b>11,954,581</b>	<b>16,011,483</b>	<b>24,484,070</b>	<b>(8,472,587)</b>	<b>3,481,994</b>
	<b>Miscellaneous Funds</b>					
22	DUATS	45,000	349,120	349,120	-	45,000
36	Municipal Band	30,000	96,581	96,581	-	30,000
40	PEG Capital	60,000	79,850	79,397	453	60,453
85	Grants	-	75,000	75,000	-	-
	<b>Total Miscellaneous Funds</b>	<b>135,000</b>	<b>600,551</b>	<b>600,098</b>	<b>453</b>	<b>135,453</b>
	<b>Automomous Funds</b>					
35	City of Decatur Library	1,378,800	3,992,487	3,985,458	7,029	1,385,829
58	Library Capital	132,500	250,150	250,000	150	132,650
59	Library Trust	200,000	33,000	77,000	(44,000)	156,000
90	Firefighters Pension	72,114,800	10,574,230	9,292,580	1,281,650	73,396,450
91	Police Pension	98,492,500	11,194,777	9,522,476	1,672,301	100,164,801
	<b>Total Automomous Funds</b>	<b>172,318,600</b>	<b>26,044,644</b>	<b>23,127,514</b>	<b>2,917,130</b>	<b>175,235,730</b>
<b>Total City of Decatur</b>		<b>234,475,948</b>	<b>202,675,016</b>	<b>221,886,826</b>	<b>(19,211,810)</b>	<b>215,264,138</b>
Less Interfund Transfers			42,304,081	42,304,081		
<b>Net Balances</b>		<b>234,475,948</b>	<b>160,370,935</b>	<b>179,582,745</b>	<b>(19,211,810)</b>	<b>215,264,138</b>

**Notes:** Inter fund loan to fund JCI energy savings initiative in 2018 from Water Capital Fund 81 to Capital Fund 45 1,981,816  
2019 planned loan repayment 300,000  
2020 budgeted loan repayment 300,000  
Loan balance projected at 12/31/2020 1,381,816



# City of Decatur, Illinois Organization Chart



Effective as of October 1, 2019

(1) Board Members include Mayoral Appointments confirmed by City Council



**City of Decatur, Illinois  
2020 Budget  
Headcount Staffing**

<b>Organizational Unit</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Budget</b>	<b>Change vs 2019</b>
<i>Total City Headcount Staffing</i>					
Management	88	83	85	91	6
AFSCME Union	135	109	115	118	3
Police Union	139	145	136	138	2
Fire Union	102	96	104	102	(2)
<b>Total</b>	<b>464</b>	<b>433</b>	<b>440</b>	<b>449</b>	<b>9</b>

**Position Changes over prior year budgeted staff**

Executive			(1)		
Information Technology	1				
Human Resources	1				
Legal	1	(2)			
Finance		(7)			
Economic & Community Development	(1)	1			
Police	1	(24)			(12)
Fire					
Public Works	2				
Water		6			
<b>Total Change in Staff</b>	<b>5</b>	<b>(26)</b>	<b>(1)</b>	<b>-</b>	<b>(12)</b>

**Staffing by Department and Employee Group**

<b>Div</b>	<b>Fund</b>	<b>Organizational Unit</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Budget</b>	<b>Change vs 2019</b>
		<b>Executive</b>	6	4	5	6	1
015	10	Executive	4	3	4	4	-
018	10	City Clerk	1	-	-	-	-
		Management	5	3	4	4	-
701	70	Mass Transit	1	1	1	2	1
		Management	1	1	1	2	1
016	10	Human Resources	5	4	4	4	-
017	10	Information Technology	11	9	10	10	-
		Management	9	8	8	8	-
		AFSCME	2	1	2	2	-
020	10	Legal	8	7	7	7	-
		Management	8	7	7	7	-



**City of Decatur, Illinois  
2020 Budget  
Headcount Staffing**

**Staffing by Department Employee Group (Cont.)**

<i>Div</i>	<i>Fund</i>	<i>Organizational Unit</i>	<i>2017 Actual</i>	<i>2018 Actual</i>	<i>2019 Projected</i>	<i>2020 Budget</i>	<i>Change vs 2019</i>
<b>Financial Management</b>			<b>21</b>	<b>20</b>	<b>22</b>	<b>22</b>	<b>-</b>
035	10	Controlling & Treasury	11	11	13	13	-
036	10	Utility Customer Service	7				-
037	10	Purchasing	2	2	2	2	-
		Management	6	7	7	7	-
		AFSCME	14	6	8	8	-
			20	13	15	15	-
641	64	Risk Management	1				-
805	80	Utility Customer Serv	-	7	7	7	-
		Management		1	1	1	-
		AFSCME		6	6	6	-
<b>Economic &amp; Community Development</b>			<b>18</b>	<b>20</b>	<b>19</b>	<b>20</b>	<b>1</b>
050	10	Planning & Sustainability	5	6	5	6	1
052	10	Building Inspections	5	6	6	6	-
053	10	Neighborhood Inspections	5	5	5	5	-
054	10	Revitalization & Housing Services	3	3	3	3	-
		Management	9	11	10	11	1
		AFSCME	9	9	9	9	-
			18	20	19	20	1
<b>Police</b>			<b>178</b>	<b>161</b>	<b>152</b>	<b>158</b>	<b>6</b>
060	10	Emergency Communications	23				-
		Management	3				-
		AFSCME	20				-
065	10	Police	155	161	152	158	6
		Police Management Sworn	8	8	8	8	-
		Police Officers Sworn	139	145	136	138	2
		Police Sworn Officer Total	147	153	144	146	2
		Police Civilian	8	8	8	12	4
		Management	4	4	4	8	4
		AFSCME	4	4	4	4	-
070	10	Fire	<b>109</b>	<b>103</b>	<b>111</b>	<b>109</b>	<b>(2)</b>
		Management Sworn	6	6	6	6	-
		Officers Sworn	102	96	104	102	(2)
		Sworn Officer Total	108	102	110	108	(2)
		Civilian Management	1	1	1	1	-



**City of Decatur, Illinois  
2020 Budget  
Headcount Staffing**

**Staffing by Department and Employee Group (Cont.)**

<i>Div</i>	<i>Fund</i>	<i>Organizational Unit</i>	<i>2017 Actual</i>	<i>2018 Actual</i>	<i>2019 Projected</i>	<i>2020 Budget</i>	<i>Change vs 2019</i>
<b>Public Works</b>			<b>108</b>	<b>105</b>	<b>110</b>	<b>113</b>	<b>3</b>
080	10	Administration	2	2	2	2	-
082	10	Engineering	9	9	11	12	1
083	10	Municipal Services	48	44	47	47	-
		Management	13	14	15	15	-
		AFSCME	46	41	45	46	1
			59	55	60	61	1
601	61	Fleet Maintenance					
		Management	1	1	1	1	-
		AFSCME	7	7	7	7	-
			8	8	8	8	-
801	80	Water Production	13	13	13	15	2
802	80	Water Lake Management	4	4	4	4	-
803	80	Water Administration	3	3	2	2	-
804	80	Water Services	21	22	23	23	-
		Management	8	7	8	8	-
		AFSCME	33	35	34	36	2
			41	42	42	44	2
<b>Grand Total - Full Time</b>			<b>464</b>	<b>433</b>	<b>440</b>	<b>449</b>	<b>9</b>

*Vacancies on or around September 30, 2019*

		<i>Management</i>	<i>AFSCME</i>	<i>Police</i>	<i>Fire</i>	
050	10 Senior Planner	1				1
065	10 Police Sergeant			1		1
065	10 Police Ptrol Officer			1		1
065	10 Community Liaison Ofcr	4				4
070	10 Fire Fighter				(2)	(2)
082	10 Engineering Tech I		1			1
703	70 Grants Administrator	1				1
801	80 Maint Mechanic I		1			1
801	80 Water Plant Op I		1			1
		6	3	2	(2)	9



**City of Decatur, Illinois  
2020 Budget  
Fund Revenue & Expenditure**

**Fund Name** General Fund **Fund Number** 10

**Fund Description & Purpose**  
The primary operating fund of City Government. Fund revenues include state distributed taxes, local taxes, service revenue from external and internal customers, permit & license revenue, fine & fee and other miscellaneous revenue. Revenues received defray the operating expense of City Government, Public Safety protection and Public Works services to City residents and stakeholders.

(Whole \$)

Description	2017 Actual	2018 Actual	2019 Amended Budget	2019 Projected Actual	2020 Proposed Budget	% Change
<b>Revenue</b>						
Tax Revenue	53,682,338	54,031,983	55,190,120	55,492,504	56,957,500	3%
Internal Service Revenue	8,037,760	7,444,796	8,501,280	8,292,542	8,252,909	0%
External Service Revenue	1,393,584	542,048	532,000	535,692	558,000	4%
Grant Revenue	255,643	263,284	256,000	281,490	384,933	37%
Permit & License Revenue	1,193,184	1,291,369	1,255,000	1,205,508	1,371,500	14%
Fines & Fees Revenue	1,237,631	1,209,933	1,147,000	1,221,082	1,498,058	23%
Other Revenue	1,297,108	1,289,472	1,118,600	1,245,157	1,477,100	19%
<b>Total Revenue</b>	<b>67,097,247</b>	<b>66,072,885</b>	<b>68,000,000</b>	<b>68,273,973</b>	<b>70,500,000</b>	<b>3%</b>

**Expenditure by Division**

010 General Government Legislative	51,928	53,019	49,964	49,259	63,000	28%
015 General Government Executive	671,932	644,803	661,375	552,588	697,661	26%
016 Management Service Human Resources	607,477	558,558	556,752	522,161	568,577	9%
017 Management Service IT	1,745,288	1,793,929	1,904,403	1,856,610	1,993,326	7%
018 Management Service City Clerk	122,008	26,754	28,514	28,386	11,130	-61%
020 General Government Legal	989,024	944,219	892,352	888,503	928,072	4%
035 Finance Controlling & Treasury	1,316,698	1,259,597	1,466,044	1,443,149	1,547,756	7%
036 Finance Utility Customer Service	887,100	-	-	-	-	0%
037 Finance Purchasing	221,521	218,231	229,214	227,302	280,114	23%
038 Finance Civic Center	223,523	234,229	229,136	208,501	206,594	-1%
039 Finance City General & Administrative	2,400,062	2,413,076	1,876,136	2,712,469	1,700,254	-37%
050 ECD Planning & Sustainability	517,201	480,952	612,275	594,095	651,371	10%
052 ECD Building Inspections	553,767	567,159	621,842	608,582	669,412	10%
053 ECD Neighborhood Inspections	742,116	675,796	818,914	763,455	965,179	26%
054 ECD Revitalization & Housing Services	338,665	327,830	344,684	347,617	388,308	12%
055 ECD Economic Development	-	-	-	450	472,106	0%
060 Public Safety Communications	2,643,174	39,010	-	-	-	0%
065 Public Safety Police Protection	23,370,512	27,048,168	28,130,390	27,681,426	28,240,407	2%
070 Public Safety Fire Protection	18,405,557	19,572,533	19,693,504	19,335,955	20,752,278	7%
080 Public Works Administration	542,775	501,474	523,748	554,620	584,288	5%
082 Public Works Engineering	1,182,316	1,005,166	1,258,629	1,119,156	1,389,888	24%
083 Public Works Municipal Services	4,473,645	4,378,218	4,733,291	4,513,647	4,895,768	8%
084 Public Works Streets	1,129,354	917,288	966,437	958,723	1,059,969	11%
086 Public Works Traffic & Parking	2,055,929	1,884,528	1,843,782	1,407,217	1,647,407	17%
088 Public Works Urban Forestry	471,226	502,254	558,614	481,507	587,135	22%
Net of lower Rev / Exp						
<b>Total Expenditures</b>	<b>65,662,798</b>	<b>66,046,791</b>	<b>68,000,000</b>	<b>66,855,378</b>	<b>70,300,000</b>	<b>5%</b>

<b>In-Year Surplus / (Deficit)</b>	<b>1,434,449</b>	<b>26,094</b>	<b>-</b>	<b>1,418,595</b>	<b>200,000</b>
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Beginning Cash Balance	4,112,078	5,287,517	5,195,823	5,195,823	6,600,000
Balance Sheet Adjustments	(259,011)	(117,789)		(14,418)	
<b>Ending Cash Balance</b>	<b>5,287,517</b>	<b>5,195,823</b>	<b>5,195,823</b>	<b>6,600,000</b>	<b>6,800,000</b>

Authorized Headcount Staffing	2017 Actual	2018 Actual	2019 Budget	2019 Projected Actual	2020 Budget	Change vs 2019
<b>Management Staff</b>						
Management Staff FTE's	77	73	74		79	5
<b>Bargaining Staff</b>						
AFSCME	95	61	68		69	1
Police	139	145	136		138	2
Fire	102	96	104		102	(2)
Bargaining Staff FTE's	336	302	308		309	1
<b>Total Authorized Headcount</b>	<b>413</b>	<b>375</b>	<b>382</b>		<b>388</b>	<b>6</b>



## GENERAL FUND REVENUE NOTES

- General Fund revenues, consistent with the past, are driven primarily from state sales and use tax, local sales tax, and state income tax, all collected by the State of Illinois and distributed on a monthly frequency to local governments by the Illinois Department of Revenue. The 2020 budget includes \$32.8 million from these revenue streams, representing 47% of General Fund revenues of \$70.5 million, as compared to the 2019 projection of \$32.0 million, representing 47% of General Fund revenues of \$68.3 million. The underlying assumption of the growth rate in each of these state distributed revenue streams is consistent with recent historical trends and current economic factors.
- Property tax revenues for the General Fund have been calculated in accordance with the City Council's instructions on August 6—that the new levy attempt to keep the dollar cost for the average property owner about the same, but adjust to take account of newly annexed properties, new construction and other additions to the city's aggregate equalized assessed value.
- Utility tax revenues have been adjusted to reflect anticipated new annexation (newly annexed properties will be required to pay utility taxes—an increase), and greater efficiencies by users (a slight decrease).
- Revenue from Township Road & Bridge will also increase as a result of annexation, because although the city does not set the township road and bridge levy, it receives half of what the townships levy on properties inside the city of Decatur.
- Revenue from telephone utility taxes and cable TV taxes are projected to decline, despite annexation, because of a multi-year pattern of increased transitions to wireless services.
- Video gaming machine fee rates are unchanged in accordance with council instructions; however, revenues will increase slightly because the State of Illinois has permitted liquor establishments to go from 5 to 6 machines (and permitted truck stops to have 10 machines).
- Staff proposes that the City Council take the necessary legislative steps to impact General Fund revenues in four ways:
  - Because the costs of lake management far exceed revenues from lake use, it is proposed that lake use, pier permits and duck blind fees all be increased by five percent (5%), which will increase total lake use fee revenue to \$220,000; but that half of this revenue be transferred to the Water Fund in FY 2020, with the remaining half transferred to the Water Fund in FY 2021.
  - The city is owed hundreds of thousand of dollars in outstanding parking fines and fees from previous years. It is proposed that a three-month amnesty be declared by the City Council—running from January 1 to March 31, 2020—during which time the city will accept outstanding and delinquent parking charges without late fees or interest. After March 31, 2020 all outstanding parking fees from the last 5 years will be referred to the appropriate court for the full amounts. We have estimated that this action, if approved, will generate \$100,000 for the General Fund.
  - It is proposed that the city adopt a new revenue by requiring that vacant and foreclosed properties be registered with the city. Owners of vacant structures will have to pay a registration fee, and banks foreclosing on vacant structures will have to pay a fee. Many other cities have adopted such a charge (which would be collected by an outside agency that specializes in this process), and could have the effect of encouraging more owners to do something productive with properties that can be rehabilitated (\$100,000).
  - It is proposed that fees for many categories of building permits be increased to reflect rates in other central Illinois communities, and the costs incurred by the city to complete inspections (\$250,000).
- Although an indirect consequence of the above changes, the staff also anticipates an increase in Administrative Court fines and fees that will result from implementation of a residential inspection program, increased code enforcement related to neighborhood revitalization, parking amnesty and a program to more closely regulate structure vacancies and foreclosures.



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>000 UNASSIGNED</b>						
<b>100231 GEN GOV TAXES</b>						
301103	REAL ESTATE TAXES	9,095,573	9,269,879	8,814,120	9,000,000	2
301106	MOBILE HOME PRIVELEGE TAX	10,900	0	11,000	15,000	36
301201	STATE SALES TAXES	10,871,035	11,168,092	11,306,800	11,396,000	1
301202	TELEPHONE UTILITY TAX	1,774,445	1,635,038	1,492,000	1,555,000	4
301203	FOOD & BEVERAGE TAX	3,215,882	3,276,740	3,236,000	3,427,500	6
301204	HOTEL AND MOTEL TAX	797,500	925,034	979,000	991,000	1
301205	LOCAL SALES TAX	9,727,645	9,813,225	9,838,200	10,249,000	4
301207	LOCAL USE TAX	1,922,797	2,130,355	2,572,000	2,764,000	7
301208	AUTO RENTAL TAX	32,322	33,982	37,000	43,000	16
301209	UTILITY TAX	4,587,334	4,911,827	5,644,000	4,805,000	(15)
301210	VIDEO GAMING TAX	1,273,944	1,216,934	1,448,000	1,720,000	19
301302	CABLE TV TAX	1,063,613	1,011,044	983,000	971,000	(1)
100231 Total:		44,372,990	45,392,150	46,361,120	46,936,500	1
<b>100232 GEN GOV INTERGOVTMENT</b>						
302104	STATE REPLACEMENT TAX	1,084,706	984,346	891,000	1,190,000	34
302105	STATE INCOME TAX	7,843,458	7,289,905	7,558,000	8,396,000	11
302106	FEDERAL GRANTS	5,067	0	0	110,933	100*
	Bullet Proof Vest grant				30,000	
	Formerly in Fund 33					
	Assistance to Firefighters grant				80,933	
	Formerly in Fund 32					
302107	STATE GRANTS OR OTHER	130,833	126,081	119,000	119,000	
302114	POLICE OT REIMBURSEMENTS	119,744	137,203	137,000	155,000	13
302121	CANNABIS TAX	0	0	0	25,000	100*
100232 Total:		9,183,808	8,537,535	8,705,000	9,995,933	15
<b>100233 GEN GOV SERVICE CHARGE</b>						
303408	SANITARY DISTRICT - ADMIN	300,072	24,963	0	0	
303605	WATER CUSTOMER SERVICE BILLING	927,876	0	0	0	
303607	PAYMENT IN LIEU OF TAXES	1,063,840	1,324,109	1,734,132	1,753,209	1
303608	RISK & EE BENEFIT SERVICES	0	0	165,600	173,616	5
303621	ADMIN SERVICES	1,727,676	1,799,256	1,929,252	1,928,148	0
	City funds admin fee				1,635,348	
	Pension funds admin fee				53,856	
	Human Resource services				78,492	
	Purchasing Services				160,452	
303622	PUBLIC WORKS SERVICES	1,369,236	1,375,692	1,681,236	1,521,624	(9)
303623	HUMAN RELATIONS SERVICES	45,588	50,364	82,476	0	<(100*)
303624	PURCHASING SERVICES	148,248	139,896	150,972	0	<(100*)
303626	BLDG INSPECTION SERVICES	191,256	189,000	168,756	165,156	(2)
303627	PENSION FUND ADMIN SERV	50,400	51,432	51,360	0	<(100*)
303628	FM SEWER FUND-EPA	322,980	331,488	336,636	341,496	1
306700	IT SERVICES	736,728	877,824	775,284	802,068	3



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>000 UNASSIGNED</b>						
<b>100233 GEN GOV SERVICE CHARGE</b>						
306707	CDBG PERSONNEL/EXP REIMB	416,175	448,634	384,485	390,192	1
306751	HOME PERSONNEL/EXP REIMB	48,163	52,493	101,551	104,041	2
306753	DUATS PERSONNEL/EXP REIMB	196,674	52,263	97,263	207,359	>100*
100233 Total:		7,544,912	6,717,414	7,659,003	7,386,909	(4)
<b>100234 GEN GOV -LICENSE/PERMIT</b>						
304300	ANIMAL REGISTRATION LATE FEES	8,225	7,340	9,000	7,000	(22)
304302	GARBAGE HAULERS	24,040	26,610	27,000	27,000	
304303	CONTRACTOR LICENSES	27,725	26,800	28,000	25,000	(11)
304304	LIQUOR LICENSES	508,568	526,823	534,000	527,000	(1)
304305	RENTAL PROGRAM REVENUE	0	0	0	25,000	100*
304306	BOAT LICENSES	116,175	123,891	127,000	70,000	(45)
304307	OTHER LICENSES	230,043	250,486	183,000	137,000	(25)
304401	BUILDING PERMITS	197,277	253,307	271,000	514,000	90
	Estimated annual fees				264,000	
	Update fee schedule for permits and other fees				250,000	
304402	PIER PERMITS	81,131	76,112	76,000	39,500	(48)
100234 Total:		1,193,184	1,291,369	1,255,000	1,371,500	9
<b>100235 GEN GOV- FINES &amp; FEES</b>						
303301	ON STREET PARKING	7,503	8,296	9,000	7,000	(22)
303302	PARKING LOT 1	22,805	20,263	20,000	22,000	10
303306	PARKING LOT 10	10,590	9,613	8,000	9,000	13
303308	GARAGE C	81,492	76,129	66,000	87,000	32
303310	RESIDENTIAL PARKING	1,800	3,720	2,000	2,000	
303312	DOWNTOWN EMPL PARKING PERMITS	25,285	25,563	28,000	23,000	(18)
304490	ADMIN COURT FINES	102,868	119,848	107,000	138,000	29
305500	ADMINISTRATIVE COURT FEES	51,118	53,764	58,000	74,000	28
305501	COURT FINES	201,395	179,768	163,000	229,000	40
305502	BOOT FEE	6,860	5,810	7,000	7,000	
305503	WEED CUTTING FEES	62,996	64,824	71,000	64,000	(10)
305505	ILLEGAL USE OF VEHICLE	349,005	330,615	296,000	347,000	17
305506	OVERTIME PARKING FEES	174,923	167,389	165,000	231,000	40
	Estimated annual fines				131,000	
	Amnesty program				100,000	
305507	VARIANCE AND ZONING	10,430	9,943	11,000	11,000	
305513	OTHER FINES AND FEES	6,200	3,939	4,000	4,000	
305516	PET CITATIONS	56,973	68,114	72,000	73,000	1
305517	DUCK BLIND FEES	934	924	1,000	500	(50)
305520	TRASH & CLEAN UP FINES	52,081	46,770	45,000	37,000	(18)
305521	VACANT PROPERTY FEE	0	0	0	118,558	100*
100235 Total:		1,225,258	1,195,292	1,133,000	1,484,058	31



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>000 UNASSIGNED</b>						
<b>100237 GEN GOV- INVESTMENT</b>						
307101	INTEREST INCOME	1,694	19,069	30,000	100,000	>100*
307141	INVESTMENT INCOME	10,886	21,065	0	0	
100237 Total:		12,580	40,134	30,000	100,000	>100*
<b>100238 GEN GOV- OTHER INCOME</b>						
303413	AMEREN FRANCHISE PAYMENTS	921,202	921,112	921,000	921,000	
303415	PROFESSIONAL STANDARDS INCOME	3,353	4,691	3,000	5,500	83
303510	ELECTRIC AGGREGATION ADMIN FEE	183,635	87,121	79,000	185,000	>100*
308801	RENTAL OF CITY PROPERTY	1,200	1,100	1,200	1,200	
308802	SALE OF CITY PROPERTY	0	1,150	500	130,500	>100*
308803	SALE OF OTHER PROPERTY	5,275	400	400	40,400	>100*
308807	DEMOLITION PAYMENTS	36,304	63,749	36,000	45,000	25
308810	DAMAGE TO CITY PROPERTY	(540)	17,689	2,500	2,500	
308817	NOISE ORDINANCE FINES	267	483	0	1,000	100*
308890	REIMBURSEMENT OF EXPENSE	80,860	117,090	5,000	5,000	
308898	BANK RECONCILIATION ADJUSTMENT	1,122	(1,030)	0	0	
308899	MISCELLANEOUS INCOME	51,850	35,783	40,000	40,000	0
100238 Total:		1,284,528	1,249,338	1,088,600	1,377,100	27
<b>100432 PUB SAFETY - INTERGOVT</b>						
302110	ETSB ENHANCED 911	548,276	0	0	0	
100432 Total:		548,276	0	0	0	<(100*)
<b>100433 PUB SAFETY - TRANSFER FR</b>						
303405	SCHOOL DISTRICT REIMBURSE	401,510	398,250	413,000	431,000	4
308899	MISCELLANEOUS INCOME	227	0	277	0	<(100*)
310010	FIRE PROGRAMS	5,405	5,215	7,000	5,000	(29)
100433 Total:		407,142	403,465	420,277	436,000	4
<b>100435 PUBLIC SAFETY FINES &amp; FEES</b>						
305512	FIRE & BURGLAR ALARMS	1,500	2,500	2,000	2,000	
305514	POLICE RECORDS	10,873	12,142	12,000	12,000	
100435 Total:		12,373	14,642	14,000	14,000	0
<b>100831 HIWAY/STS - RE TAXES</b>						
301102	PROP TAX- ROAD & BRIDGE	381,189	365,582	380,000	410,000	8
100831 Total:		381,189	365,582	380,000	410,000	8



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
000	UNASSIGNED					
<hr/>						
100832	HIWAY/STS - INTERGOVT					
<hr/>						
302401	STATE ROUTE MAINTENANCE	143,726	118,835	119,000	127,000	7
	100832 Total:	143,726	118,835	119,000	127,000	7
<hr/>						
100833	HIWAY/STS - TRANSFER FR					
<hr/>						
303601	MFT REIMB-MSC/TRAFF SIGNAL	480,257	495,000	523,000	550,000	5
303606	WATER STREET CUTS	307,028	252,130	312,000	311,000	0
	100833 Total:	787,285	747,130	835,000	861,000	3
<hr/>						
	UNASSIGNED TOTAL:	67,097,251	66,072,886	68,000,000	70,500,000	4



## BUDGET NOTES – GENERAL GOVERNMENTAL FUNCTIONS

General governmental segments of the General Fund include: legislative (council), executive (city manager's office), City Clerk, and external transfers.

In these budget divisions, the City Council may want to discuss:

1. Whether to join the National League of Cities
2. Make additional revisions to the external entities the city currently supports
3. Other budget priorities not delineated in these sections



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
010	LEGISLATIVE					
<hr/>						
10400101	LEGISLATIVE PERSONEL SVC					
409000	SALARIES	28,000	28,000	28,000	28,000	
410700	FICA/MEDICARE	2,142	2,142	2,142	2,142	
10400101 Total:		30,142	30,142	30,142	30,142	0
<hr/>						
10400102	LEGISLATIVE-OPERATING EXPENSE					
423300	TELEPHONE	909	1,031	1,000	1,200	20
423903	MISCELLANEOUS EXPENSE	0	250	2,492	1,304	(48)
424000	TRAINING SCHOOL EXPENSES	0	0	2,500	2,500	
	Council training to be defined				2,500	
424100	CONFERENCES & TRAVEL	8,390	5,656	12,000	12,000	
	DC Conference, Mayor				3,900	
	Sister City incidental, Mayor				600	
	IML, Mayor & 3 council members				3,390	
	US Conference of Mayors				1,500	
	Contingency				2,610	
424500	POSTAGE	1	12	0	0	
428400	MEMBERSHIP FEES	0	0	0	5,000	100*
	IML Illinois Municipal League				5,000	
	NLC National League of Cities				0	
434500	OFFICE SUPPLIES	145	66	150	150	
435700	RECOG SUPPLIES	2,452	683	1,500	3,000	100
442300	RISK MANAGEMENT INSURANCE	2,388	180	180	204	13
445400	SISTER CITY PROGRAM	7,500	15,000	0	7,500	100*
	2019 Subsidy was pre-funded in 2018				7,500	
10400102 Total:		21,785	22,878	19,822	32,858	66
<hr/>						
LEGISLATIVE TOTAL:		51,927	53,020	49,964	63,000	26



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
015	EXECUTIVE					
<hr/>						
10400151	CITY MGR PERSONNEL SVCS					
409000	SALARIES	418,073	430,820	423,709	462,537	9
410100	OVERTIME	968	249	2,000	2,000	
410500	PENSION CONTRIBUTION	72,166	50,901	42,576	50,998	20
410700	FICA/MEDICARE	29,463	30,964	32,668	35,564	9
411100	LIFE INSURANCE	1,143	1,125	1,338	1,452	9
411200	MEDICAL INSURANCE	54,600	53,125	72,800	71,000	(2)
411500	SERVICE RECOGNITION	2,802	1,313	1,330	350	(74)
413100	CITY MANAGER ALLOWANCE	6,600	3,850	0	9,600	100*
10400151 Total:		585,815	572,347	576,421	633,501	10
<hr/>						
10400152	CITY MGR OPERATING EXP					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	1,044	312	384	120	(69)
420100	ADVERTISING	10,737	3,705	12,000	5,180	(57)
	Decatur Magazine quarterly				5,180	
420200	PRINTING AND BINDING	73	0	150	300	100
423300	TELEPHONE	2,449	1,794	2,400	1,200	(50)
423860	LOBBYING SERVICES	30,000	30,000	30,000	30,000	
	Curry & Associates				30,000	
423903	MISCELLANEOUS EXPENSE	1,500	0	0	0	
424000	TRAINING SCHOOL EXPENSES	7,625	0	3,000	0	(100*)
424100	CONFERENCES & TRAVEL	7,295	2,259	12,000	7,500	(37)
	IML Annual Conference,				1,500	
	City Manager's Conference				2,000	
	Contingency				4,000	
424500	POSTAGE & MAIL SERVICES	565	45	240	60	(75)
426000	RECRUITING AND TESTING	0	11,757	0	0	
428000	PROFESSIONAL SERVICES	0	7,705	6,000	1,800	(70)
	Contingency				1,800	
428400	MEMBERSHIP FEES	13,314	2,693	6,000	8,000	33
	Decatur Club monthly dues				1,200	
	Decatur Club monthly assessment				360	
	Chamber of Commerce annual				2,500	
	Chamber of Commerce additional sponsorship				1,095	
	Illinois City/County Association				400	
	ICMA International City/County Management Assoc				200	
	Contingency				2,245	
428500	BUSINESS EXPENSE & SUPPLIES	1,457	1,993	1,800	1,200	(33)
428800	RENTAL - COPY MACHINE	2,976	3,282	4,000	3,400	(15)
430200	PUBLICATIONS	3,276	2,689	3,000	900	(70)
434500	OFFICE SUPPLIES	2,174	1,329	900	1,500	67
435700	EMPLOYEE RECOG SUPPLIES	0	233	500	600	20
442300	RISK MANAGEMENT INSURANCE	1,632	1,680	1,380	1,200	(13)



CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
015	EXECUTIVE						
<hr/>							
10400152	CITY MGR OPERATING EXP						
<hr/>							
449900	SMALL CAPITAL ITEMS		0	977	1,200	1,200	
	Contingency					1,200	
	10400152 Total:		86,117	72,453	84,954	64,160	(24)
	EXECUTIVE	TOTAL:	671,932	644,800	661,375	697,661	5



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
018	CITY CLERK						
10410181 CITY CLERK PERSONNEL SERVICES							
409000	SALARIES		62,584	0	0	0	
410500	PENSION CONTRIBUTION		7,696	0	0	0	
410700	FICA/MEDICARE		4,805	0	0	0	
411100	LIFE INSURANCE		188	0	0	0	
411200	MEDICAL INSURANCE		18,200	0	0	0	
411500	SERVICE RECOGNITION		140	0	0	0	
10410181 Total:			93,613	0	0	0	<(100*)
10410182 CITY CLERK OPERATING EXPENSES							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		600	0	0	0	
423300	TELEPHONE		353	393	400	480	20
424100	CONFERENCES & TRAVEL		741	2,469	1,420	4,000	>100*
	Illinois Municipal Clerk's Conference					1,600	
	Illinois Municipal League Conference					1,200	
	Municipal Clerk seminars					200	
	Training to be defined					1,000	
424500	POSTAGE		826	663	1,100	1,200	9
428000	PROFESSIONAL SERVICES		1,118	0	1,100	1,200	9
	Confidential on-site paper shredding					1,200	
428400	MEMBERSHIP FEES		115	285	160	150	(6)
	Central Illinois Municipal Clerks					25	
	Municipal Clerks of Illinois					125	
428800	RENTAL-COPY MACHINE		2,255	2,043	3,070	3,000	(2)
430200	PUBLICATIONS		78	11	100	0	(100*)
431500	LICENSING SUPPLIES		0	0	200	200	
434500	OFFICE SUPPLIES		934	467	1,500	900	(40)
442300	RISK MANAGEMENT INSURANCE		2,592	0	0	0	
449900	SMALL CAPITAL ITEMS		0	1,260	300	0	(100*)
455100	LEASE PAYMENT		18,783	19,164	19,164	0	(100*)
10410182 Total:			28,395	26,755	28,514	11,130	(61)
CITY CLERK		TOTAL:	122,008	26,755	28,514	11,130	(61)



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>039</b>	<b>CITY GENERAL ADMINISTRATION</b>					
<hr/>						
<b>10430392</b>	<b>GEN CITY ADMIN OPERATING EXP</b>					
<hr/>						
408899	MISC EXPENSE	5,245	5,000	5,000	8,000	60
	Water service funding-Beautify Decatur plantings				8,000	
428000	PROFESSIONAL SERVICES	646	663	700	700	
	License fee for music used by City				365	
	Performance License Agreement fee (City share)				335	
431000	FUEL EXPENSE CONTINGENCY	0	0	60,018	59,331	(1)
435400	CIVIC CENTER LEASE	788,602	428,923	0	0	100*
	2019 Subsidy was pre-funded in 2018; pre-fund 2020				0	
440000	CONTINGENCIES	(200)	0	360,000	243,145	(32)
	For planning purposes as established by City Treasurer & City Manager				243,145	
440503	SLUMBERLAND TAX REBATE	84,636	78,423	55,000	0	(100*)
440505	JACKSON FORD TAX REBATE	84,493	60,032	40,000	0	(100*)
440506	ASHLEY FURNITURE TAX REBATE	95,145	59,914	65,000	0	(100*)
443400	ECONOMIC DEVELOPMENT CORP	60,000	60,000	60,000	60,000	
443800	CONVENTION BUREAU	270,000	480,000	10,000	250,000	>100*
	2019 Subsidy was pre-funded in 2018				250,000	
444200	TRANSFER TO OTHER FUNDS	360,000	655,000	609,402	390,000	(36)
	Capital fund 45 (other half from County)				30,000	
	Ann Schneider & Assoc transportation consultant				300,000	
	Capital fund 45 for payment of inter fund loan				45,000	
	Olde Towne TIF GOB funding				15,000	
	Grant fund 85 for Bike Trail grant local match					
445000	SENIOR CENTER CONTRACT	71,000	142,000	0	71,000	100*
	2019 Subsidy was pre-funded in 2018				71,000	
445500	ANIMAL CONTROL	580,547	443,121	611,016	618,078	1
448500	HUMAN RELATIONS COMMISSION	(50)	0	0	0	
	10430392 Total:	2,400,064	2,413,076	1,876,136	1,700,254	(9)
<hr/>						
	<b>CITY GENERAL ADMINISTRATION TOTAL:</b>	<b>2,400,064</b>	<b>2,413,076</b>	<b>1,876,136</b>	<b>1,700,254</b>	<b>(9)</b>



## **HUMAN RESOURCES**

### **Program Description**

The Human Resources Department provides leadership, direction, and support to all City departments and over 495 employees. The department is responsible for coordinating staffing needs, researching and administering a market driven compensation program, ensuring the completion of the performance evaluation process, administering the Employee Assistance Program (EAP), and ensuring compliance with all state and federal laws related to employment. The Human Resources Department is also responsible for coordination of all activities related to both the Civil Service and Human Relations Commissions, providing for consistent and uniform administration of collective bargaining agreements, and assuring a drug free workplace, including:

- Recruitment
- Compensation
- Performance Appraisal
- Benefits
- Law Compliance

### **Staffing**

The Human Resources Department staffing includes (1) one Director, (1) Personnel Specialist (Employment) and (2) Administrative staff.

### **Budget Highlights**

1. In 2018 the position of Human Resources Manager was eliminated. This decreased training and organizational development. Therefore, the budget includes costs related to training and development under the cost center titled Training Services. The city manager has requested that the department provide more supervisory and customer service training; but that we do so through outsourced vendors rather than by increasing full-time staff.
2. The City of Decatur strives to recruit qualified and diverse workforce. Expenses related to recruitment of candidates are reflected in the Recruitment and Testing line item. This line item includes but is not limited to fees associated with facility rentals, costs related to written materials for testing, costs related to additional manpower, hire back of Emergency Medical Personnel, and annual membership fees for recruitment associations.
3. In an effort to provide the workforce educational opportunities to enhance skills for future growth within the organization, this line item also includes cost related to professional certifications (Please refer to line item titled Tuition Reimbursement).



## **Performance Outcomes**

Performance Outcomes are designed to reflect both the input of resources and the output of services for the Human Resources function. The goal is to identify and score relative performance based on goal attainment for specified outcomes. Listed below are several specific outcomes that will be measured during the upcoming budget cycle.

1. Calculate the average cost, per position, to transition from new employee to successful completion of the probationary period (on-boarding (***Pre-employment physical, background check, drug screen***), training, and coaching). Including cost related to individuals who fail to complete the probationary period.
2. Develop a succession plan for key management team members in every department by December 31, 2021.
3. Track the percentage of employees receiving complete annual performance reviews and work plans (goals).
4. In conjunction with the Decatur Police Department, increase the number Minority and Female police offices and support staff.



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
016	HUMAN RESOURCES					
10410161	H/R PERSONNEL SERVICES					
409000	SALARIES	296,785	305,620	273,062	281,927	3
410100	OVERTIME	630	397	1,000	1,000	
410200	TEMPORARY SALARIES	0	11,682	0	0	
410500	PENSION CONTRIBUTION	35,944	36,016	27,331	31,048	14
410700	FICA/MEDICARE	22,425	23,856	20,971	21,651	3
411100	LIFE INSURANCE	874	900	885	912	3
411200	MEDICAL INSURANCE	84,000	64,350	72,800	71,000	(2)
411500	SERVICE RECOGNITION	295	325	75	95	27
10410161 Total:		440,953	443,146	396,124	407,633	3
10410162	H/R OPERATING EXPENSES					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	1,188	180	384	156	(59)
411600	EMPLOYEE RELOCATION	525	0	0	0	
420100	ADVERTISING	14,257	123	12,000	12,000	
	Employment advertisements for recruitment. Includes but is not limited to newspaper, ads advertisement in professional publications and public notices notices				12,000	
423300	TELEPHONE	1,280	1,466	1,200	1,200	
424000	TRAINING SCHOOL EXPENSES	13	0	100	0	(100*)
424100	CONFERENCES & TRAVEL	2,281	438	3,500	4,000	14
	Allows for an expansion of knowledge in the field of Human Resources and training activities. Provides professionals an opportunity to network with other like minded individuals in the public sector industry to create efficiencies and address challenges				4,000	
424500	POSTAGE	2,361	2,180	2,000	1,000	(50)
424700	COMPUTER SOFTWARE	0	19,806	0	0	
426000	RECRUITING AND TESTING	51,449	17,705	30,000	30,000	
	Expenses related to the recruitment of qualified candidates.				30,000	
426500	MEDICAL SERVICES	34,526	20,157	30,000	30,000	
	Expenses related to pre-employment drug screens physicals, and psychological exams, random drug screens & BAT related to DOT, Fitness for Duty, etc.				30,000	
427100	TEMP AGENCY SERVICES	0	364	0	3,000	100*
	Additional coverage to catch-up on work load due to unfunded position.				3,000	
427200	TUITION REIMBURSEMENT	18,638	14,944	15,570	16,000	3
	To provide the workforce educational opportunities to enhance their skills for future growth within the organization.				16,000	
427300	TRAVEL INTERVIEW EXP	3,338	1,330	1,000	1,000	
428000	PROFESSIONAL SERVICES	23,009	17,576	28,806	28,800	0
	Expenses related to the Human Relations function covered under Chapter 28 of the City Code. Independent Contractor expenses				28,800	
428010	TRAINING SERVICES	299	0	24,900	24,900	
428400	MEMBERSHIP FEES	1,425	1,145	1,500	1,500	
	Professional Membership Fees				1,500	



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
016	HUMAN RESOURCES					
<hr/>						
10410162	H/R OPERATING EXPENSES					
<hr/>						
428800	RENTAL - COPY MACHINE	2,536	2,242	2,300	2,300	
430200	PUBLICATIONS	568	0	100	100	
434500	OFFICE SUPPLIES	2,137	1,722	1,500	0	(100*)
434600	TRAINING & TESTING SUPPLY	0	0	300	0	(100*)
435700	EMPLOYEE RECOGNITION SUP	1,402	964	2,000	2,000	
442300	RISK MANAGEMENT INSURANCE	5,196	1,680	1,968	1,488	(24)
448500	HUMAN RELATIONS COMMIS	94	2,066	1,500	1,500	
449900	SMALL CAPITAL ITEMS	0	9,324	0	0	
10410162 Total:		166,522	115,412	160,628	160,944	0
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HUMAN RESOURCES TOTAL:		607,475	558,558	556,752	568,577	2
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## INFORMATION TECHNOLOGY DEPARTMENT

### Program Description

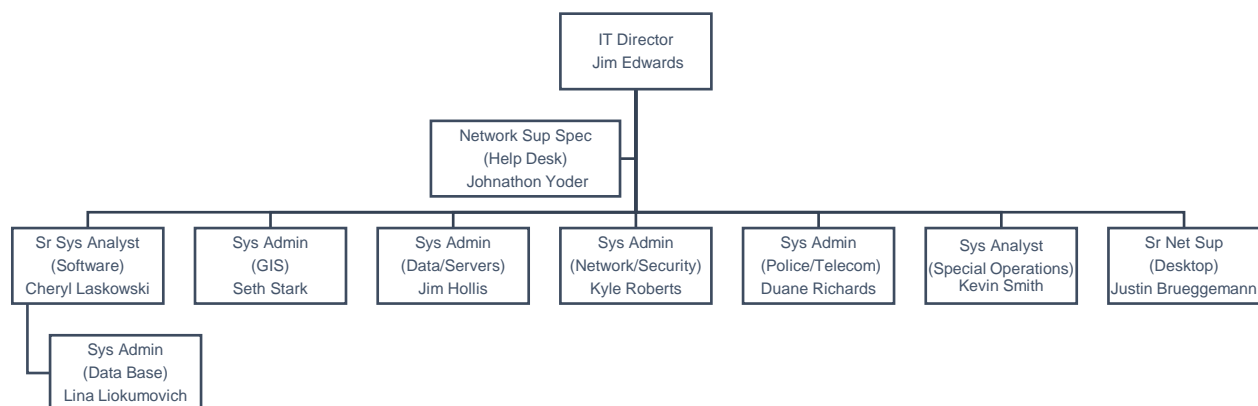
The Information Technology (IT) Department at the City of Decatur is committed to providing a safe computing environment including strategic planning, protection and support for telecommunications, computer infrastructure, software, application development, City website development, computer desktop environments, city-wide fiber network management, and Geographic Information System (GIS) system management for the City of Decatur. The IT staff researches and implements cost effective solutions which enhance the City's ability to provide quality services to City staff and in turn to the citizens of Decatur.

IT operations are mostly funded by the General Fund. IT also has responsibility for Fund 40 and Enterprise Fund 77. Fund 40 is the Public Education & Government (PEG) fund where the City receives revenues for franchise rights granted allowing the installation and operation of a cable communication network and for expenditures defraying the operation of the public education and government television station. Enterprise Fund 77 is the City Fiber Optics Fund which accounts for the construction, operation, and maintenance of the City owned fiber optics network. Revenues are generated in this fund through the sale of physical fibers within the city fiber network or the re-sale of internet access through its connection with the Illinois Century Network. From time to time, IT technology grants can be obtained to defray specific IT expenditures. The City Council has directed that the use of broadband fiber owned by the city be commercialized. This will be managed through Fiber Fund 77.

Special consideration will be given in the coming months to find a viable outsource partner and/or train existing staff to better maintain the City Website, re-develop the City Intranet site, and further develop mobile web applications to be used by citizens and staff.

### Staffing

The IT department employs 10 skilled IT resources- 1 administrative, 2 application support, 1 GIS application/technical support and 6 other technical resources:





## **Budget Highlights**

### **A) General Fund**

The proposed 2020 budget for IT consists of ongoing commitments to the support and operations of the systems and solutions used by City Staff. Highlights include:

1. Outside of personnel, computer software maintenance is the largest expense area in IT. In fiscal year 2019, the City signed up for a 6-month trial of an Artificial Intelligence (AI) software called ZenCity. The solution gathers citizen sentiment from various open sources on the internet to give city management an idea what citizens are saying about city initiatives. This solution will be evaluated for continuance in fiscal year 2020.
2. The City Risk Management Department tasked the IT Department with coming up with a silent way to communicate critical events like an active shooter in the building. Snapcomm Desktop Alert Systems was evaluated and is planned to be used for this type of communication beginning in fiscal year 2020. It allows a person to message all computer screens and hand-held devices of any active situation.
3. In fiscal year 2020, IT will develop a request for proposal to replace several legacy enterprise resource planning software products currently being used with a common database solution where master data like citizens name, parcel addresses, citizen debt, and other elements can be stored in common shared tables. A master plan will be developed in fiscal year 2020 with the intention of selecting a vendor and starting implementation in fiscal year 2021. IT estimates the cost of this project to be 1.5 million dollars, however, the solution will provide a return on investment in the coming years through reduced duplication of effort, savings related to utilization of shared data, through leveraging a single system which is simpler to utilize, and the elimination of many older and pricier single application software packages.
4. Geographical Information Systems (GIS) is a valuable resource to the City of Decatur. GIS provides map-based data collection and map display capabilities for city assets like Fiber Optics, Sewer and Water assets. IT has expanded GIS use City wide over the past several years through development of mobile data collection applications. Several government agencies in Macon County use ESRI software for their GIS needs. IT will be investigating forming a City managed intergovernmental working group for the purpose of consolidating both people and server resources to provide better GIS services to our region. Combining all data sets into one database would not only save everyone funds, it will also give all participants expanded data and more meaningful geographical maps. Once data is combined, agencies in Macon County that currently don't have GIS capabilities could benefit from this initiative. This idea is a product of the Intergovernmental Working Group.



Additional GIS consulting hours are added in the fiscal year 2020 budget to take advantage of advanced knowledge, understanding and use of best practices with our ESRI GIS software. Expert assistance has been required to augment staff skills with the advancement our GIS solution with applications which simplify data gathering from the field.

5. In our continued quest to strengthen and simplify IT operations, IT staff recommends continuing to incrementally invest in City Computer Infrastructure annually to get and stay ahead of equipment support being dropped by the manufacturer, older solutions becoming a data network security risk, and improve the operability of our computer applications.
6. IT has standardized on Microsoft for its desktop operating system and Office 365 for basic computer tools like Microsoft Word, Excel, and PowerPoint. Microsoft sets sunset (expiration) dates for versions of its software and those no longer supported by Microsoft quickly become security risks if they continue to be used on the City Data Network. After December 31, 2019, Microsoft will no longer support their Windows 7 desktop operating system and for this reason City IT has been upgrading all desktop/laptop computers to Windows 10. About 40 percent of the workstations utilizing the Virtual Server Infrastructure (thin client) will require physical upgrades as well as back end server upgrades to complete this initiative.
7. City Council provided direction to IT in the July 15, 2019 Technology Study Session held in City Chambers where Smart City initiatives were explored. City Council has particular interest in wider use of surveillance cameras initially targeting the urban core neighborhoods and development of a Citizen Web App/Portal to share data/information with citizens and provide the ability for citizens to report issues with City property. If funding allows, IT will investigate other Smart City initiatives like smart lighting, traffic control sensors, and train crossing blocked sensors using geographical maps which show sensors location and status.



**IT Solutions Funded in Other Departments, but supported by the IT Staff:**

Department	Software	Annual Costs
Legal	West Group (Westlaw Computerized Legal Research)	\$14,000
Police	Elineup LLC (annual Maintenance)	\$600
	Genetec License Plate Recognition Software	\$3,000
	Central Square (OSSI Police Management Software) – some reimbursement from DFD, MSO and MTZ	\$92,000
	Evidence Vault Maintenance (interview room cameras) – currently paid through 2021.	\$2,200
	Lenel Software (building security and ID)	\$1,000
	Virtual Graffiti/Fortinet Mobile Data Security	\$3,300
	Digiticket	\$7,200
	Freedom Application	\$2,400
Fire	TargetSolutions	\$10,479
	ESO Solutions (FireHouse)	\$3,135
	Superion (OSSI Maintenance Fees) Fire Department Portion	\$2,793
Engineering	DLT Solutions (AutoCad software)	\$9,017
	Lucity, Inc (pavement management software)	\$2,500
	EPrimSoftware (minority business enterprise (MBE) tracking)	\$25,000
Library	Techsoup Global – Veritas Backup Exec 20	\$140
	Bibliotheca, LLC – Service Renewal – 5 licenses	\$1,245
	Bibliotheca, LLC – Self Checks	\$1,500
	Techsoup Global (127033) – Symantec Endpoint Protection	\$600
	Symantec Endpoint Protection (160 licenses)	\$1,080
	Bridgeall Libraries limited – annual subscription	\$12,500
	Stackmap, LLC – Collection mapping subscription	\$6,895
	Icewarp Email subscription	\$2,900
	Cassie Support	\$1,400
	Faronics Deep Freeze (2017-2020)	\$1,600
Fleet	Drollinger Tool – Annual scan tool update	\$750
	Helm, Inc – IDS Software subscription renewal	\$650
	Michell 1 – Mitchell 1 subscription	\$2,356
	Faster - Fleet maintenance software annual renewal	\$8,878
Sewer	Granite Net	\$1,050
	Sewer Acoustic Tool	\$800
Traffic	Motorola Solutions (Radio's)	\$11,000
Transit	RTA Fleet Management Software	\$2,200
Water	Automated Water Meter Maintenance & Itron Analytics	\$38,362
	Concentric Integration and support (SCADA)	\$14,021
Water Services	Alpha Software	\$4,162



### **Performance Outcomes**

The IT staff was included in a process to develop the following Performance Outcomes for the IT Department for FY2020.

- I. Total I.T. cost per City Employee
- II. % reduction in I.T. Help Desk tickets year over year
- III. % reduction of unplanned I.T. System's downtime year over year
- IV. % increase of hits on City Website year over year
- V. % of projects leveraging City Fiber in support of city and neighborhood revitalization year over year
- VI. Increase growth of citizen engagement with the City by measuring hits through a new Citizen Portal or App.

Baseline data will need to be gathered in the first year for many of these measures, however, we do have some existing data to analyze for items I, II & III.



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>017 INFORMATION TECHNOLOGIES</b>						
<b>10410171 IT PERSONNEL SERVICES</b>						
409000	SALARIES	769,534	787,660	753,586	777,155	3
410100	OVERTIME	3,372	2,606	5,000	5,000	
410500	PENSION CONTRIBUTION	90,518	92,377	76,128	86,442	14
410700	FICA/MEDICARE	56,567	58,962	58,414	60,281	3
411100	LIFE INSURANCE	2,115	2,134	2,238	2,277	2
411200	MEDICAL INSURANCE	185,500	145,750	182,000	177,500	(2)
411220	VSP INSURANCE PREMIUMS	200	0	0	0	
411500	SERVICE RECOGNITION	3,765	3,475	4,990	5,830	17
10410171 Total:		1,111,571	1,092,964	1,082,356	1,114,485	3
<b>10410172 IT OPERATING EXPENSES</b>						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	168	624	828	348	(58)
421700	SERV TO MAINT COMM EQUIP	2,650	7,851	7,418	8,300	12
422300	SERVICE MIS EQUIP	36,395	27,993	39,816	55,691	40
	Uninterrupted power Source (UPS) battery replacements				1,000	
	Annual server room Halon system inspection & repair				900	
	Hardware maintenance for Lenel Access (door security system)				2,000	
	Hardware maintenance for City data network components				25,000	
	Civic Center portion of City camera system maintenance				2,000	
	Hardware maint for Enterprise data storage purchased with capital lease in 2016. Equipment warranty expires in 2020				24,791	
423300	TELEPHONE/INTERNET	13,207	13,493	13,463	10,979	(18)
424000	TRAINING & TRAVEL	6,232	1,931	18,197	11,699	(36)
	CPT nuggets IT learning library				599	
	IT workforce education library					
	Illinois GIS regional education events				500	
	Local training opportunities for City GIS					
	Office 365 workforce training				3,600	
	Training for City staff on Microsoft Office 365					
	Local seminar & training events for IT				5,000	
	To remain current with tech advancements					
	Online training for SQL server				1,000	
	Education for the next release of SQL server					
	Training on troubleshooting Windows 10				1,000	
	Helpdesk staff training for Microsoft Windows 10					
424100	CONFERENCES & TRAVEL	2,832	4,679	12,711	16,900	33
	Government management info SYS Conference				3,500	
	Conference on Government Solutions for IT					
	Central Square Police Systems user conference				2,500	
	Education & collaboration on police IT systems					
	Faster Systems user conference				2,500	
	Garage vehicle repair mngmnt system-MS					
	Tyler Technology national user group meeting				2,400	
	Education & collaboration on Tyler Solutions					
	Illinois Tyler Munis user group meeting				500	
	Education & collaboration with other Munis users					
	ILGISA - Illinois ESRI group meeting				1,500	
	Education & collaboration of Illinois GIS users					
	ESRI GIS national users group meeting				4,000	
	Education and collaboration at ESRI headquarters					



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
017	INFORMATION TECHNOLOGIES					
<hr/>						
10410172	IT OPERATING EXPENSES					
<hr/>						
424500	POSTAGE	37	90	100	100	
424700	COMPUTER SOFTWARE	308,458	323,798	347,277	407,515	17
	New- Snapcomm desktop alert system				9,900	
	Computer alert system- employee communication					
	NEOGOV Cloud based subscription renewal				13,470	
	Applicant tracking & onboarding software					
	Zencity Cloud based subscription renewal				36,000	
	Artificial intelligence voice of the citizen software					
	GFI mail archiver annual maintenance				653	
	Email archiver used to fulfill FOIA requests					
	Microsoft online support calls				1,020	
	Allowance for 2 calls to Microsoft support					
	Microsoft environment management software				7,140	
	Software and virus protection					
	VanDyke Vshell maintenance				388	
	Scripting software used by IT environment mngmnt					
	Digicert website certificates				1,530	
	Wildcard certificates for decaturil.gov					
	Website domain registrations				918	
	For decaturil.gov & decaturillinois.gov					
	Microsoft Office 365 annual licensing				40,473	
	Annual licensing for Microsoft Office products					
	Iron Mountain Intellectual property management				306	
	Tyler Munis sourcecode banking					
	TKB - Laserfiche document management system				15,300	
	Annual software maintenance renewal					
	Tyler Technologies incode				38,732	
	Annual court management software license renewal					
	Solarwinds Kiwi Cattools				217	
	Log management software used by IT					
	Singlewire Software				1,928	
	Phone system inforacast (paging) software renewal					
	Presidio Technology Services- VMware maintenance				27,306	
	Annual software maintenance renewal for EMWare					
	Solarwinds Dameware				822	
	Software renewal for IT helpdesk management system					
	Solarwinds NPM				1,450	
	Software renewal for IT network performance monitor					
	Alpha Anywhere				479	
	IT license for pavement management system- Works					
	Sybase Powerbuilder				1,080	
	Annual maintenance & updates for DB2 management					
	IBM DB2 database maintenance				10,577	
	Annual maintenance & updates for DB2 database					
	Tyler Technologies- Munis				174,913	
	Annual Munis license & maintenance renewal					
	Baraccuda energize updates				1,070	
	Enterprise email spam filer					
	Baraccuda web content filter				2,555	
	Enterprise web content filter usage tracking					
	Presidio technology services- VEEAM				11,699	
	Annual renewal for enterprise data backup software					
	Center for internet security				7,589	
	Cloud based cyber security protection & alerting					
424710	SOFTWARE MAINTENANCE	11,990	0	0	0	



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>017 INFORMATION TECHNOLOGIES</b>						
<b>10410172 IT OPERATING EXPENSES</b>						
428000	PROFESSIONAL SERVICES	28,286	16,094	16,153	19,600	21
	AD-HOC computer infrastructure phone support				2,500	
	Ability to get expert assistance as required					
	Cloudpoint geographical AD-HOC GIS support				3,600	
	Ability to get GIS expert assistance as required					
	Cisco City phone system upgrade				10,000	
	3 versions behind & need upgrade assistance					
	Civic plus website hosting				1,000	
	Website hosting for the Condo organization website					
	AD-HOC phone system support				2,500	
	What was spent last year- big issues					
428400	MEMBERSHIP FEES	595	540	915	1,040	14
	GMIS annual membership dues				475	
	Government Management Information Systems					
	ILGISA annual membership dues				65	
	Illinois Graphical Info Systems Association (GIS)					
	VMUG annual membership dues				250	
	VMWARE (Virtual Desktop and Server) IT user group					
	Central Square membership dues				250	
	Central Square user group for police IT solutions					
430200	PUBLICATIONS	0	0	100	0	(100*)
434500	OFFICE SUPPLIES	313	193	285	289	1
435700	EMPLOYEE RECOG SUPPLIES	237	0	250	200	(20)
436500	COMPUTER FORMS/ SUPPLIES	0	0	100	0	(100*)
442300	RISK MANAGEMENT INSURANCE	4,752	5,040	5,532	4,704	(15)
449900	SMALL CAPITAL ITEMS	33,599	68,102	69,220	66,960	(3)
	Windows 10 Pro desktop operating system upgrade				9,425	
	65 licenses still required to complete upgrade					
	Replace scanner & computer in Works map room				3,400	
	Current equipment is no longer serviceable					
	Update hard drives for security storage server				2,500	
	Spares can not be purchased for current drives					
	ONSSI security camera replacement parts				4,200	
	For camera & server components at end of life					
	Replace 7 laptops at end of life				10,500	
	Serviceable parts are no longer available					
	Replace 15 desktop computers				11,100	
	Serviceable parts are no longer available					
	Replace up to 16 monitors				4,700	
	Replace as failures happen- based on prior year					
	Uninterrupted power source batteries				3,000	
	Replace batteries are required					
	Various Toghbook repair parts				4,200	
	Repair parts as required					
	Increase Graphical Processing Units (GPU's)				6,435	
	Add GPU's to accommodate Windows 10 in thin clients					
	Repair parts for desktop computers				7,500	
	Memory, power supplies, CDRoms, graphis cards, etc.					
449950	LARGE CAPITAL ITEMS	164,504	20,201	77,556	150,000	93
	Replace server and data storage				100,000	
	Convert older storage & servers to new structure					
	Backend virtual server upgrades for Windows 10				50,000	
	Windows 7 no longer supported past 12/31/19					
455100	LEASE PAYMENT	0	173,725	173,725	78,403	(55)
	2016 VOIP telephone system capital lease				78,403	
	Payment 4 of 5					



CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
017	INFORMATION TECHNOLOGIES					
<hr/>						
10410172	IT OPERATING EXPENSES					
<hr/>						
474002	GEOGRAPHIC INFORMATION SYSTEM	19,463	36,610	38,401	46,113	20
	10410172 Total:	633,718	700,964	822,047	878,841	7
	INFORMATION TECHNOLOGIES					
	TOTAL:	1,745,289	1,793,928	1,904,403	1,993,326	5



## LEGAL DEPARTMENT

### **Program Description**

The activities of the City of Decatur Legal Department are focused on prosecuting and defending the City in all claims or actions of any nature by or against the City, representing and advising the City Council, Boards and Commissions of the City, the City Manager, City officers and employees on matters pertaining to City affairs, preparing and/or approving all contracts, leases, real estate documents on behalf of the City, and other legal matters as arise. The Legal Department is a General Fund supported municipal service.

### **Staffing**

The Legal Department employs seven full time staff consisting of three licensed attorneys, one legal assistant and three legal secretaries.

### **Budget Highlights**

The proposed staffing, training, and resource levels of the Legal Department in FY 2020 are nearly identical to those of the previous fiscal years. There are no significant highlights, additions, or deletions proposed for this fiscal year.

### **Performance Outcomes**

The use of quantifiable performance outcomes is being added to the budget because approval of the annual budget is an important mechanism for effecting change in service outcomes. Performance outcomes for the Legal Department include:

1. The percentage of administrative cases decided in favor of the City in Administrative Court.
2. The cost per case of those filed in the Administrative Court system.
3. The per department costs of the Legal Department expenses.
4. The rate of final case disposition for revitalization litigations initiated by the City.



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
020	LEGAL					
<hr/>						
10420201	LEGAL PERSONNEL SVCS					
409000	SALARIES	589,991	581,671	568,789	577,288	1
410500	PENSION CONTRIBUTION	71,394	68,873	56,932	63,586	12
410700	FICA/MEDICARE	43,370	42,539	43,684	44,342	2
411100	LIFE INSURANCE	1,750	1,723	1,827	1,848	1
411200	MEDICAL INSURANCE	109,200	79,750	91,000	88,750	(2)
411500	SERVICE RECOGNITION	1,865	1,845	2,240	2,350	5
	10420201 Total:	817,570	776,401	764,472	778,164	2
10420202	LEGAL OPERATING EXPENSE					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	804	432	600	264	(56)
423300	TELEPHONE	2,288	2,541	2,500	2,500	
424100	CONFERENCES & TRAVEL	11,550	8,862	14,000	12,000	(14)
	To complete CLE requirement for cont'd licensure				12,000	
424500	POSTAGE	6,731	8,421	7,500	7,500	
424600	HEARING OFFICER	21,300	22,500	25,000	25,000	
424700	COMPUTER SOFTWARE	18,900	12,660	19,400	19,400	
	Westlaw computerized legal research				19,400	
425300	RECORDING FEES	198	285	800	800	
426300	LITIGATION SERVICES	10,047	11,720	10,000	10,000	
428000	PROFESSIONAL SERVICES	22,843	1,426	25,000	50,000	100
	Outside legal services-conflicts				50,000	
428000	HR PERSONNEL MATTERS	435	3,660	0	0	
428000	LR LABOR RELATIONS	55,210	75,395	0	0	
	428000 Total:	78,487	80,480	25,000	50,000	
428400	MEMBERSHIP FEES	4,236	4,291	5,500	5,500	
	City, Municipal, State Bar Assoc.; IARDC REGIS.				5,500	
428800	RENTAL - COPY MACHINE	1,025	1,052	1,700	1,700	
430200	PUBLICATIONS	8,201	7,363	7,500	7,500	
431710	ADMINISTRATIVE COURT EXPENSES	2,162	1,895	2,200	2,200	
434500	OFFICE SUPPLIES	2,133	2,735	3,000	3,000	
442300	RISK MANAGEMENT INSURANCE	3,144	2,580	2,580	1,944	(25)
442500	SURETY BONDS	68	0	100	100	
449900	SMALL CAPITAL ITEMS	181	0	500	500	
	Emergency office expenses				500	
	10420202 Total:	171,456	167,818	127,880	149,908	17
	LEGAL TOTAL:	989,026	944,219	892,352	928,072	4



## **FINANCE DEPARTMENT**

### **Program Description**

City fiscal affairs are the responsibility of the City Treasurer and Director of Finance, reporting to and under the direction of the City Manager.

The City Treasurer and Director of Finance is responsible for the annual independent audit, accounting and controlling of all financial activities, treasury activities and management, debt management, investment of funds management, payroll administration including employee payroll and police and firefighter pension benefit payments, local tax administration including food & beverage, hotel use, and local motor fuel, risk management including business insurance and employee benefit insurance and programs, purchasing procurement activities, licensing, and utility customer service including billing and collection.

### **Staffing**

The Finance Department is staffed with twenty-two (22) full time positions, including eight (8) management and fourteen (14) AFSCME union positions.

City Treasurer & Director of Finance

City Comptroller – plus seven (7) financial support positions, including revenue receipt, accounts payable, licensing, cashiering, accounting, tax return processing, etc.

Budget & Revenue Officer

Payroll Administrator

Risk Management Administrator

Purchasing Manager – plus one (1) buyer

Utility Customer Service Manager – plus six (6) customer service representatives

Administrative Assistant (payroll assistant, risk management assistant, tax processing, etc.)

### **Budget Highlights**

Key Initiatives

- Secure all required internal and external financial reporting for the organization
- Secure all debt payments and debt covenants of the organization
- Secure an unqualified opinion on the city annual financial audit
- Deployment of electronic friendly customer service filing and payment of locally imposed taxes, i.e., food & beverage, hotel use and local motor fuel
- Continuation of food & beverage tax audits
- Deployment of Onsite Health Clinic
- Deployment of city safety program improvements
- Work with local landlords to streamline water deposit handling
- Institute fees for use of credit cards



- Work with IT and other departments to encourage greater use of electronic and online payment methods

### **Performance Outcomes**

#### Key Performance Metrics

- Build general fund cash reserve
- Secure an unqualified audit opinion
- Limit number of annual audit adjusting journal entries
- Quick turn-around from application to license approval
- Timely purchasing order processing
- Timely and accurate payroll processing
- Reduce healthcare expense as a percentage of payroll
- Reduce workplace injury and lost time accidents
- Reduce property and liability claims
- Quality utility customer service
- Reduce customer service average telephone wait time and abandoned calls



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
035	FINANCE					
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10430351	FINANCE PERSONNEL SVCS					
409000	SALARIES	709,402	725,646	807,045	835,060	3
410100	OVERTIME	6,148	19,128	9,000	20,000	>100*
410500	PENSION CONTRIBUTION	83,280	83,935	82,034	94,553	15
410700	FICA/MEDICARE	52,744	54,659	62,945	65,937	5
411100	LIFE INSURANCE	1,558	1,681	1,974	2,016	2
411200	MEDICAL INSURANCE	207,900	148,329	236,600	230,750	(2)
411500	SERVICE RECOGNITION	1,789	2,177	6,765	6,860	1
10430351 Total:		1,062,821	1,035,555	1,206,363	1,255,176	4
<hr/>						
10430352	FINANCE OPERATING EXP					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	1,128	924	1,056	492	(53)
411600	EMPLOYEE RELOCATION	6,127	0	0	0	
420100	ADVERTISING	926	945	1,200	900	(25)
	Herald & Review misc				180	
	Annual Treasurer's Report				620	
	Tax Levy				50	
	Budget				50	
420200	PRINTING AND BINDING	2,087	2,595	3,000	1,800	(40)
423300	TELEPHONE	2,984	3,412	3,420	3,900	14
423800	AUDITING SERVICES	81,571	74,504	89,000	90,000	1
423850	ACTUARIAL SERVICES	26,138	18,700	28,000	33,000	18
	Year end GASB 75 valuation (full)				14,000	
	Year end police & fire pension valuations				16,000	
	Police and Fire pension investment return determination advisory				3,000	
423900	BANKING SERVICES	7,360	8,258	8,160	9,000	10
423901	BANKING SERVICE CHARGES	11,100	2,314	720	33,000	>100*
423902	CREDIT CARD FEES	13,896	14,915	15,600	3,900	(75)
423903	MISCELLANEOUS EXPENSE	1,928	3,142	2,400	2,700	13
424000	TRAINING SCHOOL EXPENSES	900	865	2,400	1,200	(50)
	GAAP Update 3EE's				450	
	Payroll				600	
	Contingency				150	
424100	CONFERENCES & TRAVEL	1,723	4,621	6,000	12,000	100
	Contingency				750	
	IGFOA 3 EE's				2,250	
	GFOA 3 EE's				5,400	
	IML for Treasurer				1,000	
	Tyler Technologies 3 EE's				2,000	
	CLA Seminars GASB matters 3 EE's				600	
424500	POSTAGE & MAIL SERVICES	15,521	17,263	19,200	22,800	19
424700	COMPUTER SOFTWARE	379	450	600	600	
	Contingency				600	
425500	APPLICATION FEES	80	405	600	620	3
427100	TEMPORARY AGENCY FEES	0	1,395	0	8,400	100*
	Contingency				8,400	



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
035 FINANCE							
10430352 FINANCE OPERATING EXP							
<hr/>							
428000	PROFESSIONAL SERVICES		31,497	20,692	36,000	30,000	(17)
	Food & Beverage audits					24,000	
	Annual EMMA filing fees					1,000	
	Contingency					5,000	
428400	MEMBERSHIP FEES		1,591	1,820	1,800	1,920	7
	Notary Fees 6 EE's					420	
	GFOA/Government Finance Officer's Assn, 3 EE's					600	
	IGFOA 3 EE's					600	
	Contingency					90	
	Illinois Municipal Treasurer's Assn					210	
428800	RENTAL - COPY MACHINE		4,010	4,706	5,000	4,400	(12)
430200	PUBLICATIONS		2,531	890	1,645	1,200	(27)
431500	LICENSING SUPPLIES		5,539	7,057	6,000	6,000	
431800	PAYROLL SUPPLIES		1,123	839	1,200	1,800	50
434500	OFFICE SUPPLIES		20,600	18,307	12,000	12,000	
435700	EMPLOYEE RECOG SUPPLIES		90	0	1,000	1,000	
442300	RISK MANAGEMENT INSURANCE		9,012	4,980	4,680	3,948	(16)
449900	SMALL CAPITAL ITEMS		4,035	10,043	9,000	6,000	(33)
	Cashier equipment					1,000	
	Contingency					1,000	
	Lap top computers, 2 EE's					4,000	
	10430352 Total:		253,876	224,042	259,681	292,580	13
	FINANCE	TOTAL:	1,316,697	1,259,597	1,466,044	1,547,756	6



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>036</b>	<b>UTILITY CUSTOMER SERVICE</b>					
<hr/>						
<b>10430361</b>	<b>UTILITY CS PERSONNEL SERV</b>					
409000	SALARIES	308,606	0	0	0	
410100	OVERTIME	5,385	0	0	0	
410500	PENSION CONTRIBUTION	36,612	0	0	0	
410700	FICA/MEDICARE	22,833	0	0	0	
411100	LIFE INSURANCE	506	0	0	0	
411200	MEDICAL INSURANCE	114,100	0	0	0	
411500	SERVICE RECOGNITION	335	0	0	0	
	10430361 Total:	488,377	0	0	0	<(100*)
<hr/>						
<b>10430362</b>	<b>UTILITY CS OPERATING EXP</b>					
420200	PRINTING AND BINDING	3,115	0	0	0	
423300	TELEPHONE	1,152	0	0	0	
423900	BANKING SERVICES	126,249	0	0	0	
423903	MISCELLANEOUS EXPENSE	600	0	0	0	
424500	POSTAGE	231,310	0	0	0	
424700	COMPUTER SOFTWARE	12,729	0	0	0	
428800	RENTAL-COPY MACHINE	3,621	0	0	0	
434500	OFFICE SUPPLIES	12,729	0	0	0	
436500	COMPUTER FORMS/ SUPPLIES	7,036	0	0	0	
449900	SMALL CAPITAL ITEMS	182	0	0	0	
	10430362 Total:	398,723	0	0	0	<(100*)
<hr/>						
	<b>UTILITY CUSTOMER SERVICE TOTAL:</b>	887,100	0	0	0	<(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
037	PURCHASING					
<hr/>						
10430371	PURCHASING PERSONNEL					
409000	SALARIES	148,723	152,383	155,836	199,197	28
	Increased for anticipated retirement of both divisional employees. Includes payout, cross training, and/or temporary salaries.				199,197	
410500	PENSION CONTRIBUTION	18,531	18,619	15,806	22,746	44
410700	FICA/MEDICARE	11,583	11,891	12,128	15,449	27
411100	LIFE INSURANCE	328	334	384	393	2
411200	MEDICAL INSURANCE	36,400	28,600	36,400	35,500	(2)
411500	SERVICE RECOGNITION	2,300	2,650	2,700	2,750	2
	10430371 Total:	217,865	214,477	223,254	276,035	24
10430372	PURCHASING OP EXPENSES					
420100	ADVERTISING	0	0	600	300	(50)
	Bid notices for tree removal, trucks and chemicals				300	
420200	PRINTING AND BINDING	0	140	150	150	
423300	TELEPHONE	1,294	786	800	856	7
424100	CONFERENCES & TRAVEL	0	0	600	0	(100*)
424500	POSTAGE	303	597	150	151	1
428400	MEMBERSHIP FEES	450	363	480	360	(25)
	NIGP - Nat'l Institute of Governmental Purchasing				360	
428800	RENTAL - COPY MACHINE	1,532	1,468	1,560	2,127	36
434500	OFFICE SUPPLIES	78	400	120	135	13
449900	SMALL CAPITAL ITEMS	0	0	1,500	0	(100*)
	10430372 Total:	3,657	3,754	5,960	4,079	(32)
	<b>PURCHASING</b>					
	<b>TOTAL:</b>	221,522	218,231	229,214	280,114	22



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
038	CIVIC CENTER						
<hr/>							
10430382	CIVIC CENTER OP EXPENSES						
<hr/>							
408899	MISC EXPENSE		390	441	400	400	
421000	SERVICE TO MAINT BUILDINGS		37,294	24,011	31,575	30,000	(5)
423100	ELECTRICITY		51,219	75,051	49,263	24,000	(51)
	Decrease affected by timeliness reimbursements					24,000	
423200	NATURAL GAS		9,607	10,441	10,500	12,000	14
424650	SECURITY		60,961	60,565	70,200	72,000	3
428060	JANITORIAL SERVICES		49,691	48,996	52,360	55,200	5
429900	CONTRACTUAL SERVICES		242	242	250	250	
	Finance office security					250	
431200	JANITORIAL SUPPLIES		6,170	7,146	6,900	4,800	(30)
442300	RISK MANAGEMENT INSURANCE		7,356	5,688	5,688	5,544	(3)
449900	SMALL CAPITAL ITEMS		592	1,649	2,000	2,400	20
	Contingency					2,400	
	10430382 Total:		223,522	234,230	229,136	206,594	(10)
	CIVIC CENTER	TOTAL:	223,522	234,230	229,136	206,594	(10)



## **ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT**

### **Program Description**

The Economic & Community Development Department (ECD) is responsible for the implementation of applicable plans, policies, codes, and ordinances that provide for the orderly development of the city while promoting the public health, safety, and general welfare of our citizens, protecting property values, and preserving the city's unique qualities and characteristics, through four functional divisions (Planning & Sustainability, Revitalization & Housing Services, Neighborhood Inspections and Building Inspections) and in conjunction with several citizen volunteer commissions and boards e.g. Planning Commission, Zoning Board of Appeals, and the Historical & Architectural Sites Commission. The City Council approved City Administration's proposal to shifting mass transit services and some of the economic development functions to be under the Deputy City Manager.

Specifically, ECD staff are involved in current/long-range land use and comprehensive planning, development review and processing, regional transportation planning (as the lead agency for the Metropolitan Planning Commission for Decatur Urbanized Area Transportation Study - DUATS), federal housing programs, economic development, property maintenance and code enforcement, building permitting/ inspection services, and community/neighborhood services and revitalization, while providing technical and policy support to the City Administration and City Council.

While most of the functions are supported by the General Fund, some of our operations and programs rely on federal (e.g. CDBG, HOME, DOT, FTA) and state grants (e.g. IDOT, IHDA) and Downstate Mass Transit Operation Assistance, as well as other funding sources and donations such as from the Howard G. Buffett Foundation for building demolitions on blight properties and to-be-acquired Macon County Trustee lots.

### **Staffing**

The Economic & Community Development Department contains 22 FT positions. Its current services include economic development, planning and zoning, federal housing and community development block grant programming and administration, neighborhood inspections, neighborhood revitalization, property maintenance enforcement, building permits and inspections and regional transportation planning (thru DUATS).

### **Budget Highlights**

The proposed programs, staffing, equipment, and resource levels of ECD in FY 2020 are comparable to the previous fiscal year except for the following proposed highlights, addition, and/deletions:

1. In order to expedite implementation of strategies for Council's neighborhood revitalization initiative, the budget includes participation-related costs for membership



in a regional land bank, mowing of all MCT lots (to be transferred to city soon), violation properties and increased building demolitions.

2. With the upcoming 2020 Census and recognizing the importance and economic consequence of a complete and accurate count of the entire population including the hard-to-count populations in the city, funds for outreach and educational services have been included in the proposed budget.
3. The proposed budget includes funds for retail, hotel, and housing market studies as directed by council at their last planning retreat. With the lack of a downtown hotel, despite the city's \$14M investment in streetscape and infrastructure improvements in our central business district several years ago and the presence of a number of major business operations and professional offices as well as the Decatur Civic Center, a hotel market study is warranted to document and substantiate whether the market exists for a downtown hotel developer/operator to meet the needs of business travelers and visitors to the city.

Likewise, we don't currently have a citywide housing market study to support our efforts to entice residential developers to consider potential for various housing types, owner-occupied and rental, for current and future demographics of and in our community e.g. senior housing, assisted care facilities, downtown mixed-use dwellings, affordable housing units, living units for millennials, workforce housing, etc. This initiative also connects to a council directive to encourage more downtown residential development, expressed at the last planning retreat.

4. A new or compatible zoning software program (replacing the Zoning Analyst software program that we stopped purchasing licenses since 2011/12 for continued maintenance and record-keeping of zoning and land use petitions) is critically required. This program supports decision-making for (re)development projects and proposals, neighborhood revitalization strategies, as well as long-range land use comprehensive planning for our community, whether on staff, Plan Commission/Zoning Board of Appeals, and City Council levels. The missing gap in continued and updated zoning and development information will widen further the longer we wait to catch up from the outdated records. The proposed budget includes funds for this replacement software.
5. The proposed budget reflects a replacement pickup truck for one of the building inspectors who is in the field every day for inspections and at the job sites. His aged and hi-mileage fleet vehicle broke down recently and has been declared dead by the fleet management staff.
6. High Speed Train Study – Midwest High Speed Rail Association (MHSRA) is coordinating with University of Illinois at Urban-Champaign (UIUC) for a feasibility study of high speed rail service between Chicago and St. Louis with a number of stops along the envisioned alignment, including one at Decatur. A \$50,000 contribution from the Decatur



community for the study (estimated cost to be about \$1M) is requested by MHSRA. Although this item is not funded in the current fiscal year, it may be included in the 2020 budget at Council's discretion.

### **Performance Outcomes**

1. Percentage of vacant structures vs percentage of occupied/productive structures, year-over-year
2. Gross retail sales, year-over-year
3. Percentage of floor space in the CBD that is vacant and those for storage/inactive productive use, year-over-year
4. Changes in EAV, year-over-year
5. Annual local employment, unemployment, poverty, and underemployment rates, year-over-year
6. Annual changes in ridership on taxi, public transit buses, trolleys, and regulated ride-shares
7. Annual total building permit construction value, by residential and non-residential projects
8. Estimated population, year-over-year
9. Comparative condition of housing stock in the Urban Core, based on survey every 3 years e.g. 2019-2022
10. Percentage of residences in the City and the Urban Core that are owner-occupied, year-over-year (based on Township's homestead information)
11. Change in score, year-by-year, for "ease of doing business" by outside rating agency



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>050</b>	<b>PLANNING &amp; SUSTAINABILITY</b>					
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<b>10450501</b>	<b>PLANNING &amp; SUSTAIN PERSONNEL</b>					
409000	SALARIES	338,789	326,657	404,565	411,919	2
410500	PENSION CONTRIBUTION	39,759	37,351	40,436	45,329	12
410700	FICA/MEDICARE	24,818	23,844	31,027	31,610	2
411100	LIFE INSURANCE	986	944	1,314	1,335	2
411200	MEDICAL INSURANCE	86,800	66,550	109,200	106,500	(2)
411500	SERVICE RECOGNITION	816	768	1,015	1,285	27
10450501 Total:		491,968	456,114	587,557	597,978	2
<hr/>						
<b>10450502</b>	<b>PLANNING &amp; SUSTAIN OP EXP</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	132	312	384	228	(41)
420100	ADVERTISING	830	1,050	800	1,000	25
	Advertising Public Notices				1,000	
420200	PRINTING AND BINDING	57	0	500	500	
423000	MIS SERVICES	0	130	0	0	
423300	TELEPHONE	1,185	1,850	1,500	1,500	
424100	TRAINING, CONFERENCE & TRAVEL	1,287	2,901	4,750	4,000	(16)
	National planning conference				2,000	
	State planning conference				300	
	TIF Conference				700	
	GIS & Software training				1,000	
424300	MOTOR VEHICLE EXPENSES	4,032	5,304	2,640	3,792	44
424500	POSTAGE	257	199	300	500	67
424700	COMPUTER SOFTWARE	0	0	0	30,000	100*
	Replace Zoning Analyst (out-of-date since 2011/12)				30,000	
427100	TEMP AGENCY SERVICES	2,127	0	0	0	
428000	PROFESSIONAL SERVICES	185	0	1,600	0	(100*)
428400	MEMBERSHIP FEES	1,958	1,295	2,550	2,600	2
	IL TIF Assoc				1,200	
	American Planning Assoc				1,400	
428800	RENTAL - COPY MACHINE	4,254	4,166	3,500	3,500	
430200	PUBLICATIONS	351	8	90	90	
431000	FUEL EXPENSE	154	108	260	139	(47)
434500	OFFICE SUPPLIES	106	3,899	3,000	3,000	
442300	RISK MANAGEMENT INSURANCE	6,156	2,844	2,844	2,544	(11)
449900	SMALL CAPITAL ITEMS	2,163	772	0	0	
10450502 Total:		25,234	24,838	24,718	53,393	>100*
<hr/>						
<b>PLANNING &amp; SUSTAINABILITY TOTAL:</b>		<b>517,202</b>	<b>480,952</b>	<b>612,275</b>	<b>651,371</b>	<b>6</b>



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>052</b>	<b>BUILDING INSPECTIONS</b>					
<hr/>						
<b>10450521</b>	<b>BLDG INSPECTIONS PERSONNEL</b>					
409000	SALARIES	346,926	343,692	393,883	400,216	2
410100	OVERTIME	1,177	1,252	0	0	
410500	PENSION CONTRIBUTION	41,202	40,142	39,791	44,398	12
410700	FICA/MEDICARE	25,707	25,599	30,531	30,962	1
411100	LIFE INSURANCE	471	418	633	621	(2)
411200	MEDICAL INSURANCE	80,850	71,500	109,200	106,500	(2)
411500	SERVICE RECOGNITION	1,360	1,815	5,220	4,510	(14)
10450521 Total:		497,693	484,418	579,258	587,207	1
<hr/>						
<b>10450522</b>	<b>BLDG INSPECTIONS OPERATING EXP</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	132	312	384	228	(41)
420200	PRINTING AND BINDING	839	575	200	300	50
423300	TELEPHONE	3,297	3,051	3,500	4,500	29
424000	TRAINING SCHOOL EXPENSES	1,162	460	0	0	
424100	TRAINING, CONFERENCE & TRAVEL	2,069	1,164	3,000	3,000	
424300	MOTOR VEHICLE EXPENSES	20,256	30,960	15,036	21,516	43
424500	POSTAGE	1,485	1,277	1,200	1,500	25
424700	COMPUTER SOFTWARE	0	0	0	100	100*
	Inspection software				100	
427100	TEMP AGENCY SERVICES	10,686	33,027	750	6,200	>100*
	backup inspectors for 5 weeks				6,200	
	backup inspectors needed for full-week vacations					
428000	PROFESSIONAL SERVICES	0	0	5,000	1,500	(70)
	ICC plan review				1,500	
	Plan review handled primarily in-house					
428400	MEMBERSHIP FEES	545	1,095	500	810	62
	3 memberships, 1 license & 5 certifications				810	
430200	PUBLICATIONS	2,380	578	75	300	>100*
430400	CLOTHING	155	427	400	400	
431000	FUEL EXPENSE	6,338	6,647	9,497	9,059	(5)
434000	MINOR EQUIP & TOOLS	327	206	150	200	33
434500	OFFICE SUPPLIES	248	0	0	0	
435700	EMPLOYEE RECOG SUPPLIES	0	46	0	0	
442300	RISK MANAGEMENT INSURANCE	6,156	2,916	2,892	2,592	(10)
451000	AUTOMOTIVE EQUIPMENT	0	0	0	30,000	100*
	Pickup truck #669				30,000	
10450522 Total:		56,075	82,741	42,584	82,205	93
<hr/>						
<b>BUILDING INSPECTIONS TOTAL:</b>		<b>553,768</b>	<b>567,159</b>	<b>621,842</b>	<b>669,412</b>	<b>8</b>



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>053</b>	<b>NEIGHBORHOOD INSPECTIONS</b>					
<hr/>						
<b>10450531</b>	<b>NEIGHBRHD INSP PERSONNEL</b>					
409000	SALARIES	334,914	343,567	351,789	359,019	2
410100	OVERTIME	0	0	300	300	
410500	PENSION CONTRIBUTION	40,452	40,873	35,652	40,026	12
410700	FICA/MEDICARE	25,232	26,019	27,356	27,912	2
411100	LIFE INSURANCE	441	444	375	375	
411200	MEDICAL INSURANCE	91,000	71,500	91,000	88,750	(2)
411500	SERVICE RECOGNITION	3,000	4,025	5,500	5,550	1
	10450531 Total:	495,039	486,428	511,972	521,932	2
<hr/>						
<b>10450532</b>	<b>NEIGHBRHD INSPEC OP EXP</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	1,260	312	384	192	(50)
420100	ADVERTISING	697	342	2,000	2,000	
	Herald and Review				2,000	
	Notice to owners for demolitions					
420200	PRINTING AND BINDING	203	0	100	100	
420600	SECURING PROPERTY	15,641	7,025	10,000	10,000	
423300	TELEPHONE	6,251	6,529	7,500	7,500	
424000	TRAINING SCHOOL EXPENSES	445	705	700	500	(29)
	International Code Council training				500	
	Continued education for Code Enforcement employees					
424100	CONFERENCES & TRAVEL	1,145	2,045	3,000	3,000	
	AACE and Illinois Pest Control conferences				3,000	
	Required continued education for Code Enforcement & pest control					
424300	MOTOR VEHICLE EXPENSES	9,600	672	5,484	8,376	53
424500	POSTAGE	5,341	7,211	9,500	9,500	
425300	RECORDING FEES	63,698	19,194	60,000	60,000	
426700	PEST CONTOL	10	80	1,000	1,000	
428000	PROFESSIONAL SERVICES	117,938	110,063	180,000	0	(100*)
428400	MEMBERSHIP FEES	675	165	670	600	(10)
	American Assoc. of Code Enforcement & Illinois Assoc. of Code Enforcement				600	
429900	CONTRACTUAL SERVICES	0	0	0	315,000	100*
	Mowing all of MCT lots and violation properties/lots				304,700	
	742 MCT lots, mowing every 3 weeks at estimated \$50/mowing over 21 week period. The mowing of all violation lots, avg. 900/year at estimated \$50/mowing- this was previously budgeted by public works					
	10% reduction presumed for Land Bank lots				-24,700	
	Rental Inspections				35,000	
430200	PUBLICATIONS	657	827	1,000	1,000	
430400	CLOTHING	812	921	1,000	1,500	50
430800	PERSONAL SAFETY GEAR	0	0	100	100	
431000	FUEL EXPENSE	5,601	6,810	9,160	9,089	(1)
431710	ADMINISTRATIVE COURT EXPENSES	119	0	500	500	
434000	MINOR EQUIP & TOOLS	0	14	100	100	



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
053	NEIGHBORHOOD INSPECTIONS					
<hr/>						
10450532	NEIGHBRHD INSPEC OP EXP					
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434500	OFFICE SUPPLIES	1,453	0	0	0	
435700	EMPLOYEE RECOG SUPPLIES	100	0	0	0	
442300	RISK MANAGEMENT INSURANCE	15,432	25,524	13,140	12,540	(5)
449900	SMALL CAPITAL ITEMS	0	929	1,604	650	(59)
	I-Pad, keyboard & cover				650	
	To use at Macon County offices by title research personnel					
	10450532 Total:	247,078	189,368	306,942	443,247	44
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	NEIGHBORHOOD INSPECTIONS TOTAL:	742,117	675,796	818,914	965,179	18
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# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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<b>054</b>	<b>REVITALIZATION &amp; HOUSING SERV</b>					
<hr/>						
<b>10450541</b>	<b>REVIT &amp; HOUSING SERV PERS EXP</b>					
<hr/>						
409000	SALARIES	227,934	233,063	237,944	243,338	2
410500	PENSION CONTRIBUTION	26,659	26,342	23,795	26,778	13
410700	FICA/MEDICARE	16,654	16,815	18,258	18,674	2
411100	LIFE INSURANCE	676	690	660	675	2
411200	MEDICAL INSURANCE	54,600	42,900	54,600	53,250	(2)
411500	SERVICE RECOGNITION	630	675	720	765	6
10450541 Total:		327,153	320,485	335,977	343,480	2
<hr/>						
<b>10450542</b>	<b>REVITALIZ &amp; HOUSING SERV OP EX</b>					
<hr/>						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	756	180	228	120	(47)
423300	TELEPHONE	240	246	275	0	(100*)
424000	TRAINING SCHOOL EXPENSES	0	0	500	1,500	>100*
	RNNC 3 meetings				1,500	
424300	MOTOR VEHICLE EXPENSES	2,436	1,008	372	4,560	>100*
424500	POSTAGE	12	0	300	200	(33)
431000	FUEL EXPENSE	60	34	0	0	
434500	OFFICE SUPPLIES	1,964	0	0	0	
442300	RISK MANAGEMENT INSURANCE	1,044	1,032	1,032	948	(8)
448501	NEIGHBORHOOD IMPROVEMENT	5,000	4,845	5,000	5,000	
448510	NEIGHBORHOOD ACTIVITIES	0	0	0	32,500	100*
	Cleanups, NNO, Neighborhood expenses Formerly in Fund 83				32,500	
449900	SMALL CAPITAL ITEMS	0	0	1,000	0	(100*)
10450542 Total:		11,512	7,345	8,707	44,828	>100*
<hr/>						
<b>REVITALIZATION &amp; HOUSING SERV TOTAL:</b>		<b>338,665</b>	<b>327,830</b>	<b>344,684</b>	<b>388,308</b>	<b>13</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
055	ECONOMIC DEVELOPMENT					
<hr/>						
10450552	ECONOMIC DEVELOPMENT OP EXP					
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428000	PROFESSIONAL SERVICES	0	0	0	80,000	100*
	Retail Consultant; Housing & Hotel Market Studies				80,000	
	Hi Speed train study				0	
428500	PUBLIC OUTREACH	0	0	0	15,000	100*
	2020 Census outreach and educational services				15,000	
429800	COMMUNITY INVESTMENT CORP	0	0	0	70,000	100*
	Formerly in Fund 12				70,000	
440200	MACON COUNTY ESDA CONTR	0	0	0	10,000	100*
	Formerly in Fund 12				10,000	
440503	SLUMBERLAND TAX REBATE	0	0	0	47,000	100*
	Larson Family Real Estate				47,000	
	Formerly in Div 039					
440505	JACKSON FORD TAX REBATE	0	0	0	37,000	100*
	Jackson Family Ltd Partnership				37,000	
	Formerly in Div 039					
440506	ASHLEY FURNITURE TAX REBATE	0	0	0	59,000	100*
	Harrison Management Group LLC				59,000	
	Formerly in Div 039					
440507	HAMPTON INN REBATE	0	0	0	63,000	100*
	Evergreen Hospitality LLC				63,000	
	Formerly in Fund 12					
440508	HOLIDAY INN REBATE	0	0	0	74,000	100*
	Pace Hospitality, LLC				74,000	
	Formerly in Fund 12					
440509	FIRST TECH REBATE	0	0	0	1,000	100*
	Busey Bank				1,000	
	Formerly in Fund 12					
440510	LIAISON TAX REBATE	0	0	0	12,606	100*
	Liaison Home Automation, LLC				12,606	
441720	HASC EXPENSES	0	0	0	3,500	100*
	Formerly in Fund 12				3,500	
10450552 Total:		0	0	0	472,106	<(100*)
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ECONOMIC DEVELOPMENT TOTAL:		0	0	0	472,106	<(100*)
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## **POLICE DEPARTMENT**

### **Program Description**

The activities of the Decatur Police Department are focused on providing highly professional and efficient public safety services to the citizens they serve. These services are financially supported through the General Fund with some supplementation from grants, and other minor revenues/reimbursements outside of the General Fund. There are also some asset forfeiture and court ordered monies which are most of the revenues are placed into special funds outside the general fund that have specific regulations on use. These include State Drug Fund, Federal Drug Fund, DUI Enforcement Fund and Police Lab Fund. These special and restricted funds are not to be used to replace items already included in the budget. They are meant to purchase equipment and tools related to and authorized by the specialty fund. For example, drug fund revenues must be spent on tools and equipment used to combat illegal drug sales. DUI Fund is to be used on equipment used to assist in DUI enforcement.

### **Staffing**

The Decatur Police Department employs 146 sworn peace officers and 14 non-sworn administrative personnel. The services include patrol, investigations, k-9 patrols, bike patrols, school resource officers, traffic enforcement, and community investment/liaison.

### **Budget Highlights**

The proposed programs, staffing, equipment and resource levels of the Police Department in FY 2020 track with those of the previous fiscal year except for the following proposed highlights, addition and/or deletions:

- 1) The Police Budget also includes changes which include the hiring of additional civilian staff to offset the reduction in sworn personnel. The additional civilian staff will complete tasks that do not require a sworn police officer, and which are not core police officer duties. This move should allow sworn officers to focus on the duties that do require a sworn police officer. The use of the civilian staff could improve the response time for non-emergency calls. The employment of these staff members could also allow our sworn officers to have more time to engage in the council's neighborhood revitalization outreach. In this way, these staffing changes could directly impact the departments performance outcomes.
- 2) The department is expecting higher than usual payouts for retirees accrued benefit time; thus, the overall personnel budget may look similar to 2019. We estimate a total of approximately \$550,000 for retiree payouts in 2020. These payouts include monetary compensation for Accrued Holidays, Accrued Comp Time, Accrued Vacation Time and Accrued Sick time agreed upon in the Collective Bargaining Agreement.



- 3) This budget also includes the continued participation with DPS 61 for the school resource program (SRO). This program allows for the placement of 4 school resource officers to work and dedicate all of their time to the schools during the school year. The SRO are proactive in the schools establishing relationships with the staff and student. The SRO deals with prevention, detection and enforcement of illegal activity. During the summer months and other vacations, the SRO's assist in the patrol and investigative divisions of the police department. It is recommended the City Council not end this relationship with DPS 61. DPS 61 reimburses the City for 100 percent of the total cost of these four SRO's for the nine- month school year. DPS 61 in short is paying 75 percent of the total cost of the police officer's annual salary and annual benefit cost. DPS 61 asked for additional SRO's, but after studying this program, it is recommended that current SRO levels be maintained.
- 4) In accordance with the council's direction, the budget includes funding for full department implementation of body cameras in 2020. This full implementation comes after a successful trial in 2019 and most neighboring and comparable departments already implementing the same. Body Camera implementation is a large financial investment. As we move the department forward, the use of technology and providing Officer training will and must continue to be a focus. These focuses are vital in providing the citizens the best public safety services. Many of our neighboring police departments have implemented body cameras into their operations—Springfield, Champaign, Urbana, Bloomington, and Normal.
- 5) The budget also includes an increase in overtime monies to allow for the increased IDOT grant award money. These monies go to increased traffic enforcement in DUI's, Seat Belts, and Speeding. The money is reimbursed after the Department has completed the work and submitted to IDOT. The offsetting increase in grant revenue is placed in City's General Fund upon receipt.
- 6) In the past few years, the cyclical replacement of squad cars has been financed through lease agreements. This type of financing is better suited for larger and once in a decade equipment purchases or new more expensive initiatives rather than annual squad car replacement. Thus, the purchase of squad cars has been included in the police general fund budget as a regular operating expense. The number of vehicles budgeted was based off recommendations from the City's fleet manager. This will save the City leasing and finance fees.
- 7) To support the efforts of neighborhood revitalization and the police departments goal to reduce crime and hold accountable those who commit crimes, the budget includes funds to expand the use of surveillance cameras in the urban core neighborhoods, starting in the council's target area. Though monitored by police, funds for surveillance cameras are provided through the Community Revitalization fund (84).
- 8) To enhance interest and recruit more candidates for police administration positions (Lieutenant and above), the salary compaction problem has been addressed through this budget. There is currently a six percent difference between the base salaries of



Sergeants (Union) and Lieutenants. There is also a base salary separation of only 6 percent between Lieutenants and Deputy Chief's. The 2020 budget shows an 8 percent separation which is closer to the norm. Continued salary compaction and the recent change of requiring current staff to live in the City has and will limit the pool of qualified staff to lead the police department in the future. The repairing of the salary compaction issue should help with improving interest in administrative police positions.

- 9) To meet the performance outcome of increasing the number of minority and female staff the budget in this line was increased by 79.6% (\$6,050). These additional monies will be used to allow the department to have more targeted recruiting. The funds will also be used to have a large applicant testing day which is more expensive than the current on-line process, but should increase the number of test applicants.
- 10) Additional monies were also budgeted to assist in creating and disseminating citizen surveys to evaluate Citizen opinion on the department's professionalism and perception of local safety. The body cameras will also be a tool to use in showing officer professionalism. The evaluation of these issues through citizen surveys is also included in the performance outcomes.
- 11) The Police Department Budget recommends an increase of funds for training. This money will be used towards training officers on how to recognize and investigate driving under the impairment of Cannabis. Studies indicate there may be an increase of citizens driving under the influence of Cannabis with the legalization of recreational use of cannabis. We believe the training is needed to provide safe roads for our citizens to travel. Although we do not "police for profit", it should be noted that City Ordinance Fine monies regarding cannabis fines will likely reduce due to the legalization of recreational use of cannabis. We do expect an increase in DUI cannabis reimbursements from the court fines. Overall, we believe the additional DUI court fine monies collected will be lower than the expected decrease in City Ordinance fines collected.

### **Performance Outcomes**

The use of quantifiable performance outcomes is being added to the budget because approval of the annual budget is an important mechanism for effecting change in service outcomes. Performance outcomes influenced in part by the Police Department's discretionary and differing management and service delivery decisions/actions include:

- 1) Year over Year changes in Response Time efficiency on Calls for Service, by category, from the time of initial public safety notification
- 2) Improvements in Citizen satisfaction of the Decatur Police Department as a professional department as measured by objective surveys
- 3) Increase the number of Minority and Female police officers and police support staff applicants as tracked by Human Resources on a year over year basis



- 4) Increase successful clearance rate of assigned investigative cases on a year over year basis
- 5) Reduce the number of Burglaries measured from year to year
- 6) Reduce the number of Shootings measured from year to year
- 7) Remain under the national average in Fatal Crash Rate every year
- 8) Reduce the number of reported traffic accidents in the City year over year
- 9) Measure citizens' perception of local safety and improve year over year by objective surveys.



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
060	EMERGENCY COMMUNICATIONS						
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10460601	EMERG COMM PERSONNEL						
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409000	SALARIES		1,286,429	25,512	0	0	
410100	OVERTIME		285,318	6,587	0	0	
410500	PENSION CONTRIBUTION		186,220	3,915	0	0	
410700	FICA/MEDICARE		116,109	2,494	0	0	
411100	LIFE INSURANCE		1,642	0	0	0	
411200	MEDICAL INSURANCE		401,100	0	0	0	
411500	SERVICE RECOGNITION		4,608	501	0	0	
	10460601 Total:		2,281,426	39,009	0	0	<(100*)
<hr/>							
10460602	EMERG COM OPERATING EXP						
<hr/>							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		1,212	0	0	0	
421700	SERV TO MAINT COMM EQUIP		140,114	0	0	0	
421750	SERV TO MAINT RADIO EQUIP		6,444	0	0	0	
423300	TELEPHONE		7,881	0	0	0	
424000	TRAINING SCHOOL EXPENSES		1,712	0	0	0	
424500	POSTAGE		4	0	0	0	
424700	COMPUTER SOFTWARE		1,232	0	0	0	
428800	RENTAL-COPY MACHINE		1,805	0	0	0	
430200	PUBLICATIONS		534	0	0	0	
434500	OFFICE SUPPLIES		487	0	0	0	
442300	RISK MANAGEMENT INSURANCE		64,632	0	0	0	
445100	EMERGENCY COMM CONTRACT		101,915	0	0	0	
451500	OFFICE EQUIPMENT		404	0	0	0	
455100	LEC LEASE PAYMENT		33,372	0	0	0	
	10460602 Total:		361,748	0	0	0	<(100*)
<hr/>							
	EMERGENCY COMMUNICATIONS	TOTAL:	2,643,174	39,009	0	0	<(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
065	POLICE					
<hr/>						
10460651	POLICE PERSONNEL SVCS					
409000	SALARIES	12,541,399	14,445,590	14,168,594	14,355,233	1
410100	OVERTIME	729,840	867,313	855,400	900,000	5
410200	TEMPORARY SALARIES	47,970	52,227	52,416	52,416	
410500	PENSION CONTRIBUTION	54,432	51,175	45,490	68,118	50
410700	FICA/MEDICARE	208,659	241,645	239,161	250,399	5
410800	POLICE PENSION CONTRIBUTION	4,440,715	4,713,752	4,931,477	4,797,872	(3)
411100	LIFE INSURANCE	13,502	13,475	14,928	14,804	(1)
411200	MEDICAL INSURANCE	2,814,169	2,218,382	2,802,800	2,716,850	(3)
411210	DUTY DISABILITY INS PREMIUMS	0	0	14,400	3,000	(79)
411500	SERVICE RECOGNITION	12,397	12,076	12,035	13,140	9
10460651 Total:		20,863,083	22,615,635	23,136,701	23,171,832	0
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10460652	POLICE OPERATING EXPENSE					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	8,604	10,212	11,724	6,168	(47)
420100	ADVERTISING	58	43	100	100	
	Herald & Review Auction Advertisements				100	
420200	PRINTING AND BINDING	4,180	5,834	7,500	7,000	(7)
421000	SERVICE TO MAINT BUILDINGS	17,530	20,962	17,575	27,000	54
	Lawn care for police HQ				4,850	
	Building maintenance/Civic Center				12,500	
	Advanced Disposal (garbage service)				800	
	Biohazard cleanup				1,150	
	Bodine (security cameras)				1,750	
	Weed control				750	
	Plumbing/sewer service				2,000	
	Fire extinguisher / sprinkler testing				500	
	Electrical services				2,000	
	HVAC services				700	
421300	SERV-OFFICE EQUIPMENT	357	364	300	300	
421400	SERVICE- OTHER EQUIP	2,462	1,378	4,000	4,000	
421500	IN-CAR VIDEO REPAIR	2,066	5,796	2,500	2,500	
421700	SERV TO MAINT COMM EQUIP	25,219	86,221	130,650	214,590	64
	Electronic Storage for Body and In Car Camera's				100,000	
	Verizon MDC Air Cards				25,000	
	Verizon Laptop Computer Air Cards				500	
	Central Square Maintenance Agreement				75,600	
	Virtual Graffiti/Fortinet				3,300	
	Digi-Ticket Maintenance Agreement				7,140	
	Freedom Application Maintenance				2,400	
	LEADS/NCIC Annual Maintenance				650	
421750	SERV TO MAINT RADIO EQUIP	97,232	93,662	99,500	75,500	(24)
	BARBECK radio maintenance agreement				5,000	
	Radio parts				500	
	Starcom radio fees				70,000	
423100	ELECTRICITY	46,022	43,849	33,797	33,797	
423200	NATURAL GAS	6,557	7,831	8,100	9,000	11



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
065	POLICE					
<hr/>						
10460652	POLICE OPERATING EXPENSE					
<hr/>						
423300	TELEPHONE	22,370	12,817	22,700	12,700	(44)
	Parking enforcement cell phones and air card				1,900	
	Call on building phones				10,800	
423310	CABLE TV	3,825	3,912	4,000	4,000	
423400	WATER	1,716	1,641	1,900	1,900	
424000	TRAINING SCHOOL EXPENSES	42,400	40,724	45,000	55,000	22
	Conferences/Conventions				24,750	
	Specialized Training				19,250	
	LETAC				1,100	
	Traffic/DUI				4,400	
	ILEAS				1,100	
	Miscellaneous Training				4,400	
424300	MOTOR VEHICLE EXPENSES	343,044	149,846	464,532	535,800	15
424500	POSTAGE	3,121	3,018	3,300	3,300	
424700	COMPUTER SOFTWARE	19,773	11,479	20,200	20,100	0
	E-Lineup Software				600	
	LPR/Genetec/Federal Signal Maintenance				3,000	
	MDB Windows Upgrades				500	
	Licenses for CAD Upgrades				11,000	
	Miscellaneous Software				4,000	
	Lenel Electronics for Building Security and ID/Pass Cards software and maintenance.				1,000	
426000	RECRUITING AND TESTING	9,131	6,778	7,600	13,650	80
	Advertising				3,500	
	Career Fairs				3,000	
	Promotional Items				1,200	
	Testing Materials				5,000	
	Test Day Food/Drinks				500	
	Per diem for career fairs and background investigation travel requirements				200	
	Test day clothing				250	
426500	MEDICAL SERVICES	3,518	2,051	4,800	4,800	
426700	PEST CONTOL	780	780	1,250	1,250	
427000	SPECIAL INVESTIGATION FEES	4,418	5,669	8,000	8,000	
428000	PROFESSIONAL SERVICES	4,195	4,805	6,000	10,000	67
	Shredding services				1,000	
	Microfilming				4,000	
	DPD has a large volume of old documents (personnel files, training records, PMs, previous policies, etc) that need to be taken from paper format, which takes up considerable space, and placed on microfilm. This eliminates the need for extra storage space for documents.					
	Court reporter services				1,000	
	Needed for IA interrogations and pre-disciplinary hearings.					
	Citizen/Community Surveys				4,000	
	Performance outcomes					
428060	JANITORIAL SERVICES	117,300	117,300	119,100	121,680	2
428300	LAUNDRY SERVICES	16	121	200	200	



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
065	POLICE					
<hr/>						
10460652	POLICE OPERATING EXPENSE					
<hr/>						
428400	MEMBERSHIP FEES	18,066	18,730	19,700	18,000	(9)
	LETAC (Mobile Training Unit) Membership Fee				9,500	
	IACP Membership Fees				600	
	ILACP Membership Fees				650	
	Youth Advocate				6,000	
	ILEAS Fees				500	
	FBI NA Membership Fee				200	
	IL Notary Dues				100	
	IL Mountain Bike Association				200	
	IATAI (FAIT Investigators)				200	
	CLIC Membership				50	
428500	PUBLIC OUTREACH	664	975	1,000	1,000	
428800	RENTAL - COPY MACHINE	13,650	13,317	14,225	14,500	2
430200	PUBLICATIONS	441	287	350	350	
430400	CLOTHING	51,589	73,464	91,000	90,300	(1)
	Parking Enforcement boots				250	
	Parking Enforcement uniforms				950	
	Patrol Officer uniforms				11,000	
	Patrol Officer duty gear				5,100	
	Badges and insignia				2,000	
	New ballistic vests for Police Officers per new collective bargaining agreement, dept. will purchase new vests annually for up to 25% of the department if old vest is expired				16,000	
	New hire outfitting				24,000	
	Bike Officer gear				1,000	
	Bullet Proof Vest Grant expense				30,000	
430500	AMMUNITION	44,910	56,144	56,600	56,600	
430700	GENERAL SAFETY GEAR	2,328	1,958	2,000	2,000	
431000	FUEL EXPENSE	200,846	244,034	339,810	326,706	(4)
431200	JANITORIAL SUPPLIES	5,500	5,918	6,000	7,000	17
431600	REGULATORY SUPPLIES	3,177	4,901	5,000	8,000	60
432000	MATERIAL - BUILDINGS	2,013	1,980	5,000	6,000	20
432800	MATERIALS - EQUIPMENT	1,196	2,029	2,000	2,000	
434000	MINOR EQUIP & TOOLS	11,785	13,679	12,000	9,500	(21)
434500	OFFICE SUPPLIES	11,580	10,035	12,000	12,000	
435000	PHOTO & DRAFTING SUPPLIES	134	1,365	1,500	1,500	
435100	DOG EXPENSES	2,747	2,190	4,500	4,500	
435120	PROFESSIONAL STANDARDS EXPENSE	1,052	5,801	2,500	2,500	
435700	EMPLOYEE RECOG SUPPLIES	214	93	500	500	
440900	PRIN PAYMENTS-LEASE HOLD IMPR	303,474	309,079	156,926	0	(100*)
441000	INT PAYMENT-LEASE HOLD IMPROV	12,765	7,160	836	0	(100*)
442300	RISK MANAGEMENT INSURANCE	460,536	736,968	895,692	917,688	2
442600	COLLISION DEDUCTIBLE	6,494	0	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>065</b>	<b>POLICE</b>					
<hr/>						
<b>10460652</b>	<b>POLICE OPERATING EXPENSE</b>					
<hr/>						
444200	TRANSFER TO OTHER FUNDS	0	177,000	307,000	363,100	18
	Equip Replacement fund 61 balance needed for debt				139,000	
	Body cameras and refinance of Motorola radios					
	Equip Replacement fund 61 - 2019 Interceptors (7)				143,100	
	lease					
	One is replacement of vehicle totaled in accident					
	Equip Replacement fund 61 - 2020 Interceptors (6)				81,000	
	lease					
445100	EMERGENCY COMM CONTRACT	0	1,587,119	1,460,627	1,476,363	1
449900	SMALL CAPITAL ITEMS	18,380	15,369	52,000	45,000	(13)
	Furniture				1,000	
	Stop Sticks				1,500	
	Patrol vehicle equipment				1,500	
	Computers/electronics				1,000	
	Office equipment				1,000	
	Building equipment				1,000	
	Taser replacement				12,000	
	MDC Computer Replacement				25,000	
	Replacing old MDC's in squad cars					
	Report room workstation computer replacement				1,000	
	Computers are aging and need replaced					
455300	POLICE BLDG LEASE PAYMENT	547,994	505,841	520,595	531,133	2
	BW of Decatur, LLC				531,133	
	10460652 Total:	2,507,429	4,432,529	4,993,689	5,068,575	1
	<b>POLICE</b>	<b>TOTAL:</b>	<b>23,370,512</b>	<b>27,048,164</b>	<b>28,130,390</b>	<b>0</b>



## **FIRE DEPARTMENT**

### **Program Description**

The fire department's main activities are focused on public safety. They are funded through the General Fund. The Fire Department generates a small amount of revenue through false alarm charges and illegal burn citations. The revenue from those two sources is deposited in the General Fund. The department also receives some training reimbursement from the Mutual Aid Box Alarm System (MABAS) and the State of Illinois Office of the State Fire Marshal. The department is overwhelmingly a general tax supported municipal service

### **Staffing**

The Decatur Fire Department employs 110 firefighters and 1 civilian. The department's services include firefighting, Emergency Medical Service (EMS) at the Basic and Intermediate level, fire prevention, Hazardous Materials mitigation, Technical Rescue services, SCUBA rescue and community outreach programs. In 2019 the council's budget authorized 109 total positions. The 2020 budget authorizes the same 109 which will be achieved through normal attrition.

### **Budget Highlights**

The proposed programs, staffing, equipment and resources levels of the Fire Department in FY 2020 track with those of the previous fiscal year except for the following proposed highlights:

1. This budget includes an estimated \$363,710.00 in payouts for employees that will be retiring during the 2020 budget year.
2. A traffic preemption program is being proposed that includes 51 intersections throughout the city. Traffic preemption devices would allow the department to achieve a performance outcome of lowering response times to incidents around the city. The program would be completed in yearly stages and it is recommended that the council begin by approving the funds to install the devices at fifteen (15) targeted intersections. The cost of the total program is estimated to be around \$450,000.00. Preemption devices are being installed at two intersections around the new station 5 this year. The estimated costs for the program in the first year are around \$125,000.00.

Decatur's city size is around 47 square miles and there are 7 fire stations. That averages about 6.7 square miles per fire station. If you use 14 comparable Illinois cities, the average coverage per fire station is 4.24 square miles, but many of the cities are more densely populated than Decatur. Decatur's comparatively large city footprint impacts response times; but traffic preemption should help. If the apparatus are not having to stop and start at every red light, they should be able to reach their destinations faster and cover a larger area. Decatur is also the only larger central Illinois city not using traffic preemption. Peoria, Springfield,



Bloomington, Champaign and Urbana use traffic preemption devices. The Town of Normal uses it close to their stations.

3. The purchase of one new fire apparatus. The average age of the department's fleet is 11 years. The replacement of the oldest vehicle reduces the fleet's average age to 9 years. Three of the apparatus are 19 years old. The department maintains 8 front line fire apparatus and 3 reserve apparatus. Of the 11-fire apparatus, 8 are pumpers and 3 are ladder trucks. The reserve apparatus is used 3-4 times a week as the front-line apparatus is at the garage for repairs. The regular replacement of the fire apparatus insures that the equipment is in good working order and that there are not several apparatuses that need replacement all at once. It is vital for public safety that the fire apparatus fleet is in good working order.

The recommendation for 2020 is to replace a ladder truck. The cost of the new ladder truck is estimated to be around one million dollars. The truck would be financed similar to how the previous apparatus purchases were financed. The last ladder truck purchased was in 2011. It takes 6-8 months to build the truck and accept delivery. The department attempts to rotate the apparatus from busy stations to somewhat slower stations to prolong their useful life. The useful life has been changed over the last several years, but somewhere between 15 years and 20 years seems to be the best useful life. Ladder trucks have more problems because of all the electronics needed to safely operate them.

4. It is recommended that the council continue to approve the multi-year fire station construction and upgrade project. The construction of replacement fire stations 3 & 7 should begin in FY2020. Bonds were sold in 2018 to fund the fire station construction project. Stations 1, 2, 4 & 6 had varying degrees of renovation completed in 2018 and 2019. A new station 5 is scheduled to open in late 2019. Land purchases for the new stations should be completed late in 2019. Bidding for the construction of the two stations will occur during the winter, with construction beginning in Spring 2020.



### **Performance Outcomes**

The use of quantifiable performance outcomes is being added to the budget because approval of the annual budget is an important mechanism for effecting change in service outcomes.

Performance outcomes in part by the Fire Department's discretionary and differing management and service delivery decisions/actions include:

- 1) The number and percentage of fires contained to the room of origin and the structure of origin.
- 2) The percentage of time the initial responding unit arrives within 6 minutes of an emergency call. (Dispatch time + Turnout time + drive time) The target is 90% of all emergency calls answered within this time parameter.
- 3) The total dollar loss due to intentionally set fires as a percentage of the EAV year over year.
- 4) The total number of fires in structures set intentionally year over year.
- 5) The number and cost of employee on-the-job injuries.
- 6) Reduction in the number of non-emergency calls the department answers year over year.
- 7) Total property dollar amount saved as a % of the EAV year over year.



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
070	FIRE					
<hr/>						
10470701	FIRE PERSONNEL SERVICES					
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409000	SALARIES	9,231,449	9,489,111	9,574,867	9,972,688	4
410100	OVERTIME	290,827	295,012	275,000	312,682	14
	Regular department overtime				280,500	
	Assistance to Firefighters grant expense				32,182	
410500	PENSION CONTRIBUTION	5,767	5,782	5,156	5,803	13
410700	FICA/MEDICARE	131,939	133,899	145,218	148,516	2
410801	FIRE PENSION CONTRIBUTION	5,143,349	5,611,626	5,565,645	5,973,337	7
411100	LIFE INSURANCE	9,241	9,134	10,116	10,149	0
411200	MEDICAL INSURANCE	1,943,200	1,509,200	1,929,200	1,881,500	(2)
411210	DUTY DISABILITY INS PREMIUMS	66,924	64,783	78,000	80,400	3
411220	VSP INSURANCE PREMIUMS	20,600	14,400	7,200	0	(100*)
411500	SERVICE RECOGNITION	8,302	7,757	7,340	8,130	11
413050	WELLNESS BENEFIT	30,600	30,900	25,000	30,000	20
414000	PEHP ACCOUNT	31,175	30,525	33,000	32,400	(2)
	10470701 Total:	16,913,373	17,202,129	17,655,742	18,455,605	5
<hr/>						
10470702	FIRE OPERATING EXPENSES					
<hr/>						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	2,280	6,804	8,244	3,948	(52)
420200	PRINTING AND BINDING	390	236	500	500	
421000	SERVICE TO MAINT BUILDINGS	43,980	31,328	45,575	50,000	10
421400	SERVICE- OTHER EQUIP	19,927	23,177	20,000	22,000	10
421700	SERVICE & EQUIPMENT - RADIOS	49,757	29,852	48,880	48,880	
423100	ELECTRICITY	45,809	49,942	41,479	43,679	5
423200	NATURAL GAS	21,805	24,831	25,100	22,900	(9)
423300	TELEPHONE/BROADBAND	56,700	21,169	54,000	22,000	(59)
423400	WATER	7,824	7,651	7,000	7,000	
423901	BANKING SERVICE CHARGES	350	0	250	250	
424000	TRAINING SCHOOL EXPENSES	57,129	44,800	92,000	109,149	19
	FF Basic Ops Training for new hires				43,310	
	9 Advanced Training Classes for 4 Employees				29,360	
	Inspector/Investigator Training for 3 employees				14,050	
	EMT-Basic Training for 3 new hires				4,629	
	MABAS Training				12,800	
	Dive Training for Dive Team Members				5,000	
424100	CONFERENCES & TRAVEL	1,643	855	600	675	13
	Annual IAAI Conference for 3 Inspectors				675	
424300	MOTOR VEHICLE EXPENSES	329,316	508,008	254,508	327,408	29
424500	POSTAGE	365	184	700	700	
424700	COMPUTER SOFTWARE	9,126	18,535	18,000	16,911	(6)
	ESO Solutions Annual Maintenance				3,135	
	Target Solutions (Training Software)				10,185	
	Freedom App				1,379	
	Superion OSSI Maintenance Fees				1,962	
	Vimeo (Video Storage)				250	



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
070	FIRE					
<hr/>						
10470702	FIRE OPERATING EXPENSES					
<hr/>						
426000	RECRUITING AND TRAINING	0	0	500	0	(100*)
426600	PHYSICAL EXAM FEES	22,838	18,772	26,000	27,000	4
426700	PEST CONTROL	2,618	2,616	5,000	5,000	
428000	PROFESSIONAL FEES	1,066	792	1,500	1,500	
	Court Reporter				1,500	
428400	MEMBERSHIP FEES	2,770	3,224	2,500	4,649	86
	NFPA Membership				1,575	
	MABAS Membership				795	
	IAAI Membership (Inspectors)				345	
	IFCA Membership				600	
	IAFC Membership				284	
	EMT License Renewals				1,000	
	Central IL Fire Chiefs Association				50	
428500	RECEPTION & ENTERTAINMENT	618	741	1,000	0	(100*)
428800	RENTAL - COPY MACHINE	4,758	4,764	7,010	7,010	
429900	CONTRACTUAL SERVICES	0	0	0	29,660	100*
	Assistance to Firefighters grant expense				29,660	
430200	PUBLICATIONS	4,201	3,464	1,500	1,500	
430300	HORTICULTURAL SUPPLIES	646	612	500	500	
430400	CLOTHING	99,717	89,119	111,500	111,500	
	Turn out gear (est. 15-20 sets annually)				40,000	
	Boots, helmets, gloves and hoods				15,000	
	Uniforms				56,500	
430800	PERSONAL SAFETY GEAR	317	607	1,000	750	(25)
430900	OXYGEN & OTHER CHEMICALS	7,117	6,486	6,000	6,000	
431000	FUEL EXPENSE	47,223	59,690	80,587	77,944	(3)
431200	JANITORIAL SUPPLIES	7,546	8,420	8,000	8,000	
432000	MATERIALS - BUILDINGS	6,648	3,233	4,500	4,500	
432800	MATERIALS - EQUIPMENT	8,630	8,476	18,000	15,000	(17)
433100	MEDICAL SUPPLIES	5,088	6,275	7,000	7,000	
434000	MINOR EQUIP & TOOLS	2,154	2,269	3,900	3,900	
434500	OFFICE SUPPLIES	5,536	4,404	6,000	4,500	(25)
434600	TRAINING & TESTING SUPPLY	5,194	848	4,250	5,159	21
	Regular department expense				4,250	
	Assistance to Firefighters grant expense				909	
435000	PHOTO & DRAFTING SUPPLIES	0	0	250	0	(100*)
435700	EMPLOYEE RECOG SUPPLIES	0	138	0	600	100*
437000	OTHER COMMODITIES	1,278	1,275	1,450	1,450	
440900	PRINCIPAL PAYMENTS	3,326	7,779	8,402	9,056	8
	2013 Regions Note; Johnson Controls Initiative				9,056	
441000	INTEREST PAYMENT	2,492	4,794	4,511	4,209	(7)
	2013 Regions Note; Johnson Controls Initiative				4,209	
442300	RISK MANAGEMENT INSURANCE	214,704	501,636	569,700	549,564	(4)
442900	TRANSFER TO FIRE CAPITAL FUND	320,381	460,000	130,000	0	(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
070	FIRE						
10470702 FIRE OPERATING EXPENSES							
444200	TRANSFER TO OTHER FUNDS		0	0	0	187,000	100*
	Equip Replacement fund 61 - Command SUV's (3) lease					40,000	
	Equip Replacement fund 61 balance needed for debt 2015 pumper and 2017 pumper					147,000	
445100	EMERGENCY COMM CONTRACT		0	291,343	291,666	285,750	(2)
446700	EDUCATIONAL SUPP FIRE PREVENT		1,669	3,481	2,700	2,700	
449900	SMALL CAPITAL ITEMS		43,876	68,747	80,000	223,082	>100*
	Elkhart Deluge Gun Body Only					3,900	
	Thermal Imaging Cameras (4)					32,000	
	Ventilation Fans					5,000	
	Panasonic Toughbooks					15,000	
	Opticom Emergency Vehicle Preemption (EVP) Traffic Control Tech to decrease response times					125,000	
	LifePak Defibrillator					15,000	
	SCBA Air Bottles (10)					9,000	
	Assistance to Firefighters grant expense					18,182	
	Extrication tools						
449910	FIRE PROGRAMS		3,172	5,844	0	0	
452000	OTHER EQUIPMENT		20,200	33,184	36,000	36,190	1
	SCBA Masks					4,500	
	Nozzles (various sizes/brands)					15,200	
	Salvage Covers					750	
	Axes (various sizes)					360	
	Halligan, 30" Pro-Bar					440	
	Vulcan Flashlights					940	
	Hose (various sizes)					8,600	
	Equipment Brackets					1,000	
	CAD Monitoring Equipment (TVs, mounts, receivers)					2,000	
	3 HazMat A Level Suits					2,400	
	10470702 Total:		1,492,184	2,370,405	2,037,762	2,296,673	13
	FIRE	TOTAL:	18,405,557	19,572,534	19,693,504	20,752,278	5



## **PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE**

### **Program Description**

The Public Works Department maintains approximately 825 lane-miles of paved streets as follows:

- 696 lane-miles of asphalt streets
- 93 lane-miles of concrete streets
- 22 lane-miles of brick streets
- 14 lane-miles of streets with other paved surfaces
- Under an agreement with the State, the City maintains (pothole patching, snow/ice control, etc.) just over 36 lane-miles of State highways within the City:
  - Rt. 36/ Eldorado from Fairview to 27<sup>th</sup> St.
  - Rt. 105/ 22<sup>nd</sup> St. from Eldorado to Clay St.
  - Rt. 48 / Fairview from Eldorado to Sunset Ave
  - Rt. 51 / Franklin, Water and Main from Eldorado to Damon

As part of the street system:

- The City maintains 144 signalized intersections including 87 by contract for the State and 10 by contract for the County.
- The City maintains over 1,200 City owned street lights mostly in the downtown, along West Main to Millikin, and in Wabash Crossing.
- The City pays Ameren to maintain over 9,000 street lights. \$1.2 million is proposed in the 2020 budget for street lighting which included electricity for City owned lights and to maintain Ameren owned lights.

The City transfers approximately \$500,000 per year from State Motor Fuel Tax funds to compensate for traffic signal maintenance, including electricity and costs for a City Electrician, a Traffic Signal Technician along with their equipment, materials and vehicles.

The Department receives around \$80,000 per year from the State for traffic signal maintenance. Approximately \$1,500 is collected yearly from the County for traffic signal maintenance. These funds are credited to the State MFT fund.

The Department receives around \$120,000 each year from the State for maintaining portions of State Routes in the City. These funds are credited to the General Fund.



### **Staffing**

The Public Works Department has 124 authorized positions in 4 Divisions, 4 of the authorized positions were not funded in the FY 2019 budget:

Street maintenance staffing varies with the priorities of the Department on any given day.

Engineering Division staff participate in project preparation and monitoring along with responding to the public on various street concerns. One engineer is devoted nearly exclusively to street maintenance. All Engineering Division expenses for street maintenance operations are funded by the General Fund.

The Municipal Services Division assigns work according to priority needs on a given day. In 2018, 28,966 personnel hours were for street maintenance, including pavement patching/repairs, snow/ice operations, and traffic operations. This reflects 15 people, or about 31% of the resources, in the Municipal Services Division assigned on a yearly basis to street maintenance operations. Transfers from the State Motor Fuel Tax fund offset 2 traffic signal maintenance positions. All other street maintenance operations in the Division are supported by the General Fund.

### **Budget Highlights**

The proposed programs, staffing, equipment and resource levels of the Public Works Department in FY 2020 track with those of the previous fiscal year except for the following proposed highlights, additions or deletions:

#### **Municipal Services Division**

1. The Division proposes to reduce general street and alley maintenance by \$20,000 and increase sidewalk maintenance by \$20,000. The City has not budgeted significant funds for sidewalk repair/replacement for many years.
2. The Economic and Community Development Department will begin contracting out violation mowing which is currently conducted by Municipal Services Division crews. This reduction in mowing expenses for the Division will result in a cost reduction of \$20,000 will be realized in the FY2020 Municipal Services Division Budget for temporary employees who are generally hired during the summer months to assist with violation mowing.
3. The Division proposes to increase its tree planting line item from \$500 to \$10,000 in order to replace downtown and other streetscape trees that have died.
4. The Municipal Services Division proposes to resume the use of summer temporary employees—since this is when the bulk of system maintenance is performed.



### **Performance Outcomes**

1. Track cost to perform major tasks performed by the Municipal Services Division.
2. Track the incremental changes to the pavement condition index against the capital funds spent and project costs.
3. Monitor construction contracts by:
  - a. Tracking the percentage of contracts awarded with at least 2 bidders.
  - b. Tracking the percentage of contracts meeting the City's minority goals.
  - c. Tracking the percentage of completed contracts that met their approved minority goals.



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
080	PUBLIC WORKS ADMIN					
<hr/>						
10480801	PW MSC ADMIN PERSONNEL					
409000	SALARIES	194,807	172,740	177,075	181,058	2
410100	OVERTIME	0	0	0	5,000	100*
410500	PENSION CONTRIBUTION	23,693	20,401	17,811	20,589	16
410700	FICA/MEDICARE	14,864	13,027	13,666	14,358	5
411100	LIFE INSURANCE	535	506	564	576	2
411200	MEDICAL INSURANCE	37,100	28,600	36,400	35,500	(2)
411500	SERVICE RECOGNITION	1,619	1,510	1,570	1,630	4
	10480801 Total:	272,618	236,784	247,086	258,711	5
<hr/>						
10480802	PW ADM OPERATING EXPENSE					
408899	MISC EXPENSE	0	100	0	20,000	100*
411300	TO EMPL BENEFITS-UNEMPLOYMENT	120	120	156	72	(54)
420200	PRINTING AND BINDING	20	0	100	100	
421700	SERV TO MAINT COMM EQUIP	36,240	33,220	35,000	37,000	6
423300	TELEPHONE	967	393	1,000	1,000	
424000	TRAINING SCHOOL EXPENSES	0	0	250	300	20
	Misc.				300	
424100	CONFERENCES & TRAVEL	170	1,777	2,500	3,500	40
	APWA				3,000	
	APWA IL Conference				200	
	T.H.E. Conference				50	
	Local APWA section MTGS				100	
	Misc.				150	
424500	POSTAGE	177	110	2,000	25,000	>100*
424700	COMPUTER SOFTWARE	25,000	25,000	25,000	25,000	
	Eprismsoft (minority tracking software)				25,000	
	\$20k reimbursed to GF through PW Fixed Allocation					
425300	RECORDING FEES	0	0	500	250	(50)
428000	PROFESSIONAL FEES	67,058	67,746	70,000	70,000	
	Court reporter				200	
	JULIE				2,500	
	USIC				67,300	
428400	MEMBERSHIP FEES	655	335	700	1,100	57
	IPWMAN				500	
	APWA				170	
	ASCE				245	
	WEF				185	
428500	RECEPTION & ENTERTAINMENT	313	587	700	700	
428800	RENTAL - COPY MACHINE	2,142	1,902	1,950	1,950	
430200	PUBLICATIONS	336	170	500	500	
434000	MINOR EQUIP & TOOLS	177	0	100	100	
434500	OFFICE SUPPLIES	4,791	3,477	6,000	6,000	
435700	EMPLOYEE RECOG SUPPLIES	301	366	700	700	
440900	PRINCIPAL PAYMENTS	109,155	112,089	115,341	118,615	3
	2015 Soy Capital Note; Motorola Radio Project				118,615	



## CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
080	PUBLIC WORKS ADMIN						
<hr/>							
10480802	PW ADM OPERATING EXPENSE						
<hr/>							
441000	INTEREST PAYMENT		19,446	16,512	13,260	9,986	(25)
	2015 Soy Capital Note; Motorola Radio Project					9,986	
442300	RISK MANAGEMENT INSURANCE		1,128	780	780	504	(35)
442600	COLLISION DEDUCTIBLE		1,381	0	0	0	
449900	SMALL CAPITAL ITEMS		581	6	125	3,200	>100*
	Laserfiche scanner					3,000	
	Misc.					200	
	10480802 Total:		270,158	264,690	276,662	325,577	18
	PUBLIC WORKS ADMIN	TOTAL:	542,776	501,474	523,748	584,288	12



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>082</b>	<b>ENGINEERING</b>					
<hr/>						
<b>10480821</b>	<b>ENGINEERING PERSONNEL</b>					
409000	SALARIES	720,225	617,990	767,933	764,962	0
410100	OVERTIME	20,990	19,728	13,000	22,000	69
410500	PENSION CONTRIBUTION	88,517	74,903	82,074	91,560	12
410700	FICA/MEDICARE	55,224	47,724	62,975	63,850	1
411100	LIFE INSURANCE	1,487	1,169	1,788	1,806	1
411200	MEDICAL INSURANCE	196,817	127,557	218,400	213,000	(2)
411500	SERVICE RECOGNITION	3,778	4,783	6,510	6,530	0
10480821 Total:		1,087,038	893,854	1,152,680	1,163,708	1
<hr/>						
<b>10480822</b>	<b>ENGINEERING OPERATING</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	660	684	684	348	(49)
420300	GRAPHIC REPRODUCTIONS	5,842	3,056	1,500	1,500	
421300	SERV-OFFICE EQUIPMENT	0	0	100	100	
421400	SERVICE- OTHER EQUIP	1,212	732	1,500	1,500	
423300	TELEPHONE	6,995	8,712	11,500	11,500	
424000	TRAINING SCHOOL EXPENSES	1,481	429	5,000	5,500	10
	NASSCO training- 2 employees				3,000	
	University of Wisconsin - 1 employee				2,200	
	IDOT training				300	
424100	CONFERENCES & TRAVEL	4,037	2,607	6,000	5,900	(2)
	APWA Conference, 1 EE				3,000	
	APWA Conference, 3 EE's				300	
	T.H.E. Conference, 2 EE's				400	
	Watercon, 2 EE's				500	
	ESRI Midwest Conference, 1 EE				1,000	
	GIS Annual Conference, 1 EE				600	
	Miscellaneous				100	
424300	MOTOR VEHICLE EXPENSES	13,404	33,396	22,656	36,180	60
424500	POSTAGE	964	645	2,000	2,000	
424700	COMPUTER SOFTWARE	10,329	10,514	11,500	12,000	4
	Autocad				9,500	
	Lucity				2,500	
427100	TEMP AGENCY SERVICES	16,693	22,850	12,000	46,000	>100*
	Two summer interns				16,000	
	Annexation assistant				30,000	
427500	UTILITY LICENSE	200	0	200	200	
428000	PROFESSIONAL SERVICES	11,063	11,208	8,000	8,000	
	Testing for projects				5,000	
	Bridge analysis				3,000	
428400	MEMBERSHIP FEES	2,735	1,618	3,000	1,915	(36)
	WEF- 2 Employees				300	
	ITE				350	
	NASCO				300	
	APWA				600	
	IL GIS				65	
	Misc.				300	



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
082 ENGINEERING							
10480822 ENGINEERING OPERATING							
428800	RENTAL - COPY MACHINE		1,249	810	1,300	2,535	95
430200	PUBLICATIONS		2,375	1,511	1,500	1,500	
430700	GENERAL SAFETY GEAR		375	959	800	800	
430800	PERSONAL SAFETY GEAR		125	0	0	0	
431000	FUEL EXPENSE		5,909	6,320	9,297	8,670	(7)
434000	MINOR EQUIP & TOOLS		1,419	1,271	2,000	2,000	
442300	RISK MANAGEMENT INSURANCE		7,128	3,948	3,912	3,132	(20)
449900	SMALL CAPITAL ITEMS		1,082	44	1,500	1,900	27
	Digital levels					500	
	Concrete air tester					900	
	Misc.					500	
451000	AUTOMOTIVE EQUIPMENT		0	0	0	73,000	100*
	SUV #565					45,000	
	Full size van #569					28,000	
	10480822 Total:		95,277	111,314	105,949	226,180	>100*
	ENGINEERING	TOTAL:	1,182,315	1,005,168	1,258,629	1,389,888	10



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
083	MUNICIPAL SERVICES					
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10480831	MUNICIPAL SERVICES PERSONNEL					
409000	SALARIES	2,401,086	2,369,091	2,453,451	2,559,903	4
410100	OVERTIME	85,234	119,771	150,000	150,000	
410200	TEMPORARY SALARIES	0	0	0	50,000	100*
410500	PENSION CONTRIBUTION	305,476	292,811	274,153	307,383	12
410700	FICA/MEDICARE	184,743	184,866	210,358	214,356	2
411100	LIFE INSURANCE	3,735	3,619	4,677	4,710	1
411200	MEDICAL INSURANCE	850,941	641,746	837,200	798,750	(5)
411500	SERVICE RECOGNITION	17,258	16,740	44,070	44,890	2
10480831 Total:		3,848,473	3,628,644	3,973,909	4,129,992	4
<hr/>						
10480832	MUNICIPAL SERV OPERATING EXP					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	2,952	2,844	3,636	1,680	(54)
423100	ELECTRICITY	132,835	46,372	40,443	38,500	(5)
423200	NATURAL GAS	6,178	5,856	6,100	8,100	33
423300	TELEPHONE	14,314	15,980	16,140	16,755	4
423903	MISCELLANEOUS EXPENSE	6,079	0	0	0	
424300	MOTOR VEHICLE EXPENSES	4,392	996	660	2,292	>100*
426500	MEDICAL EXPENSES	0	0	600	600	
426900	WEATHER SERVICES	4,262	4,275	4,590	4,682	2
427100	TEMPORARY AGENCY FEES	88,250	74,758	100,000	80,000	(20)
	Express Serv. -\$20,000, no violation mowing cost				80,000	
428800	RENTAL-COPY MACHINE	1,500	1,324	1,500	1,500	
431000	GASOLINE	498	543	797	867	9
442300	RISK MANAGEMENT INSURANCE	363,912	596,628	584,916	610,800	4
10480832 Total:		625,172	749,576	759,382	765,776	1
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MUNICIPAL SERVICES TOTAL:		4,473,645	4,378,220	4,733,291	4,895,768	3



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
084      STREETS							
<hr/>							
10480842   STS & SEWERS OPERATING							
<hr/>							
420200	PRINTING AND BINDING		181	560	500	400	(20)
421400	SERVICE- OTHER EQUIP		304	864	2,000	1,800	(10)
423901	BANKING SERVICE CHARGES		500	0	0	0	
424000	TRAINING SCHOOL EXPENSES		1,762	750	900	900	
	Vactor Training School for 2 employees					900	
424100	CONFERENCES & TRAVEL		559	460	1,500	1,200	(20)
	Illinois APWA					400	
	IPSI - Rob Wagers					800	
424300	MOTOR VEHICLE EXPENSES		682,800	501,948	492,144	586,440	19
424500	POSTAGE		33	64	100	60	(40)
426400	LANDFILL SERV/LANDSCAPE WASTE		211,121	139,399	120,000	120,000	
428400	MEMBERSHIP FEES		800	861	1,000	1,000	
	APWA Membership					680	
	CDL Reimbursement					320	
428900	RENTAL - EQUIPMENT		0	0	1,000	1,000	
430200	PUBLICATIONS		267	0	300	300	
430700	GENERAL SAFETY GEAR		2,792	2,659	4,000	3,500	(12)
430800	PERSONAL SAFETY GEAR		3,726	3,084	3,800	4,200	11
430900	CHEMICALS		0	803	1,000	0	(100*)
431000	FUEL EXPENSE		82,369	115,055	151,393	150,419	(1)
432200	MAT FOR STREETS & ALLEYS		96,481	124,441	140,000	120,000	(14)
432400	MATERIALS - SEWERS		305	498	0	0	
432600	MATERIAL FOR SIDEWALKS		13,507	1,439	5,000	25,000	>100*
	Increase # of Lin. Ft. Replaced					25,000	
432800	MATERIALS - EQUIPMENT		19	40	500	1,750	>100*
434000	MINOR EQUIP & TOOLS		9,295	7,703	12,000	12,000	
434600	TRAINING & TESTING SUPPLY		0	0	300	0	(100*)
435700	EMPLOYEE RECOG SUPPLIES		0	61	0	0	
435800	MAT FOR SNOW & ICE		11,516	10,048	15,000	15,000	
436000	TRAFFIC CONTROL SUPPLIES		1,962	3,466	4,000	5,000	25
449900	SMALL CAPITAL ITEMS		9,053	3,085	10,000	10,000	
	Arrowboards					6,000	
	Plate compactor					2,000	
	Power screed					2,000	
10480842 Total:			1,129,352	917,288	966,437	1,059,969	10
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STREETS		TOTAL:	1,129,352	917,288	966,437	1,059,969	10



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>086 TRAFFIC &amp; PARKING</b>						
<b>10480862 TRAF PARKING OPERATING</b>						
420900	SERV - CENTRAL PARK/CITY PLAZA	6,832	14,435	13,500	39,000	>100*
	Sprinkler System in City Plaza				39,000	
421000	SERVICE TO MAINT BUILDINGS	0	239	2,000	2,000	
421400	SERVICE- OTHER EQUIP	7,896	10,448	9,000	12,000	33
422100	SERV - STREET LIGHTING	24,737	15,375	15,000	15,000	
422200	SERV - TRAFFIC EQUIP	17,388	19,796	15,000	15,000	
423500	ELECTRICITY-STREET LIGHTS	1,504,234	1,409,684	1,404,367	1,190,300	(15)
423600	ELECTRICITY-TRAFFIC LIGHTS	144,609	132,090	115,369	115,369	
424000	TRAINING SCHOOL EXPENSES	1,409	509	2,000	2,000	
	Required electrician training & certification				2,000	
424100	CONFERENCES & TRAVEL	312	0	0	0	
424300	MOTOR VEHICLE EXPENSES	80,148	73,416	45,096	46,884	4
424500	POSTAGE	309	1,060	1,000	1,000	
424700	COMPUTER SOFTWARE	0	0	5,000	5,000	
	Tactics Marc Software Replacement				5,000	
427100	TEMP AGENCY SERVICES	30,867	0	0	0	
428400	MEMBERSHIP FEES	425	635	1,000	300	(70)
	Annual IMSA membership fee for Mark Freeman				90	
	Annual IMSA membership fee for Cliff Bruce				90	
	Annual IMSA membership fee for Robert Flack				90	
	CDL renewal for Robert Flack				30	
430800	PERSONAL SAFETY GEAR	1,376	2,195	2,500	2,500	
431000	FUEL EXPENSE	8,545	12,482	15,506	16,590	7
431200	JANITORIAL SUPPLIES	268	178	250	250	
432000	MATERIALS - BUILDINGS	1,346	2,126	3,000	3,000	
432100	MATERIAL FOR SIGNS	54,156	42,254	55,000	55,000	
432500	MATERIAL - CENTRAL PARK	4,215	4,705	5,000	6,000	20
432710	MATERIAL TRAFFIC SIGNALS	70,143	73,292	70,000	70,000	
432720	MATERIALS - ADOPT A STREET	1,520	1,116	1,500	1,500	
432800	MATERIALS - EQUIPMENT	2,752	864	1,000	1,000	
432900	MATERIAL - STREET LIGHTS	24,450	19,496	15,000	15,000	
433000	MATERIAL - SIRENS	44,609	31,349	31,500	13,500	(57)
	Battery replacements				13,500	
	Hold on 2 sirens replacements				0	
434000	MINOR EQUIP & TOOLS	3,895	3,137	4,000	4,000	
440900	PRINCIPAL PAYMENTS	5,513	3,334	3,614	3,901	8
	2013 Regions Note; Johnson Controls Initiative				3,901	
441000	INTEREST PAYMENT	4,699	2,055	1,940	1,813	(7)
	2013 Regions Note; Johnson Controls Initiative				1,813	
449900	SMALL CAPITAL ITEMS	2,721	1,704	4,000	9,500	>100*
	Downtown Maintenance				1,500	
	Line Striper				8,000	



CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
086	TRAFFIC & PARKING					
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10480862	TRAF PARKING OPERATING					
<hr/>						
455200	VEHICLE LEASE PAYMENT	6,554	6,554	1,640	0	(100*)
					0	
	10480862 Total:	2,055,928	1,884,528	1,843,782	1,647,407	(11)
	TRAFFIC & PARKING					
	TOTAL:	2,055,928	1,884,528	1,843,782	1,647,407	(11)



# CITY OF DECATUR 2020 BUDGET DETAIL

10	GENERAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
088	URBAN FORESTRY					
<hr/>						
10480882	FORESTRY OPERATING					
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420200	PRINTING AND BINDING	0	40	50	50	
420400	HAZARDOUS TREE REMOVAL	107,335	133,356	125,000	125,000	
420800	LANDSCAPE WASTE	10,960	10,440	10,000	10,000	
421000	SERVICE TO MAINT BUILDINGS	30,755	23,408	30,000	30,000	
421400	SERVICE- OTHER EQUIP	1,750	3,121	3,000	3,000	
424000	TRAINING SCHOOL EXPENSES	355	0	500	500	
	Arborist training when available				500	
424300	MOTOR VEHICLE EXPENSES	160,272	186,756	226,248	230,736	2
424500	POSTAGE	54	9	100	100	
426700	PEST CONTROL	210	210	300	300	
427800	TREE REPLACEMENT	260	0	500	10,000	>100*
	Replace Dead Trees Downtown				10,000	
428060	JANITORIAL SERVICES	42,840	42,840	43,500	44,460	2
428400	MEMBERSHIP FEES	1,175	845	500	295	(41)
	Tree City USA				15	
	Int. Society of Arboriculture/IL Arborist Assoc.				180	
	IL Pesticide Licenses for 5 employees				100	
429900	CONTRACTUAL SERVICES	61,320	49,917	50,000	55,000	10
	Compressor maint, contracts-weed spraying, garb. serv, bird control & slope mower rent				55,000	
430300	HORTICULTURAL SUPPLIES	78	418	300	300	
430700	GENERAL SAFETY GEAR	1,803	1,747	1,500	1,500	
430800	PERSONAL SAFETY GEAR	974	938	1,500	1,500	
430900	CHEMICALS	615	0	1,000	1,000	
431000	FUEL EXPENSE	26,504	34,171	42,616	46,394	9
431200	JANITORIAL SUPPLIES	4,308	2,859	5,000	5,000	
432000	MATERIALS - BUILDINGS	5,769	769	3,000	3,000	
432800	MATERIALS - EQUIPMENT	4,510	2,723	6,000	4,000	(33)
434000	MINOR EQUIP & TOOLS	4,307	2,301	3,000	5,000	67
449900	SMALL CAPITAL ITEMS	5,072	5,387	5,000	10,000	100
	Replace riding mower				10,000	
10480882 Total:		471,226	502,255	558,614	587,135	5
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URBAN FORESTRY TOTAL:		471,226	502,255	558,614	587,135	5
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Fund Revenue TOTAL:		67,097,251	66,072,886	68,000,000	70,500,000	
Fund Expense TOTAL:		65,662,799	66,046,791	68,000,000	70,300,000	
SURPLUS (DEFICIT):		1,434,452	26,095	0	200,000	



## SPECIAL PURPOSE REVENUE FUND NOTES

Special purpose revenue funds are limited by Federal, State or Local laws, or other legislative fiats, to a specific purpose or type of expenditure. Tracking such restricted funds in a “special purpose” activity fund is sometimes required by law; but regardless of legal requirements, it insures compliance with spending restrictions, accountability and transparency with monies that are earmarked. In some cases, the city elects to segregate or isolate restricted use funds with dedicated line-items in the General Fund. In other cases, the city creates a stand-alone fund. The city of Decatur’s stand-alone special purpose funds have been grouped into four activity categories for presentation in the annual budget: 1) Special Public Safety Funds, 2) Special Economic Development Funds, 3) Special Community Development Funds, and 4) Special Capital Project Funds.

**Special Purpose Public Safety Funds:** The city’s Special Purpose Public Safety Funds include four (4) police funds and one (1) fire fund. The State Drug Enforcement, DUI Fines & Fees, Laboratory & Police Programs, and Federal Drug Enforcement Funds track revenues that can only be used for limited expense types advancing the programmatic or legislative objectives of the external funding authority. The Foreign Fire Insurance Fund receives the proceeds of a 2% tax on fire insurance policies issued in the city. These funds can only be used for fire suppression, fire safety and fire capital; their use, according to State law, is overseen by a local Foreign Fire Insurance Board.

**Special Economic Development Funds:** The segregated funds that support the city’s seven (7) tax increment financing districts are in this category. Of special note in FY 2020: 1) The Southeast Plaza TIF will expire; and 2) The anticipated refinancing of the city’s 2010B bonds should reduce the deficit position of the Old Towne TIF Fund and thereby reduce the amount of General Fund subsidy this fund will require.

**Special Community Development Funds:** Four (4) of the five (5) funds in this category directly or indirectly support the city’s neighborhood revitalization efforts. The HOME and CDBG funds track funding provided by the U.S. Department of Housing & Urban Development and account for these federal entitlement revenues. External revenue provided by the Howard G. Buffett Foundation (and others) and earmarked for neighborhood revitalization transacts through the Community Revitalization Fund. The DCDF Fund supports this 501(c)(3) and its historic housing programs. DUATS is not a neighborhood revitalization activity, but its transportation planning function is a community development activity. Because the City Council’s Neighborhood Revitalization initiatives are funded by numerous funds in different parts of the budget, a summary of all Neighborhood Revitalization expenditures (by type of expense, linked to each supporting fund) is included in the budget appendix.

**Special Capital Project Funds:** The city of Decatur has four (4) funds that support restricted capital projects—restricted either by State or Local law (state motor fuel tax and local motor fuel tax), by bond ordinances (Debt Service Fund / Bond Construction Fund or by good accounting practices (Capital Projects Fund). For the most part, these funds are linked to the five-year capital plans reviewed by the City Council during the September 23, 2019 study session. The updated capital plan summaries are also included in the budget appendix.



## Special Public Safety Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 25 Police State Drug Enforcement Fund

Account for revenues received through state qualified drug enforcement seizures and expenditures to enhance law enforcement efforts.

Fund Revenue	\$ 249,708	\$ 414,005	\$ 192,400	\$ 192,700
Fund Expense	\$ 292,059	\$ 579,509	\$ 400,000	\$ 321,360
<b>Surplus / (Deficit)</b>	<b>\$ (42,351)</b>	<b>\$ (165,504)</b>	<b>\$ (207,600)</b>	<b>\$ (128,660)</b>
<i>Beginning Cash Balance</i>	<b>\$ 689,595</b>	<b>\$ 718,795</b>	<b>\$ 315,095</b>	<b>\$ 242,000</b>
<i>Balance Sheet Adjustments</i>	\$ 71,551	\$ (238,196)	\$ 134,505	
<b>Ending Cash Balance</b>	<b>\$ 718,795</b>	<b>\$ 315,095</b>	<b>\$ 242,000</b>	<b>\$ 113,340</b>

#### 26 Police DUI Fines & Fees

Account for revenues received from DUI fines and fees.

Fund Revenue	92,302	87,329	118,965	120,300
Fund Expense	37,984	101,549	151,800	151,000
<b>Surplus / (Deficit)</b>	<b>54,318</b>	<b>(14,220)</b>	<b>(32,835)</b>	<b>(30,700)</b>
<i>Beginning Cash Balance</i>	<b>\$ 130,618</b>	<b>\$ 184,937</b>	<b>\$ 170,717</b>	<b>\$ 210,000</b>
<i>Balance Sheet Adjustments</i>			\$ 72,118	
<b>Ending Cash Balance</b>	<b>\$ 184,937</b>	<b>\$ 170,717</b>	<b>\$ 210,000</b>	<b>\$ 179,300</b>

#### 27 Police Lab and Programs

Account for court fine revenue received from Macon County Court.

Fund Revenue	29,571	15,374	15,010	3,300
Fund Expense	2,194	22,144	34,700	41,000
<b>Surplus / (Deficit)</b>	<b>27,377</b>	<b>(6,770)</b>	<b>(19,690)</b>	<b>(37,700)</b>
<i>Beginning Cash Balance</i>	<b>\$ 34,759</b>	<b>\$ 62,136</b>	<b>\$ 219,501</b>	<b>\$ 210,000</b>
<i>Balance Sheet Adjustments</i>		\$ 164,135	\$ 10,189	
<b>Ending Cash Balance</b>	<b>\$ 62,136</b>	<b>\$ 219,501</b>	<b>\$ 210,000</b>	<b>\$ 172,300</b>

#### 30 Police Federal Drug Enforcement Fund

Account for revenues received through federal qualified drug enforcement seizures and expenditures to enhance law enforcement efforts.

Fund Revenue	-	118,042	150,200	85,200
Fund Expense	-	-	200,000	150,000
<b>Surplus / (Deficit)</b>	<b>-</b>	<b>118,042</b>	<b>(49,800)</b>	<b>(64,800)</b>
<i>Beginning Cash Balance</i>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 118,042</b>	<b>\$ 131,000</b>
<i>Balance Sheet Adjustments</i>			\$ 62,758	
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ 118,042</b>	<b>\$ 131,000</b>	<b>\$ 66,200</b>



## Special Public Safety Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 32 Fire Grant Funding

Account for the use of monies received through grants for the benefit of the Decatur Fire Department operation. Expense moved to Division 070 in 2020.

Fund Revenue Total:	0	-	100,000	-
Fund Expense Total:	4,576	-	100,000	-
<b>Surplus / (Deficit)</b>	<b>(4,576)</b>	-	-	-
<i>Beginning Cash Balance</i>	<b>\$ 4,576</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Balance Sheet Adjustments</i>				
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

#### 33 Police Capital

Revenues received used to defray the expense of Police Department capital expenditures. Fund consolidated into Equipment Replacement Fund 61 and Police Division 065 in 2020.

Fund Revenue	357,842	191,883	1,342,300	-
Fund Expense	282,995	312,760	1,577,846	-
<b>Surplus / (Deficit)</b>	<b>74,847</b>	<b>(120,877)</b>	<b>(235,546)</b>	-
<i>Beginning Cash Balance</i>	<b>\$ 406,347</b>	<b>\$ 481,195</b>	<b>\$ 360,318</b>	<b>\$ -</b>
<i>Balance Sheet Adjustments</i>			<b>\$ (124,772)</b>	
<b>Ending Cash Balance</b>	<b>\$ 481,195</b>	<b>\$ 360,318</b>	<b>\$ -</b>	<b>\$ -</b>

#### 37 Foreign Fire Insurance Tax Fund

Accounts for the use of monies received from the foreign fire insurance gross receipts tax.

Fund Revenue Total:	-	152,137	100,000	137,000
Fund Expense Total:	-	96,761	100,000	137,000
<b>Surplus / (Deficit)</b>	-	<b>55,376</b>	-	-
<i>Beginning Cash Balance</i>	<b>\$ 172,235</b>	<b>\$ 172,234</b>	<b>\$ 227,610</b>	<b>\$ 100,000</b>
<i>Balance Sheet Adjustments</i>			<b>\$ (127,610)</b>	
<b>Ending Cash Balance</b>	<b>\$ 172,234</b>	<b>\$ 227,610</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

#### 39 Police Justice Administrative Grant

Account for the use of monies received through JAG grants for the benefit of the Decatur Police Department operation.

Fund Revenue Total:	30,236	-	40,000	-
Fund Expense Total:	30,236	-	40,000	-
<b>Surplus / (Deficit)</b>	-	-	-	-
<i>Beginning Cash Balance</i>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Balance Sheet Adjustments</i>				
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## Special Public Safety Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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Fund Name and Number

### 49 Fire Capital

Account for the revenue received from various tax and other sources in support of the Decatur Fire Department. Revenues received used to defray the expense of Fire Department capital expenditures. Fund activities moved to Equipment Replacement Fund 61 in fiscal year 2020.

Fund Revenue Total:	1,391,609	1,370,908	175,000	-
Fund Expense Total:	1,714,639	918,789	972,923	-
<b>Surplus / (Deficit)</b>	<b>(323,030)</b>	<b>452,120</b>	<b>(797,923)</b>	-
<i>Beginning Cash Balance</i>	<b>\$ 484,597</b>	<b>\$ 161,568</b>	<b>\$ 613,687</b>	<b>\$ -</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 184,236</b>	
<b>Ending Cash Balance</b>	<b>\$ 161,568</b>	<b>\$ 613,687</b>	<b>\$ -</b>	<b>\$ -</b>



## CITY OF DECATUR 2020 BUDGET DETAIL

25	STATE DRUG ENFORCEMENT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>250</b>	<b>DRUG ENFORCEMENT</b>					
<b>2546250</b>	<b>DRUG FUND REVENUE</b>					
305501	COURT FINES	12,849	9,334	22,000	22,000	
305528	ARTICLE 36 REVENUE	0	0	5,000	5,000	
305530	FORFEITED FUNDS-STATE	198,971	131,430	160,000	160,000	
305531	FORFEITED FUNDS-FEDERAL	7,118	84,890	0	0	
305532	FORFEIT FUNDS-MONEY LAUNDRNG	0	0	5,000	5,000	
307101	INTEREST INCOME	205	1,342	200	500	>100*
308803	SALE OF OTHER PROPERTY	4,032	0	100	100	
308899	MISCELLANEOUS INCOME	26,534	187,009	100	100	
	2546250 Total:	249,709	414,005	192,400	192,700	0
<b>25462502</b>	<b>DRUG ENFORCEMENT-OPERATING EXP</b>					
421750	SERV TO MAINT RADIO EQUIP	2,916	2,364	0	0	
423300	TELEPHONE	61,357	57,298	0	0	
428700	RENTAL-LEASED SPACE	44,800	32,384	0	0	
435200	DRUG RELATED EXPENSE	132,796	122,225	0	0	
435250	FEDERAL DRUG RELATED EXPENSES	50,189	141,061	0	0	
449900	SMALL CAPITAL ITEMS	0	36,251	0	0	
	25462502 Total:	292,058	391,583	0	0	<(100*)
	<b>DRUG ENFORCEMENT TOTAL:</b>	<b>541,767</b>	<b>805,588</b>	<b>192,400</b>	<b>192,700</b>	<b>0</b>
<b>251</b>	<b>DRUG ACTIVITIES</b>					
<b>25462512</b>	<b>DRUG ACTIVITIES-OPERATING EXP</b>					
435200	PREVENTION & INTERVENTION PROG	0	0	50,000	50,000	
435205	CRIME VICTIMS	0	0	10,000	10,000	
435210	OFFICIAL ADVANCE FUNDS	0	10,000	50,000	40,000	(20)
435215	STATE OPERATING EXPENSE	0	177,426	150,000	71,000	(53)
435216	RENTAL-LEASED SPACE	0	0	0	39,360	100*
	Pole barn, BW of Decatur, LLC				39,360	
435220	TRAINING & TRAVEL	0	500	50,000	21,000	(58)
	Investigations Related Training/Travel				21,000	
435225	MISC OTHER EXPENSE	0	0	90,000	90,000	
	25462512 Total:	0	187,926	400,000	321,360	(20)
	<b>DRUG ACTIVITIES TOTAL:</b>	<b>0</b>	<b>187,926</b>	<b>400,000</b>	<b>321,360</b>	<b>(20)</b>
	<b>Fund Revenue TOTAL:</b>	<b>249,709</b>	<b>414,005</b>	<b>192,400</b>	<b>192,700</b>	
	<b>Fund Expense TOTAL:</b>	<b>292,058</b>	<b>579,509</b>	<b>400,000</b>	<b>321,360</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>(42,349)</b>	<b>(165,504)</b>	<b>(207,600)</b>	<b>(128,660)</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

26	DUI FINES AND FEES FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
260	DUI COURT FINES						
2646260	DUI FUND REVENUE						
302107	STATE GRANTS OR OTHER		3,000	0	0	0	
305501	COURT FINES		65,375	60,192	80,000	80,000	
305504	FTA WARRANT FEE		14,045	12,554	15,000	15,000	
305508	POLICE VEHICLE FEE		5,017	4,310	15,000	15,000	
305518	ELECTRONIC CITATION FEE		1,562	1,436	1,800	1,800	
307101	INTEREST INCOME		44	554	35	1,200	>100*
307141	INVESTMENT INCOME		284	563	130	300	>100*
308803	SALE OF OTHER PROPERTY		100	4,320	4,000	4,000	
308899	MISCELLANEOUS INCOME		2,875	3,400	3,000	3,000	
2646260 Total:			92,302	87,329	118,965	120,300	1
26462602	DUI - OPERATING EXPENSES						
421200	POLICE VEHICLE MAINT & EQUIP		7,737	19,638	40,000	40,000	
423300	TELEPHONE		0	2,880	3,800	4,000	5
423903	MISCELLANEOUS EXPENSE		246	3,779	5,000	5,000	
424000	TRAINING SCHOOL EXPENSES		14,285	13,884	25,000	25,000	
	Crash Investigation Training					15,000	
	DUI Enforcement Training					10,000	
434000	MINOR EQUIP & TOOLS		1,310	512	3,000	3,000	
434500	OFFICE SUPPLIES		1,511	455	2,000	2,000	
435101	AUXILIARY POLICE EXPENSE		2,133	2,227	6,000	5,000	(17)
449900	SMALL CAPITAL ITEMS		10,762	58,175	67,000	67,000	
	DUI / Crash Investigation Equipment					67,000	
26462602 Total:			37,984	101,550	151,800	151,000	(1)
DUI COURT FINES TOTAL:			130,286	188,879	270,765	271,300	(7)
Fund Revenue TOTAL:			92,302	87,329	118,965	120,300	
Fund Expense TOTAL:			37,984	101,550	151,800	151,000	
SURPLUS (DEFICIT):			54,318	(14,221)	(32,835)	(30,700)	



# CITY OF DECATUR 2020 BUDGET DETAIL

27	POLICE LAB & PROGRAMS	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>270</b>	<b>POLICE PROGRAMS/LAB</b>					
<hr/>						
<b>2746270</b>	<b>POLICE LAB/PROGRAM FD REVENUE</b>					
<hr/>						
303500	CAC INVESTIGATION INCOME	500	13,285	1,000	1,000	
305501	COURT FINES	1,970	1,297	14,000	2,000	(86)
307101	INTEREST INCOME	14	269	10	100	>100*
307141	INVESTMENT INCOME	88	228	0	100	100*
308899	MISCELLANEOUS INCOME	27,000	295	0	100	100*
	2746270 Total:	29,572	15,374	15,010	3,300	(78)
<hr/>						
<b>27462702</b>	<b>POLICE PROG OP EXPENSES</b>					
<hr/>						
433200	LABORATORY SUPPLIES	2,194	2,836	20,000	20,000	
433300	CAC RELATED EXPENSES	0	17,668	10,200	10,000	(2)
449900	SMALL CAPITAL ITEMS	0	1,640	4,500	11,000	>100*
	Investigations Related Equipment				11,000	
	27462702 Total:	2,194	22,144	34,700	41,000	18
<hr/>						
	<b>POLICE PROGRAMS/LAB TOTAL:</b>	<b>31,766</b>	<b>37,518</b>	<b>49,710</b>	<b>44,300</b>	<b>91</b>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>29,572</b>	<b>15,374</b>	<b>15,010</b>	<b>3,300</b>	
	<b>Fund Expense TOTAL:</b>	<b>2,194</b>	<b>22,144</b>	<b>34,700</b>	<b>41,000</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>27,378</b>	<b>(6,770)</b>	<b>(19,690)</b>	<b>(37,700)</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

30	FEDERAL DRUG ENFORCEMENT FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
301	FEDERAL DRUG FUND REVENUE						
3046301	FEDERAL DRUG FUND REVENUE						
305533	FORFEITED FUNDS-JUSTICE		0	117,933	100,000	75,000	(25)
305534	FORFEITED FUNDS-TREASURY		0	0	50,000	10,000	(80)
307114	INTEREST-FED JUSTICE		0	108	200	200	
	3046301 Total:		0	118,041	150,200	85,200	(43)
	FEDERAL DRUG FUND REVENUE	TOTAL:	0	118,041	150,200	85,200	(43)
302	FEDERAL DRUG FUNDS						
30463022	FEDERAL DRUG FUND OP EX						
435240	FEDERAL JUSTICE EXPENSE		0	0	150,000	125,000	(17)
435245	FEDERAL TREASURY EXPENSE		0	0	50,000	25,000	(50)
	30463022 Total:		0	0	200,000	150,000	(25)
	FEDERAL DRUG FUNDS	TOTAL:	0	0	200,000	150,000	(25)
	Fund Revenue TOTAL:		0	118,041	150,200	85,200	
	Fund Expense TOTAL:		0	0	200,000	150,000	
	SURPLUS (DEFICIT):		0	118,041	(49,800)	(64,800)	



CITY OF DECATUR 2020 BUDGET DETAIL

32	FIRE GRANT	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
320	FIRE EMERGENCY GRANT					
<hr/>						
3247320	FIRE EMERGENCY GRANT					
302106	FEDERAL GRANTS	0	0	90,000	0	<(100*)
307101	INTEREST INCOME	0	0	0	0	
308815	LOCAL CASH MATCH	0	0	10,000	0	<(100*)
	3247320 Total:	0	0	100,000	0	<(100*)
<hr/>						
32473202	FIRE EMERGENCY GRANT					
449900	SMALL CAPITAL ITEMS	4,576	0	100,000	0	(100*)
	32473202 Total:	4,576	0	100,000	0	<(100*)
<hr/>						
	FIRE EMERGENCY GRANT TOTAL:	4,576	0	200,000	0	<(100*)
<hr/>						
	Fund Revenue TOTAL:	0	0	100,000	0	
	Fund Expense TOTAL:	4,576	0	100,000	0	
	SURPLUS (DEFICIT):	(4,576)	0	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

33	POLICE CAPITAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>330</b>	<b>POLICE CAPITAL</b>					
<hr/>						
<b>3346330</b>	<b>POLICE CAPITAL FUND REVENUES</b>					
302106	FEDERAL GRANTS	0	0	30,000	0	<(100*)
302120	COUNTY DISPATCH	350,000	0	0	0	
306700	TRANSFER FROM OTHER FUNDS	0	177,000	307,000	0	<(100*)
307101	INTEREST INCOME	87	1,166	300	0	<(100*)
307141	INVESTMENT INCOME	525	1,196	0	0	
308802	SALE OF CITY PROPERTY	7,230	12,121	5,000	0	<(100*)
308899	MISCELLANEOUS INCOME	0	400	0	0	
309900	BOND OR NOTE PROCEEDS	0	0	1,000,000	0	<(100*)
	3346330 Total:	357,842	191,883	1,342,300	0	<(100*)
<hr/>						
<b>33463302</b>	<b>POLICE CAPITAL OP EXPENSES</b>					
423901	BANKING SERVICE CHARGES	500	0	0	0	
423903	STREET CAMERA SURVEILLANCE	17,005	37,852	24,000	0	(100*)
430400	CLOTHING	0	17,919	30,000	0	(100*)
	33463302 Total:	17,505	55,771	54,000	0	<(100*)
<hr/>						
<b>33463305</b>	<b>POLICE CAPITAL PROJECTS</b>					
440900	PRINCIPAL PAYMENTS	56,508	228,856	482,748	0	(100*)
441000	INTEREST PAYMENT	2,289	6,329	19,341	0	(100*)
449950	LARGE CAPITAL ITEMS	0	0	1,000,000	0	(100*)
455200	VEHICLE LEASE PAYMENT	206,693	21,803	21,757	0	(100*)
	33463305 Total:	265,490	256,988	1,523,846	0	<(100*)
<hr/>						
	<b>POLICE CAPITAL TOTAL:</b>	640,837	504,642	2,920,146	0	<(100*)
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>357,842</b>	<b>191,883</b>	<b>1,342,300</b>	<b>0</b>	
	<b>Fund Expense TOTAL:</b>	<b>282,995</b>	<b>312,759</b>	<b>1,577,846</b>	<b>0</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>74,847</b>	<b>(120,876)</b>	<b>(235,546)</b>	<b>0</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

37	FOREIGN FIRE INS TAX FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
371	FOREIGN FIRE INS TAX						
<hr/>							
3747371	FOREIGN FIRE INS TAX REVENUES						
<hr/>							
307101	INTEREST INCOME		0	268	0	1,000	100*
308825	FOREIGN FIRE INSURANCE TAX		0	151,662	100,000	136,000	36
308899	MISCELLANEOUS INCOME		0	206	0	0	
	3747371 Total:		0	152,136	100,000	137,000	37
<hr/>							
37473712	FOREIGN FIRE INS TAX OP EXP						
<hr/>							
408899	FFT REIMBURSEMENT		0	13,477	0	16,500	100*
423900	BANKING SERVICES		0	0	0	100	100*
430400	CLOTHING		0	0	0	4,400	100*
434000	MINOR EQUIP & SUPPLIES		0	0	0	60,000	100*
434500	OFFICE SUPPLIES		0	0	0	11,000	100*
449900	SMALL CAPITAL ITEMS		0	83,284	10,000	20,000	100
449950	LARGE CAPITAL ITEMS		0	0	90,000	25,000	(72)
	37473712 Total:		0	96,761	100,000	137,000	37
<hr/>							
	FOREIGN FIRE INS TAX	TOTAL:	0	248,897	200,000	274,000	<(100*)
<hr/>							
	Fund Revenue TOTAL:		0	152,136	100,000	137,000	
	Fund Expense TOTAL:		0	96,761	100,000	137,000	
<hr/>							
	SURPLUS (DEFICIT):		0	55,375	0	0	



CITY OF DECATUR 2020 BUDGET DETAIL

39	JUSTICE ADMIN GRANT	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
391	JUSTICE ADMIN GRANT - 2016					
3946391	JUSTICE ADMIN GRANT - 2016					
302106	FEDERAL GRANTS-2016	30,236	0	0	0	
	3946391 Total:	30,236	0	0	0	<(100*)
39463912	OPERATING EXPENSES					
410100	OVERTIME	22,677	0	0	0	
449902	DISPARITY AGREEMENT	7,559	0	0	0	
	39463912 Total:	30,236	0	0	0	<(100*)
	JUSTICE ADMIN GRANT - 2016 TOTAL:	60,472	0	0	0	<(100*)
392	JUSTICE ADMIN GRANT - 2019					
3946392	JUSTICE ADMIN GRANT 2019					
302106	FEDERAL GRANTS-2019	0	0	40,000	0	<(100*)
	3946392 Total:	0	0	40,000	0	<(100*)
39463922	OPERATING EXPENSES					
410100	OVERTIME	0	0	30,000	0	(100*)
449902	DISPARITY AGREEMENT	0	0	10,000	0	(100*)
	39463922 Total:	0	0	40,000	0	<(100*)
	JUSTICE ADMIN GRANT - 2019 TOTAL:	0	0	80,000	0	<(100*)
	Fund Revenue TOTAL:	30,236	0	40,000	0	
	Fund Expense TOTAL:	30,236	0	40,000	0	
	SURPLUS (DEFICIT):	0	0	0	0	



## CITY OF DECATUR 2020 BUDGET DETAIL

49	FIRE CAPITAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>490</b>	<b>FIRE CAPITAL FUND</b>					
<b>4947490</b>	<b>FIRE CAPITAL FUND REVENUE</b>					
302403	FIRE TRAINING REIMBURSEMNT	37,977	61,727	45,000	0	<(100*)
306700	TRANSFER FROM OTHER FUNDS	320,381	299,706	130,000	0	<(100*)
307101	INTEREST INCOME	98	1,581	0	0	
307141	INVESTMENT INCOME	500	751	0	0	
308802	SALE OF CITY PROPERTY	277	0	0	0	
309900	BOND OR NOTE PROCEEDS	1,032,375	1,007,144	0	0	
	4947490 Total:	1,391,608	1,370,909	175,000	0	<(100*)
<b>49474902</b>	<b>FIRE CAPITAL OPERATING EXPENSE</b>					
428000	PROFESSIONAL SERVICES	6,314	0	0	0	
	49474902 Total:	6,314	0	0	0	<(100*)
<b>49474905</b>	<b>FIRE CAPITAL EXPENDITURES</b>					
440900	PRINCIPAL PAYMENTS	59,992	61,372	62,784	0	(100*)
441000	INTEREST PAYMENT	8,770	7,390	5,978	0	(100*)
449900	SMALL CAPITAL ITEMS	47,588	0	0	0	
455200	VEHICLE LEASE PAYMENT	170,184	247,285	104,161	0	(100*)
	49474905 Total:	286,534	316,047	172,923	0	<(100*)
	<b>FIRE CAPITAL FUND TOTAL:</b>	<b>1,684,456</b>	<b>1,686,956</b>	<b>347,923</b>	<b>0</b>	<b>&lt;(100*)</b>
<b>491</b>	<b>FIRE CAPITAL PROJECTS</b>					
<b>49474916</b>	<b>FIRE CAPITAL PROJECTS</b>					
428000	PROFESSIONAL SERVICES	73,943	91,849	0	0	
440900	PRINCIPAL PAYMENTS	314,286	157,143	0	0	
441000	INTEREST PAYMENT	6,096	12,563	0	0	
450200	BUILDINGS	1,027,467	341,187	800,000	0	(100*)
	49474916 Total:	1,421,792	602,742	800,000	0	<(100*)
	<b>FIRE CAPITAL PROJECTS TOTAL:</b>	<b>1,421,792</b>	<b>602,742</b>	<b>800,000</b>	<b>0</b>	<b>&lt;(100*)</b>
	<b>Fund Revenue TOTAL:</b>	<b>1,391,608</b>	<b>1,370,909</b>	<b>175,000</b>	<b>0</b>	
	<b>Fund Expense TOTAL:</b>	<b>1,714,640</b>	<b>918,789</b>	<b>972,923</b>	<b>0</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>(323,032)</b>	<b>452,120</b>	<b>(797,923)</b>	<b>0</b>	



## Special Economic Development Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 19 TIF Olde Towne

Accounts for tax increment financing project activities for capital improvements in the Olde Towne TIF District.

*Expires 5/15/2023	Fund Revenue Total:	3,816,761	957,687	1,610,075	984,960
	Fund Expense Total:	3,808,207	1,143,369	1,475,700	984,960
	<b>Surplus / (Deficit)</b>	<b>8,554</b>	<b>(185,682)</b>	<b>134,375</b>	<b>0</b>
	<i>Beginning Cash Balance</i>	\$ 3,819	\$ 12,373	\$ 1,691	\$ 3,600
	<i>Balance Sheet Adjustments</i>		\$ 175,000	\$ (132,466)	
	<b>Ending Cash Balance</b>	\$ 12,373	\$ 1,691	\$ 3,600	\$ 3,600

#### 20 TIF Southeast Plaza

Accounts for tax increment financing project activities for capital improvements in the Southeast Plaza TIF District.

*Expires 5/5/2020	Fund Revenue Total:	434,301	426,171	431,832	379,106
	Fund Expense Total:	461,983	476,921	550,000	379,106
	<b>Surplus / (Deficit)</b>	<b>(27,681)</b>	<b>(50,750)</b>	<b>(118,168)</b>	<b>-</b>
	<i>Beginning Cash Balance</i>	\$ 531,777	\$ 504,096	\$ 453,345	\$ -
	<i>Balance Sheet Adjustments</i>			\$ (335,177)	
	<b>Ending Cash Balance</b>	\$ 504,096	\$ 453,345	\$ -	\$ -

#### 21 TIF Wabash Crossing

Accounts for tax increment financing project activities for capital improvements in the Wabash Crossing TIF District.

*Expires 11/3/2026	Fund Revenue Total:	225,023	419,375	558,806	551,409
	Fund Expense Total:	249,055	267,657	610,524	1,116,000
	<b>Surplus / (Deficit)</b>	<b>(24,032)</b>	<b>151,717</b>	<b>(51,718)</b>	<b>(564,591)</b>
	<i>Beginning Cash Balance</i>	\$ 179,440	\$ 155,409	\$ 307,126	\$ 646,500
	<i>Balance Sheet Adjustments</i>			\$ 391,092	
	<b>Ending Cash Balance</b>	\$ 155,409	\$ 307,126	\$ 646,500	\$ 81,909

#### 23 TIF Eastgate

Accounts for tax increment financing project activities for capital improvements in the Eastgate TIF District.

*Expires 8/7/2029	Fund Revenue Total:	302,517	303,245	322,458	308,009
	Fund Expense Total:	303,985	303,657	322,458	308,009
	<b>Surplus / (Deficit)</b>	<b>(1,468)</b>	<b>(412)</b>	<b>0</b>	<b>0</b>
	<i>Beginning Cash Balance</i>	\$ 35,673	\$ 34,205	\$ 33,792	\$ 265,000
	<i>Balance Sheet Adjustments</i>			\$ 231,208	
	<b>Ending Cash Balance</b>	\$ 34,205	\$ 33,792	\$ 265,000	\$ 265,000



## Special Economic Development Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 24 Southside TIF

Accounts for tax increment financing project activities for capital improvements in the Southside TIF District.

*Expires 7/1/2036	Fund Revenue Total:	26,295	20,248	19,897	28,392
	Fund Expense Total:	7,781	10,639	10,300	60,200
	<b>Surplus / (Deficit)</b>	<b>18,514</b>	<b>9,609</b>	<b>9,597</b>	<b>(31,808)</b>
	<i>Beginning Cash Balance</i>	\$ 42,617	\$ 61,131	\$ 70,740	\$ 89,000
	<i>Balance Sheet Adjustments</i>			\$ 8,663	
	<b>Ending Cash Balance</b>	\$ 61,131	\$ 70,740	\$ 89,000	\$ 57,192

#### 28 TIF Pines Shopping District

Accounts for tax increment financing project activities for capital improvements in the Pines Shopping TIF District.

*Expires 2/16/2033	Fund Revenue Total:	105,863	100,266	105,772	100,725
	Fund Expense Total:	104,963	103,762	105,772	100,725
	<b>Surplus / (Deficit)</b>	<b>899</b>	<b>(3,496)</b>	<b>-</b>	<b>-</b>
	<i>Beginning Cash Balance</i>	\$ 98,814	\$ 99,713	\$ 96,217	\$ 87,600
	<i>Balance Sheet Adjustments</i>			\$ (8,617)	
	<b>Ending Cash Balance</b>	\$ 99,713	\$ 96,217	\$ 87,600	\$ 87,600

#### 29 TIF Grand & Oakland

Accounts for tax increment financing project activities for capital improvements in the Grand & Oakland TIF District.

*Expires 5/6/2036	Fund Revenue Total:	189,563	164,161	191,644	168,243
	Fund Expense Total:	185,972	182,445	191,644	168,243
	<b>Surplus / (Deficit)</b>	<b>3,592</b>	<b>(18,284)</b>	<b>-</b>	<b>-</b>
	<i>Beginning Cash Balance</i>	\$ 175,400	\$ 178,992	\$ 160,708	\$ 164,700
	<i>Balance Sheet Adjustments</i>			\$ 3,992	
	<b>Ending Cash Balance</b>	\$ 178,992	\$ 160,708	\$ 164,700	\$ 164,700

\* Final payments due one year after the 23rd year



# CITY OF DECATUR 2020 BUDGET DETAIL

19	OLDE TOWNE TIF FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>190</b>	<b>OLDE TOWNE TIF</b>					
<hr/>						
<b>1945190</b>	<b>OLDE TOWNE TIF FUND REVENUE</b>					
301103	REAL ESTATE TAXES	1,026,256	869,491	1,023,556	798,500	(22)
306700	TRANSFER FROM OTHER FUNDS	2,789,947	0	439,402	45,000	(90)
307101	INTEREST INCOME	113	616	0	0	
307141	INVESTMENT INCOME	445	906	0	0	
308819	TREASURY REBATE	0	86,673	147,117	141,460	(4)
	1945190 Total:	3,816,761	957,686	1,610,075	984,960	(39)
<hr/>						
<b>19451902</b>	<b>OLDE TIF -OPERATING EXP</b>					
440002	PAYMENT TO DEVELOPER	21,373	12,379	4,500	16,300	>100*
	Olde Towne Development LLC, 101 E Prairie				12,200	
	Lucas Properties, 219-245 N Main St				4,100	
440900	PRINCIPAL PAYMENTS	3,366,690	613,500	818,734	609,870	(26)
	2010B GOB; Streetscape				497,370	
	2010C GOB; Parking Garage B & C renovations				112,500	
441000	INTEREST PAYMENT	420,144	517,490	652,466	358,790	(45)
	2010B GOB; Streetscape				334,490	
	2010C GOB; Parking Garage B & C renovations				24,300	
	19451902 Total:	3,808,207	1,143,369	1,475,700	984,960	(33)
<hr/>						
	<b>OLDE TOWNE TIF TOTAL:</b>	<b>7,624,968</b>	<b>2,101,055</b>	<b>3,085,775</b>	<b>1,969,920</b>	<b>&lt;(100*)</b>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>3,816,761</b>	<b>957,686</b>	<b>1,610,075</b>	<b>984,960</b>	
	<b>Fund Expense TOTAL:</b>	<b>3,808,207</b>	<b>1,143,369</b>	<b>1,475,700</b>	<b>984,960</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>8,554</b>	<b>(185,683)</b>	<b>134,375</b>	<b>0</b>	



## CITY OF DECATUR 2020 BUDGET DETAIL

20	SE PLAZA TIF FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>200</b>	<b>SE PLAZA TIF</b>					
<b>2043200</b>	<b>SE PLAZA TIF FUND REVENUE</b>					
301103	REAL ESTATE TAXES	321,536	319,032	319,032	275,106	(14)
301201	STATE SALES TAXES	50,105	47,487	50,200	47,000	(6)
301205	LOCAL SALES TAX	62,181	58,171	62,600	57,000	(9)
307101	INTEREST INCOME	62	749	0	0	
307141	INVESTMENT INCOME	416	731	0	0	
	2043200 Total:	434,300	426,170	431,832	379,106	(12)
<b>20432002</b>	<b>SE PLAZA TIF - OP EXPENSES</b>					
440002	PAYMENT TO DEVELOPER Roy Mosser & Associates	461,983	476,921	550,000	379,106	(31)
	20432002 Total:	461,983	476,921	550,000	379,106	(31)
	<b>SE PLAZA TIF TOTAL:</b>	<b>896,283</b>	<b>903,091</b>	<b>981,832</b>	<b>758,212</b>	<b>&lt;(100*)</b>
	<b>Fund Revenue TOTAL:</b>	<b>434,300</b>	<b>426,170</b>	<b>431,832</b>	<b>379,106</b>	
	<b>Fund Expense TOTAL:</b>	<b>461,983</b>	<b>476,921</b>	<b>550,000</b>	<b>379,106</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>(27,683)</b>	<b>(50,751)</b>	<b>(118,168)</b>	<b>0</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

21	WABASH CROSSING TIF	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>210</b>	<b>WABASH CROSSING TIF</b>					
<hr/>						
<b>2143210</b>	<b>WABASH CROSSING TIF REVENUE</b>					
<hr/>						
301103	REAL ESTATE TAXES	224,559	417,643	558,806	551,409	(1)
307101	INTEREST INCOME	61	929	0	0	
307141	INVESTMENT INCOME	403	803	0	0	
	2143210 Total:	225,023	419,375	558,806	551,409	(1)
<hr/>						
<b>21432102</b>	<b>WABASH CROS TIF - OP EXPENSES</b>					
<hr/>						
440900	PRINCIPAL PAYMENTS	51,250	117,500	123,750	0	(100*)
441000	INTEREST PAYMENT	114,119	106,060	100,774	0	(100*)
445906	TAXING DISTRICT REIMBURSEMENT	83,685	44,097	386,000	1,116,000	>100*
	Decatur School District				91,700	
	Decatur Township				6,400	
	Decatur Park District				20,400	
	Richland Community College				9,500	
	Macon County				18,000	
	Reimburse Tax Collector if appeal upheld				970,000	
	21432102 Total:	249,054	267,657	610,524	1,116,000	83
<hr/>						
<b>WABASH CROSSING TIF TOTAL:</b>		<b>474,077</b>	<b>687,032</b>	<b>1,169,330</b>	<b>1,667,409</b>	<b>&gt;100*</b>
<hr/>						
<b>Fund Revenue TOTAL:</b>		<b>225,023</b>	<b>419,375</b>	<b>558,806</b>	<b>551,409</b>	
<b>Fund Expense TOTAL:</b>		<b>249,054</b>	<b>267,657</b>	<b>610,524</b>	<b>1,116,000</b>	
<b>SURPLUS (DEFICIT):</b>		<b>(24,031)</b>	<b>151,718</b>	<b>(51,718)</b>	<b>(564,591)</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

23	EASTGATE TIF FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>230</b>	<b>EASTGATE TIF</b>					
<hr/>						
<b>2343230</b>	<b>EASTGATE TIF FUND REVENUE</b>					
<hr/>						
301103	REAL ESTATE TAXES	94,360	95,158	95,158	97,009	2
301201	STATE SALES TAXES	83,625	83,344	90,400	83,000	(8)
301203	FOOD & BEVERAGE TAX	7,200	5,397	7,500	8,000	7
301205	LOCAL SALES TAX	117,232	119,133	129,400	120,000	(7)
307101	INTEREST INCOME	15	128	0	0	
307141	INVESTMENT INCOME	85	84	0	0	
	2343230 Total:	302,517	303,244	322,458	308,009	(4)
<hr/>						
<b>23432302</b>	<b>EASTGATE TIF - OP EXPENSES</b>					
<hr/>						
440002	PAYMENT TO DEVELOPER	303,985	303,657	322,458	308,009	(4)
	IP Plaza LLP				308,009	
	23432302 Total:	303,985	303,657	322,458	308,009	(4)
<hr/>						
	<b>EASTGATE TIF TOTAL:</b>	<b>606,502</b>	<b>606,901</b>	<b>644,916</b>	<b>616,018</b>	<b>&lt;(100*)</b>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>302,517</b>	<b>303,244</b>	<b>322,458</b>	<b>308,009</b>	
	<b>Fund Expense TOTAL:</b>	<b>303,985</b>	<b>303,657</b>	<b>322,458</b>	<b>308,009</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>(1,468)</b>	<b>(413)</b>	<b>0</b>	<b>0</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

24	SOUTHSIDE TIF FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
241	SOUTHSIDE TIF FUND						
2443241	SOUTHSIDE TIF FUND REVENUE						
301103	REAL ESTATE TAXES		26,196	19,897	19,897	28,392	43
307101	INTEREST INCOME		14	177	0	0	
307141	INVESTMENT INCOME		86	173	0	0	
	2443241 Total:		26,296	20,247	19,897	28,392	43
24432412	SOUTHSIDE TIF FUND OP EXP						
440002	PAYMENT TO DEVELOPER BW of Decatur, LLC		7,781	10,639	10,300	60,200 60,200	>100*
	24432412 Total:		7,781	10,639	10,300	60,200	>100*
	SOUTHSIDE TIF FUND	TOTAL:	34,077	30,886	30,197	88,592	<(100*)
	Fund Revenue TOTAL:		26,296	20,247	19,897	28,392	
	Fund Expense TOTAL:		7,781	10,639	10,300	60,200	
	SURPLUS (DEFICIT):		18,515	9,608	9,597	(31,808)	



# CITY OF DECATUR 2020 BUDGET DETAIL

28	PINES SHOPPING CENTER TIF	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
281	PINES SHOPPING CENTER TIF					
2843281	PINES CENTER TIF REVENUE					
301103	REAL ESTATE TAXES	74,006	72,272	72,272	69,725	(4)
301201	STATE SALES TAXES	13,638	9,221	14,340	12,000	(16)
301205	LOCAL SALES TAX	18,116	18,467	19,160	19,000	(1)
307101	INTEREST INCOME	15	153	0	0	
307141	INVESTMENT INCOME	87	153	0	0	
	2843281 Total:	105,862	100,266	105,772	100,725	(5)
28432812	PINES CENTER TIF - OP EXPENSES					
440002	PAYMENT TO DEVELOPER Niemann Holdings, LLC	104,963	103,762	105,772	100,725	(5)
	28432812 Total:	104,963	103,762	105,772	100,725	(5)
	PINES SHOPPING CENTER TIF TOTAL:	210,825	204,028	211,544	201,450	<(100*)
	Fund Revenue TOTAL:	105,862	100,266	105,772	100,725	
	Fund Expense TOTAL:	104,963	103,762	105,772	100,725	
	SURPLUS (DEFICIT):	899	(3,496)	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

29	GRAND & OAKLAND TIF FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>291</b>	<b>GRAND &amp; OAKLAND TIF</b>					
<hr/>						
<b>2943291</b>	<b>GRAND &amp; OAKLAND TIF REVENUE</b>					
<hr/>						
301103	REAL ESTATE TAXES	130,556	127,845	127,844	124,243	(3)
301201	STATE SALES TAXES	33,728	20,687	39,300	23,000	(41)
301205	LOCAL SALES TAX	25,096	15,107	24,500	21,000	(14)
307101	INTEREST INCOME	27	257	0	0	
307141	INVESTMENT INCOME	156	266	0	0	
	2943291 Total:	189,563	164,162	191,644	168,243	(12)
<hr/>						
<b>29432912</b>	<b>GRAND &amp; OAKLAND TIF OP EXP</b>					
<hr/>						
440002	PAYMENT TO DEVELOPER Niemann Holdings, LLC	185,972	182,445	191,644	168,243	(12)
					168,243	
	29432912 Total:	185,972	182,445	191,644	168,243	(12)
<hr/>						
	<b>GRAND &amp; OAKLAND TIF TOTAL:</b>	<b>375,535</b>	<b>346,607</b>	<b>383,288</b>	<b>336,486</b>	<b>&lt;(100*)</b>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>189,563</b>	<b>164,162</b>	<b>191,644</b>	<b>168,243</b>	
	<b>Fund Expense TOTAL:</b>	<b>185,972</b>	<b>182,445</b>	<b>191,644</b>	<b>168,243</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>3,591</b>	<b>(18,283)</b>	<b>0</b>	<b>0</b>	



## Special Community Development Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 12 Economic Development

Primary city fund supporting Economic Development initiatives. Fund activities moved to General Fund Division 055 prior to 2019 fiscal year end.

Fund Revenue	42,832	302,979	78,000	-
Fund Expense	112,732	468,502	225,000	-
<b>Surplus / (Deficit)</b>	<b>(69,900)</b>	<b>(165,523)</b>	<b>(147,000)</b>	<b>-</b>
Beginning Cash Balance	\$ 338,310	\$ 268,410	\$ 102,887	\$ -
Balance Sheet Adjustments				
<b>Ending Cash Balance</b>	<b>\$ 268,410</b>	<b>\$ 102,887</b>	<b>\$ -</b>	<b>\$ -</b>

### 17 HOME Programs

Accounts for federal funds used in a revolving loan program for subsidizing the purchase by first time buyers of homes within designated areas of the City.

Fund Revenue Total:	610,861	127,166	874,373	1,037,884
Fund Expense Total:	562,482	153,917	874,373	1,037,884
<b>Surplus / (Deficit)</b>	<b>48,379</b>	<b>(26,751)</b>	<b>-</b>	<b>-</b>
Beginning Cash Balance	\$ 35,639	\$ 84,018	\$ 57,267	\$ 55,000
Balance Sheet Adjustments			\$ (2,267)	
<b>Ending Cash Balance</b>	<b>\$ 84,018</b>	<b>\$ 57,267</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>

### 18 Community Development Block Grant CDBG

Accounts for entitlement revenues from the US Department of Housing and Urban Development (HUD) and designated expenditures for housing and neighborhood revitalization, public facilities improvement and economic development.

Fund Revenue Total:	1,646,806	1,038,734	2,756,561	2,169,815
Fund Expense Total:	1,644,315	1,035,795	2,756,561	2,169,815
<b>Surplus / (Deficit)</b>	<b>2,491</b>	<b>2,940</b>	<b>0</b>	<b>0</b>
Beginning Cash Balance	\$ 734	\$ 3,225	\$ 6,164	\$ 5,000
Balance Sheet Adjustments			\$ (1,164)	
<b>Ending Cash Balance</b>	<b>\$ 3,225</b>	<b>\$ 6,164</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

### 82 DCDF

Accounts for the not-for-profit corporation which finances and subsidizes housing rehabilitation activities in the City.

Fund Revenue Total:	34,929	18,548	18,000	18,000
Fund Expense Total:	18,659	12,917	143,000	155,000
<b>Surplus / (Deficit)</b>	<b>16,270</b>	<b>5,630</b>	<b>(125,000)</b>	<b>(137,000)</b>
Beginning Cash Balance	\$ 107,644	\$ 123,914	\$ 129,545	\$ 137,000
Balance Sheet Adjustments			\$ 132,455	
<b>Ending Cash Balance</b>	<b>\$ 123,914</b>	<b>\$ 129,545</b>	<b>\$ 137,000</b>	<b>\$ -</b>



## Special Community Development Funds

## Fund Summary

### 83 Neighborhood Improvements

Accounts for neighborhood improvement activities and programs administered by the Neighborhood Services Division of Development Services. Fund activities moved to the General Fund Division 054 prior to 2019 fiscal year

Fund Revenue Total:	84	114	-	-
Fund Expense Total:	21,705	27,768	3,000	-
<b>Surplus / (Deficit)</b>	<b>(21,621)</b>	<b>(27,654)</b>	<b>(3,000)</b>	<b>-</b>
<i>Beginning Cash Balance</i>	<b>\$ 51,283</b>	<b>\$ 29,662</b>	<b>\$ 2,008</b>	<b>\$ -</b>
<i>Balance Sheet Adjustments</i>				
<b>Ending Cash Balance</b>	<b>\$ 29,662</b>	<b>\$ 2,008</b>	<b>\$ -</b>	<b>\$ -</b>

### 84 Community Revitalization

Account for the revenues received for the purpose to defray the expense of Community Revitalization investment, including property demolition, land banking, and other property recovery programs.

Fund Revenue Total:	1,316,808	307,142	130,000	1,365,000
Fund Expense Total:	199,279	73,962	1,522,394	2,442,000
<b>Surplus / (Deficit)</b>	<b>1,117,529</b>	<b>233,180</b>	<b>(1,392,394)</b>	<b>(1,077,000)</b>
<i>Beginning Cash Balance</i>	<b>\$ -</b>	<b>\$ 1,117,529</b>	<b>\$ 1,350,709</b>	<b>\$ 1,077,000</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 1,118,685</b>	
<b>Ending Cash Balance</b>	<b>\$ 1,117,529</b>	<b>\$ 1,350,709</b>	<b>\$ 1,077,000</b>	<b>\$ -</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

12	ECONOMIC DEVELOPMENT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>120</b>	<b>ECONOMIC DEVELOPMENT</b>					
<hr/>						
<b>1243120</b>	<b>ECONOMIC DEVELOPMENT REVENUE</b>					
301210	VIDEO GAMING TAX	0	214,753	0	0	
302111	IDOT - CORRIDOR GRANT	42,252	0	0	0	
303510	ELECTRIC AGGREGATION ADMIN FEE	0	87,121	78,000	0	<(100*)
307101	INTEREST INCOME	83	524	0	0	
307141	INVESTMENT INCOME	497	581	0	0	
	1243120 Total:	42,832	302,979	78,000	0	<(100*)
<hr/>						
<b>12431202</b>	<b>ECONOMIC DEVEL - OPERATING EXP</b>					
408899	MISC EXPENSE	3,333	981	0	0	
428000	PROFESSIONAL SERVICES	15,047	66,921	30,000	0	(100*)
429800	COMMUNITY INVESTMENT CORP	70,000	70,000	70,000	0	(100*)
440200	MACON COUNTY ESDA	10,000	10,000	10,000	0	(100*)
440507	HAMPTON INN REBATE	0	78,996	55,500	0	(100*)
440508	HOLIDAY INN REBATE	0	48,338	55,000	0	(100*)
440509	FIRST TECH REBATE	0	377	1,000	0	(100*)
441720	HASC EXPENSES	21	225	3,500	0	(100*)
441721	AMPHITHEATER CONTRIBUTION	0	157,255	0	0	
443400	ECONOMIC DEVELOPMENT	14,330	35,410	0	0	
	12431202 Total:	112,731	468,503	225,000	0	<(100*)
<hr/>						
<b>ECONOMIC DEVELOPMENT TOTAL:</b>		155,563	771,482	303,000	0	<(100*)
<hr/>						
<b>Fund Revenue TOTAL:</b>		<b>42,832</b>	<b>302,979</b>	<b>78,000</b>	<b>0</b>	
<b>Fund Expense TOTAL:</b>		<b>112,731</b>	<b>468,503</b>	<b>225,000</b>	<b>0</b>	
<b>SURPLUS (DEFICIT):</b>		<b>(69,899)</b>	<b>(165,524)</b>	<b>(147,000)</b>	<b>0</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

17	HOME FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>170</b>	<b>HOME PROGRAM</b>					
<hr/>						
<b>1745170</b>	<b>HOME PROGRAM FUND REVENUE</b>					
<hr/>						
302106	FEDERAL GRANTS	562,254	100,576	844,373	1,000,000	18
307101	INTEREST INCOME	33	298	0	0	
309992	LOAN REPAYMENT	48,574	26,293	30,000	37,884	26
	1745170 Total:	610,861	127,167	874,373	1,037,884	19
<hr/>						
<b>17451702</b>	<b>HOME - OPERATING EXP</b>					
<hr/>						
420100	ADVERTISING	88	208	1,000	1,000	
	Marketing of Consolidated Plan				1,000	
424000	TRAINING SCHOOL EXPENSES	1,506	50	5,000	5,000	
	Training for homebuyer counseling				5,000	
424500	POSTAGE	184	138	381	400	5
428000	PROFESSIONAL SERVICES	20	0	0	0	
429900	CONTRACTUAL SERVICES	893	823	5,000	5,000	
	Project Manager/Consultant				5,000	
441500	GENERAL FUND REIMBURSEMENT	0	0	101,551	104,041	2
441500	H1000 TRANSFER TO GENERAL FUND	25,152	0	0	0	
441500	H1003 TRANSFER TO GENERAL FUND	253	0	0	0	
441500	H1011 TRANSFER TO GENERAL FUND	363	0	0	0	
441500	H1024 TRANSFER TO GENERAL FUND	529	0	0	0	
441500	H1027 TRANSFER TO GENERAL FUND	460	0	0	0	
441500	H1037 TRANSFER TO GENERAL FUND	1,139	0	0	0	
441500	H1038 TRANSFER TO GENERAL FUND	1,257	0	0	0	
441500	H1039 TRANSFER TO GENERAL FUND	1,090	0	0	0	
441500	H1041 TRANSFER TO GENERAL FUND	9,062	41,837	0	0	
441500	H1042 TRANSFER TO GENERAL FUND	766	0	0	0	
441500	H1043 TRANSFER TO GENERAL FUND	1,032	0	0	0	
441500	H1044 TRANSFER TO GENERAL FUND	1,416	0	0	0	
441500	H1046 TRANSFER TO GENERAL FUND	590	0	0	0	
441500	H1047 TRANSFER TO GENERAL FUND	963	0	0	0	
441500	H1048 TRANSFER TO GENERAL FUND	1,366	0	0	0	
441500	H1049 TRANSFER TO GENERAL FUND	786	0	0	0	
441500	H1050 TRANSFER TO GENERAL FUND	688	0	0	0	
441500	H1051 TRANSFER TO GENERAL FUND	1,052	201	0	0	
441500	H1053 TRANSFER TO GENERAL FUND	196	1,296	0	0	
441500	H1083 TRANSFER TO GENERAL FUND	0	2,872	0	0	
441500	H1084 TRANSFER TO GENERAL FUND	0	2,677	0	0	
441500	H1093 TRANSFER TO GENERAL FUND	0	3,092	0	0	
441500	H1095 TRANSFER TO GENERAL FUND	0	518	0	0	
	441500 Total:	48,163	52,493	101,551	104,041	
	17451702 Total:	50,851	53,712	112,932	115,441	2
<hr/>						
<b>17451707</b>	<b>HOME - OPERATING EXP</b>					
<hr/>						
491200	CHDO OPERATING	0	0	0	20,000	100*



# CITY OF DECATUR 2020 BUDGET DETAIL

17	HOME FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
170	HOME PROGRAM						
17451707	HOME - OPERATING EXP						
491700	CHDO SET ASIDE		0	0	116,346	229,187	97
	17451707 Total:		0	0	116,346	249,187	>100*
	HOME PROGRAM	TOTAL:	661,712	180,879	1,103,651	1,402,512	4
171	PROGRAM DELIVERY COSTS						
17451717	HOME PROGRAM EXPENSE						
491250	RESIDENTIAL REHAB		510,819	99,452	545,095	508,256	(7)
492500	1ST HOMEBUYER PROGRAM		0	0	100,000	165,000	65
492700	REHAB PROGRAMS		810	753	0	0	
	17451717 Total:		511,629	100,205	645,095	673,256	4
	PROGRAM DELIVERY COSTS	TOTAL:	511,629	100,205	645,095	673,256	4
	Fund Revenue TOTAL:		610,861	127,167	874,373	1,037,884	
	Fund Expense TOTAL:		562,480	153,917	874,373	1,037,884	
	SURPLUS (DEFICIT):		48,381	(26,750)	0	0	



## CITY OF DECATUR 2020 BUDGET DETAIL

18	CDBG FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
180	CDBG						
1845180	CDBG FUND REVENUE						
302106	FEDERAL GRANTS		1,644,258	1,035,506	2,755,861	2,168,315	(21)
306744	DCDF PROGRAM INCOME		1,408	1,024	700	1,500	>100*
308802	SALE OF CITY PROPERTY		10	1,805	0	0	
308807	DEMOLITION PAYMENTS		1,130	400	0	0	
	1845180 Total:		1,646,806	1,038,735	2,756,561	2,169,815	(21)
	CDBG	TOTAL:	1,646,806	1,038,735	2,756,561	2,169,815	(21)
181	PROJECTS						
18451812	CDBG PROJECTS - OP EXPS						
441500	GENERAL FUND REIMBURSEMENT		18,624	25,524	218,075	222,600	2
441500	C1022 TRANSFER TO GENERAL FUND		74,037	0	0	0	
441500	C1056 TRANSFER TO GENERAL FUND		113,155	75,000	0	0	
441500	C1090 TRANSFER TO GENERAL FUND		0	115,663	0	0	
	18451812 Total:		205,816	216,187	218,075	222,600	2
18451817	CDBG PROJ - FEDERAL EXP						
460310	RENTAL REHAB PROGRAM		0	0	50,000	0	(100*)
471500	PUBLIC SERVICES		0	54,706	127,000	72,000	(43)
471900	DEMOLITIONS		0	0	400,000	400,000	
	neighborhood revitalization					400,000	
489060	SIDEWALKS		380,813	4,304	672,527	400,000	(41)
	neighborhood revitalization					400,000	
	18451817 Total:		380,813	59,010	1,249,527	872,000	(30)
	PROJECTS	TOTAL:	586,629	275,197	1,467,602	1,094,600	(25)
183	REHAB PROJECTS						
18451832	CDBG REHAB-OPERATING EXP						
420100	ADVERTISING		0	0	1,364	2,000	47
	Con plan					2,000	
423300	TELEPHONE		720	393	0	0	
424000	TRAINING SCHOOL EXPENSES		256	2,321	7,119	8,000	12
	LEAD training and license					8,000	
424100	CONFERENCES & TRAVEL		18	35	3,300	3,000	(9)
	Revitalization/Con Plan					3,000	
424500	POSTAGE		121	196	200	200	
424600	LEGAL SERVICES		0	0	5,000	3,000	(40)
428400	MEMBERSHIP FEES		0	0	5,000	5,000	
	membership for neigh. organizations and fed. group					5,000	
429900	CONTRACTUAL SERVICES		7,413	1,995	20,000	0	(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

18	CDBG FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
183	REHAB PROJECTS					
<hr/>						
18451832	CDBG REHAB-OPERATING EXP					
430200	PUBLICATIONS	0	0	1,000	1,000	
434500	OFFICE SUPPLIES	0	0	6,000	0	(100*)
441500	GENERAL FUND REIMBURSEMENT	4,956	6,420	46,169	45,933	(1)
441500	C0997 TRANSFER TO GENERAL FUND	10,458	0	0	0	
441500	C1057 TRANSFER TO GENERAL FUND	11,609	26,796	0	0	
	441500 Total:	27,023	33,216	46,169	45,933	
449900	SMALL CAPITAL ITEMS	0	0	10,000	0	(100*)
	18451832 Total:	35,551	38,156	105,152	68,133	(35)
<hr/>						
18451837	CDBG REHAB FED PROJECTS					
470600	EMERGENCY PROGRAM	59,273	54,826	95,000	50,000	(47)
492700	REHAB PROJECTS	588,313	269,441	648,051	487,491	(25)
	18451837 Total:	647,586	324,267	743,051	537,491	(28)
	REHAB PROJECTS					
	TOTAL:	683,137	362,423	848,203	605,624	(29)
<hr/>						
184	ADMINISTRATION					
<hr/>						
18451842	CDBG ADMIN-OPERATING EXP					
420100	ADVERTISING	294	728	5,000	5,000	
	Con Plan meetings				5,000	
423300	TELEPHONE	506	942	1,000	2,000	100
424000	TRAINING SCHOOL EXPENSES	3,053	3,274	7,000	10,000	43
	HUD training				10,000	
424100	CONFERENCES & TRAVEL	0	2,784	5,000	20,000	>100*
	Revitalization and con plan training				20,000	
424500	POSTAGE	138	175	2,000	2,000	
427100	TEMPORARY AGENCY FEES	0	0	10,000	20,000	100
	intern or part time help				20,000	
428000	PROFESSIONAL SERVICES	0	0	20,000	20,000	
	Project Manager and Consultant				20,000	
	Con Plan and Rehab projects					
428400	MEMBERSHIP FEES	35	0	6,000	2,000	(67)
	organization fees				2,000	
428800	RENTAL - COPY MACHINE	0	58	0	0	
429900	CONTRACTUAL SERVICES	2,050	375	21,000	30,000	43
	Project Manager and consultant				30,000	
430200	PUBLICATIONS	40	0	2,000	3,000	50
431000	FUEL EXPENSE	0	0	68	215	>100*
434500	OFFICE SUPPLIES	0	16	6,230	3,000	(52)
440900	PRINCIPAL PAYMENTS	185,000	190,000	195,000	200,000	3
	2019 HUD Sec 108; Refunded 2002 Wabash Crossing				200,000	



# CITY OF DECATUR 2020 BUDGET DETAIL

18	CDBG FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>184</b>	<b>ADMINISTRATION</b>					
<hr/>						
<b>18451842</b>	<b>CDBG ADMIN-OPERATING EXP</b>					
<hr/>						
441000	INTEREST PAYMENT 2019 HUD Sec 108; Refunded 2002 Wabash Crossing	0	0	0	15,717 15,717	100*
441500	GENERAL FUND REIMBURSEMENT	8,208	9,432	120,241	121,659	1
441500	C1023 TRANSFER TO GENERAL FUND	67,991	0	0	0	
441500	C1054 TRANSFER TO GENERAL FUND	107,137	71,582	0	0	
441500	C1087 TRANSFER TO GENERAL FUND	0	118,216	0	0	
	<i>441500 Total:</i>	<u>183,336</u>	<u>199,230</u>	<u>120,241</u>	<u>121,659</u>	
449900	SMALL CAPITAL ITEMS office furniture and ipad	97	0	9,000	15,000 15,000	67
449910	PROG INCOME - EXEMPT EXPENSE	0	591	0	0	
	<b>18451842 Total:</b>	<u>374,549</u>	<u>398,173</u>	<u>409,539</u>	<u>469,591</u>	<u>15</u>
<hr/>						
<b>18451847</b>	<b>CDBG ADMIN - FEDERAL PROJ</b>					
<hr/>						
451000	AUTOMOTIVE EQUIPMENT	0	0	31,217	0	(100*)
	<b>18451847 Total:</b>	<u>0</u>	<u>0</u>	<u>31,217</u>	<u>0</u>	<u>&lt;(100*)</u>
<hr/>						
	<b>ADMINISTRATION TOTAL:</b>	<u>374,549</u>	<u>398,173</u>	<u>440,756</u>	<u>469,591</u>	<u>7</u>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>1,646,806</b>	<b>1,038,735</b>	<b>2,756,561</b>	<b>2,169,815</b>	
	<b>Fund Expense TOTAL:</b>	<u><b>1,644,315</b></u>	<u><b>1,035,793</b></u>	<u><b>2,756,561</b></u>	<u><b>2,169,815</b></u>	
	<b>SURPLUS (DEFICIT):</b>	<u><b>2,491</b></u>	<u><b>2,942</b></u>	<u><b>0</b></u>	<u><b>0</b></u>	



## CITY OF DECATUR 2020 BUDGET DETAIL

82	DCDF FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>820</b>	<b>DCDF</b>					
<hr/>						
<b>8245820</b>	<b>DCDF FUND REVENUES</b>					
<hr/>						
307101	INTEREST INCOME	55	532	0	0	
308807	DEMOLITION PAYMENTS	0	200	0	0	
309992	LOAN REPAYMENT	34,874	17,816	18,000	18,000	
	8245820 Total:	34,929	18,548	18,000	18,000	0
<hr/>						
<b>82458202</b>	<b>DCDF - OPERATING EXP</b>					
<hr/>						
424500	POSTAGE	11	46	60	50	(17)
424600	LEGAL SERVICES	0	0	500	500	
425300	RECORDING FEES	20	10	50	50	
429900	CONTRACTUAL SERVICES	5,736	5,836	6,500	6,500	
	project manager				6,500	
434500	OFFICE SUPPLIES	0	0	50	50	
448100	CDBG PROGRAM INCOME	1,408	1,024	700	1,500	>100*
449200	TAX & INSURANCE PAYMENTS	7,984	5,721	7,500	7,500	
470100	HOME PURCHASE PROGRAM	3,500	280	117,640	138,850	18
473500	CPTED PROGRAM	0	0	10,000	0	(100*)
	82458202 Total:	18,659	12,917	143,000	155,000	8
<hr/>						
	<b>DCDF TOTAL:</b>	<b>53,588</b>	<b>31,465</b>	<b>161,000</b>	<b>173,000</b>	<b>10</b>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>34,929</b>	<b>18,548</b>	<b>18,000</b>	<b>18,000</b>	
	<b>Fund Expense TOTAL:</b>	<b>18,659</b>	<b>12,917</b>	<b>143,000</b>	<b>155,000</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>16,270</b>	<b>5,631</b>	<b>(125,000)</b>	<b>(137,000)</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

83	NEIGHBORHOOD IMPROVEMENTS		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
830	NEIGHBORHOOD IMPROVEMENTS						
<hr/>							
8340830	NEIGHBORHOOD IMPROV REVENUE						
<hr/>							
307101	INTEREST INCOME		12	44	0	0	
307141	INVESTMENT INCOME		72	70	0	0	
8340830 Total:			84	114	0	0	<(100*)
<hr/>							
83408302	NEIGHBRHD IMPROV-OPERATNG EXP						
<hr/>							
448502	NEIGHBORHOOD SAFETY & CLEANUP		19,592	25,975	0	0	
474005	NEIGHBORHOOD ACTIVITIES		2,113	1,793	3,000	0	(100*)
83408302 Total:			21,705	27,768	3,000	0	<(100*)
<hr/>							
NEIGHBORHOOD IMPROVEMENTS		TOTAL:	21,789	27,882	3,000	0	<(100*)
<hr/>							
Fund Revenue TOTAL:			84	114	0	0	
Fund Expense TOTAL:			21,705	27,768	3,000	0	
<hr/>							
SURPLUS (DEFICIT):			(21,621)	(27,654)	(3,000)	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

84	COMMUNITY REVITALIZATION FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>840</b>	<b>COMMUNITY REVITALIZATION</b>					
<hr/>						
<b>8445840</b>	<b>COMMUNITY REVITALIZATION REV</b>					
<hr/>						
302107	STATE GRANTS OR OTHER	1,000,000	0	125,000	1,355,000	>100*
	Buffet grant #2				1,000,000	
	State Grant Abandoned Res Relief				55,000	
	Buffet grant #3				300,000	
306700	TRANSFER FROM OTHER FUNDS	300,000	300,000	0	0	
307101	INTEREST INCOME	17	4,123	5,000	10,000	100
307141	INVESTMENT INCOME	195	2,218	0	0	
308807	DEMOLITION PAYMENTS	0	800	0	0	
308899	MISCELLANEOUS INCOME	16,596	0	0	0	
	8445840 Total:	1,316,808	307,141	130,000	1,365,000	>100*
<hr/>						
<b>84458402</b>	<b>COMMUNITY REVITALIZATION OP EX</b>					
<hr/>						
424800	DEMOLITION EXPENSES	199,279	73,962	522,394	128,000	(75)
	To be determined				128,000	
449950	LARGE CAPITAL ITEMS	0	0	0	150,000	100*
	Wireless network in revitalization target zones				150,000	
	To support neighborhood cameras					
	84458402 Total:	199,279	73,962	522,394	278,000	(47)
<hr/>						
	<b>COMMUNITY REVITALIZATION TOTAL:</b>	<b>1,516,087</b>	<b>381,103</b>	<b>652,394</b>	<b>1,643,000</b>	<b>&lt;(100*)</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

84	COMMUNITY REVITALIZATION FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>841</b>	<b>COMM REVITALIZATION GRANT</b>					
<hr/>						
<b>84458412</b>	<b>COMM REVIT GRANT OP EX</b>					
<hr/>						
408899	G57 GRANT #2 MISC EXPENSE	0	0	0	25,000	100*
424800	G37 GRANT #1 DEMOLITION EXPENSES	0	0	924,500	864,000	(7)
424800	G57 GRANT #2 DEMOLITION EXPENSES	0	0	0	400,000	100*
	Augment other budget allocations to remove derelict and/or abandoned buildings.				400,000	
	<b>424800 Total:</b>	<u>0</u>	<u>0</u>	<u>924,500</u>	<u>1,264,000</u>	
428000	G37 GRANT #1 PROFESSIONAL SERV	0	0	20,000	0	(100*)
445908	G57 GRANT #2 TRANSFER TO TRANSIT	0	0	0	25,000	100*
	Partial offset of cost to provide additional bus service in or near target neighborhoods.				25,000	
449950	LARGE CAPITAL ITEMS	0	0	0	300,000	100*
	Public safety security surveillance				300,000	
	Buffet grant #3					
450100	G57 GRANT #2 LAND ACQUISITION	0	0	0	400,000	100*
	Funds to assemble and acquire property in or near target neighborhoods for development projects.				400,000	
452000	G57 GRANT #2 OTHER EQUIPMENT	0	0	0	150,000	100*
	<b>84458412 Total:</b>	<u>0</u>	<u>0</u>	<u>944,500</u>	<u>2,164,000</u>	<u>&gt;100*</u>
<hr/>						
<b>84458415</b>	<b>COMMUNITY REV GRANT CAPITAL</b>					
<hr/>						
450100	G37 GRANT #1 LAND ACQUISITION	0	0	55,500	0	(100*)
	<b>84458415 Total:</b>	<u>0</u>	<u>0</u>	<u>55,500</u>	<u>0</u>	<u>&lt;(100*)</u>
<hr/>						
	<b>COMM REVITALIZATION GRANT TOTAL:</b>	<u>0</u>	<u>0</u>	<u>1,000,000</u>	<u>2,164,000</u>	<u>&gt;100*</u>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>1,316,808</b>	<b>307,141</b>	<b>130,000</b>	<b>1,365,000</b>	
	<b>Fund Expense TOTAL:</b>	<u><b>199,279</b></u>	<u><b>73,962</b></u>	<u><b>1,522,394</b></u>	<u><b>2,442,000</b></u>	
	<b>SURPLUS (DEFICIT):</b>	<b>1,117,529</b>	<b>233,179</b>	<b>(1,392,394)</b>	<b>(1,077,000)</b>	



## Enterprise Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 70 Mass Transit Operations

Accounts for the operation and maintenance of the City owned public transit system.

Fund Revenue Total:	5,777,139	9,186,565	9,265,500	13,849,521
Fund Expense Total:	7,296,086	7,681,218	8,345,136	14,279,708
<b>Surplus / (Deficit)</b>	<b>(1,518,947)</b>	<b>1,505,347</b>	<b>920,364</b>	<b>(430,187)</b>
<i>Beginning Cash Balance</i>	\$ 35,091	\$ 16,144	\$ 18,669	\$ 1,501,000
<i>Balance Sheet Adjustments</i>	\$ 1,500,000	\$ (1,502,822)	\$ 561,967	
<b>Ending Cash Balance</b>	<b>\$ 16,144</b>	<b>\$ 18,669</b>	<b>\$ 1,501,000</b>	<b>\$ 1,070,813</b>

### 77 Fiber Optics Fund

Accounts for the construction, operation and maintenance of the City owned fiber optics network. Revenues derived from the sale of fiber service.

Fund Revenue Total:	561	720,786	10,000	825,975
Fund Expense Total:	59,645	597,634	400,000	866,000
<b>Surplus / (Deficit)</b>	<b>(59,084)</b>	<b>123,151</b>	<b>(390,000)</b>	<b>(40,025)</b>
<i>Beginning Cash Balance</i>	\$ 330,000	\$ 270,916	\$ 394,067	\$ 59,500
<i>Balance Sheet Adjustments</i>			\$ 55,433	
<b>Ending Cash Balance</b>	<b>\$ 270,916</b>	<b>\$ 394,067</b>	<b>\$ 59,500</b>	<b>\$ 19,475</b>

### 78 Public Works Storm Water

Accounts for the construction, operation and maintenance of the City owned storm water sewer system. Revenues are generated through charges to property owners based upon property size.

Fund Revenue Total:	2,765,596	2,810,894	2,720,865	1,710,552
Fund Expense Total:	2,309,907	2,423,512	3,780,683	2,363,432
<b>Surplus / (Deficit)</b>	<b>455,689</b>	<b>387,382</b>	<b>(1,059,818)</b>	<b>(652,880)</b>
<i>Beginning Cash Balance</i>	\$ 1,228,324	\$ 1,684,013	\$ 2,071,375	\$ 2,618,800
<i>Balance Sheet Adjustments</i>		\$ (20)	\$ 1,607,243	
<b>Ending Cash Balance</b>	<b>\$ 1,684,013</b>	<b>\$ 2,071,375</b>	<b>\$ 2,618,800</b>	<b>\$ 1,965,920</b>

### 79 Public Works Sewer Fund

Accounts for the construction, operation and maintenance of the City owned sanitary sewer system. Revenues are generated through charges to users based upon water consumption.

Fund Revenue Total:	10,966,479	8,397,575	9,627,720	11,273,155
Fund Expense Total:	11,019,120	7,569,916	13,400,474	14,629,640
<b>Surplus / (Deficit)</b>	<b>(52,641)</b>	<b>827,659</b>	<b>(3,772,754)</b>	<b>(3,356,485)</b>
<i>Beginning Cash Balance</i>	\$ 6,378,241	\$ 6,325,600	\$ 7,153,254	\$ 7,980,300
<i>Balance Sheet Adjustments</i>		\$ (5)	\$ 4,599,800	
<b>Ending Cash Balance</b>	<b>\$ 6,325,600</b>	<b>\$ 7,153,254</b>	<b>\$ 7,980,300</b>	<b>\$ 4,623,815</b>



## Enterprise Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 80 Public Works Water Utility

Accounts for the construction, operation, and maintenance of the City owned water treatment and distribution system. Revenues are generated through charges to users based upon water consumption.

Fund Revenue Total:	35,718,065	30,310,636	31,360,000	30,639,302
Fund Expense Total:	35,005,287	29,273,079	31,322,563	31,624,183
<b>Surplus / (Deficit)</b>	<b>712,778</b>	<b>1,037,557</b>	<b>37,437</b>	<b>(984,881)</b>
Beginning Cash Balance	\$ 6,067,957	\$ 2,491,630	\$ 4,854,519	\$ 5,055,500
Balance Sheet Adjustments	\$ (4,289,105)	\$ 1,325,331	\$ 163,544	
<b>Ending Cash Balance</b>	<b>\$ 2,491,630</b>	<b>\$ 4,854,519</b>	<b>\$ 5,055,500</b>	<b>\$ 4,070,619</b>

### 81 Public Works Water Capital

Accounts for financial resources used for capital investment in the City water system.

Fund Revenue Total:	5,716,858	3,845,764	4,025,538	4,230,000
Fund Expense Total:	3,239,417	1,834,725	6,841,407	6,930,186
<b>Surplus / (Deficit)</b>	<b>2,477,441</b>	<b>2,011,039</b>	<b>(2,815,869)</b>	<b>(2,700,186)</b>
Beginning Cash Balance	\$ 1,272,012	\$ 3,749,453	\$ 3,778,676	\$ 2,147,400
Balance Sheet Adjustments		\$ (1,981,816)	\$ 1,184,593	
<b>Ending Cash Balance</b>	<b>\$ 3,749,453</b>	<b>\$ 3,778,676</b>	<b>\$ 2,147,400</b>	<b>\$ (552,786)</b>

### 86 Public Works Water Debt Service

Debt service reserve fund for Water Utility debt service payments.

Fund Revenue Total:	-	-	-	-
Fund Expense Total:	-	-	-	-
<b>Surplus / (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Beginning Cash Balance	\$ 9,700,000	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000
Balance Sheet Adjustments	\$ 2,800,000			
<b>Ending Cash Balance</b>	<b>\$ 12,500,000</b>	<b>\$ 12,500,000</b>	<b>\$ 12,500,000</b>	<b>\$ 12,500,000</b>

### 88 Recycling Program Operations

Accounts for the operating of the City wide residential recycling program.

Fund Revenue Total:	689,854	691,350	698,500	692,550
Fund Expense Total:	665,420	649,183	665,251	657,067
<b>Surplus / (Deficit)</b>	<b>24,434</b>	<b>42,167</b>	<b>33,249</b>	<b>35,483</b>
Beginning Cash Balance	\$ 22,449	\$ 46,883	\$ 88,256	\$ 110,000
Balance Sheet Adjustments		\$ (794)	\$ (11,505)	
<b>Ending Cash Balance</b>	<b>\$ 46,883</b>	<b>\$ 88,256</b>	<b>\$ 110,000</b>	<b>\$ 145,483</b>



## Enterprise Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 89 Public Works Water Construction Bond

Accounts for capital improvements that are financed by the proceeds from the issuance of Bonds.

Fund Revenue Total:	109,007	17,869,210	36,895	15,000
Fund Expense Total:	17,136,791	11,917,482	10,036,895	3,303,547
<b>Surplus / (Deficit)</b>	<b>(17,027,785)</b>	<b>5,951,728</b>	<b>(10,000,000)</b>	<b>(3,288,547)</b>
<i>Beginning Cash Balance</i>	<b>\$ 22,791,595</b>	<b>\$ 5,763,810</b>	<b>\$ 11,715,538</b>	<b>\$ 3,288,547</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 1,573,009</b>	
<b>Ending Cash Balance</b>	<b>\$ 5,763,810</b>	<b>\$ 11,715,538</b>	<b>\$ 3,288,547</b>	<b>\$ -</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>700</b>	<b>MASS TRANSIT OPERATIONS</b>					
<hr/>						
<b>7041700</b>	<b>MASS TRANSIT-OPERATING REVENUE</b>					
<hr/>						
302106	FEDERAL GRANTS	1,632,517	129,127	3,332,000	5,625,130	69
	Operating FFY 19				1,350,000	
	Operating FFY 20				462,500	
	Capital				3,812,630	
302107	STATE GRANTS OR OTHER	3,545,602	8,480,223	5,200,000	7,605,580	46
	Operating SFY 19				2,657,105	
	Operating SFY 20				2,657,105	
	Capital				2,291,370	
303201	PASSENGER REV - FAREBOX	273,157	277,368	300,000	275,385	(8)
303202	PASSENGER REV - OTHER	0	8,297	8,500	8,500	
303204	TOKEN & PUNCH CARDS	190,997	214,320	210,000	217,646	4
303309	ADVERTISING	25,118	27,017	30,000	41,805	39
303311	OPERATION UPLIFT REVENUE	51,597	39,313	55,000	36,550	(34)
303314	NON TRANSPORTATION REVENUE	0	1,795	0	0	
305525	CONCESSION REVENUE	0	4,151	0	5,164	100*
306702	TRANSFER FROM GENERAL FUND	0	0	75,000	0	<(100*)
306753	DUATS PERSONNEL/EXP REIMB	55,081	0	55,000	33,761	(39)
307101	INTEREST INCOME	655	1,332	0	0	
308802	SALE OF CITY PROPERTY	1,493	3,221	0	0	
308890	REIMBURSEMENT OF EXPENSE	33	372	0	0	
308899	MISCELLANEOUS INCOME	889	29	0	0	
	7041700 Total:	<u>5,777,139</u>	<u>9,186,565</u>	<u>9,265,500</u>	<u>13,849,521</u>	<u>49</u>
	<b>MASS TRANSIT OPERATIONS TOTAL:</b>	<u>5,777,139</u>	<u>9,186,565</u>	<u>9,265,500</u>	<u>13,849,521</u>	<u>49</u>



## CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>701</b>	<b>MT-OPERATIONS</b>					
<b>70417011</b>	<b>MT ADMIN - PERSONNEL SVC</b>					
409000	SALARIES	238,179	283,396	277,246	162,794	(41)
410100	OVERTIME	1,549	6,384	5,303	0	(100*)
410500	PENSION CONTRIBUTION	11,990	15,263	14,069	17,861	27
410700	FICA/MEDICARE	17,264	21,104	20,173	12,456	(38)
411100	LIFE INSURANCE	626	686	681	522	(23)
411200	MEDICAL INSURANCE	81,927	92,237	51,244	35,500	(31)
411300	UNEMPLOYMENT COMP	651	1,346	1,251	0	(100*)
411400	WORKERS' COMPENSATION	25,116	27,839	29,169	0	(100*)
411500	SERVICE RECOGNITION	130	15	1,040	25	(98)
441700	S/T DISABILITY INSURANCE	310	393	374	0	(100*)
	70417011 Total:	377,742	448,663	400,550	229,158	(43)
<b>70417012</b>	<b>MT ADMIN - OPERATING EXP</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	24	60	72	36	(50)
420000	PROMOTIONAL ADVERT	0	194	250	250	
420100	ADVERTISING	2,904	429	3,500	3,500	
	This line item is utilized to advertise for Request for Proposals or Invitations for Bids. It will also be used to Market for new ridership and/or advertise new services.				3,500	
420200	PRINTING AND BINDING	475	1,325	5,800	6,000	3
	Costs for services related to reprinting maps and schedules based up needed changes in service.				6,000	
421300	SERV-OFFICE EQUIPMENT	0	2,063	250	2,654	>100*
	this cost is already higher than what was budgeted for the first 7 months of the year and just over 2,000 for transits' fiscal year ending June 30th 2020. I increased by 10% of the total spent through the 7 moths of this calendar year.				2,654	
421700	SERV TO MAINT COMM EQUIP	2,268	2,268	26,000	2,400	(91)
	There was an error in last year entry for this line item. it should have been 2,600.00 Transit spent close to 2300 for the fiscal year ending June 30, 2019				2,400	
422600	MANAGEMENT SERVICES	158,209	159,063	162,000	0	(100*)
423000	GENERAL FUND IT SERVICES	61,128	63,504	56,976	58,044	2
423100	ELECTRICITY	29,542	29,589	27,182	28,541	5
423200	NATURAL GAS	15,433	20,695	20,500	23,000	12
	Natural gas is up for the first 7months we spent just over 21,000 for fiscal year ending June 19. I have increased by 20% estimating based upon this calendar years expenses.				23,000	
423300	TELEPHONE	364	1,762	1,800	1,800	
423400	WATER	5,568	4,978	5,741	5,307	(8)
423800	AUDITING SERVICES	9,700	5,481	8,500	8,500	
423901	BANKING SERVICE CHARGES	1,290	1,199	1,500	1,200	(20)
	Banking service was lower than what was anticipated in the budget for fiscal year ending June 30th 2019. 2020 budget provides a decrease from last year.				1,200	



## CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
701	MT-OPERATIONS					
<hr/>						
70417012	MT ADMIN - OPERATING EXP					
<hr/>						
423902	CREDIT CARD FEES	133	531	0	576	100*
	Credit card fees were not placed in the budget last year, however there was 541,00 spent in that line item. That item is increased slightly this year and should be included in 2020 budget.				576	
423903	MISCELLANEOUS EXPENSE	37	0	0	0	
424000	TRAINING SCHOOL EXPENSES	0	5,279	6,000	6,300	5
	Transit Administrator and Procurement Manager are looking to attend (3) trainings each this upcoming year that are of importance to the needs of Transit. Both of is are anticipating attending the Triennial review training. Procurement Mange, would like to attend the procurement for small and medium agencies and the procurement 4 series. The Administrator would like to attend the Title VI and Public Transit and Developing Transit Emergency Plan.				6,300	
424100	CONFERENCES & TRAVEL	2,100	300	5,000	3,000	(40)
	Conference and Travel would include registration fees, travel and lodging and per deim to IPTA Illinois Public Transportation Conference and Rural Transit Assistance Center. Registration would be for two. Also, Travel, Lodging and per diem for the next order of buses, potentially by end of 2020.				3,000	
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	200,544	100*
	Admin Fee				183,000	
	Human Resource Services				1,356	
	Purchasing Services				16,188	
424500	POSTAGE	1,703	1,423	1,400	1,470	5
424700	COMPUTER SOFTWARE	5,950	500	7,000	13,000	86
	This item will be to purchase Google transit and will be paid for through DUATS Decatur Urbanized Area Transportation Study for around \$7000. Google Transit is a platform that will allow riders of DPTS to plan their trips and connection to their destination utilizing real time information.We are also looking to purchase software which will allow Transit to capture photos and make ID badges for those individuals that utilize special free or reduce program ride programs such as the Circuit Breaker and potential Veterans ride free program.				13,000	
425000	GENERAL FUND ADMIN FEE	239,928	205,116	179,112	0	(100*)
426500	MEDICAL SERVICES	11,334	8,089	11,599	0	(100*)
427100	TEMP AGENCY SERVICES	30	1,354	1,500	0	(100*)
428000	PROFESSIONAL SERVICES	2,527	31	1,700	3,173	87
	This line includes services HVAC repair, Special cleaning of restrooms at Transit Center Location, updating route maps and previousy EAP services				3,173	
428400	MEMBERSHIP FEES	25,500	8,514	9,700	9,700	
	These are fees for membership to Illinois Public Transportation Association				9,700	
428800	RENTAL - COPY MACHINE	4,182	4,038	4,500	0	(100*)
429900	CONTRACTUAL SERVICES	0	0	0	6,322,903	100*
	MV Transit fixed charge				2,503,039	
	MV Transit maintenance and operations				3,819,864	



# CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
701	MT-OPERATIONS						
<hr/>							
70417012 MT ADMIN - OPERATING EXP							
<hr/>							
430200	PUBLICATIONS		0	0	0	300	100*
	Transit did not show any costs in this line item for fiscal year endin June 30, 2019 However, there is a cost showing in Munis. Therefore based on that cost though the first 7 month, I placed that item back into the budget.					300	
434500	OFFICE SUPPLIES		7,076	7,029	7,000	250	(96)
	This line item has been decreased based upon MV transportation providing there own supplies. We have no other know history based on what is to occur in the future.					250	
435700	EMPLOYEE RECOG SUPPLIES		16	0	60	0	(100*)
440900	PRINCIPAL PAYMENTS		5,715	7,186	7,770	8,378	8
	2013 Regions Note; Johnson Controls Initiative					8,378	
441000	INTEREST PAYMENT		4,650	4,428	4,171	3,894	(7)
	2013 Regions Note; Johnson Controls Initiative					3,894	
441504	GENERAL FUND PURCHASING		15,276	17,988	11,868	0	(100*)
441506	GENERAL FUND HUMAN RES		816	828	1,452	0	(100*)
449900	SMALL CAPITAL ITEMS		7,135	6,210	8,000	5,000	(37)
	Looking to purchase ID card maker for the various programs where free, reduced, senior, half fare and possibly veterans ride free cards are provided to show operators their respective form of fare payment, if any.					5,000	
70417012 Total:			621,013	571,454	587,903	6,719,720	>100*
MT-OPERATIONS TOTAL:			998,755	1,020,117	988,453	6,948,878	>100*



## CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
702	MT-MAINTENANCE					
<hr/>						
70417021	MT MAINTENANCE - PERSONNEL SVC					
409000	SALARIES	543,412	550,141	571,526	0	(100*)
410100	OVERTIME	10,549	23,800	12,164	0	(100*)
410500	PENSION CONTRIBUTION	14,989	18,237	17,627	0	(100*)
410700	FICA/MEDICARE	40,481	41,163	42,476	0	(100*)
411100	LIFE INSURANCE	1,432	1,464	1,619	0	(100*)
411200	MEDICAL INSURANCE	160,632	160,689	185,000	0	(100*)
411300	UNEMPLOYMENT COMP	2,652	3,108	31,283	0	(100*)
411400	WORKERS' COMPENSATION	68,079	94,112	94,026	0	(100*)
411500	SERVICE RECOGNITION	0	35	0	0	
441700	S/T DISABILITY INSURANCE	1,497	1,554	1,800	0	(100*)
	70417021 Total:	843,723	894,303	957,521	0	<(100*)
<hr/>						
70417022	MT MAINTENANCE - OPERATING EXP					
421000	SERVICE TO MAINT BUILDINGS	10,340	20,267	29,000	15,000	(48)
	We anticipate utilizing less than what was budgeted last year.				15,000	
421400	SERVICE- OTHER EQUIP	4,670	307	500	500	
421700	SERV TO MAINT COMM EQUIP	24,421	20,395	27,000	20,000	(26)
	We utilized less than what was budgeted for fiscal year ending June 30 2019. Increasing 2020 budget by a small amount				20,000	
422400	SERV - SHOP EQUIP	761	1,472	2,000	1,300	(35)
422700	INSPECTION FEES	2,820	3,739	3,500	3,500	
425600	FREIGHT & CARTAGE	511	210	200	200	
427700	SERV - REVENUE EQUIP	91,540	97,957	101,562	61,562	(39)
428060	JANITORIAL SERVICES	0	2,125	2,800	0	(100*)
428300	LAUNDRY SERVICES	5,989	6,043	6,535	0	(100*)
430400	CLOTHING	3,690	4,292	2,500	0	(100*)
431100	LUBRICANTS	1,957	1,702	2,000	2,000	
431200	JANITORIAL SUPPLIES	7,992	9,350	7,806	0	(100*)
431300	ANTIFREEZE	2,768	2,510	3,000	2,500	(17)
	We utilized just over 2300 in fiscal year ending June 30 2019. Decreased budget from last year by 500.00				2,500	
431400	CLEANING - REV EQUIP	286	751	1,000	1,000	
432000	MATERIALS - BUILDINGS	4,079	10,542	10,000	12,000	20
432800	MATERIALS - EQUIPMENT	245	6,566	1,000	1,100	10
433410	MATERIAL- NON REV VEH	4,029	3,486	3,000	3,500	17
	We spent quite a bit in this line item for fiscal year ending June 30 2019. We had to replace a couple of transmissions in some very old vehicles. I only increase d the budget slightly from last year.				3,500	
434000	MINOR EQUIP & TOOLS	780	1,212	1,500	1,000	(33)
434100	EMPLOYEE MINOR EQUIP	2,100	1,750	3,000	0	(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
702	MT-MAINTENANCE					
<hr/>						
70417022	MT MAINTENANCE - OPERATING EXP					
<hr/>						
434200	MATERIAL - SHOP EQUIP	1,521	6,137	2,500	4,000	60
	This number was decreased in last years budget and we spent just over 6,000 in fiscal year ending 2019. This is more in line with what was budgeted for in 2018				4,000	
434300	MATERIAL - REVENUE EQUIP	308,588	373,751	379,000	260,000	(31)
	In fiscal year ending June 30, 2019 we were over budget by around \$50,000. I'm anticipating this number to be around \$320,000 and does include rebuilding of two of the 2010 engines.				260,000	
436100	OIL	33,648	24,844	28,000	28,000	
440900	PRINCIPAL PAYMENTS	27,501	28,239	29,058	29,883	3
	2015 Soy Capital Note; Motorola Radio Project				29,883	
441000	INTEREST PAYMENT	4,898	4,160	3,341	2,516	(25)
	2015 Soy Capital Note; Motorola Radio Project				2,516	
444000	MOTOR VEH LICENSE FEES	718	0	550	575	5
	70417022 Total:	545,852	631,807	650,352	450,136	(31)
	<b>MT-MAINTENANCE TOTAL:</b>	<b>1,389,575</b>	<b>1,526,110</b>	<b>1,607,873</b>	<b>450,136</b>	<b>(72)</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>703</b>	<b>MT-TRANSPORTATION</b>					
<hr/>						
<b>70417031</b>	<b>MT TRANSPORT - PERSONNEL</b>					
<hr/>						
409000	SALARIES	2,550,097	2,372,458	2,619,438	0	(100*)
410100	OVERTIME	86,318	166,973	87,573	0	(100*)
410500	PENSION CONTRIBUTION	107,499	102,291	109,956	0	(100*)
410700	FICA/MEDICARE	187,155	179,906	196,000	0	(100*)
411100	LIFE INSURANCE	6,943	6,532	7,000	0	(100*)
411200	MEDICAL INSURANCE	684,841	621,744	828,590	0	(100*)
411300	UNEMPLOYMENT COMP	16,338	15,549	16,178	0	(100*)
411400	WORKERS' COMPENSATION	358,709	433,215	400,685	0	(100*)
411500	SERVICE RECOGNITION	225	690	400	0	(100*)
441700	S/T DISABILITY INSURANCE	7,180	6,867	8,000	0	(100*)
70417031 Total:		4,005,305	3,906,225	4,273,820	0	<(100*)
<hr/>						
<b>70417032</b>	<b>MT TRANSPORT - OPERATING EXP</b>					
<hr/>						
425900	HANDICAPPED TRANSPORT	33,548	7,809	10,000	0	(100*)
430400	CLOTHING	11,897	17,430	16,500	0	(100*)
431000	FUEL EXPENSE	455,780	580,419	760,856	653,294	(14)
431700	TIRES AND TUBES	44,781	37,199	45,000	50,000	11
432700	MAT FOR TRANSPORT EQUIP	2,957	0	1,500	1,500	
434700	TRANSPORT SUPPLIES	3,425	1,765	0	0	
444000	MOTOR VEH LICENSE FEES	1,610	612	575	1,500	>100*
70417032 Total:		553,998	645,234	834,431	706,294	(15)
<hr/>						
<b>MT-TRANSPORTATION TOTAL:</b>		<b>4,559,303</b>	<b>4,551,459</b>	<b>5,108,251</b>	<b>706,294</b>	<b>(86)</b>



## CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
704	MT-INSURANCE						
<hr/>							
70417042	MT INSURURANCE - OPERATING EXP						
<hr/>							
423901	BANKING SERVICE CHARGES		3,799	4,905	3,950	7,500	90
440100	CLAIMS		133,243	199,042	107,993	0	(100*)
442300	RISK MANAGEMENT INSURANCE		12,576	4,656	13,308	12,900	(3)
442400	INSURANCE PREMIUMS		159,147	245,448	170,000	50,000	(71)
	70417042 Total:		308,765	454,051	295,251	70,400	(76)
	MT-INSURANCE	TOTAL:	308,765	454,051	295,251	70,400	(76)



# CITY OF DECATUR 2020 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>705</b>	<b>MT-CAPITAL</b>					
<hr/>						
<b>70417055</b>	<b>MT CAPITAL - EXPENSES</b>					
<hr/>						
450300	IMPROVEMENTS	0	129,485	0	421,000	100*
	Bus shelters, ADA accessible concrete pads, ramps, sidewalks and curbing				103,000	
	Video surveillance cameras for buses				74,000	
	ADA accessible entrance doors at Transit center & Admin building				29,000	
	Curbing repair/improvements at Transit center & Admin building				30,000	
	Garage repairs and updates				30,000	
	Security gates at Transit center & Admin building				80,000	
	Comprehensive Analysis to transit system				75,000	
451000	AUTOMOTIVE EQUIPMENT	39,692	0	60,308	5,683,000	>100*
	14 buses				5,670,000	
	Travel expense				3,000	
	Inspections for new buses				10,000	
452000	OTHER EQUIPMENT	0	0	285,000	0	(100*)
	70417055 Total:	39,692	129,485	345,308	6,104,000	>100*
	<b>MT-CAPITAL TOTAL:</b>	<b>39,692</b>	<b>129,485</b>	<b>345,308</b>	<b>6,104,000</b>	<b>&gt;100*</b>
	<b>Fund Revenue TOTAL:</b>	<b>5,777,139</b>	<b>9,186,565</b>	<b>9,265,500</b>	<b>13,849,521</b>	
	<b>Fund Expense TOTAL:</b>	<b>7,296,090</b>	<b>7,681,222</b>	<b>8,345,136</b>	<b>14,279,708</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>(1,518,951)</b>	<b>1,505,343</b>	<b>920,364</b>	<b>(430,187)</b>	



## INFORMATION TECHNOLOGY DEPARTMENT – FIBER FUND

### **Program Description**

Enterprise Fund 77 is the City Fiber Optics Fund which accounts for the construction, operation, and maintenance of the City owned fiber optics network. Revenues are generated in this fund through the sale of physical fibers within the city fiber network or the re-sale of internet access through its connection with the Illinois Century Network. From time to time, IT technology grants can be obtained to defray specific IT expenditures.

### **Budget Highlights**

We all believe that the City Fiber Project is playing, and will continue to play, an important role in attracting new businesses to the City of Decatur, as well as supporting those who are already here through utilization of City Fiber to help reach individual business goals. Many City buildings, and several government entities and not-for-profits are currently benefitting from reasonable shared costs for the utilization and maintenance of the City Fiber Network. In fiscal year 2020 the city will assist many more entities with the critical connections they need to function more efficiently including businesses in the Community Care Campus, Decatur Public Schools and other support for new businesses.

The Governor's new Capital Bill includes \$800,000 for Decatur broadband fiber extensions; these funds will be received in mid-2020 and placed in Fund 77. The City of Decatur will accept the State of Illinois Technology grant which will be utilized to strategically expand our fiber network to support downtown and neighborhood revitalization identified for targeted areas within the City of Decatur Opportunity Zone. Funding will also be used to expand the City Fiber Network east and west from downtown across Eldorado Street to encourage business growth along that corridor and assist with expansion of our video surveillance for police.

Although the startup costs for this project have been steep, I anticipate revenue to exceed expenses beginning in fiscal year 2021. As interest in these city assets rise, this enterprise fund will begin producing enough revenue to sustain operation and fund growth across the City Fiber Network.



# CITY OF DECATUR 2020 BUDGET DETAIL

77	FIBER OPTICS	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>770</b>	<b>FIBER OPTICS</b>					
<hr/>						
<b>7741770</b>	<b>FIBER OPTICS FUND REVENUES</b>					
302107	STATE GRANTS OR OTHER	0	0	0	800,000	100*
303115	FIBER SERVICES	0	174,452	10,000	23,475	>100*
306700	TRANSFER FROM OTHER FUNDS	0	545,000	0	0	
307101	INTEREST INCOME	79	676	0	2,500	100*
307141	INVESTMENT INCOME	482	658	0	0	
7741770 Total:		561	720,786	10,000	825,975	>100*
<hr/>						
<b>77417702</b>	<b>FIBER OPTICS - OPERATING EXP</b>					
421701	NETWORK INFRASTRUCTURE MAINT	20,000	20,000	20,000	20,000	
	CITY FIBER MAINTENANCE AND MANAGEMENT				20,000	
	CONTRACT WITH DOIT FOR EXPERTISE WITH					
	FIBER MAINT					
421702	FIBER SERVICES	0	30,000	36,000	36,000	
	ICN FIBER BASED INTERNET BANDWIDTH				36,000	
	(SERVICE)					
	1 GIG OF INTERNET SERVICE RESOLD TO					
	OTHERS					
428000	PROFESSIONAL SERVICES	0	0	0	60,000	100*
	FIBER CONSULTING SERVICES FOR CITY FIBER				60,000	
	PROJECT					
	PAID OUT OF STATE GRANT					
449900	SMALL CAPITAL ITEMS	0	0	15,000	10,000	(33)
	MISC REPLACEMENT PARTS				10,000	
	REPLACMNT PARTS TO SERVICE FAILED					
	NETWORK DEVICES					
77417702 Total:		20,000	50,000	71,000	126,000	77
<hr/>						
<b>77417705</b>	<b>FIBER OPTICS - CAPITAL EXP</b>					
450400	INFRASTRUCTURE	39,645	547,634	329,000	740,000	>100*
	EXPAND CITY FIBER DOWN ELDORADO				250,000	
	TARGET AREA REVITILIZATION EFFORT -					
	STATE GRANT					
	EXPAND CITY FIBER INTO DOWNTON AREA				150,000	
	TARGET AREA REVITILIZARION EFFORT -					
	STATE GRANT					
	EXPAND FIBER TO OTHER CITY OFFICES AND				340,000	
	SCHOOLS					
	CITY BUILDINGS & PUBLIC SCHOOLS - STATE					
	GRANT					
77417705 Total:		39,645	547,634	329,000	740,000	>100*
<hr/>						
<b>FIBER OPTICS TOTAL:</b>		<b>60,206</b>	<b>1,318,420</b>	<b>410,000</b>	<b>1,691,975</b>	<b>(90)</b>
<b>Fund Revenue TOTAL:</b>		<b>561</b>	<b>720,786</b>	<b>10,000</b>	<b>825,975</b>	
<b>Fund Expense TOTAL:</b>		<b>59,645</b>	<b>597,634</b>	<b>400,000</b>	<b>866,000</b>	
<b>SURPLUS (DEFICIT):</b>		<b>(59,084)</b>	<b>123,152</b>	<b>(390,000)</b>	<b>(40,025)</b>	



## **PUBLIC WORKS DEPARTMENT - STORM SEWER OPERATIONS**

### **Program Description**

The Public Works Department oversees the management of the Storm Water Fund which is used to improve and maintain storm drainage throughout the City. Funding for the majority of storm water work in the City comes from Fund 78 the storm water utility. The rates currently paid into the utility are formulated using a base fee plus a usage fee that is designed around the amount of the property that is impervious to water designed around a normal residential property, designated as an Equivalent Residential Unit (ERU). Currently the base fee is set at \$3.00 per parcel and the user fee is \$0.67. The Storm Water Fund receives approximately \$1.6 million per year in revenue.

### **Staffing**

No employees are paid directly out of the Storm Water Fund. The fund does make a yearly transfer of funds to the General Fund to support storm drainage operations. For Fiscal Year 2020, the total transfer is \$500,000, or approximately 1/3 of the utility income. The allocation covers costs for Public Works administration, Engineering, and Municipal Services.

Approximately 13% of Municipal Services staff time is spent on storm drainage which includes street sweeping and drainage improvements. This reflects approximately 12,000 personnel hours per year or 6.2 full time staff members. Fund transfers are made to the General Fund to offset approximately 15% of Engineering Division personnel costs; 15% of Public Works administration costs and 6% of Municipal Services Division costs.

### **Budget Highlights**

A summary of the 5-year project plan funded by the Storm Water Fund is attached. Highlights for Fiscal Year 2020 are as follows:

1. Annual Storm Drainage Improvements. Funding is allocated for lining storm sewers, emergency repairs and an annual storm drainage improvement project that will fix trouble spots around the City. Funding allocated for this work is approximately \$595,000.
2. Target Area 3: 32<sup>nd</sup> and Fulton Area Storm Drainage Improvement. This project is to reduce area flooding and improve overall storm drainage which will reduce sanitary sewer infiltration in this portion of the Lost Bridge North Target Area. The main project funding is allocated in the Sanitary Sewer Fund. This work will target spot drainage problem location in the project area to address individual resident concerns. This allocation is \$250,000.



3. Storm and Sanitary Sewer Master Plan Update. This is a shared project with the Sanitary Sewer Fund to update the current master plan. The expected cost for the update will be between \$200,000 and \$300,000. The general scope of the update will include:
  - a. Revise the current plan to better address the ownership of various storm water issues,
  - b. Address the combined sewer system with proposals to separate the storm from the sanitary where feasible,
  - c. Address erosion control and cooperation with other area governmental bodies,
  - d. Review the needed projects and the funding necessary to implement the program.

### **Performance Outcomes**

1. Monitor construction contracts by:
  - a. Tracking the percentage of contracts awarded with at least 2 bidders.
  - b. Tracking the percentage of contracts meeting the City's minority goals.
  - c. Tracking the percentage of completed contracts that met their approved minority goals.

<b>STORM WATER FUND PROPOSED 5-YEAR PLAN</b>					
<b>Project Detail Description</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
NPDES Program	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Annual Storm Drainage Project	\$595,000	\$595,000	\$340,000	\$340,000	\$340,000
Baltimore Road Drainage Improvements	\$0	\$0	\$400,000	\$150,000	\$550,000
Meadowlark Drainage Improvements	\$0	\$400,000	\$0	\$0	\$0
Nelson Park Neighborhood Drainage	\$0	\$0	\$0	\$0	\$0
Northeast Drainage Ditch Maintenance	\$50,000	\$0	\$0	\$0	\$0
Drainage Structure Imp - 2802 N Main	\$155,000	\$0	\$0	\$0	\$0
32nd & Fulton Drainage Improvements	\$250,000	\$0	\$0	\$0	\$0
Separate Storm Sewer Inspection Program	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Storm and Sanitary Sewer Master Plan	\$175,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,281,000</b>	<b>\$1,051,000</b>	<b>\$796,000</b>	<b>\$546,000</b>	<b>\$946,000</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

78	STORM WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>780</b>	<b>STORM WATER PROJECTS</b>					
<hr/>						
<b>7848780</b>	<b>STORM WATER REVENUES</b>					
303106	STORM WATER FEE	1,594,810	1,598,288	1,593,365	1,595,552	0
306700	TRANSFER FROM OTHER FUNDS	0	60,000	120,000	103,000	(14)
307101	INTEREST INCOME	380	5,787	7,500	12,000	60
307141	INVESTMENT INCOME	2,431	5,673	0	0	
308899	MISCELLANEOUS INCOME	0	110	0	0	
309903	IEPA LOAN	1,167,975	1,141,036	1,000,000	0	<(100*)
	7848780 Total:	2,765,596	2,810,894	2,720,865	1,710,552	(37)
<hr/>						
<b>78487802</b>	<b>STORM WATER - OP EXPENSES</b>					
422000	SERV - PUMPING STATIONS	0	0	20,000	25,000	25
423000	GENERAL FUND IT SERVICES	22,212	22,848	16,104	19,956	24
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	63,732	100*
	Admin Fee				57,732	
	Purchasing Services				6,000	
425000	GENERAL FUND ADMIN FEE	36,996	27,012	56,700	0	(100*)
426400	LANDFILL SERVICES	0	26,650	0	30,000	100*
428000	PROFESSIONAL SERVICES	41,916	34,915	43,121	46,621	8
429300	PAYMENT IN LIEU OF TAXES	1,762	5,994	35,015	70,251	>100*
432300	MATERIAL - CULVERTS	6,699	7,229	10,000	40,000	>100*
432400	MATERIAL - SEWERS	30,683	23,687	10,000	40,000	>100*
441504	GENERAL FUND PURCHASING	504	336	2,028	0	(100*)
441505	GENERAL FUND - PUBLIC WORKS	525,360	482,040	558,468	500,004	(10)
443900	REIMBURSE UCS BILLING	34,920	38,340	37,368	40,536	8
449900	SMALL CAPITAL ITEMS	7,830	0	0	0	
	78487802 Total:	708,882	669,051	788,804	876,100	11
<hr/>						
<b>78487806</b>	<b>STORM WATER - CAPITAL PROJ</b>					
451000	AUTOMOTIVE EQUIPMENT	0	27,985	0	0	
489040	STORM SEWER	3,000	3,150	2,752,879	981,000	(64)
	NPDES Program				6,000	
	Annual storm drainage project				595,000	
	Drainage structure improvement- 2802 N Main				155,000	
	Separate storm sewer inspection program				50,000	
	Storm & sanitary sewer master plan				175,000	
489040	12-22 NELSON PARK SEWER	1,096,725	1,315,996	0	50,000	100*
489040	14-20 BALTIMORE RD RECONSTRUCTION	122,315	3,643	0	0	
489040	16-01 MEADOWLARK DRAINAGE IMPROV	8,851	0	0	0	
489040	16-04 32ND/FULTON DRAINAGE STUDY	70,126	118,721	0	250,000	100*
489040	16-09 MISC STORM SEWER IMPROVEMENTS	9,748	0	0	0	
489040	16-30 ANNUAL STORM DRAINAGE IMPRV	189,589	0	0	0	
489040	17-09 MISC STORM SEWER IMPROVEMENTS	22,179	72,576	0	0	
489040	17-26 LMFT CONCRETE	78,493	0	0	0	
489040	17-28 TRENCHLESS LONG LINING REPAIRS	0	129,424	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

78	STORM WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
780	STORM WATER PROJECTS					
<hr/>						
78487806	STORM WATER - CAPITAL PROJ					
489040	18-09 MISC STORM SEWER IMPROVEMENTS	0	42,554	0	0	
489040	18-25 2018 LMFT PROJECT	0	40,412	0	0	
	78487806 Total:	1,601,026	1,754,461	2,752,879	1,281,000	(53)
	<b>STORM WATER PROJECTS TOTAL:</b>	<b>5,075,504</b>	<b>5,234,406</b>	<b>6,262,548</b>	<b>3,867,652</b>	<b>(46)</b>
782	DS-2017 IEPA LOAN NELSON PK					
<hr/>						
78487822	STORM DS-2017 IEPA LOAN					
440900	PRINCIPAL PAYMENTS 2017 IEPA Loan; Nelson Park Storm Water Separation	0	0	163,750	150,131 150,131	(8)
441000	INTEREST PAYMENT 2017 IEPA Loan; Nelson Park Storm Water Separation	0	0	75,250	56,201 56,201	(25)
	78487822 Total:	0	0	239,000	206,332	(14)
	<b>DS-2017 IEPA LOAN NELSON PK TOTAL:</b>	<b>0</b>	<b>0</b>	<b>239,000</b>	<b>206,332</b>	<b>(14)</b>
	<b>Fund Revenue TOTAL:</b>	<b>2,765,596</b>	<b>2,810,894</b>	<b>2,720,865</b>	<b>1,710,552</b>	
	<b>Fund Expense TOTAL:</b>	<b>2,309,908</b>	<b>2,423,512</b>	<b>3,780,683</b>	<b>2,363,432</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>455,688</b>	<b>387,382</b>	<b>(1,059,818)</b>	<b>(652,880)</b>	



## **PUBLIC WORKS DEPARTMENT – SANITARY SEWER OPERATIONS**

### **Program Description**

The Public Works Department oversees the management of the Sanitary Sewer Fund 79 which is used to maintain the City's sanitary sewer collection system. The Fund is governed by Chapter 74 of the City Code and currently assesses \$1.33 per 100 cubic feet of water used. The City Council has approved an additional increase to \$1.42 on May 1, 2020 and to \$1.51 on May 1, 2021. The fund expects to receive approximately \$2.8 million in revenue in 2019 and \$3.1 million in 2020.

The City collects sanitary sewage from the residents and businesses within the City and transports it to large interceptors owned and maintained by the Sanitary District of Decatur. The SDD collects the sewage from the area communities and treats it at their waste treatment plant on the southwest side of the City where the treated effluent is then discharged into the Sangamon River.

### **Staffing**

No employees are paid directly out of the Sanitary Sewer Fund. The fund does make a yearly transfer of funds to the General Fund to support sanitary sewer maintenance operations. For Fiscal Year 2020, the total transfer is \$534,250 allocated as follows:

- \$30,100 for Public Works Department administration
- \$274,300 for Engineering Division services
- \$229,850 for Municipal Services staffing to support the EPA Administrative Consent Order. This supports 3 additional employees dedicated to sanitary sewer maintenance.

Approximately 7% of Municipal Services staff time is spent on the sanitary sewer system. This reflects approximately 6,200 personnel hours per year or 3.2 full time staff members. Fund transfers are made to the General Fund to offset approximately 26% of Engineering Division personnel costs (\$274,300); 5% of Public Works administration costs (\$25,100) and 5% of Municipal Services Division costs (\$229,850).



### **Budget Highlights**

A summary of the 5-year project plan funded by Sanitary Sewer Fund is attached. Highlights for Fiscal Year 2020 are as follows:

1. 2020 Annual Cured-in-Place Sewer Lining Project. This project is performed yearly to strengthen sewers and reduce storm water infiltration into the sanitary sewer system. Funding allocated for this work is approximately \$840,000.
2. Overhead Sewer Program. This program currently provides funding for property owners to install a backup prevention device in their home. The program covers 75% of the cost up to a maximum project cost of \$7,500. We have successfully installed 34 devices since 2009 but with an average cost of \$5,600 it has been difficult for the property owner to cover their 25% portion. We propose to pay 100% of the costs within areas served by combined sewers and in sewer backup prone areas. This program will assist the City in meeting the EPA's requirements to end basement backups in the system.
3. USEPA Administrative Consent Order. Continue improving portions of the City's sanitary sewer improvement program as proposed to the USEPA as part of their Consent Order with the City. These projects are the first phase in formulating a successful inflow and infiltration (I&I) reduction strategy to use in future City I&I reduction projects.
  - a. Target Area 3: Lost Bridge North. Begin the engineering for a project to reduce storm water I&I. Planned construction would begin in late 2020 or early 2021. The funding for this 3-year project is expected to exceed \$7 million and be funded through a bond or loan.
  - b. Target Area 3: 32nd and Fulton Area Storm Drainage Improvement. This project is to reduce area flooding and improve overall storm drainage which will reduce sanitary sewer infiltration in this portion of the Lost Bridge North Target Area. The estimated project cost is approximately \$1.4 million. Funding is also proposed in the Storm Water Fund to address spot drainage issues in the area.
  - c. Target Area 9: Ellen and Division. Begin the engineering for a project to reduce storm water I&I. Planned construction would begin in late 2020 or early 2021. The funding for this 3-year project is expected to exceed \$4.3 million and be funded through a bond or loan.
4. McKinley Sewer Rehabilitation Project. This project is beginning in 2019 with the bulk of the work to be completed in 2020. The total project authorization is \$5.4 million which is funded through a low interest loan administered by the IEPA.



5. Storm and Sanitary Sewer Master Plan Update. This is a shared project with the Sanitary Sewer Fund to update the current master plan. The expected cost for the update will be between \$200,000 and \$300,000. The general scope of the update will include:
  - a. Revise the current plan to better address the ownership of various storm water issues,
  - b. Address the combined sewer system with proposals to separate the storm from the sanitary where feasible,
  - c. Address erosion control and cooperation with other area governmental bodies,
  - d. Review the needed projects and the funding necessary to implement the program.

### **Performance Outcomes**

1. Monitor the City's sanitary sewer system by:
  - a. Monitor system maintenance by tracking system caused dry weather backups.
  - b. Monitor I&I intrusion by tracking system caused wet weather backups.
2. Monitor construction contracts by:
  - a. Tracking the percentage of contracts awarded with at least 2 bidders.
  - b. Tracking the percentage of contracts meeting the City's minority goals.
  - c. Tracking the percentage of completed contracts that met their approved minority goals.



### SANITARY SEWER FUND PROPOSED 5-YEAR PLAN

Project Detail Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Miscellaneous Sanitary Sewer Repairs	751,430	500,000	500,000	500,000	400,000
Sanitary Sewer Improvement Project	100,000	100,000	100,000	100,000	100,000
Sanitary Sewer Cured-in-Place Lining	842,635	600,000	500,000	500,000	500,000
Sanitary Sewer Inspection Program	400,000	400,000	450,000	450,000	450,000
Sanitary Sewer Cleaning	200,000	200,000	100,000	100,000	100,000
Sanitary Sewer Manhole Rehabilitation	250,000	250,000	250,000	250,000	250,000
Sanitary Sewer Asset Management Plan	200,000	200,000	0	0	0
Sanitary Sewer Herbicide Root Control	200,000	200,000	200,000	200,000	200,000
Overhead Sewer Program	150,000	200,000	200,000	50,000	50,000
Sanitary Manhole Inspections	75,000	75,000	75,000	75,000	75,000
SSA Study and CMOM Program	133,655	0	0	0	0
SCSAA T.A. 6 - Florian Basin	100,000	300,000	3,300,000	50,000	0
SCSAA T.A. 3N - Lost Bridge Basin North	450,000	6,800,000	50,000	0	0
SCSAA T.A. 8 - Basin 5/6	200,000	700,000	5,450,000	5,500,000	0
SCSAA T.A. 9 - Ellen and Division	400,000	3,850,000	50,000	0	0
32nd and Fulton Avenue Drainage	1,400,000	0	0	0	0
McKinley Sewer Rehabilitation	4,506,164	0	0	0	0
Sump Pump Inspection Program	0	0	50,000	50,000	50,000
Storm and Sanitary Sewer Master Plan	175,000	0	0	0	0
Allen Bend Pump Station Replacement	0	0	45,000	0	0
<b>TOTAL</b>	<b>10,533,884</b>	<b>14,375,000</b>	<b>11,320,000</b>	<b>7,825,000</b>	<b>2,175,000</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

79	SEWER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
790	SEWER PROJECTS					
<hr/>						
7948790	SEWER FUND REVENUES					
303103	TAPPING FEES	4,000	5,480	6,000	6,000	
303105	SEWER USER FEES	2,500,085	3,093,513	3,199,511	3,206,714	0
303120	EXTERNAL SEWER USER FEE	2,326,176	2,904,705	3,396,909	3,670,441	8
307101	INTEREST INCOME	1,805	18,857	25,000	90,000	>100*
307141	INVESTMENT INCOME	11,197	18,978	0	0	
308899	MISCELLANEOUS INCOME	362	309	300	0	<(100*)
309903	IEPA LOAN	6,122,854	2,355,734	3,000,000	4,300,000	43
	7948790 Total:	10,966,479	8,397,576	9,627,720	11,273,155	17
<hr/>						
79487902	SEWER FUND - OP EXPENSES					
422000	SERV- PUMPING STATIONS	115,245	117,349	145,332	164,975	14
423000	GENERAL FUND IT SERVICES	17,916	18,432	12,096	15,864	31
423300	TELEPHONE	0	0	1,000	1,000	
424300	MOTOR VEHICLE EXPENSES	0	167,316	164,052	195,480	19
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	195,888	100*
	Admin Fee				180,348	
	Purchasing Services				15,540	
424600	LEGAL SERVICES	0	0	0	10,000	100*
424700	COMPUTER SOFTWARE	0	14,009	20,000	20,000	
425000	GENERAL FUND ADMIN FEE	259,380	98,976	270,504	0	(100*)
426400	LANDFILL SERVICES	0	65,107	50,000	70,000	40
428000	PROFESSIONAL SERVICES	124,347	57,922	175,540	205,000	17
429300	PAYMENT IN LIEU OF TAXES	234,775	236,595	389,666	386,183	(1)
432400	MATERIALS - SEWERS	41,993	10,258	75,000	75,000	
441504	GENERAL FUND PURCHASING	1,992	2,748	6,792	0	(100*)
441505	GENERAL FUND - PUBLIC WORKS	556,356	502,560	591,012	534,252	(10)
441508	GENERAL FUND EPA	322,980	331,488	336,636	341,496	1
443900	REIMBURSE UCS BILLING	127,068	109,344	113,076	152,100	35
444200	TRANSFER TO OTHER FUNDS	0	60,000	120,000	103,000	(14)
	Storm Sewer for 50% 2017 IEPA Nelson Park loan				103,000	
449900	SMALL CAPITAL ITEMS	10,780	8,574	0	0	
455200	VEHICLE LEASE PAYMENT	67,795	50,869	50,870	0	(100*)
	79487902 Total:	1,880,627	1,851,547	2,521,576	2,470,238	(2)
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79487906	SEWER FUND - CAPITAL PROJ					
451000	AUTOMOTIVE EQUIPMENT	31,781	27,985	0	75,000	100*
	Step van #248				75,000	
452000	OTHER EQUIPMENT	298,633	0	450,000	450,000	
	Sewer Vactor truck #250				450,000	



# CITY OF DECATUR 2020 BUDGET DETAIL

79	SEWER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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## 790 SEWER PROJECTS

### 79487906 SEWER FUND - CAPITAL PROJ

489030	SANITARY SEWER	7,480	399	9,328,380	2,800,000	(70)
	Sanitary Sewer Improvement Project				100,000	
	Sanitary Sewer Cleaning				200,000	
	Sanitary Sewer Asset Management Plan				200,000	
	Sanitary Manhole Inspections				75,000	
	SCSAA Lost Bridge basin North				450,000	
	SCSAA Basin 5/6				200,000	
	32nd & Fulton Ave drainage				1,400,000	
	Storm & Sanitary sewer master plan				175,000	
489030	09-17 BACKUP PREVENTION PROGRAM	8,241	0	0	150,000	100*
489030	13-01 SSA STUDY & CMOM PROGRAM	70,147	48,890	0	133,655	100*
489030	14-31 HERBICIDE ROOT CONTROL	92,772	0	0	200,000	100*
489030	14-32 STARR CREST PUMP STATION	1,239	0	0	0	
489030	15-07 MCKINLEY-7TH WARD SEWER REHAB	5,890,351	2,279,893	0	0	
489030	16-02 SHORE/GREEN OAK PUMP STAT IMPR	522,926	27,070	0	0	
489030	16-05 SANITARY SEWER SYSTEM	2,825	0	0	0	
489030	16-09 MISC SANITARY SWR IMPROVEMENTS	202,220	0	0	0	
489030	16-19 ANNUAL SEWER TELEVISIONING PROG	350,358	392,034	0	0	
489030	16-28 TRENCHLESS LONG LINE REPAIRS	184,466	0	0	0	
489030	16-32 MANHOLE REHAB PROJECT	142,715	0	0	250,000	100*
489030	17-01 TARGET AREA FLOW METERING	0	464,154	0	0	
489030	17-02 LOST BRDG/FLORIAN BASIN II RED	454,517	60,651	0	100,000	100*
489030	17-09 MISC SANITARY SEWER IMPROVMNTS	169,953	274,675	0	751,430	100*
489030	17-22 MCKINLEY AVE SEWER REHAB	39,573	1,345	0	4,506,164	100*
489030	17-25 LMFT ASPHALT	75,900	0	0	0	
489030	17-28 TRENCHLESS LONG LINING REPAIRS	0	530,756	0	0	
489030	18-01 ELLEN/DIVISION I&I REDUCTION	0	159,137	0	400,000	100*
489030	18-09 MISC SANITARY SEWER IMPROVMNTS	0	269,768	0	0	
489030	18-25 2018 LMFT PROJECT	0	52,868	0	0	
489030	18-28 TRENCHLESS LONG LINING REPAIRS	0	286,573	0	0	
489030	19-19 ANNUAL SEWER INSPECTIONS	0	0	0	400,000	100*
489030	19-28 TRENCHLESS LONG LINING REPAIRS	0	0	0	842,635	100*
	489030 Total:	8,215,683	4,848,213	9,328,380	10,533,884	
	79487906 Total:	8,546,097	4,876,198	9,778,380	11,058,884	13
	SEWER PROJECTS TOTAL:	21,393,203	15,125,321	21,927,676	24,802,277	(16)

## 792 DS-2013 IEPA LOAN LAKESHORE DR

### 79487922 DS-2013 IEPA LOAN-LAKESHORE DR

440900	PRINCIPAL PAYMENTS	326,896	509,516	339,698	346,286	2
	2013 IEPA Loan; Lakeshore Dr Sewer Project				346,286	



# CITY OF DECATUR 2020 BUDGET DETAIL

79	SEWER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
792	DS-2013 IEPA LOAN LAKESHORE DR					
79487922	DS-2013 IEPA LOAN-LAKESHORE DR					
441000	INTEREST PAYMENT	132,799	199,953	119,997	113,409	(5)
	2013 IEPA Loan; Lakeshore Dr Sewer Project				113,409	
	79487922 Total:	459,695	709,469	459,695	459,695	0
	DS-2013 IEPA LOAN LAKESHORE DR TOTAL:	459,695	709,469	459,695	459,695	0
793	DS-2015 IEPA LOAN UNION ST					
79487932	DS-2015 IEPA LOAN-UNION ST					
440900	PRINCIPAL PAYMENTS	112,308	93,295	95,165	97,073	2
	2015 IEPA Loan; Union St sewer project				97,073	
441000	INTEREST PAYMENT	20,394	39,408	37,537	35,629	(5)
	2015 IEPA Loan; Union St sewer project				35,629	
	79487932 Total:	132,702	132,703	132,702	132,702	0
	DS-2015 IEPA LOAN UNION ST TOTAL:	132,702	132,703	132,702	132,702	0
794	DS-2017 IEPA LOAN 7TH WARD					
79487942	DS-2017 IEPA LOAN-7TH WARD					
440900	PRINCIPAL PAYMENTS	0	0	363,333	369,719	2
	2016 IEPA Loan; 7th Ward Sewer Project				369,719	
441000	INTEREST PAYMENT	0	0	144,788	138,402	(4)
	2016 IEPA Loan; 7th Ward Sewer Project				138,402	
	79487942 Total:	0	0	508,121	508,121	0
	DS-2017 IEPA LOAN 7TH WARD TOTAL:	0	0	508,121	508,121	0
	Fund Revenue TOTAL:	10,966,479	8,397,576	9,627,720	11,273,155	
	Fund Expense TOTAL:	11,019,121	7,569,917	13,400,474	14,629,640	
	SURPLUS (DEFICIT):	(52,642)	827,659	(3,772,754)	(3,356,485)	



## **PUBLIC WORKS DEPARTMENT - WATER OPERATIONS**

### **Program Description**

The Public Works Department oversees the City's Water Utility which includes the operations, maintenance and capital improvements that are required for a sustainable water system. The infrastructure elements include, Lake Decatur, the dam, the water treatment plant and the water distribution system.

The payroll expenses for 51 out of the Department's 124 person staff (41%) are paid directly from the Water Utility. Water Utility personnel serve in managing the lake, operating the water treatment plant, and managing the water distribution system. The utility also supports the water customer services performed by the Finance Department.

The Water Utility income is expected to exceed \$31 million in 2019. Operating and capital expenses generally match the income received. Expenses for the utility include the following:

- |  |                |
|--|----------------|
| • Water treatment plant operations and maintenance | \$5.2 million  |
| • Lake operations and maintenance                  | \$1.1 million  |
| • Administration (includes General Fund transfers) | \$4.0 million  |
| • Capital Fund Transfer                            | \$2.7 million  |
| • Water Distribution Services                      | \$3.6 million  |
| • Water Customer Services                          | \$1.1 million  |
| • Water Debt Service                               | \$13.6 million |

### **Staffing**

The Public Works Department-Water Utility has 51 authorized positions in 2 Divisions:

Water Production Division: 21 authorized positions, manages the City water treatment system including the Lake.

Water Services Division: 23 authorized positions, manages the City's water distribution system including water meters. Water Services is responsible for monitoring the water use in the City and assuring accurate measurement and billing.

Fund transfers are made to the General Fund to offset approximately 18% of Engineering Division personnel costs (\$184,625) and 25% of Public Works administration costs (\$125,500).

### **Budget Highlights**

The proposed water operating budget does NOT include approximately \$240,000 in annual costs for performing extra nitrate removals that would substantially exceed USEPA treatment requirements. When the City Council approved a set of strategies for improving lake management earlier in 2019, they said this additional cost would be considered if there was a quantifiable and demonstrated public health benefit to be obtained by going from a nitrate



removal threshold of 10 parts per million (ppm) to 5 ppm. To date, this has not been demonstrated or documented. Council is at liberty to direct that the budget be amended to include this additional expense anyway, when and if documentation satisfactory to the council is obtained. Or the council can leave it out of the budget and add it later. The council is also free to proceed with additional nitrate removal, amend its lake management strategies, and add this operating cost without obtaining measurable or documented reports of benefit to public health.

The proposed programs, staffing, equipment and resource levels of the Public Works Department in FY 2020 track with those of the previous fiscal year except for the following proposed highlights, additions or deletions:

#### **Engineering Division**

1. Proposes \$3.5 million in water main replacement work. This will include water main replacement in the Hillcrest Addition neighborhood near Moffet / West Main. This work also includes lead service replacements and other system valve repairs.

#### **Water Services Division**

1. Propose to replace 4 vehicles in 2020. Of note is the purchase of a vacuum excavator to replace an old trailer mounted unit. Vacuum excavation minimizes the impact of excavations in locating buried infrastructure such as gas mains, water mains and sewer mains. It can also assist with some repairs by minimizing the disturbance in soil removal. A good vacuum excavation system is crucial to the ongoing maintenance operations of the water distribution system. This is estimated at \$450,000.

#### **Water Production Division**

1. The Department proposes to embark on the preparation of a long-term sustainability plan for the water system which would encompass the dam, the water treatment plant, and the water distribution system.
2. The clarifier basins at the South Water Treatment Plant are in need of extensive repair or replacement. The sustainability plan is expected to make a recommendation in this regard early on so that funding can be established for this proposed work. The budgetary estimates for either approach will be in the range of \$10 million in improvements to the plant. The costs will be studied in a separate report and the results shared with the City Council prior to any capital improvements.
3. The City is in the final stages of a chlorine residual study to identify areas within the water distribution system that have low chlorine. All water systems have areas of low water turnover that can allow water to grow stale resulting in odor and taste complaints. The study will recommend possible improvements to the system to assist in water circulation and improve water quality.



4. The City is currently under contract with Hanson Professional Services to review the operation of the bascule gates on top of the dam. This review was prompted by a failure in raising the north bascule in December of 2018. It is expected that this review will result in a repair contract.
5. Possible new water sources or improvement recommended by the Intera Additional Water Supply Study.
6. Retain the services of a consultant to prepare a Lake Decatur Watershed Management Plan. This will be designed to advise the City in its ongoing efforts to reduce the flow of sediment and nitrate into the lake.
7. Begin to annually measure the lake's sediment accumulation either by City staff or contractor services.
8. Possible increase in the use of the City's nitrate removal facility.
9. Maintenance of the Oakley Sediment Basin. With dredging completed, it is now necessary to maintain the foliage which is overtaking the site. This is a natural process that was expected to occur. It is proposed that a consultant be used to assist City staff in the development and execution of a plan to return the site into a productive land use.
10. Enact the new USEPA mandated Risk and Resilience Assessment requirements for water utilities.

### **Performance Outcomes**

#### **Water Production Division**

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine, and nitrate. These will be tracked daily by testing the drinking water as it leaves the SWTP.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat OUIs on the lake annually. These will be tracked monthly and compared to the same month in the previous year.
3. Reduce the amount of sediment accumulating in the lake annually. Measure the amount of sediment accumulating in the lake every year and compare with the IL State Water Survey's Sangamon River sediment load at Monticello annual report.

#### **Water Services Division**

4. Measure the percentage of unaccounted water loss by compiling monthly data for treated water pumped verses water billed and maintenance conditions that impact water accountability.



5. Track the number of water utility customer service requests assigned to the Water Services Division staff that require additional service requests to complete.

### Capital Improvements

6. Monitor construction contracts by:
  - a. Tracking the percentage of contracts awarded with at least 2 bidders.
  - b. Tracking the percentage of contracts meeting the City's minority goals.
  - c. Tracking the percentage of completed contracts that met their approved minority goals.

WATER UTILITY 5-YEAR CAPITAL IMPROVEMENT PLAN					
NON-LAKE CAPITAL IMPROVEMENTS					
Project Detail Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Architecture and Engineering Services	480,000	50,000	10,000	11,000	11,000
Water Valve and FH Maintenance	120,000	120,000	120,000	0	0
Automotive Equipment	802,000	253,000	252,000	0	0
Other Equipment	0	0	0	0	0
Water Distribution System Leak Detection	35,000	36,000	37,000	38,000	39,000
Annual Water Main Replacement	3,550,000	3,650,000	4,150,000	4,000,000	4,000,000
Water System Improvements	250,000	0	0	0	0
South Water Treatment Plant Improvements	443,000	0	0	0	0
SWTP East Clarifiers Conversion	82,186	5,759,644	5,633,000	0	0
<b>NON-LAKE CAPITAL TOTAL</b>	<b>5,762,186</b>	<b>9,868,644</b>	<b>10,202,000</b>	<b>4,049,000</b>	<b>4,050,000</b>
LAKE CAPITAL IMPROVEMENTS					
Project Detail Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Architecture and Engineering Services	10,000	10,000	12,000	12,000	14,000
Lake Decatur Watershed Management Plan	700,000	0	0	0	0
Lake Decatur Dam Bascule Gate Repairs	240,000	0	0	0	0
Non-Point Source Pollution Control	25,000	25,000	30,000	30,000	35,000
Lake Decatur Sediment Control	35,000	35,000	40,000	40,000	45,000
Additional Water Supply	130,000	645,000	0	0	0
<b>LAKE CAPITAL TOTAL</b>	<b>1,140,000</b>	<b>715,000</b>	<b>82,000</b>	<b>82,000</b>	<b>94,000</b>
<b>WATER UTILITY CAPITAL TOTAL</b>	<b>6,902,186</b>	<b>10,583,644</b>	<b>10,284,000</b>	<b>4,131,000</b>	<b>4,144,000</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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800	WATER					
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8080800	WATER FUND REVENUES					
303101	WATER SALES	28,720,264	29,408,513	30,510,000	29,490,000	(3)
303102	SANITARY DISTRICT	0	278,302	300,000	300,000	
303103	TAPPING FEES	21,644	16,759	20,000	16,000	(20)
303605	FROM OTHER FUNDS-UCS BILLING	0	164,040	166,608	210,156	26
304306	BOAT LICENSES	0	0	0	70,000	100*
304402	PIER PERMITS	0	0	0	39,500	100*
305517	DUCK BLIND FEES	0	0	0	500	100*
307101	INTEREST INCOME	1,862	13,356	15,000	180,000	>100*
307141	INVESTMENT INCOME	12,542	14,227	0	0	
308802	SALE OF CITY PROPERTY	13,940	0	4,892	0	<(100*)
308819	TREASURY REBATE	288,276	346,692	268,500	258,146	(4)
308899	MISCELLANEOUS INCOME	83,321	68,747	75,000	75,000	
309900	BOND OR NOTE PROCEEDS	6,576,216	0	0	0	
8080800 Total:		35,718,065	30,310,636	31,360,000	30,639,302	(2)
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WATER TOTAL:		35,718,065	30,310,636	31,360,000	30,639,302	(2)
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801	WATER PRODUCTION					
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80808011	WATER PROD -PERSONNEL					
409000	SALARIES	819,955	769,323	918,258	953,649	4
410100	OVERTIME	52,077	60,817	54,000	70,000	30
410200	TEMPORARY SALARIES	6,929	3,198	0	0	
410500	PENSION CONTRIBUTION	125,603	99,141	97,907	113,585	16
410700	FICA/MEDICARE	66,554	62,926	75,124	79,210	5
411100	LIFE INSURANCE	1,163	926	1,500	1,563	4
411200	MEDICAL INSURANCE	216,300	157,300	236,600	230,750	(2)
411220	VSP INSURANCE PREMIUMS	2,000	2,400	1,800	0	(100*)
411500	SERVICE RECOGNITION	6,038	5,178	11,760	11,770	0
80808011 Total:		1,296,619	1,161,209	1,396,949	1,460,527	5
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80808012	WATER PRODUCTION-OP EXP					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	300	924	984	576	(41)
420100	ADVERTISING	0	0	200	200	
	HR vacancy advertising and other advertising as needed. Nothing anticipated.				200	
420200	PRINTING AND BINDING	2,547	2,682	2,800	2,800	
420300	GRAPHIC REPRODUCTIONS	0	0	1,100	1,100	
421000	SERVICE TO MAINT BUILDINGS	16,924	15,248	19,000	21,000	11
421400	SERVICE- OTHER EQUIP	143,138	105,020	122,000	115,000	(6)
421700	SERV TO MAINT COMM EQUIP	9,338	29,579	12,000	12,000	
422000	SERV- PUMPING STATIONS	0	454	0	0	
423000	GENERAL FUND IT SERVICES	159,484	165,636	146,832	151,404	3



## CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>801</b>	<b>WATER PRODUCTION</b>					
<b>80808012</b>	<b>WATER PRODUCTION-OP EXP</b>					
423100	ELECTRICITY	609,831	684,137	591,304	591,000	0
423200	NATURAL GAS	47,558	51,989	47,000	50,000	6
423300	TELEPHONE	4,685	5,602	4,600	4,600	
424000	TRAINING SCHOOL EXPENSES	0	2,010	1,000	1,000	
	Potential yet to be determined training for new staff.				1,000	
424100	CONFERENCES & TRAVEL	2,915	3,385	4,500	4,700	4
	10 staff attend ISAWWA				2,675	
	Staff attend conferences to maintain IEPA water operator certifications.					
	9 staff attend IPWSOA				2,025	
	Staff attend conferences to maintain IEPA water op					
424300	MOTOR VEHICLE EXPENSES	17,520	8,640	15,348	12,864	(16)
424500	POSTAGE	468	893	620	700	13
424700	COMPUTER SOFTWARE	0	0	1,600	1,600	
	Antero maintenance data management software update.				1,600	
425500	APPLICATION FEES	2,500	3,000	3,000	2,500	(17)
425800	GAUGING STATION SERV FEE	10,425	10,425	10,425	10,425	
426400	CONTRACTED LAND APPLICATION	212,979	557,789	400,000	450,000	13
426500	MEDICAL SERVICES	2,204	0	1,000	1,000	
427100	TEMP AGENCY SERVICES	63,418	4,140	4,000	15,000	>100*
	Necessary as up to 3 staff may be leaving by June 2020.				15,000	
428000	PROFESSIONAL SERVICES	21,720	12,642	30,000	20,025	(33)
	Water quality testing				12,000	
	Pest control				300	
	Risk Management plan services				4,200	
	SCBA certifications				1,700	
	Sanitary District of Decatur fees				225	
	Antero software support services				1,600	
428060	JANITORIAL SERVICES	9,304	9,180	9,312	9,516	2
428400	MEMBERSHIP FEES	1,162	1,098	800	900	13
	AWWA & ISAWWA memberships for 4 staff				900	
428900	RENTAL - EQUIPMENT	0	0	700	1,000	43
430200	PUBLICATIONS	0	174	300	300	
430400	CLOTHING	0	100	150	150	
430700	GENERAL SAFETY GEAR	1,912	1,255	1,500	1,500	
430800	PERSONAL SAFETY GEAR	1,553	1,334	1,500	1,500	
430900	CHEMICALS	1,889,918	1,911,550	1,850,000	2,000,000	8
431000	FUEL EXPENSES	1,935	2,264	2,977	3,121	5
431100	LUBRICANTS	5,865	10,599	12,000	8,000	(33)
431200	JANITORIAL SUPPLIES	2,151	2,116	2,000	1,800	(10)
432000	MATERIALS - BUILDINGS	4,454	1,613	5,000	4,000	(20)
432800	MATERIALS - EQUIPMENT	51,135	61,042	80,000	80,000	
433000	MATERIAL- REMOTE SITES	684	18,529	10,000	5,000	(50)
	Anticipate lower expenditures this fiscal year.				5,000	



## CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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### 801 WATER PRODUCTION

#### 80808012 WATER PRODUCTION-OP EXP

433001	DEWITT COUNTY WELLFIELD	7,503	5,637	10,000	6,000	(40)
433002	CISCO WELL IN PIATT COUNTY	0	0	100	100	
433003	VULCAN WATER MINE	385	0	500	500	
433200	LAB SUPPLIES	13,875	17,235	20,000	20,000	
434000	MINOR EQUIP & TOOLS	7,169	5,011	3,000	3,000	
434500	OFFICE SUPPLIES	394	611	1,000	600	(40)
435500	DIESEL OIL	5,661	3,043	4,000	4,000	
435700	EMPLOYEE RECOG SUPPLIES	106	103	400	400	
442300	RISK MANAGEMENT INSURANCE	147,180	367,824	375,156	345,336	(8)
449900	SMALL CAPITAL ITEMS	0	22	2,000	1,000	(50)
	Contingency for unplanned replacement of small capital items.				1,000	
451500	OFFICE EQUIPMENT	1,833	326	1,000	500	(50)
	80808012 Total:	3,482,133	4,084,861	3,812,708	3,967,717	4
	<b>WATER PRODUCTION TOTAL:</b>	<b>4,778,752</b>	<b>5,246,070</b>	<b>5,209,657</b>	<b>5,428,244</b>	<b>4</b>

### 802 WATER LAKE SERVICES

#### 80808021 LAKE- PERSONNEL SERVICE

409000	SALARIES	226,705	233,614	237,473	242,409	2
410100	OVERTIME	7,504	7,926	9,000	10,000	11
410200	TEMPORARY SALARIES	60,204	61,258	80,000	80,000	
410500	PENSION CONTRIBUTION	27,577	27,454	25,012	28,177	13
410700	FICA/MEDICARE	22,304	22,608	26,306	25,770	(2)
411100	LIFE INSURANCE	378	384	468	474	1
411200	MEDICAL INSURANCE	71,878	57,200	72,800	71,000	(2)
411500	SERVICE RECOGNITION	2,365	3,000	4,400	4,450	1
	80808021 Total:	418,915	413,444	455,459	462,280	1

#### 80808022 LAKE-OPERATING EXPENSES

411300	TO EMPL BENEFITS-UNEMPLOYMENT	84	252	300	156	(48)
420200	PRINTING AND BINDING	165	445	450	550	22
421000	SERVICE TO MAINT BUILDINGS	12,194	14,685	10,000	10,000	
421400	SERVICE- OTHER EQUIP	1,457	4,568	4,000	5,000	25
421700	SERV TO MAINT COMM EQUIP	9,323	13,029	6,000	6,000	
421750	SERV TO MAINT RADIO EQUIP	960	960	8,000	8,000	
423000	GENERAL FUND IT SERVICES	47,845	52,043	44,496	45,876	3
423100	ELECTRICITY	8,702	9,179	8,291	8,250	0
423200	NATURAL GAS	1,847	2,200	2,200	2,700	23
423300	TELEPHONE	985	740	1,000	1,000	



## CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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802	WATER LAKE SERVICES					
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80808022	LAKE-OPERATING EXPENSES					
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424000	TRAINING SCHOOL EXPENSES	0	458	450	300	(33)
	Biannual underground fuel storage tank and fuel pump training & licensing for all staff				300	
424100	CONFERENCES & TRAVEL	0	100	300	300	
	ISAWWA or ILMA conference for Joe Nihiser				300	
424300	MOTOR VEHICLE EXPENSES	105,384	80,136	80,412	110,676	38
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	23,592	100*
	Admin Fee				13,416	
	Purchasing Services				4,764	
	Human Resources Services				5,412	
424400	BOAT EXPENSES	22,848	13,883	10,000	7,000	(30)
424500	POSTAGE & MAIL SERVICES	396	292	350	400	14
426400	LANDFILL SERVICES	0	0	2,000	2,200	10
427100	TEMP AGENCY SERVICES	16,695	0	13,000	11,000	(15)
	2 seasonal laborers for mowing grass, trimming, debris removal, etc.				11,000	
428000	PROFESSIONAL SERVICES	229,828	170,413	217,469	154,508	(29)
	2020 MCSWCD watershed conservation agreement				154,508	
428400	MEMBERSHIP FEES	0	0	0	250	100*
	AWWA & ISAWWA combined membership Joe Nihiser				230	
	ILMA membership for Joe Nihiser				20	
428800	RENTAL-COPY MACHINE	403	541	370	370	
429900	CONTRACTUAL SERVICES	32,500	37,734	60,000	225,400	>100*
	Annual tree and brush removal project				60,000	
	Annual right of way and fence line herbicide spraying				3,000	
	Oakley sediment site mowing				62,400	
	Potential Oakely sediment site reclamation consulting, herbicide spraying, earthwork, tree removal, etc.				100,000	
430400	CLOTHING	1,203	738	1,500	1,500	
430700	GENERAL SAFETY GEAR	236	137	400	400	
430800	PERSONAL SAFETY GEAR	675	125	550	600	9
430900	CHEMICALS	515	572	1,000	1,000	
431000	FUEL EXPENSE	13,987	15,187	24,349	18,637	(23)
431200	JANITORIAL SUPPLIES	1,335	678	900	900	
431500	LICENSING SUPPLIES	1,592	1,785	1,900	1,900	
431600	REGULATORY SUPPLIES	340	2,031	2,000	2,000	
432000	MATERIALS - BUILDINGS	1,100	508	1,000	1,000	
432800	MATERIALS - EQUIPMENT	1,194	2,742	2,900	2,900	
434000	MINOR EQUIP & TOOLS	1,266	676	1,400	1,400	
434500	OFFICE SUPPLIES	762	141	400	500	25
435700	EMPLOYEE RECOG SUPPLIES	43	63	200	200	
436600	MATERIAL TO MAINT LAKE	5,679	5,730	5,500	5,500	
438300	INV PURCHASE - GASOLINE	6,208	11,606	12,000	12,000	
442300	RISK MANAGEMENT INSURANCE	39,252	86,952	75,612	67,644	(11)



## CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
802 WATER LAKE SERVICES							
80808022 LAKE-OPERATING EXPENSES							
449900	SMALL CAPITAL ITEMS		657	1,171	1,500	1,500	
	2 Commercial grade grass trimmers					720	
	Chainsaw replacement and parts					780	
451000	AUTOMOTIVE EQUIPMENT		0	0	0	207,000	100*
	Pick up truck #151					73,000	
	Pick up truck #178					50,000	
	Pick up trucks #180 & 182					84,000	
452000	OTHER EQUIPMENT		7,390	30,723	38,000	45,000	18
	Patrol boat motor					15,000	
	Endloader #173					30,000	
	80808022 Total:		575,050	563,223	640,199	995,109	55
	WATER LAKE SERVICES	TOTAL:	993,965	976,667	1,095,658	1,457,389	33
803 WATER ADMINISTRATION							
80808031 WATER ADMIN -PERSONNEL							
409000	SALARIES		243,172	196,520	164,889	168,599	2
410100	OVERTIME		1,532	0	1,000	0	(100*)
410500	PENSION CONTRIBUTION		29,651	23,563	16,719	18,700	12
410700	FICA/MEDICARE		18,533	15,033	12,828	13,041	2
411100	LIFE INSURANCE		617	506	528	540	2
411200	MEDICAL INSURANCE		61,130	39,362	36,400	35,500	(2)
411220	VSP INSURANCE PREMIUMS		400	0	0	0	
411500	SERVICE RECOGNITION		2,130	2,282	1,800	1,870	4
	80808031 Total:		357,165	277,266	234,164	238,250	2
80808032 WATER ADMIN- OP EXPENSES							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		84	180	228	72	(68)
420100	ADVERTISING		313	297	400	800	100
	Bus transportation for SWTP student tours(possible more groups, PR)					800	
420200	PRINTING AND BINDING		118	0	250	200	(20)
421700	SERV TO MAINT COMM EQUIP		2,904	2,904	2,904	816	(72)
						816	
423000	GENERAL FUND IT SERVICES		95,691	99,384	88,992	91,764	3
423300	TELEPHONE		620	380	400	450	13
424100	CONFERENCES & TRAVEL		704	700	3,000	2,850	(5)
	AWWA - ORLANDO, FL for Keith Alexander					2,600	
	ISAWWA - SPRINGFIELD, IL for Keith Alexan					250	
424300	MOTOR VEHICLE EXPENSES		372	2,196	468	216	(54)
424350	GENERAL FUND FIXED ALLOCATION		0	0	0	858,768	100*
	Admin Fee					727,680	
	Purchasing Services					79,656	
	Human Resource Services					51,432	



## CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>803</b>	<b>WATER ADMINISTRATION</b>					
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<b>80808032</b>	<b>WATER ADMIN- OP EXPENSES</b>					
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424500	POSTAGE	72	83	100	100	
424600	LEGAL SERVICES	0	0	0	20,000	100*
424700	COMPUTER SOFTWARE	6,875	0	0	0	
425000	GENERAL FUND ADMIN FEE	692,136	813,204	938,856	0	(100*)
428000	PROFESSIONAL SERVICES	58,643	0	13,689	14,100	3
	Johnson Controls Energy Saving Project Measurement & Verification Annual Fee was higher than anticipated.				14,100	
428400	MEMBERSHIP FEES	251	0	300	230	(23)
	AWWA & ISAWWA combined membership Keith Alexander				230	
428800	RENTAL-COPY MACHINE	1,837	1,751	1,440	1,440	
429300	PAYMENT IN LIEU OF TAXES	1,481,517	1,756,044	2,020,995	2,248,633	11
430200	PUBLICATIONS	10	0	100	100	
431000	FUEL EXPENSE	319	349	388	558	44
434500	OFFICE SUPPLIES	393	274	300	250	(17)
435700	EMPLOYEE RECOG SUPPLIES	607	147	250	250	
					250	
441504	GENERAL FUND PURCHASING	98,808	70,044	66,660	0	(100*)
441505	GENERAL FUND - PUBLIC WORKS	117,600	230,856	347,316	315,120	(9)
441506	GENERAL FUND HUMAN RES	37,440	37,152	59,316	0	(100*)
441507	GENERAL FUND BLDG INSPECTIONS	191,256	189,000	168,756	165,156	(2)
442300	RISK MANAGEMENT INSURANCE	39,252	6,132	4,908	75,360	>100*
443900	REIMBURSE UCS BILLING	746,676	0	0	0	
445910	TRANSFER TO WATER CAPITAL	4,700,000	2,750,000	2,750,000	2,750,000	
449200	TAX & INSURANCE PAYMENTS	19,507	26,122	17,500	17,500	
					17,500	
449900	SMALL CAPITAL ITEMS	0	3,006	500	250	(50)
	Contingency for unplanned replacement of office equipment and small capital items				250	
80808032 Total:		8,294,005	5,990,205	6,488,016	6,564,983	1
<hr/>						
<b>WATER ADMINISTRATION TOTAL:</b>		<b>8,651,170</b>	<b>6,267,471</b>	<b>6,722,180</b>	<b>6,803,233</b>	<b>1</b>
<hr/>						
<b>804</b>	<b>WATER SERVICES</b>					
<hr/>						
<b>80808041</b>	<b>WATER SERVICES- PERSONL</b>					
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409000	SALARIES	1,054,818	1,136,235	1,242,485	1,264,493	2
410100	OVERTIME	47,819	54,264	55,000	60,000	9
410500	PENSION CONTRIBUTION	132,066	141,805	130,727	147,354	13
410700	FICA/MEDICARE	82,148	89,112	100,307	102,758	2
411100	LIFE INSURANCE	1,642	1,610	2,241	2,238	0
411200	MEDICAL INSURANCE	351,715	287,607	400,400	372,750	(7)
411500	SERVICE RECOGNITION	6,853	9,644	18,715	18,755	0
80808041 Total:		1,677,061	1,720,277	1,949,875	1,968,348	1



# CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
804	WATER SERVICES					
80808042	WATER SERVICES- OP EXPEN					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	456	1,464	1,620	876	(46)
421700	SERV TO MAINT COMM EQUIP	12,456	12,456	12,242	12,456	2
423000	GENERAL FUND IT SERVICES	175,432	182,196	164,640	169,764	3
423100	ELECTRICITY	7,247	7,990	6,914	6,800	(2)
423200	NATURAL GAS	3,164	2,999	3,200	3,200	
423300	TELEPHONE	3,049	4,166	6,000	6,000	
423400	WATER	739	734	850	800	(6)
423900	BANKING SERVICES	0	0	250	250	
424000	TRAINING SCHOOL EXPENSES	170	55	500	500	
	CDL reimbursment				180	
	ISAWWA				200	
	Rural Water training				120	
424100	CONFERENCES & TRAVEL	24	507	1,500	1,500	
	2020 ISAWWA Conference- 4 employees				1,000	
	2020 IPWSOA Conference- 2 employees				500	
424300	MOTOR VEHICLE EXPENSES	290,040	229,920	190,764	171,348	(10)
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	4,920	100*
	Purchasing Services				4,920	
424500	POSTAGE	579	2,437	15,000	8,000	(47)
424700	COMPUTER SOFTWARE	0	4,675	3,500	7,500	>100*
	A5 software renewal 2020				5,600	
	Laptop				950	
	I-Pad				950	
425200	EMERG WATERMAIN REPAIRS	13,431	6,942	35,000	35,000	
427100	TEMP AGENCY SERVICES	45,195	11,783	0	5,000	100*
	Temps to replace employees on disability, OJI, temp, ect.				5,000	
428000	PROFESSIONAL SERVICES	210,089	212,513	200,000	214,000	7
	Utility Service tank reduce by \$30k 11/16/18				108,500	
	JULIE				5,000	
	USIC				98,000	
	Various contract costs				2,500	
428025	AMI EXPENSES	76,132	67,829	55,000	60,000	9
428050	CONTRACTED STREET REPAIRS	0	7,718	15,000	15,000	
428400	MEMBERSHIP FEES	464	475	700	730	4
	AWWA fees -3 emps				600	
	IRWA fees -2 emps				130	
428800	RENTAL-COPY MACHINE	1,628	1,858	2,170	2,170	
428900	RENTAL - EQUIPMENT	0	0	0	1,500	100*
430400	CLOTHING	0	0	100	100	
430700	GENERAL SAFETY GEAR	118	569	1,000	1,000	
430800	PERSONAL SAFETY GEAR	3,383	2,900	3,500	4,000	14
431000	FUEL EXPENSE	33,049	45,491	61,188	58,326	(5)
431200	JANITORIAL SUPPLIES	578	973	900	900	
431900	MATERIAL - MAINT WATERMAIN	105,180	112,195	120,000	125,000	4



## CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>804</b>	<b>WATER SERVICES</b>					
<b>80808042</b>	<b>WATER SERVICES- OP EXPEN</b>					
432200	MATERIAL - STREETS CUTS	57,245	24,539	50,000	52,000	4
432800	MATERIALS - EQUIPMENT	2,775	279	3,000	3,000	
433400	MATERIAL - WATER METERS	6,922	15,084	30,000	30,000	
434000	MINOR EQUIP & TOOLS	5,599	2,797	5,500	5,500	
434500	OFFICE SUPPLIES	1,148	1,294	1,500	1,500	
435700	EMPLOYEE RECOG SUPPLIES	326	120	650	650	
436000	TRAFFIC CONTROL SUPPLIES	1,657	2,044	2,800	3,000	7
441600	REIMBURSE GEN FUND STREET CUTS	307,028	252,130	312,000	311,000	0
442300	RISK MANAGEMENT INSURANCE	225,684	326,532	316,284	276,708	(13)
442600	COLLISION DEDUCTIBLE	2,573	0	0	0	
449900	SMALL CAPITAL ITEMS	6,559	2,147	14,000	15,000	7
	4 pin finders				4,000	
	Solar arrow board				8,500	
	Gas saw				800	
	Hydraulic pump				1,700	
455200	VEHICLE LEASE PAYMENT	12,443	8,846	1,326	0	(100*)
80808042 Total:		1,612,562	1,556,657	1,638,598	1,614,998	(1)
<b>WATER SERVICES TOTAL:</b>		<b>3,289,623</b>	<b>3,276,934</b>	<b>3,588,473</b>	<b>3,583,346</b>	<b>0</b>
<b>805</b>	<b>UTILITY CUSTOMER SERVICE</b>					
<b>80808051</b>	<b>UTILITY CUSTOMER SERV-PERSONL</b>					
409000	SALARIES	0	296,019	321,020	334,849	4
410100	OVERTIME	0	1,839	6,000	2,400	(60)
410500	PENSION CONTRIBUTION	0	33,760	33,146	37,593	13
410700	FICA/MEDICARE	0	21,505	25,433	26,216	3
411100	LIFE INSURANCE	0	481	633	639	1
411200	MEDICAL INSURANCE	0	95,871	127,400	124,250	(2)
411500	SERVICE RECOGNITION	0	445	5,435	5,440	0
80808051 Total:		0	449,920	519,067	531,387	2
<b>80808052</b>	<b>UTILITY CUSTOMER SERV - OP EXP</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	0	432	528	264	(50)
420200	PRINTING AND BINDING	0	42	600	200	(67)
423000	GENERAL FUND IT SERVICES	0	113,052	100,368	102,108	2
423300	TELEPHONE	0	1,179	1,200	1,440	20
423900	BANKING SERVICES	0	137,258	144,000	54,000	(62)
424000	TRAINING SCHOOL EXPENSES	0	1,300	0	2,500	100*
	To be determined				2,500	
424100	CONFERENCES & TRAVEL	0	0	0	2,000	100*
	To be determined				2,000	



# CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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805	UTILITY CUSTOMER SERVICE						
80808052	UTILITY CUSTOMER SERV - OP EXP						
424350	GENERAL FUND FIXED ALLOCATION		0	0	0	9,468	100*
	Human Resource Services					9,468	
424500	POSTAGE		0	229,185	240,000	234,000	(2)
424700	COMPUTER SOFTWARE		0	0	0	3,000	100*
	Electronic filing system					3,000	
428000	PROFESSIONAL SERVICES		0	8,515	7,500	3,600	(52)
	Identification processing fees					3,600	
428800	RENTAL-COPY MACHINE		0	3,338	3,300	6,000	82
434500	OFFICE SUPPLIES		0	15,739	13,500	7,500	(44)
435700	EMPLOYEE RECOG SUPPLIES		0	0	0	600	100*
436500	COMPUTER FORMS/ SUPPLIES		0	3,168	12,000	7,500	(37)
441504	GENERAL FUND PURCHASING		0	6,060	9,180	0	(100*)
441506	GENERAL FUND HUMAN RES		0	5,784	10,128	0	(100*)
442300	RISK MANAGEMENT INSURANCE		0	23,316	33,864	22,812	(33)
449900	SMALL CAPITAL ITEMS		0	6,582	5,000	6,000	20
	Bodine Comm Axis					850	
	Replace printer					5,000	
	Other					150	
	80808052 Total:		0	554,950	581,168	462,992	(20)
	UTILITY CUSTOMER SERVICE TOTAL:		0	1,004,870	1,100,235	994,379	(10)
808	WATER DEBT SERV-GO DEBT						
80808082	WATER DEBT - GO DEBT						
440900	PRINCIPAL PAYMENTS	8,069,070	5,675,000	6,460,950	6,437,630	0	
	2010B GOB; dredge, dam repair, 2nd water supply				907,630		
	2013 GOB; refunded 2004B South Water Treatment				1,390,000		
	2014 GOB; Phase 1 dredging basins 1-4				955,000		
	2015 GOB; Phase 2 dredging basins 1-4				900,000		
	2016 GOB; Phase 3 dredging basins 1-4				815,000		
	2017 GOB; Refunded 2008 water/Olde Towne projects				950,000		
	2018 GOB; Phase 4 dredging basins 1-4				520,000		
441000	INTEREST PAYMENT	4,339,646	4,714,885	4,998,290	4,738,642	(5)	
	2010B GOB; dredge, dam repair, 2nd water supply				741,123		
	2013 GOB; refunded 2004B South Water Treatment				431,100		
	2014 GOB; Phase 1 dredging basins 1-4				897,338		
	2015 GOB; Phase 2 dredging basins 1-4				839,375		
	2016 GOB; Phase 3 dredging basins 1-4				907,056		
	2017 GOB; Refunded 2008 water/Olde Towne projects				178,000		
	2018 GOB; Phase 4 dredging basins 1-4				744,650		
441100	FISCAL FEES	3,580	1,615	2,000	0	(100*)	
444100	DEBT SERVICE FUNDING	2,789,947	0	0	0		



# CITY OF DECATUR 2020 BUDGET DETAIL

80	WATER FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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808	WATER DEBT SERV-GO DEBT						
80808082	WATER DEBT - GO DEBT						
447200	BOND OR NOTE ISSUANCE COSTS		115,863	0	0	0	
	80808082 Total:		15,318,106	10,391,500	11,461,240	11,176,272	(2)
	<b>WATER DEBT SERV-GO DEBT TOTAL:</b>		<b>15,318,106</b>	<b>10,391,500</b>	<b>11,461,240</b>	<b>11,176,272</b>	<b>(2)</b>
809	WATER DEBT-NITRATE FACILITY						
80808092	WATER DS-NITRATE FACILITY						
440900	PRINCIPAL PAYMENTS 2001 IEPA Loan; Water Nitrate Facility		419,307	431,576	444,205	457,383	3
441000	INTEREST PAYMENT 2001 IEPA Loan; Water Nitrate Facility		65,051	52,781	40,153	27,155	(32)
	80808092 Total:		484,358	484,357	484,358	484,538	0
	<b>WATER DEBT-NITRATE FACILITY TOTAL:</b>		<b>484,358</b>	<b>484,357</b>	<b>484,358</b>	<b>484,538</b>	<b>0</b>
80B	WATER DS-SWTP MAIN&FRANKLN TNK						
808080B2	WATER DEBT - IEPA LOAN						
440900	PRINCIPAL PAYMENTS 2010 IEPA Loan; Water projects		361,681	361,681	361,681	361,681	
	808080B2 Total:		361,681	361,681	361,681	361,681	0
	<b>WATER DS-SWTP MAIN&amp;FRANKLN TNK TOTAL:</b>		<b>361,681</b>	<b>361,681</b>	<b>361,681</b>	<b>361,681</b>	<b>0</b>
80C	WATER DS-ENERGY PROJECT						
808080C2	WATER DEBT - ENERGY PROJECT						
440900	PRINCIPAL PAYMENTS 2013 Regions Note; Johnson Controls Initiative		621,791	781,762	845,262	911,462	8
441000	INTEREST PAYMENT 2013 Regions Note; Johnson Controls Initiative		505,841	481,766	453,819	423,639	(7)
	808080C2 Total:		1,127,632	1,263,528	1,299,081	1,335,101	3
	<b>WATER DS-ENERGY PROJECT TOTAL:</b>		<b>1,127,632</b>	<b>1,263,528</b>	<b>1,299,081</b>	<b>1,335,101</b>	<b>3</b>
	<b>Fund Revenue TOTAL:</b>		<b>35,718,065</b>	<b>30,310,636</b>	<b>31,360,000</b>	<b>30,639,302</b>	
	<b>Fund Expense TOTAL:</b>		<b>35,005,287</b>	<b>29,273,078</b>	<b>31,322,563</b>	<b>31,624,183</b>	
	<b>SURPLUS (DEFICIT):</b>		<b>712,778</b>	<b>1,037,558</b>	<b>37,437</b>	<b>(984,881)</b>	



## CITY OF DECATUR 2020 BUDGET DETAIL

81	WATER CAPITAL	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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<b>810</b>	<b>WATER CAPITAL</b>					
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<b>8180810</b>	<b>WATER CAPITAL REVENUE</b>					
306700	TRANSFER FROM OTHER FUNDS	0	0	175,538	300,000	71
306703	TRANSFER FR WATER	4,700,000	2,750,000	2,750,000	2,750,000	
307101	INTEREST INCOME	2,097	46,932	0	0	
307141	INVESTMENT INCOME	14,142	48,395	100,000	180,000	80
308802	SALE OF CITY PROPERTY	619	437	0	0	
308812	ADM COST SHARE	1,000,000	1,000,000	1,000,000	1,000,000	
	8180810 Total:	5,716,858	3,845,764	4,025,538	4,230,000	5
	<b>WATER CAPITAL TOTAL:</b>	<b>5,716,858</b>	<b>3,845,764</b>	<b>4,025,538</b>	<b>4,230,000</b>	<b>5</b>
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<b>811</b>	<b>WATER NON LAKE CAPITAL</b>					
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<b>81808112</b>	<b>WATER NON LAKE CAPITAL-OP EXP</b>					
423700	ARCH & ENGINEERING SERVICES	563	0	300,000	480,000	60
	81808112 Total:	563	0	300,000	480,000	60
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<b>81808118</b>	<b>WATER NON LAKE CAPITAL-PROJECTS</b>					
428000	PROFESSIONAL SERVICES	0	0	247,000	120,000	(51)
428000	17-13 WATERMAIN VALUE ASSESSMENT	134,786	131,474	0	0	
	428000 Total:	134,786	131,474	247,000	120,000	
451000	AUTOMOTIVE EQUIPMENT	43,720	22,024	500,000	380,000	(24)
	Production Electrician vehicle, new				24,000	
	Production pickup #153				37,000	
	Administration automobile #156				28,000	
	Services dump truck #127				140,000	
	Services utility body/valve turner truck #124				95,000	
	Services cargo van #104				28,000	
	Services pickup #149				28,000	
452000	OTHER EQUIPMENT	71,430	0	0	450,000	100*
	Services Vacuum Excavator #116				450,000	
486300	WATER DIST SYSTM LEAK DET SURV	29,058	29,058	34,000	35,000	3
486900	W1534 WILLIAM ST/SWTP RESERVIOR REHB	54,805	0	0	0	
488800	WATER MAIN REPLACEMENTS	1,489	0	4,000,000	3,550,000	(11)
488800	17-25 LMFT ASPHALT	8,190	0	0	0	
488800	18-08 AIRPORT RD ST RESTORATION	0	29,106	0	0	
488800	18-10 FAIRLAWN NEIGHBORHOOD	0	890,404	0	0	
488800	18-25 2018 LMFT PROJECT	0	36,575	0	0	
488800	W1610 ANN WATER MAIN/VALVE REPLACE	513,610	129,559	0	0	
488800	W1710 ANN WATER MAIN/VALVE REPLACE	1,753,421	169,574	0	0	
	488800 Total:	2,276,710	1,255,218	4,000,000	3,550,000	
497000	WATER SYSTEM IMPROVEMENTS	0	0	350,897	250,000	(29)
497000	18-04 HYDRAULIC MODEL UPDDATE & EPS	0	80,949	0	0	
	497000 Total:	0	80,949	350,897	250,000	



# CITY OF DECATUR 2020 BUDGET DETAIL

81	WATER CAPITAL	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
811	WATER NON LAKE CAPITAL					
<hr/>						
81808118	WATER NON LAKE CAPITAL-PROJECTS					
499200	SWTP IMPROVEMENTS	143,379	134,863	642,186	443,000	(31)
499200	W1603 EAST CLARIFIERS CONVERSION	71,686	0	0	82,186	100*
499200	W1634 GEN SWITCHGEAR CNTRL SYS REPL	188,734	0	0	0	
499200	W1740 CLARIFIER PROBABLE COST OPTION	10,500	0	0	0	
	499200 Total:	414,299	134,863	642,186	525,186	
	81808118 Total:	3,024,808	1,653,586	5,774,083	5,310,186	(8)
	<b>WATER NON LAKE CAPITAL TOTAL:</b>	<b>3,025,371</b>	<b>1,653,586</b>	<b>6,074,083</b>	<b>5,790,186</b>	<b>(5)</b>
812	WATER LAKE CAPITAL					
<hr/>						
81808122	WATER LAKE CAPITAL-OP EXPENSES					
423700	ARCH & ENGINEERING SERVICES	0	0	10,000	710,000	>100*
423700	16-07 ANN DAM INSPECTIONS 2016-2018	8,276	4,608	0	0	
423700	19-40 LAKE DAM GATES EVALUATION PROJ	0	0	0	240,000	100*
423700	W1536 DAM EMERGENCY ACTION PLAN	17,246	3,256	0	0	
	81808122 Total:	25,522	7,864	10,000	950,000	>100*
81808128	WATER LAKE CAPITAL - PROJECTS					
452000	OTHER EQUIPMENT	0	0	30,000	0	(100*)
485000	STORM WATER IMPROVEMENTS	6,125	0	0	0	
485000	14-22 US RT 51 BRDIGE DRAINAGE IMPR	0	115,012	0	0	
485600	EPA NONPOINT SOURCE	0	0	25,000	25,000	
485660	LAKEFRONT DEVELOPMENT	150,000	0	430,000	0	(100*)
485660	18-36 LAKEHOUSE PARK/PIER IMPR	0	162	0	0	
	485660 Total:	150,000	162	430,000	0	
486200	SEDIMENT CONTROL	32,400	0	35,000	35,000	
488900	ADDL WATER SUPPLY	0	37	237,324	130,000	(45)
	604 Intake recovery				130,000	
488900	18-35 ADDITIONAL WATER SUPPLY PLAN	0	58,065	0	0	
	488900 Total:	0	58,102	237,324	130,000	
	81808128 Total:	188,525	173,276	757,324	190,000	(75)
	<b>WATER LAKE CAPITAL TOTAL:</b>	<b>214,047</b>	<b>181,140</b>	<b>767,324</b>	<b>1,140,000</b>	<b>49</b>
<b>Fund Revenue TOTAL:</b>		<b>5,716,858</b>	<b>3,845,764</b>	<b>4,025,538</b>	<b>4,230,000</b>	
<b>Fund Expense TOTAL:</b>		<b>3,239,418</b>	<b>1,834,726</b>	<b>6,841,407</b>	<b>6,930,186</b>	
<b>SURPLUS (DEFICIT):</b>		<b>2,477,440</b>	<b>2,011,038</b>	<b>(2,815,869)</b>	<b>(2,700,186)</b>	



## CITY OF DECATUR 2020 BUDGET DETAIL

88	RECYCLING PROGRAM	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>880</b>	<b>RECYCLING</b>					
<hr/>						
<b>8845880</b>	<b>RECYCLING FUND REVENUES</b>					
<hr/>						
303700	RECYCLING FEES	689,661	690,911	698,000	691,800	(1)
307101	INTEREST INCOME	10	224	0	0	
307141	INVESTMENT INCOME	71	215	500	750	50
308806	SALE OF RECYCLING BINS	112	0	0	0	
8845880 Total:		689,854	691,350	698,500	692,550	(1)
<hr/>						
<b>88458802</b>	<b>RECYCLING- OPERATING EXP</b>					
<hr/>						
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	21,288	100*
	Admin Fee				15,468	
	Purchasing Services				5,820	
425000	GENERAL FUND ADMIN FEE	16,464	18,060	16,332	0	(100*)
429910	RECYCLING FEES	598,894	583,867	595,559	595,559	
430000	RECYCLING BINS	20,853	18,508	20,000	20,000	
430100	DELIVERY OF RECYCLING BINS	3,936	3,573	2,700	2,700	
441504	GENERAL FUND PURCHASING	6,060	8,820	14,496	0	(100*)
443900	REIMBURSE UCS BILLING	19,212	16,356	16,164	17,520	8
88458802 Total:		665,419	649,184	665,251	657,067	(1)
<hr/>						
<b>RECYCLING TOTAL:</b>		<b>1,355,273</b>	<b>1,340,534</b>	<b>1,363,751</b>	<b>1,349,617</b>	<b>7</b>
<hr/>						
<b>Fund Revenue TOTAL:</b>		<b>689,854</b>	<b>691,350</b>	<b>698,500</b>	<b>692,550</b>	
<b>Fund Expense TOTAL:</b>		<b>665,419</b>	<b>649,184</b>	<b>665,251</b>	<b>657,067</b>	
<b>SURPLUS (DEFICIT):</b>		<b>24,435</b>	<b>42,166</b>	<b>33,249</b>	<b>35,483</b>	



# CITY OF DECATUR 2020 BUDGET DETAIL

89	WATER BOND FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>890</b>	<b>WATER BONDS</b>					
<hr/>						
<b>8943890</b>	<b>WATER BOND REVENUES</b>					
<hr/>						
307101	INTEREST INCOME	720	12,714	36,895	15,000	(59)
307141	INVESTMENT INCOME	127,498	46,372	0	0	
307341	GAIN/LOSS ON INVESTMENTS	(19,211)	38,203	0	0	
309900	BOND OR NOTE PROCEEDS	0	17,771,921	0	0	
8943890 Total:		109,007	17,869,210	36,895	15,000	(59)
<hr/>						
<b>89438902</b>	<b>2013 WATER BOND</b>					
<hr/>						
447200	BOND ISSUANCE COSTS	0	250,070	0	0	
485900	DREDGING	0	0	10,036,895	0	(100*)
485900 W1314	BAS 1-4 & OAKLEY SEDMNT REHAB	17,136,791	11,667,412	0	3,303,547	100*
89438902 Total:		17,136,791	11,917,482	10,036,895	3,303,547	(67)
<hr/>						
<b>WATER BONDS TOTAL:</b>		<u>17,245,798</u>	<u>29,786,692</u>	<u>10,073,790</u>	<u>3,318,547</u>	<u>(67)</u>
<b>Fund Revenue TOTAL:</b>		<b>109,007</b>	<b>17,869,210</b>	<b>36,895</b>	<b>15,000</b>	
<b>Fund Expense TOTAL:</b>		<u><b>17,136,791</b></u>	<u><b>11,917,482</b></u>	<u><b>10,036,895</b></u>	<u><b>3,303,547</b></u>	
<b>SURPLUS (DEFICIT):</b>		<b>(17,027,784)</b>	<b>5,951,728</b>	<b>(10,000,000)</b>	<b>(3,288,547)</b>	



## INTERNAL SERVICE FUNDS NOTES

The city of Decatur has four (4) Internal Service Funds. These funds are defined as Internal Service Funds because they are funded “internally;” meaning the majority of the revenue is derived through transfers from other city funds for payment of services provided. The Internal Service Funds in this budget presentation include, Fleet Maintenance Fund, Risk Management Fund, and Employee Benefits/Insurance Fund, and the Building Fund.

FY 2020 Highlights in these funds include:

- The Building Fund was established in 2015 with City assumption of the financial responsibility for caretaking of the Library facility. Revenue received is the rent paid by the Library to the City for the space occupied within the building. Fund expenditures include the cost to operate and maintain the facility including all interior and exterior operational and capital costs. It is recommended that the Building Fund be expanded and utilized to analyze ways to improve security at the Civic Center Facility, and to develop strategies to reduce the city's annual subsidy of the Civic Center by making additional space available to the Civic Center Authority for revenue-producing events. The city subsidy of the Civic Center Authority, a General Fund expense, is essentially the annual loss from operations where expenditures exceed revenues. The annual subsidy amount is projected to be on the order of \$440k for 2020, and this gap is projected to grow into the future. The best way to reduce the city's General Fund subsidy is to find ways for the Civic Center Authority to generate more revenue. If the city's needs for security enhancements and limiting access to offices can be combined with planning to vacate space that could be used, alternatively, to generate more external building use revenue—then pursuing these objectives simultaneously would be more cost effective than pursuing them separately. A proposal for beginning and financing this initiative will be made during the budget study sessions which combines debt financing with the library parking lot.
- Fleet maintenance expenses have been increasing in recent years at rates that exceed normal inflation rates. Staff proposes to undertake a detailed analysis of ways to improve efficiencies in this area, and report back to the council in 2020. Staff will be conducting this analysis in conjunction with AFSCME.
- In similar ways, staff continues to define strategies to reduce / control risk management workers compensation and liability costs. The city has introduced measures to provide more effective case management of workers compensation injury claims and has increased job safety and injury prevention education and training. In 2019, the city examined joining the IML's Risk Management Association; this option, as expected, did not yield positive results. The city will continue in 2020 to seek risk management strategies to affect proper control of this expense.
- Employee health care benefit costs continue to rise at rates well in excess of inflation. The city must examine ways to reduce these costs (while still providing a plan that keeps employees and their dependents healthy) that combine changes to collective bargaining agreements, alternative front-end primary delivery methods, and higher levels of financial participation by employees in accordance with regional norms. The implementation of the city wellness initiative in 2015 has proven to be successful in generating self-health awareness and will continue to be an important tactic of the city's employee benefit offering.



## Internal Service Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 34 Building Fund

Accounts for operations of the City Library and other City buildings.

Fund Revenue Total:	593,979	595,319	2,394,888	1,077,160
Fund Expense Total:	483,683	617,449	2,337,738	1,080,010
<b>Surplus / (Deficit)</b>	<b>110,296</b>	<b>(22,130)</b>	<b>57,150</b>	<b>(2,850)</b>
<i>Beginning Cash Balance</i>	<b>\$ 25,999</b>	<b>\$ 136,295</b>	<b>\$ 114,165</b>	<b>\$ 299,279</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 127,964</b>	
<b>Ending Cash Balance</b>	<b>\$ 136,295</b>	<b>\$ 114,165</b>	<b>\$ 299,279</b>	<b>\$ 296,429</b>

#### 60 Fleet Maintenance

Accounts for services provided by the City's garage for repair and maintenance of motorized vehicles and equipment and for funds transferred from operating departments for the expenses of operating City equipment.

Fund Revenue Total:	2,539,978	2,543,679	2,849,652	3,112,580
Fund Expense Total:	2,349,667	2,591,513	2,849,652	2,922,902
<b>Surplus / (Deficit)</b>	<b>190,310</b>	<b>(47,834)</b>	<b>-</b>	<b>189,678</b>
<i>Beginning Cash Balance</i>	<b>\$ 332,354</b>	<b>\$ 222,665</b>	<b>\$ 161,869</b>	<b>\$ 157,900</b>
<i>Balance Sheet Adjustments</i>	<b>\$ (300,000)</b>	<b>\$ (12,962)</b>	<b>\$ (3,969)</b>	
<b>Ending Cash Balance</b>	<b>\$ 222,665</b>	<b>\$ 161,869</b>	<b>\$ 157,900</b>	<b>\$ 347,578</b>

#### 64 Risk Management

Accounts for the financial resources collected from other City funds to defray the cost of business insurance, including workers compensation, property & casualty and general liability coverage for city operations.

Fund Revenue Total:	2,079,361	3,245,117	3,305,548	3,351,600
Fund Expense Total:	3,637,565	2,617,742	3,028,782	3,165,743
<b>Surplus / (Deficit)</b>	<b>(1,558,205)</b>	<b>627,375</b>	<b>276,766</b>	<b>185,857</b>
<i>Beginning Cash Balance</i>	<b>\$ 2,407,439</b>	<b>\$ 962,234</b>	<b>\$ 1,586,610</b>	<b>\$ 1,985,000</b>
<i>Balance Sheet Adjustments</i>	<b>\$ 113,000</b>	<b>\$ (3,000)</b>	<b>\$ 121,624</b>	
<b>Ending Cash Balance</b>	<b>\$ 962,234</b>	<b>\$ 1,586,610</b>	<b>\$ 1,985,000</b>	<b>\$ 2,170,857</b>

#### 65 Benefit Insurance

Accounts for financial resources collected from other City funds and from employees through payroll deduction to defray the cost of employee benefit programs including healthcare, voluntary benefits, life insurance, and unemployment compensation.

Fund Revenue Total:	11,000,507	8,698,369	11,450,728	11,090,900
Fund Expense Total:	9,091,061	10,406,752	11,330,158	11,830,424
<b>Surplus / (Deficit)</b>	<b>1,909,446</b>	<b>(1,708,383)</b>	<b>120,570</b>	<b>(739,524)</b>
<i>Beginning Cash Balance</i>	<b>\$ 1,968,017</b>	<b>\$ 3,877,463</b>	<b>\$ 2,169,081</b>	<b>\$ 2,341,141</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 51,490</b>	
<b>Ending Cash Balance</b>	<b>\$ 3,877,463</b>	<b>\$ 2,169,081</b>	<b>\$ 2,341,141</b>	<b>\$ 1,601,617</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

34	BUILDING FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>340</b>	<b>BUILDING FUND</b>					
<hr/>						
<b>3443340</b>	<b>BUILDING FUND REVENUES</b>					
302107	STATE GRANTS OR OTHER	0	0	0	300,000	100*
307101	INTEREST INCOME	24	593	720	2,160	>100*
307141	INVESTMENT INCOME	172	562	0	0	
308822	RENTAL INCOME - LIBRARY	575,000	575,000	575,004	575,000	0
308846	RECORDS STORAGE	18,783	19,164	19,164	0	<(100*)
309900	BOND OR NOTE PROCEEDS	0	0	1,800,000	200,000	(89)
	3443340 Total:	593,979	595,319	2,394,888	1,077,160	(55)
<hr/>						
<b>34433402</b>	<b>BUILDING FUND - OPERATING EXP</b>					
421000	SERVICE TO MAINT BUILDINGS	54,356	37,928	33,000	36,000	9
423100	ELECTRICITY	151,450	141,971	132,000	96,000	(27)
423200	NATURAL GAS	12,792	16,267	13,200	18,000	36
423400	WATER	7,553	8,305	9,000	6,800	(24)
428000	PROFESSIONAL SERVICES	555	0	0	0	
428060	JANITORIAL SERVICES	226,331	231,915	236,100	245,200	4
431200	JANITORIAL SUPPLIES	8,427	9,476	9,600	13,200	38
432000	MATERIAL - BUILDINGS	6,703	8,763	12,000	7,200	(40)
440900	PRINCIPAL PAYMENTS	0	0	58,250	69,781	20
	Parking lot and air handling system				69,781	
441000	INTEREST PAYMENT	0	0	0	38,481	100*
	Parking lot and air handling system				38,481	
442300	RISK MANAGEMENT INSURANCE	15,516	9,600	9,588	9,348	(3)
	34433402 Total:	483,683	464,225	512,738	540,010	5
<hr/>						
<b>34433405</b>	<b>BUILDING FUND-CAPITAL EXPENSES</b>					
408899	MISCELLANEOUS EXPENSE	0	0	0	10,000	100*
449950	LARGE CAPITAL ITEMS	0	5,934	25,000	30,000	20
	Contingency				30,000	
489000	BUILDINGS, GROUNDS, GENERAL	0	0	1,800,000	500,000	(72)
	Air handling system upgrades				500,000	
489000	18-14 LIBRARY PARKING LOT RECONST	0	9,000	0	0	
489000	M1801 DEMOLITION OF LIBRARY ANNEX	0	138,290	0	0	
	489000 Total:	0	147,290	1,800,000	500,000	
	34433405 Total:	0	153,224	1,825,000	540,000	(70)
<hr/>						
	<b>BUILDING FUND TOTAL:</b>	<b>1,077,662</b>	<b>1,212,768</b>	<b>4,732,626</b>	<b>2,157,170</b>	<b>&lt;(100*)</b>
	<b>Fund Revenue TOTAL:</b>	<b>593,979</b>	<b>595,319</b>	<b>2,394,888</b>	<b>1,077,160</b>	
	<b>Fund Expense TOTAL:</b>	<b>483,683</b>	<b>617,449</b>	<b>2,337,738</b>	<b>1,080,010</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>110,296</b>	<b>(22,130)</b>	<b>57,150</b>	<b>(2,850)</b>	



## **PUBLIC WORKS DEPARTMENT - FLEET OPERATIONS**

### **Program Description**

The Public Works Department maintains all of the City's non-transit vehicles which includes 340 pieces of equipment. Items maintained by Fleet Maintenance include trailers and small engine units such as lawn mowers. The section maintains 187 vehicles which range from police pursuit vehicles, to end loader, to fire trucks, to dump trucks. Fleet Maintenance is supported by all other vehicle using departments of the City which include General Funds, Water Funds, Sewer Funds, and Storm Water Funds.

### **Staffing**

The Public Works Department has 124 authorized positions, 8 of which are in the Fleet Maintenance Section. The positions include the supervisor, 6 mechanics and 1 parts person.

### **Budget Highlights**

The proposed programs, staffing, equipment and resource levels of Fleet Maintenance in FY 2020 track with those of the previous fiscal year except for the following proposed highlight:

1. The existing fuel system is antiquated and spare parts are hard to come by. It will cost \$66,500 to replace. Prior to replacement, the city will evaluate an off-site fueling alternative.
2. The City will conduct an efficiency audit of Fleet Operations to achieve greater economies and to reduce departmental charge-outs.

### **Performance Outcomes**

1. Monitor fleet availability by tracking time from start to finish for repairs and maintenance.
2. Monitor the average rolling stock useful life to determine whether fleet operations are having a direct impact on vehicle longevity.



## CITY OF DECATUR 2020 BUDGET DETAIL

60	FLEET MAINTENANCE	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>600</b>	<b>FLEET MAINTENANCE</b>					
<hr/>						
<b>6048600</b>	<b>FLEET MAINT FUND REVENUES</b>					
306700	MAINTENANCE FROM OTHER FUNDS	2,062,980	1,972,104	1,980,430	2,294,568	16
306780	FUEL REIMBURSEMENT	429,888	549,184	807,911	786,065	(3)
308855	AUTO INSURANCE REIMBUR	33,023	2,877	39,000	0	<(100*)
308860	GASOLINE/DIESEL FUEL REIMB	13,233	18,991	22,311	31,947	43
308899	MISCELLANEOUS INCOME	854	522	0	0	
	6048600 Total:	2,539,978	2,543,678	2,849,652	3,112,580	9
	<b>FLEET MAINTENANCE TOTAL:</b>	<b>2,539,978</b>	<b>2,543,678</b>	<b>2,849,652</b>	<b>3,112,580</b>	<b>9</b>
<hr/>						
<b>601</b>	<b>FLEET OPERATIONS</b>					
<hr/>						
<b>60486011</b>	<b>FLEET-PERSONNEL SERV</b>					
409000	SALARIES	395,074	394,928	462,842	481,004	4
	Personnel costs may continue to be under spent due to an employee on extended work comp, a potential 6 figure settlement. Some of the personnel offset is under Temp Agency Services				481,004	
410100	OVERTIME	2,448	1,483	8,670	8,670	
410500	PENSION CONTRIBUTION	49,007	46,314	47,710	54,545	14
410700	FICA/MEDICARE	29,185	29,517	36,608	38,038	4
411100	LIFE INSURANCE	597	604	770	777	1
411200	MEDICAL INSURANCE	143,500	114,675	145,600	142,000	(2)
411500	SERVICE RECOGNITION	639	1,480	7,020	7,550	8
	60486011 Total:	620,450	589,001	709,220	732,584	3
<hr/>						
<b>60486012</b>	<b>FLEET- OPERATING EXP</b>					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	708	492	600	312	(48)
420500	SERV - AUTO BODY REPAIRS	26,209	23,593	53,000	32,000	(40)
	Matches original FY19 budget amount. FY19 increased by \$21,000 to cover unusual increase of accidents and finish the year.				32,000	
421200	SERV - AUTO EQUIPMENT	97,179	103,583	108,000	100,000	(7)
421400	SERVICE- OTHER EQUIP	4,449	752	7,000	7,000	
421700	SERV TO MAINT COMM EQUIP	173	1,059	100	1,000	>100*
422400	SERV - SHOP EQUIP	1,005	1,184	2,500	2,500	
422500	SERV - MOTOR POOL EQUIP	7,931	2,315	11,500	8,000	(30)
422700	INSPECTION FEES	7,776	7,387	9,000	9,000	
422800	HAZARDOUS WASTE MGT	999	1,591	1,500	1,250	(17)
423000	GENERAL FUND IT SERVICES	67,116	69,696	62,004	63,108	2
423100	ELECTRICITY	13,114	14,458	12,510	12,500	0
423200	NATURAL GAS	5,725	5,427	5,700	5,000	(12)
423300	TELEPHONE	631	694	650	700	8
423400	WATER	2,597	2,440	2,450	2,300	(6)
424000	TRAINING SCHOOL EXPENSES	2,107	475	3,000	2,350	(22)
	Fire apparatus repair and maintenance training.				2,350	



## CITY OF DECATUR 2020 BUDGET DETAIL

60	FLEET MAINTENANCE	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>601</b>	<b>FLEET OPERATIONS</b>					
<b>60486012</b>	<b>FLEET- OPERATING EXP</b>					
424100	CONFERENCES & TRAVEL APWA , FASTER and Wk Trk Conferences.	150	33	200	3,000 3,000	>100*
424350	GENERAL FUND FIXED ALLOCATION Admin Fee Human Resource Services Purchasing Services	0	0	0	90,012 61,740 10,824 17,448	100*
424500	POSTAGE	87	19	25	0	(100*)
424700	COMPUTER SOFTWARE FASTER Fee Mitchell 1 Snapon Solus Ford IDS subscription Mitchel 1 Direct Connect subscription	11,534	12,586	13,000	13,900 9,144 2,409 750 650 947	7
425000	GENERAL FUND ADMIN FEE	67,608	79,464	57,684	0	(100*)
425600	FREIGHT & CARTAGE	400	67	200	250	25
427100	TEMP AGENCY SERVICES Employee on Workman's comp.	39,983	69,048	5,000	5,000 5,000	
427600	WASHING CARS	9,366	7,281	6,000	6,000	
428400	MEMBERSHIP FEES APWA IL Fire Apparatus Mechanics Assoc. CDL Reimbursement	185	165	200	470 170 150 150	>100*
428800	RENTAL-COPY MACHINE	1,579	1,761	1,600	1,700	6
430200	PUBLICATIONS	438	438	500	550	10
430800	PERSONAL SAFETY GEAR	620	684	500	600	20
431200	JANITORIAL SUPPLIES	1,480	1,557	1,300	1,350	4
433100	MEDICAL SUPPLIES	28	127	250	250	
433900	MATERIAL - AUTO EQUIP	302	94	500	300	(40)
434000	MINOR EQUIP & TOOLS	8,246	5,088	6,000	5,000	(17)
434100	EMPLOYEE MINOR EQUIP	1,140	167	750	750	
434500	OFFICE SUPPLIES	322	287	250	250	
434600	TRAINING & TESTING SUPPLY	7	0	0	0	
436200	WELDING SUPPLIES	470	234	0	0	
440900	PRINCIPAL PAYMENTS 2013 Regions Note; Johnson Controls Initiative	28,245	35,512	38,396	41,404 41,404	8
441000	INTEREST PAYMENT 2013 Regions Note; Johnson Controls Initiative	22,978	21,884	20,615	19,244 19,244	(7)
441504	GENERAL FUND PURCHASING	17,640	18,600	26,532	0	(100*)
441505	GENERAL FUND - PUBLIC WORKS	169,920	160,236	179,436	167,244	(7)
441506	GENERAL FUND HUMAN RES	6,516	6,600	11,580	0	(100*)
442300	RISK MANAGEMENT INSURANCE	184,740	282,396	272,700	264,324	(3)
444000	MOTOR VEH LICENSE FEES	34	6	100	100	
449900	SMALL CAPITAL ITEMS Vehicle tool box, strobe light, etc.	980	0	1,000	1,000 1,000	
449950	LARGE CAPITAL ITEMS Replace fuel dispensing system	0	0	0	70,000 70,000	100*



## CITY OF DECATUR 2020 BUDGET DETAIL

60	FLEET MAINTENANCE	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>601</b>	<b>FLEET OPERATIONS</b>					
	<b>60486012 FLEET- OPERATING EXP</b>					
451000	AUTOMOTIVE EQUIPMENT	0	0	0	25,000	100*
	Upgrade recycled truck to Service Truck #411				25,000	
	60486012 Total:	812,717	939,480	923,832	964,718	4
	<b>FLEET OPERATIONS TOTAL:</b>	<b>1,433,167</b>	<b>1,528,481</b>	<b>1,633,052</b>	<b>1,697,302</b>	<b>4</b>
<b>602</b>	<b>FLEET INVENTORY</b>					
	<b>60486022 FLEET INVENTORY EXPENSE</b>					
437900	SUPPLIES-INVENTORY	13,116	11,657	12,000	12,000	
438000	ANTIFREEZE-INVENTORY	1,867	2,066	1,600	1,600	
438100	DIESEL FUEL-INVENTORY	181,500	224,067	288,000	290,000	1
438200	PARTS-INVENTORY	372,728	367,212	350,000	350,000	
438300	GASOLINE-INVENTORY	244,761	335,621	449,000	456,000	2
438400	LUBRICANTS-INVENTORY	35,664	41,862	35,000	35,000	
438500	TIRES-INVENTORY	53,730	70,308	67,000	67,000	
438700	BROOMS-INVENTORY	11,929	8,268	12,000	12,000	
438900	PROPANE-INVENTORY	1,204	1,971	2,000	2,000	
	60486022 Total:	916,499	1,063,032	1,216,600	1,225,600	1
	<b>FLEET INVENTORY TOTAL:</b>	<b>916,499</b>	<b>1,063,032</b>	<b>1,216,600</b>	<b>1,225,600</b>	<b>1</b>
	<b>Fund Revenue TOTAL:</b>	<b>2,539,978</b>	<b>2,543,678</b>	<b>2,849,652</b>	<b>3,112,580</b>	
	<b>Fund Expense TOTAL:</b>	<b>2,349,666</b>	<b>2,591,513</b>	<b>2,849,652</b>	<b>2,922,902</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>190,312</b>	<b>(47,835)</b>	<b>0</b>	<b>189,678</b>	



## CITY OF DECATUR 2020 BUDGET DETAIL

64	RISK MANAGEMENT FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
640 RISK MANAGEMENT							
<hr/>							
6443640 RISK MANAGEMENT FUND REVENUES							
303608	FR EMPLOYEE BENEFITS - ADMIN		133,501	135,000	0	0	
306402	CITY - BUSINESS INS		1,923,180	3,090,468	3,278,892	3,300,000	1
307101	INTEREST INCOME		462	3,969	3,000	18,000	>100*
307141	INVESTMENT INCOME		2,528	3,464	2,500	3,600	44
308813	CIVIC CENTER BUSINESS INS		19,689	12,216	21,156	30,000	42
6443640 Total:			2,079,360	3,245,117	3,305,548	3,351,600	1
RISK MANAGEMENT		TOTAL:	2,079,360	3,245,117	3,305,548	3,351,600	1
<hr/>							
641 RISK MANAGEMENT							
<hr/>							
64436411 RISK MGNT - PERSONNEL EXP							
409000	SALARIES		58,943	0	0	0	
410100	OVERTIME		4,192	0	0	0	
410200	TEMPORARY SALARIES		1,848	0	0	0	
410500	PENSION CONTRIBUTION		7,971	0	0	0	
410700	FICA/MEDICARE		5,112	0	0	0	
411100	LIFE INSURANCE		155	0	0	0	
411200	MEDICAL INSURANCE		2,800	0	0	0	
411500	SERVICE RECOGNITION		1,939	0	0	0	
64436411 Total:			82,960	0	0	0	<(100*)
<hr/>							
64436412 RISK MGMT - OPERATING EXP							
423000	GENERAL FUND IT SERVICES		23,016	23,928	21,228	21,588	2
423300	TELEPHONE		384	0	0	0	
424100	CONFERENCES & TRAVEL		54	0	3,000	3,000	
	PRIMA National meeting in Nashville, 2 EE's					2,500	
	Risk management peer city meetings (2)					150	
	To be defined					350	
424350	GENERAL FUND FIXED ALLOCATION		0	0	0	65,088	100*
	Admin Fees					62,364	
	Purchasing Services					2,724	
424500	POSTAGE		401	267	500	0	(100*)
424600	LEGAL SERVICES		0	54,646	100,000	180,000	80
	Pending and new cases					150,000	
	PSEBA, etc					30,000	
425000	GENERAL FUND ADMIN FEE		74,208	177,600	89,304	0	(100*)
426500	MEDICAL EXPENSES		1,805	15,770	20,000	17,100	(14)
	Company nurse services est \$1,250/month					15,000	
	Occ Health services est \$175/month					2,100	
428000	PROFESSIONAL SERVICES		0	24,200	28,800	29,000	1
	Contingency for loss prevention consultation					9,000	
	Property asset valuation service for determination of insured property values					20,000	



## CITY OF DECATUR 2020 BUDGET DETAIL

64	RISK MANAGEMENT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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### 641 RISK MANAGEMENT

#### 64436412 RISK MGMT - OPERATING EXP

428400	MEMBERSHIP FEES	990	605	1,000	900	(10)
	PRIMA				605	
	To be determined				295	
428800	RENTAL-COPY MACHINE	2,339	2,290	2,400	2,000	(17)
434600	SAFETY PROGRAM	14,004	567	6,300	20,049	>100*
	New Egg Business; ARC flash labels				300	
	TBD safety training				6,000	
	Contingency				2,550	
	Misc for safety meetings				150	
	Target Solutions training platform				11,049	
435700	EMPLOYEE RECOG SUPPLIES	657	0	0	0	
441504	GENERAL FUND PURCHASING	240	312	492	0	(100*)
441506	GENERAL FUND HUMAN RES	816	0	0	0	
441509	GEN FUND RISK & EE BENEFIT	0	0	83,038	87,468	5
442500	SURETY BONDS	3,383	3,533	3,600	3,300	(8)
64436412 Total:		122,297	303,718	359,662	429,493	19
<b>RISK MANAGEMENT TOTAL:</b>		<b>205,257</b>	<b>303,718</b>	<b>359,662</b>	<b>429,493</b>	<b>19</b>

### 642 WORKER'S COMPENSATION

#### 64436422 WORKER'S COMP - OPERATING EXP

428000	PROFESSIONAL SERVICES	70,134	60,343	84,750	80,250	(5)
	JWF claim processing				30,000	
	AJG annual advisory fee				50,250	
440100	CLAIMS	940,830	594,845	930,000	900,000	(3)
440125	SETTLEMENTS	1,126,570	518,974	400,000	400,000	
442400	INSURANCE PREMIUMS	629,354	610,095	612,000	624,000	2
64436422 Total:		2,766,888	1,784,257	2,026,750	2,004,250	(1)
<b>WORKER'S COMPENSATION TOTAL:</b>		<b>2,766,888</b>	<b>1,784,257</b>	<b>2,026,750</b>	<b>2,004,250</b>	<b>(1)</b>

### 643 LIABILITY PROPERTY & CASUALTY

#### 64436432 LIABILITY PROP & CASULTY OP EXP

428000	PROFESSIONAL SERVICES	43,876	74,181	34,250	48,000	40
	Gallagher Bassett processing service fee				24,000	
	AJG annual advisory fee				16,750	
	GB claim activity & misc med & legal reports				7,250	
440100	CLAIMS	268,699	106,582	250,000	240,000	(4)



## CITY OF DECATUR 2020 BUDGET DETAIL

64	RISK MANAGEMENT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>643</b>	<b>LIABILITY PROPERTY &amp; CASUALTY</b>					
<hr/>						
<b>64436432</b>	<b>LIABILITY PROP &amp; CASULTY OP EXP</b>					
<hr/>						
442400	INSURANCE PREMIUMS	352,844	349,004	358,120	444,000	24
	AJG annual package				436,450	
	Contingency				7,550	
	64436432 Total:	665,419	529,767	642,370	732,000	14
	<b>LIABILITY PROPERTY &amp; CASUALTY TOTAL:</b>	665,419	529,767	642,370	732,000	14
	<b>Fund Revenue TOTAL:</b>	2,079,360	3,245,117	3,305,548	3,351,600	
	<b>Fund Expense TOTAL:</b>	3,637,564	2,617,742	3,028,782	3,165,743	
	<b>SURPLUS (DEFICIT):</b>	(1,558,204)	627,375	276,766	185,857	



# CITY OF DECATUR 2020 BUDGET DETAIL

65	BENEFIT INSURANCE FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>650</b>	<b>EMPLOYEE BENEFIT INSURANCE</b>					
<hr/>						
<b>6543650</b>	<b>BENEFIT FUND REVENUES</b>					
306401	CITY - MEDICAL	8,526,750	6,369,779	8,881,600	8,424,000	(5)
306403	CITY - UNEMPLOYMENT INSURANCE	30,612	30,036	36,000	18,000	(50)
306404	CITY - LIFE INSURANCE	48,473	45,645	51,600	48,000	(7)
306601	PAYROLL - HEALTH	781,977	673,838	808,128	748,000	(7)
306606	RETIREE HEALTH	909,637	849,976	840,000	960,000	14
306607	VSP CITY - MEDICAL	23,200	16,800	16,800	0	<(100*)
306608	OPTIONAL LIFE INS	42,053	70,950	90,000	86,400	(4)
306609	RETIREE DENTAL	19,522	20,364	18,000	24,000	33
306610	DENTAL	232,146	221,864	261,600	324,000	24
306612	VISION INSURANCE	37,657	37,199	42,300	47,400	12
306613	RETIREE VISION	1,681	2,443	2,100	3,000	43
306614	AFLAC	28,982	50,183	54,000	48,000	(11)
306617	PAYROLL FSA-MEDICAL/DEP CARE	197,095	178,227	204,000	190,000	(7)
307101	INTEREST INCOME	763	7,368	8,400	21,600	>100*
307141	INVESTMENT INCOME	5,058	8,600	6,000	4,500	(25)
308809	SUBROGATION-NONMEDICAL	68	0	0	0	
308821	CIVIC CENTER-MEDICAL INSURANCE	114,832	115,098	130,200	144,000	11
	6543650 Total:	11,000,506	8,698,370	11,450,728	11,090,900	(3)
	<b>EMPLOYEE BENEFIT INSURANCE TOTAL:</b>	<b>11,000,506</b>	<b>8,698,370</b>	<b>11,450,728</b>	<b>11,090,900</b>	<b>(3)</b>
<hr/>						
<b>651</b>	<b>MEDICAL INSURANCE</b>					
<hr/>						
<b>65436512</b>	<b>MEDICAL - OPERATING EXP</b>					
400006	FSA MED/DEP CARE CLAIMS	185,385	189,906	204,000	190,000	(7)
400014	AFLAC INSURANCE	31,318	50,939	54,000	48,000	(11)
424100	TRAINING & TRAVEL	0	0	0	300	100*
	Travel for health clinic				300	
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	247,932	100*
	Admin Fee				247,932	
425000	GENERAL FUND ADMIN FEE	248,652	276,360	223,176	0	(100*)
428000	PROFESSIONAL SERVICES	459,715	452,063	467,290	448,444	(4)
	BCBS Medical admin fee				400,152	
	Outcome research tax				3,600	
	JL Hubbard Advisory				44,692	
429000	FSA ADMIN EXPENDITURES	4,669	5,086	4,800	5,160	8
429400	PPO ACCESS	69,862	82,793	80,400	80,040	0
429900	CONTRACTUAL SERVICES	19,055	18,279	20,000	565,000	>100*
	Lifeworks EAP program				13,524	
	Healthcare services				1,380	
	Other expense				96	
	Onsite Health Clinic operations				550,000	
440050	SUPPLEMENTAL INS PREMIUMS	22,315	24,244	26,400	26,400	
440100	CLAIMS	7,084,485	8,202,119	9,003,420	8,506,000	(6)



# CITY OF DECATUR 2020 BUDGET DETAIL

65	BENEFIT INSURANCE FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>651</b>	<b>MEDICAL INSURANCE</b>						
<b>65436512</b>	<b>MEDICAL - OPERATING EXP</b>						
440150	MEMBER REWARDS		200	1,375	3,600	6,000	67
441509	GEN FUND RISK & EE BENEFIT		0	0	82,572	86,148	4
441900	DENTAL INSURANCE PREMIUMS		255,925	245,206	279,600	324,000	16
441901	VISION INSURANCE PREMIUM		39,816	39,825	44,400	47,400	7
442200	LIFE INSURANCE PREM		86,696	110,368	150,000	139,200	(7)
442400	INSURANCE PREMIUMS		432,808	463,713	538,500	620,400	15
445900	RISK MANAGEMENT REIMBURSEMENT		133,501	135,000	0	0	
446700	WELLNESS PROGRAM		14,152	75,537	112,000	112,000	
450200	BUILDINGS		0	0	0	360,000	100*
	Onsite Health Clinic capital					360,000	
	65436512 Total:		9,088,554	10,372,813	11,294,158	11,812,424	5
	<b>MEDICAL INSURANCE</b>	<b>TOTAL:</b>	<u>9,088,554</u>	<u>10,372,813</u>	<u>11,294,158</u>	<u>11,812,424</u>	<u>5</u>
<b>653</b>	<b>UNEMPLOYMENT INSURANCE</b>						
<b>65436532</b>	<b>UNEMPLOYMENT OP EXP</b>						
440100	CLAIMS		2,507	33,939	36,000	18,000	(50)
	65436532 Total:		2,507	33,939	36,000	18,000	(50)
	<b>UNEMPLOYMENT INSURANCE</b>	<b>TOTAL:</b>	<u>2,507</u>	<u>33,939</u>	<u>36,000</u>	<u>18,000</u>	<u>(50)</u>
	<b>Fund Revenue TOTAL:</b>		<u>11,000,506</u>	<u>8,698,370</u>	<u>11,450,728</u>	<u>11,090,900</u>	
	<b>Fund Expense TOTAL:</b>		<u>9,091,061</u>	<u>10,406,752</u>	<u>11,330,158</u>	<u>11,830,424</u>	
	<b>SURPLUS (DEFICIT):</b>		<u>1,909,445</u>	<u>(1,708,382)</u>	<u>120,570</u>	<u>(739,524)</u>	



## Capital Project Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 42 Local Motor Fuel Tax

Accounts for revenues from the local motor fuel tax, and expenditures for street improvements within the City

Fund Revenue Total:	5,213,289	4,554,016	1,781,000	1,956,528
Fund Expense Total:	4,485,917	4,037,563	2,676,433	2,846,433
<b>Surplus / (Deficit)</b>	<b>727,371</b>	<b>516,453</b>	<b>(895,433)</b>	<b>(889,905)</b>
Beginning Cash Balance	\$ 1,250,322	\$ 1,977,693	\$ 2,494,146	\$ 1,882,300
Balance Sheet Adjustments			\$ 283,587	
<b>Ending Cash Balance</b>	<b>\$ 1,977,693</b>	<b>\$ 2,494,146</b>	<b>\$ 1,882,300</b>	<b>\$ 992,395</b>

### 43 2010 Bond Project Construction

Accounts for capital improvement projects financed by the proceeds from the 2010 Series General Obligation Bonds issued by the City in 2010.

Fund Revenue Total:	58	-	-	-
Fund Expense Total:	342,781	-	-	-
<b>Surplus / (Deficit)</b>	<b>(342,723)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Beginning Cash Balance	\$ 342,723	\$ -	\$ -	\$ -
Balance Sheet Adjustments				
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### 44 2018 Bond Project Construction

Accounts for capital improvement projects financed by the proceeds from the 2018 Series General Obligation Bonds issued by the City in 2018.

Fund Revenue Total:	-	10,600,459	33,000	65,500
Fund Expense Total:	-	2,221,378	7,723,190	6,261,016
<b>Surplus / (Deficit)</b>	<b>-</b>	<b>8,379,081</b>	<b>(7,690,190)</b>	<b>(6,195,516)</b>
Beginning Cash Balance	\$ -	\$ -	\$ 8,379,081	\$ 6,195,516
Balance Sheet Adjustments			\$ 5,506,625	
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ 8,379,081</b>	<b>\$ 6,195,516</b>	<b>\$ -</b>

### 45 Capital Projects

Account for the financial resources used for capital investment in City infrastructure not funded by proprietary or trust funds.

Fund Revenue Total:	75	2,551	175,538	485,000
Fund Expense Total:	30,206	1,222,037	975,538	1,042,250
<b>Surplus / (Deficit)</b>	<b>(30,131)</b>	<b>(1,219,487)</b>	<b>(800,000)</b>	<b>(557,250)</b>
Beginning Cash Balance	\$ 52,112	\$ 21,981	\$ 784,310	\$ 566,560
Balance Sheet Adjustments		\$ 1,981,816	\$ 582,250	
<b>Ending Cash Balance</b>	<b>\$ 21,981</b>	<b>\$ 784,310</b>	<b>\$ 566,560</b>	<b>\$ 9,310</b>



## Capital Project Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 46 Motor Fuel Tax

Accounts for revenues, including the City's motor fuel tax allotment from the State of Illinois, and expenditures for street improvements and traffic signal maintenance within the City footprint.

Fund Revenue Total:	2,079,823	2,040,465	2,128,000	10,123,755
Fund Expense Total:	1,741,008	2,414,009	2,720,826	10,699,966
<b>Surplus / (Deficit)</b>	<b>338,816</b>	<b>(373,544)</b>	<b>(592,826)</b>	<b>(576,211)</b>
Beginning Cash Balance	\$ 1,423,319	\$ 1,762,134	\$ 1,388,590	\$ 1,456,300
Balance Sheet Adjustments			\$ 660,536	
<b>Ending Cash Balance</b>	<b>\$ 1,762,134</b>	<b>\$ 1,388,590</b>	<b>\$ 1,456,300</b>	<b>\$ 880,089</b>

### 47 Major Moves

Accounts for the financial resources received from State of Illinois Grants for the purpose of investment in infrastructure projects providing economic development benefit to the City of Decatur. Fund activities moved to Capital Fund 45 prior to 2019 fiscal year end.

Fund Revenue Total:	60,233	242,532	7,632,250	-
Fund Expense Total:	41,231	366,760	7,669,010	-
<b>Surplus / (Deficit)</b>	<b>19,001</b>	<b>(124,227)</b>	<b>(36,760)</b>	<b>-</b>
Beginning Cash Balance	\$ 84,670	\$ 103,671	\$ 444	\$ -
Balance Sheet Adjustments		\$ 21,000	\$ -	
<b>Ending Cash Balance</b>	<b>\$ 103,671</b>	<b>\$ 444</b>	<b>\$ -</b>	<b>\$ -</b>

### 50 Debt Service

Account for the accumulation of resources for, and the payment of principal and interest on general obligation debt, serial and term debt obligations of the City. Direct payment of GO Bond debt moved to initiating fund in 2016.

Fund Revenue Total:	2,140,685	1,421,643	2,068,633	2,830,600
Fund Expense Total:	2,206,622	1,182,930	1,640,195	2,494,752
<b>Surplus / (Deficit)</b>	<b>(65,938)</b>	<b>238,714</b>	<b>428,438</b>	<b>335,848</b>
Beginning Cash Balance	\$ 814,306	\$ 748,369	\$ 987,082	\$ 1,048,505
Balance Sheet Adjustments			\$ (367,015)	
<b>Ending Cash Balance</b>	<b>\$ 748,369</b>	<b>\$ 987,082</b>	<b>\$ 1,048,505</b>	<b>\$ 1,384,353</b>

### 61 Equipment Replacement

Accounts for funds transferred from the Fleet Maintenance Fund and other funding sources for replacement of City equipment. Capital outlay for City Fleet vehicles and other rolling stock machinery and equipment is from this fund. Police & Fire Capital expenses moved here in 2020.

Fund Revenue Total:	231,509	11,399	3,300	550,100
Fund Expense Total:	217,385	150,054	211,166	1,139,653
<b>Surplus / (Deficit)</b>	<b>14,124</b>	<b>(138,655)</b>	<b>(207,866)</b>	<b>(589,553)</b>
Beginning Cash Balance	\$ 312,806	\$ 626,930	\$ 488,275	\$ 805,400
Balance Sheet Adjustments	\$ 300,000		\$ 524,991	
<b>Ending Cash Balance</b>	<b>\$ 626,930</b>	<b>\$ 488,275</b>	<b>\$ 805,400</b>	<b>\$ 215,847</b>



## **PUBLIC WORKS DEPARTMENT – STREET CAPITAL**

### **Program Description**

The Public Works Department oversees the management of the street capital funds that perform the major work on the City's street system. The two capital funds that provide funding for street capital improvements are:

- Fund 42, the Local Motor Fuel Tax Fund. On February 16, 2016, the City Council enacted an Ordinance that established Chapter 51.4 of the City Code and levied a \$0.05 per gallon tax on non-diesel fuel and a \$0.01 tax on diesel fuel sold in the City. This generates approximately \$1.8 million per year for local street capital improvements. These funds can be used for the construction and maintenance of municipal streets and extensions, sidewalk repairs and maintenance, curbing, grade separations and approaches and engineering services related to those items (Reference City Code 51.4 Section 8).
- Fund 46. The State Motor Fuel Tax Fund. This fund consists of the City's allocation of Motor Fuel Tax funds received by the State. Prior to the new tax which was levied beginning July 1, 2019, the City received approximately \$1.9 million per year. This allocation is expected to increase to \$3.2 million per year with the new revenues beginning in August of 2019.

### **Staffing**

The Local Motor Fuel Tax Fund provides no funding for staffing. All revenues are dedicated to street improvement work.

The State Motor Fuel Tax Fund provides a yearly transfer of approximately \$500,000 to the General Fund to support the City's traffic signal operations. The transfer covers the payroll for 2 employees, their vehicles, and materials used for traffic signal maintenance. The transfer also covers electricity costs and outside contractor services for traffic signals.

All other personnel services provided by the City for street maintenance are paid by the General Fund.

### **Budget Highlights**

A summary of the 5-year project plan funded by each of the street capital funds is attached. Highlights for Fiscal Year 2020 are as follows:

#### **Local Motor Fuel Tax Fund**

1. 2020 Local Motor Fuel Tax Street Improvement Project. The Annual Local MFT Street Improvement Project conducted by the City will fund approximately \$1.34 million in residential street capital road improvements. A 5-year plan is attached.



## State Motor Fuel Tax Fund

1. The Brush College Road / Faries Parkway Grade Separation Project. This is the major project funded by the State Motor Fuel Tax funds. The City must front all of the pre-construction costs for the work, including engineering, land purchasing, and utility relocation. Most of the City's expenditures will be reimbursed from the \$25 million Freight Program grant and \$12 million in Grade Crossing Protection funds. Total expected expenditures in 2020 are approximately \$7.9 million with \$6.85 million being reimbursed. In 2020, the City will continue purchasing right of way with the hope of securing all the needed property by the fall. Utility relocation will be conducted by Ameren.
2. Taylor Road / Ward Branch Bridge Replacement. This project is partially funded with \$800,000 in Federal funds with a match from the City's State Motor Fuel Tax funds. Work should begin in May of 2020 with construction being completed by late fall. Taylor Road will be closed during the construction.
3. Center Street / Steven's Creek Bridge Replacement. This project is proposed to be partially funded with Federal funds with a match from the City's State Motor Fuel Tax funds. Design work will be conducted in 2020 with planned construction in 2021.
4. 2020 Street Surface Restoration Project. The Annual Street Restoration Project conducted by the City will fund approximately \$650,000 in general capital road improvements. A 5-year plan is attached.
5. Street Maintenance Materials. \$40,000 is allocated to provide concrete and asphalt for the City's street maintenance work performed by Public Works staff.
6. Eldorado Traffic Signal Improvements. The City will contribute just an estimated \$61,800 to the State's planned resurfacing and improvement of Eldorado Street from Fairview Avenue to Church Street. This contribution will mostly cover the City's share of traffic signal improvements along with some utility improvements to be completed as part of the overall project.
7. Route 36 Traffic Signal Improvements. The City will contribute an estimated \$300,000 to the State's planned resurfacing and improvement of Rt. 36 from 19<sup>th</sup> Street to Airport Road. This contribution will mostly cover the City's share of traffic signal improvements and asphalt placement on Prairie Street, 27<sup>th</sup> Street, 44<sup>th</sup> Street, and the south 1,200' of Airport Road.



## **Performance Outcomes**

1. Track the incremental changes to the pavement condition index against the capital funds spent and project costs.
2. Monitor construction contracts by:
  - a. Tracking the percentage of contracts awarded with at least 2 bidders.
  - b. Tracking the percentage of contracts meeting the City's minority goals.
  - c. Tracking the percentage of completed contracts that met their approved minority goals.

<b>State Motor Fuel Tax Fund Proposed 5-Year Plan</b>					
<b>Project Detail Description</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
BRUSH COLLEGE GRADE SEPARATION	\$7,904,166	\$1,500,000	\$1,200,000	\$0	\$0
TAYLOR/WARD BRANCH BRIDGE IMPROVEMENT	\$139,000	\$100,000	\$0	\$0	\$0
CENTER STREET BRIDGE REPLACEMENT	\$200,000	\$140,000	\$100,000	\$0	\$0
GARFIELD/22ND BRIDGE IMPROVEMENT	\$40,000	\$100,000	\$800,000	\$0	\$22,500
GROVE ROAD/SAND CREEK BRIDGE IMPROVEMENT	\$10,000	\$0	\$50,000	\$500,000	\$300,000
MEADOWLARK BRIDGE REPLACEMENT	\$0	\$0	\$50,000	\$300,000	\$0
COUNTRY CLUB/LAKE DECATUR BRIDGE IMPROV.	\$0	\$0	\$0	\$50,000	\$400,000
GARFIELD/CNRR BRIDGE GIRDER REPAIRS	\$10,000	\$0	\$0	\$0	\$40,000
BRIDGE INSPECTIONS	\$20,000	\$0	\$0	\$0	\$0
MND RD/SPRG CR WEST & MIDDLE BRIDGES	\$200,000	\$0	\$0	\$0	\$0
MOUND ROAD / STEVENS CREEK BRIDGE	\$150,000	\$0	\$0	\$0	\$0
WEST MAIN BRIDGE REPAIR	\$140,000	\$0	\$0	\$0	\$0
RAILROAD CROSSING IMPROVEMENTS	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
STREET SURFACE RESTORATION	\$650,000	\$750,000	\$400,000	\$1,750,000	\$1,850,000
MATERIALS FOR STREET REPAIRS	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
ANNUAL GUARDRAIL REPLACEMENT PROJECT	\$0	\$60,000	\$30,000	\$30,000	\$0
ELDORADO TRAFFIC SIGNAL REPLACEMENT (IDOT)	\$61,800	\$0	\$0	\$0	\$0
ROUTE 36 TRAFFIC SIGNAL IMPROVEMENTS (IDOT)	\$300,000	\$0	\$0	\$0	\$0
TRAFFIC SIGNAL MAINTENANCE	\$50,000	\$0	\$0	\$0	\$0
<b>TOTAL MFT PROJECTS</b>	<b>\$9,934,966</b>	<b>\$2,710,000</b>	<b>\$2,690,000</b>	<b>\$2,690,000</b>	<b>\$2,672,500</b>

<b>Local Motor Fuel Tax Fund Proposed 5-Year Plan</b>					
<b>Project Detail Description</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
Street Projects	\$1,640,000	\$750,000	\$750,000	\$900,000	\$1,900,000
<b>TOTAL =</b>	<b>\$1,640,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$900,000</b>	<b>\$1,900,000</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

42	LOCAL STREETS & ROADS FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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## 420 LOCAL STREET INITIATIVE

### 4248420 LOCAL STREET FUND REVENUES

302103	LOCAL MFT TAX	1,818,235	1,806,397	1,781,000	1,956,488	10
307101	INTEREST INCOME	406	27	0	40	100*
307141	INVESTMENT INCOME	2,632	56	0	0	
309900	BOND OR NOTE PROCEEDS	3,392,016	2,747,536	0	0	
4248420 Total:		5,213,289	4,554,016	1,781,000	1,956,528	10

### 42484202 LOCAL STREET-OPERATING EXPENSE

423901	BANKING SERVICE CHARGES	18	0	0	0	
428000	PROFESSIONAL SERVICES	0	0	10,000	10,000	
441505	GENERAL FUND - PUBLIC WORKS	0	0	5,004	5,004	
42484202 Total:		18	0	15,004	15,004	0

### 42484206 LMFT INITIATIVE PROJECTS

489070	STREETS	0	3,394	1,500,000	1,500,000	
489070	16-25 ASPHALT	42,712	0	0	0	
489070	16-26 CONCRETE	31,339	16,792	0	0	
489070	17-25 LMFT ASPHALT	2,112,170	(13,091)	0	0	
489070	17-26 LMFT CONCRETE	1,205,795	67,594	0	0	
489070	18-24 MICROSURFACING PROJECT	0	67,711	0	0	
489070	18-25 2018 LMFT PROJECT	0	2,165,400	0	0	
489070	18-26 COUNTY FAIR DR ST IMPROV	0	542,685	0	0	
489070	19-25 2019 LMFT PROJECT	0	0	0	140,000	100*
42484206 Total:		3,392,016	2,850,485	1,500,000	1,640,000	9

<b>LOCAL STREET INITIATIVE</b>	<b>TOTAL:</b>	<b>8,605,323</b>	<b>7,404,501</b>	<b>3,296,004</b>	<b>3,611,532</b>	<b>13</b>
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## 421 LOCAL STREET CAPITAL PROJECTS

### 42484212 LOCAL STREET-OPERATING EXPENSE

440900	PRINCIPAL PAYMENTS	1,071,429	1,071,429	1,071,429	1,071,429	
	2016 Busey Note; LMFT Resurfacing				1,071,429	
441000	INTEREST PAYMENT	16,879	81,964	90,000	120,000	33
	2016 Busey Note; LMFT Resurfacing				120,000	
489070	STREETS	511	0	0	0	



## CITY OF DECATUR 2020 BUDGET DETAIL

42	LOCAL STREETS & ROADS FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
421	LOCAL STREET CAPITAL PROJECTS					
<hr/>						
42484212	LOCAL STREET-OPERATING EXPENSE					
<hr/>						
489070	12-22 NELSON PARK STORM SEWER	5,063	33,687	0	0	
	42484212 Total:	1,093,882	1,187,080	1,161,429	1,191,429	3
<hr/>						
	LOCAL STREET CAPITAL PROJECTS TOTAL:	1,093,882	1,187,080	1,161,429	1,191,429	3
<hr/>						
	Fund Revenue TOTAL:	5,213,289	4,554,016	1,781,000	1,956,528	
	Fund Expense TOTAL:	4,485,916	4,037,565	2,676,433	2,846,433	
	SURPLUS (DEFICIT):	727,373	516,451	(895,433)	(889,905)	



CITY OF DECATUR 2020 BUDGET DETAIL

43	2010 PROJECT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
430	2010 PROJECT FUND					
<hr/>						
4343430	2010 PROJECT FUND REVENUES					
307101	INTEREST INCOME	58	0	0	0	
4343430 Total:		58	0	0	0	<(100*)
<hr/>						
43434305	2010 PROJECT FUND PROJECTS					
489020	PARKING	6,482	0	0	0	
489020	15-03 GARAGE B & C STRUCTURAL IMPRV	336,299	0	0	0	
43434305 Total:		342,781	0	0	0	<(100*)
<hr/>						
2010 PROJECT FUND TOTAL:		342,839	0	0	0	<(100*)
<hr/>						
Fund Revenue TOTAL:		58	0	0	0	
Fund Expense TOTAL:		342,781	0	0	0	
SURPLUS (DEFICIT):		(342,723)	0	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

44	2018 PROJECT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
440	2018 PROJECT FUND					
4443440	2018 PROJECT FUND REVENUES					
307101	INTEREST INCOME	0	3,038	33,000	65,500	98
307141	INVESTMENT INCOME	0	21,305	0	0	
307341	GAIN/LOSS REGIONS INVEST	0	5,840	0	0	
309900	BOND OR NOTE PROCEEDS	0	10,570,276	0	0	
	4443440 Total:	0	10,600,459	33,000	65,500	98
44434406	2018 PROJECTS					
440900	PRINCIPAL PAYMENTS	0	1,728,571	0	0	
441000	INTEREST PAYMENT	0	10,903	0	0	
447200	BOND OR NOTE ISSUANCE COSTS	0	148,654	0	0	
450200	BUILDINGS	0	0	7,723,190	0	(100*)
450200	FS3 FIRE STATION 3	0	8,190	0	2,917,532	100*
450200	FS5 FIRE STATION 5	0	325,059	0	465,952	100*
450200	FS7 FIRE STATION 7	0	0	0	2,877,532	100*
	44434406 Total:	0	2,221,377	7,723,190	6,261,016	(19)
	2018 PROJECT FUND TOTAL:	0	12,821,836	7,756,190	6,326,516	(19)
	Fund Revenue TOTAL:	0	10,600,459	33,000	65,500	
	Fund Expense TOTAL:	0	2,221,377	7,723,190	6,261,016	
	SURPLUS (DEFICIT):	0	8,379,082	(7,690,190)	(6,195,516)	



# CITY OF DECATUR 2020 BUDGET DETAIL

45	CAPITAL PROJECT FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
450	CAPITAL PROJECTS						
4548450	CAPITAL FUND REVENUES						
302107	STATE GRANTS OR OTHER		0	0	0	155,000	100*
306702	TRANSFER FROM GENERAL FUND		0	0	0	330,000	100*
307101	INTEREST INCOME		11	1,876	0	0	
307141	INVESTMENT INCOME		64	675	0	0	
308827	REBATE		0	0	175,538	0	<(100*)
	4548450 Total:		75	2,551	175,538	485,000	>100*
	CAPITAL PROJECTS	TOTAL:	75	2,551	175,538	485,000	>100*
451	CAPITAL STREET PROJECTS						
45484512	CAPITAL FD - OPERATING EXP						
428000	PROFESSIONAL SERVICES		10,490	0	0	30,000	100*
	Ann Schneider & Assoc transportation consultant					30,000	
	County has been paying 50% of \$60,000						
445900	REIMBURSEMENT TO OTHER FUNDS		0	22,037	175,538	300,000	71
	Inter-fund loan to Water Capital - JCI street light project					300,000	
	45484512 Total:		10,490	22,037	175,538	330,000	88
45484516	CAPITAL FUND - STREET						
423904	MISCELLANEOUS GRANT EXP		0	0	0	500,000	100*
	State grant for Mueller project					500,000	
489000	BUILDINGS, GROUNDS, GENERAL		0	0	800,000	0	(100*)
489010	18-07 JCI ENERGY SAVINGS PROJECT		0	1,200,000	0	0	
489020	15-03 GARAGE B & C STRUCTURAL IMPR		16,534	0	0	0	
489070	10-25 STREETScape & OPEN SP-FRANKLIN		3,182	0	0	0	
489070	14-06 MIDWEST INLAND PORT		0	0	0	212,250	100*
	MIP Transportation Improvement Plan (DCEO)					212,250	
	Formerly in Fund 47						
	45484516 Total:		19,716	1,200,000	800,000	712,250	(11)
	CAPITAL STREET PROJECTS	TOTAL:	30,206	1,222,037	975,538	1,042,250	7
	Fund Revenue TOTAL:		75	2,551	175,538	485,000	
	Fund Expense TOTAL:		30,206	1,222,037	975,538	1,042,250	
	SURPLUS (DEFICIT):		(30,131)	(1,219,486)	(800,000)	(557,250)	



# CITY OF DECATUR 2020 BUDGET DETAIL

46	MOTOR FUEL TAX FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>460 MFT PROJECTS</b>						
<b>4648460 MOTOR FUEL TAX FUND REVENUES</b>						
302103	MFT TAX	1,953,992	1,951,262	1,940,000	3,187,120	64
302107	STATE GRANTS OR OTHER	0	0	0	6,847,135	100*
302122	MAINT INCOME FR COUNTY	0	0	0	1,500	100*
302123	MAINT INCOME FR STATE	110,726	77,968	180,000	80,000	(56)
307101	INTEREST INCOME	481	5,644	8,000	8,000	
307141	INVESTMENT INCOME	3,103	5,591	0	0	
308899	MISCELLANEOUS INCOME	11,521	0	0	0	
4648460 Total:		2,079,823	2,040,465	2,128,000	10,123,755	>100*
<b>46484602 MFT - OPERATING EXPENSES</b>						
435800	ROAD SALT	68,267	115,358	100,000	215,000	>100*
441500	GENERAL FND MSC & STR REIMB	480,257	495,000	523,000	550,000	5
46484602 Total:		548,524	610,358	623,000	765,000	23
<b>46484606 MFT- STREET SURFACE</b>						
489010	15-01 US RTE 36 BRIDGE LT REPLACEMNT	53,468	0	0	0	
489050	BRIDGES	0	0	1,547,826	570,000	(63)
	Center St bridge replacement				200,000	
	Garfield/22nd bridge improvement				40,000	
	Grove Rd/Sand Creek bridge improvement				10,000	
	Garfield/CNRR bridge girder repairs				10,000	
	Bridge inspections				20,000	
	Mound Rd/Stevens Creek bridge				150,000	
	West Main bridge repair				140,000	
489050	09-33 BRUSH COLLEGE ROAD	0	0	0	7,904,166	100*
489050	13-25 MOUND ROAD EAST BRIDGE	60,480	49,285	0	0	
489050	16-06 BRIDGE INSPECTIONS 2016-2017	73,479	0	0	0	
489050	17-06 MND/SPRG CRK WEST & MID IMPRV	137,687	201,080	0	200,000	100*
489050	18-05 TAYLOR/WARD MAIN/STEVENS BRDG	0	81,532	0	139,000	100*
489050 Total:		271,646	331,897	1,547,826	8,813,166	
489070	STREETS	0	0	550,000	60,000	(89)
	Railroad crossing improvements				20,000	
	Materials for street repairs				40,000	
489070	10-25 STREETScape & OPEN SP-FRANKLIN	86,109	0	0	0	
489070	14-01 IMPROV LAKE SHORE DR & 22 ST	29,579	0	0	0	
489070	16-08 STREET RESTORATION	10,634	0	0	0	
489070	16-11 MACARTHUR RD CONCRETE ST IMPR	2,888	0	0	0	
489070	17-08 STREET RESTORATION	671,052	0	0	650,000	100*
489070	18-08 AIRPORT RD ST RESTORATION	0	1,471,755	0	0	
489070 Total:		800,261	1,471,755	550,000	710,000	
489080	TRAFFIC SIGNALS	0	0	0	411,800	100*
	Eldorado traffic signal replacement (IDOT)				61,800	
	Route 36 traffic signal improvements (IDOT)				300,000	
	Traffic signal maintenance				50,000	



CITY OF DECATUR 2020 BUDGET DETAIL

46	MOTOR FUEL TAX FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
460	MFT PROJECTS					
<hr/>						
46484606	MFT- STREET SURFACE					
<hr/>						
489080	17-14 LED SIGNAL LIGHT REPLACEMENT	67,109	0	0	0	
	46484606 Total:	1,192,485	1,803,652	2,097,826	9,934,966	>100*
	MFT PROJECTS TOTAL:	3,820,832	4,454,475	4,848,826	20,823,721	(3)
	Fund Revenue TOTAL:	2,079,823	2,040,465	2,128,000	10,123,755	
	Fund Expense TOTAL:	1,741,009	2,414,010	2,720,826	10,699,966	
	SURPLUS (DEFICIT):	338,814	(373,545)	(592,826)	(576,211)	



# CITY OF DECATUR 2020 BUDGET DETAIL

47	MAJOR MOVES FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
470	MAJOR MOVES FUND					
4748470	MAJOR MOVES REVENUES					
302107	STATE GRANTS OR OTHER	0	190,219	7,602,250	0	<(100*)
306700	TRANSFER FROM OTHER FUNDS	60,000	52,037	30,000	0	<(100*)
307101	INTEREST INCOME	31	103	0	0	
307141	INVESTMENT INCOME	202	174	0	0	
	4748470 Total:	60,233	242,533	7,632,250	0	<(100*)
47484702	MAJOR MOVES OPERATING EXPENSES					
428000	PROFESSIONAL SERVICES	29,870	76,275	30,000	0	(100*)
	47484702 Total:	29,870	76,275	30,000	0	<(100*)
47484705	MAJOR MOVES FUND					
489070	STREETS	0	0	7,639,010	0	(100*)
489070	09-33 BRUSH COLLEGE SUBWAY STUDY	11,361	43,632	0	0	
489070	14-06 MIDWEST INLAND PORT	0	246,853	0	0	
	47484705 Total:	11,361	290,485	7,639,010	0	<(100*)
	MAJOR MOVES FUND TOTAL:	101,464	609,293	15,301,260	0	<(100*)
	Fund Revenue TOTAL:	60,233	242,533	7,632,250	0	
	Fund Expense TOTAL:	41,231	366,760	7,669,010	0	
	SURPLUS (DEFICIT):	19,002	(124,227)	(36,760)	0	



## CITY OF DECATUR 2020 BUDGET DETAIL

50	DEBT FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>500</b>	<b>DEBT SERVICE</b>						
<b>5043500</b>	<b>DEBT SERVICE FUND REVENUES</b>						
301103	REAL ESTATE TAXES		1,697,084	1,010,270	1,879,640	2,453,716	31
303607	PAYMENT IN LIEU OF TAXES		283,918	247,057	188,993	373,884	98
306700	TRANSFER FROM OTHER FUNDS		0	160,294	0	0	
307101	INTEREST INCOME		227	1,854	0	3,000	100*
307141	INVESTMENT INCOME		1,484	2,168	0	0	
308819	TREASURY REBATE		157,972	0	0	0	
	5043500 Total:		2,140,685	1,421,643	2,068,633	2,830,600	37
	<b>DEBT SERVICE</b>	<b>TOTAL:</b>	2,140,685	1,421,643	2,068,633	2,830,600	37
<b>504</b>	<b>DS-2018 GO BONDS FIRE STATNS</b>						
<b>50435042</b>	<b>2018 GO BONDS FIRE STATIONS</b>						
440900	PRINCIPAL PAYMENTS		0	0	0	270,000	100*
	Fire Station New Construction					270,000	
441000	INTEREST PAYMENTS		0	47,862	391,600	386,200	(1)
	Fire Station New Construction					386,200	
	50435042 Total:		0	47,862	391,600	656,200	68
	<b>DS-2018 GO BONDS FIRE STATNS</b>	<b>TOTAL:</b>	0	47,862	391,600	656,200	68
<b>505</b>	<b>DS-2018 GO BONDS FIRE RENOVTN</b>						
<b>50435052</b>	<b>2018 GO BONDS FIRE RENOVATIONS</b>						
440900	PRINCIPAL PAYMENTS		0	0	0	55,000	100*
	Fire Station Renovation includes Busey note payoff					55,000	
441000	INTEREST PAYMENTS		0	9,576	78,350	77,250	(1)
	Fire Station Renovation includes Busey note payoff					77,250	
	50435052 Total:		0	9,576	78,350	132,250	69
	<b>DS-2018 GO BONDS FIRE RENOVTN</b>	<b>TOTAL:</b>	0	9,576	78,350	132,250	69
<b>506</b>	<b>DS-2019 GO BONDS</b>						
<b>50435062</b>	<b>2019 GO BOND - OP EXP</b>						
440900	PRINCIPAL PAYMENTS		0	0	0	105,000	100*
	Refunded 2010A					105,000	
441000	INTEREST PAYMENTS		0	0	0	171,480	100*
	Refunded 2010A					171,480	
	50435062 Total:		0	0	0	276,480	<(100*)
	<b>DS-2019 GO BONDS</b>	<b>TOTAL:</b>	0	0	0	276,480	<(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

50	DEBT FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
512	DS-2002 BOND-WABASH CROSSNG						
	50435122 2002 BOND WABASH CROSS-OP EXP						
	441000 INTEREST PAYMENT		64,769	59,974	48,859	0	(100*)
	50435122 Total:		64,769	59,974	48,859	0	<(100*)
	DS-2002 BOND-WABASH CROSSNG	TOTAL:	64,769	59,974	48,859	0	<(100*)
516	DS-2010A BOND						
	50435162 2010A BOND - OP EXP						
	440900 PRINCIPAL PAYMENTS		41,000	94,000	129,066	520,000	>100*
	Refunded 2005 & 2008; LOC payoff Reynolds/ADM bldg					520,000	
	441000 INTEREST PAYMENT		86,592	84,851	105,103	24,700	(76)
	Refunded 2005 & 2008; LOC payoff Reynolds/ADM bldg					24,700	
	441100 FISCAL FEES		750	750	750	1,000	33
	50435162 Total:		128,342	179,601	234,919	545,700	>100*
	DS-2010A BOND	TOTAL:	128,342	179,601	234,919	545,700	>100*
517	DS-2010B BOND						
	50435172 2010B BOND - OP EXP						
	440900 PRINCIPAL PAYMENTS		419,490	0	0	0	
	441000 INTEREST PAYMENT		460,631	0	0	0	
	50435172 Total:		880,121	0	0	0	<(100*)
	DS-2010B BOND	TOTAL:	880,121	0	0	0	<(100*)
518	DS-2010C BOND						
	50435182 2010C BOND - OP EXP						
	440900 PRINCIPAL PAYMENTS		102,500	105,000	107,500	112,500	5
	Parking Garage B & C Renovations					112,500	
	441000 INTEREST PAYMENT		35,875	32,800	28,600	24,300	(15)
	Parking Garage B & C Renovations					24,300	
	441100 FISCAL FEES		750	750	750	1,000	33
	50435182 Total:		139,125	138,550	136,850	137,800	1
	DS-2010C BOND	TOTAL:	139,125	138,550	136,850	137,800	1
519	DS-2010D BOND						
	50435192 2010D BOND - OP EXP						
	440900 PRINCIPAL PAYMENTS		235,000	0	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

50	DEBT FUND		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
519	DS-2010D BOND						
	50435192 2010D BOND - OP EXP						
	441000 INTEREST PAYMENT		9,400	0	0	0	
	50435192 Total:		244,400	0	0	0	<(100*)
	DS-2010D BOND	TOTAL:	244,400	0	0	0	<(100*)
521	DS-2012 GO BOND						
	50435212 2012 GO BOND - OP EXP						
	440900 PRINCIPAL PAYMENTS		620,000	630,000	645,000	655,000	2
	Refunded 2004A Mound/51, Holiday Harb, Drainage					655,000	
	441000 INTEREST PAYMENT		129,481	116,981	104,232	90,822	(13)
	Refunded 2004A Mound/51, Holiday Harb, Drainage					90,822	
	441100 FISCAL FEES		385	385	385	500	30
	50435212 Total:		749,866	747,366	749,617	746,322	0
	DS-2012 GO BOND	TOTAL:	749,866	747,366	749,617	746,322	0
	Fund Revenue TOTAL:		2,140,685	1,421,643	2,068,633	2,830,600	
	Fund Expense TOTAL:		2,206,623	1,182,929	1,640,195	2,494,752	
	SURPLUS (DEFICIT):		(65,938)	238,714	428,438	335,848	



## CITY OF DECATUR 2020 BUDGET DETAIL

61	EQUIPMENT REPLACEMENT		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>							
610 EQUIPMENT REPLACEMENT							
6143610 EFR FUND REVENUES							
306702	TRANSFER FR GENERAL FUND		0	0	0	550,100	100*
	Police capital funding					363,100	
	Fire capital funding					187,000	
307101	INTEREST INCOME		201	2,201	3,300	0	<(100*)
307141	INVESTMENT INCOME		1,272	2,390	0	0	
308802	SALE OF CITY PROPERTY		202,936	6,808	0	0	
308899	MISCELLANEOUS INCOME		27,100	0	0	0	
6143610 Total:			231,509	11,399	3,300	550,100	>100*
61436102 EFR- OPERATING EXPENSES							
423900	BANK FEES		0	350	0	0	
61436102 Total:			0	350	0	0	<(100*)
61436105 EQUIPMENT REPLACEMENT							
440900	PRINCIPAL PAYMENTS		8,354	34,100	35,222	0	(100*)
441000	INTEREST PAYMENT		1,468	5,186	4,064	0	(100*)
451000	AUTOMOTIVE PURCHASES		163,473	27,985	0	0	
452000	OTHER EQUIPMENT		44,091	29,628	100,000	0	(100*)
455100	LEASE PAYMENTS		0	52,805	71,880	0	(100*)
61436105 Total:			217,386	149,704	211,166	0	<(100*)
EQUIPMENT REPLACEMENT TOTAL:			448,895	161,453	214,466	550,100	<(100*)
<hr/>							
611 POLICE CAPITAL							
61436115 POLICE CAPITAL							
440900	PRINCIPAL PAYMENTS		0	0	0	606,394	100*
	2019 Busey Note; 6 Police Interceptors					130,716	
	2020 loan; Motorola Radios & Body Cameras					263,578	
	2020 loan; Police Interceptors (7)					135,800	
	2020 loan; Police Interceptors (6)					76,300	
441000	INTEREST PAYMENT		0	0	0	56,488	100*
	2019 Busey Note; 6 Police Interceptors					4,450	
	2020 loan; Motorola Radios & Body Cameras					40,038	
	2020 loan; Police Interceptors (7)					7,300	
	2020 loan; Police Interceptors (6)					4,700	
455200	VEHICLE LEASE PAYMENT		0	0	0	21,757	100*
	2018 Street Crimes Vehicles (undisclosed)					12,300	
	2018 Street Crime Vehicles (undisclosed)					9,457	
61436115 Total:			0	0	0	684,639	<(100*)
POLICE CAPITAL TOTAL:			0	0	0	684,639	<(100*)



# CITY OF DECATUR 2020 BUDGET DETAIL

61	EQUIPMENT REPLACEMENT	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
612	FIRE CAPITAL					
61436125	FIRE CAPITAL					
440900	PRINCIPAL PAYMENTS	0	0	0	101,728	100*
	2015 Busey Loan; Fire Apparatus Pierce Pumper				64,228	
	2020 loan; Command SUV's (3)				37,500	
441000	INTEREST PAYMENT	0	0	0	7,034	100*
	2015 Busey Loan; Fire Apparatus Pierce Pumper				4,534	
	2020 loan; Command SUV's (3)				2,500	
455200	VEHICLE LEASE PAYMENT	0	0	0	77,541	100*
	2017 Fire Apparatus Pierce Saber Pumper				77,541	
	61436125 Total:	0	0	0	186,303	<(100*)
	<b>FIRE CAPITAL</b>					
	<b>TOTAL:</b>	0	0	0	186,303	<(100*)
613	PUBLIC WORKS CAPITAL					
61436135	PUBLIC WORKS CAPITAL					
440900	PRINCIPAL PAYMENTS	0	0	0	36,380	100*
	2017 Busey Note; Streets front loader & backhoe				36,380	
441000	INTEREST PAYMENT	0	0	0	2,905	100*
	2017 Busey Note; Streets front loader & backhoe				2,905	
451000	AUTOMOTIVE EQUIPMENT	0	0	0	116,000	100*
	Forestry tractor/mower #441A				40,000	
	Forestry pickup with plow #435				38,000	
	Street/sewer pickup #237				38,000	
455100	LEASE PAYMENT	0	0	0	113,426	100*
	2018 PW MSC - Mack Dump trucks (2)				52,805	
	2020 Streets/Sewer Dump trucks (3)				41,865	
	2020 Streets/Sewer Street Sweeper				18,756	
	61436135 Total:	0	0	0	268,711	<(100*)
	<b>PUBLIC WORKS CAPITAL</b>					
	<b>TOTAL:</b>	0	0	0	268,711	<(100*)
	<b>Fund Revenue TOTAL:</b>	231,509	11,399	3,300	550,100	
	<b>Fund Expense TOTAL:</b>	217,386	150,054	211,166	1,139,653	
	<b>SURPLUS (DEFICIT):</b>	14,123	(138,655)	(207,866)	(589,553)	



## AUTONOMOUS AND MISCELLANEOUS FUND NOTES

**Autonomous Funds** are controlled by other governing bodies (pension boards, library board of trustees, etc.), but where State Law or Government Accounting Standards Board ("GASB") require that the financial activity of these operations be included in the city's financial statement of activities and budget. The City Council extends a property tax levy in support of these governmental activities and the mayor (with the advice and consent of the City Council) appoints some, or all of the autonomous board's governing body; but city government has no other responsibility for the management, oversight or administration of these autonomous functions.

**Miscellaneous Funds** are governmental fund types that do not fit in any other category of the annual budget. These include:

- City Municipal Band, which is a separate entity and fund included in the city financial affairs and budget because it has a dedicated property tax levy annually ordained by the city council, and authorized by State law, to fund a portion of band expenses.
- Public Education & Government ("PEG"), is a separate fund because a dedicated revenue stream exists derived from Comcast and other potential providers used exclusively for technology costs related to public education about local governance, airing of public meetings, etc.
- Grant Fund(s) are separated so that grant monies from state or federal sources can flow—with proper accounting—from external funding agencies to the departments that are beneficiaries of various grant programs.



## Miscellaneous Funds

## Fund Summary

(Whole \$)

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### Fund Name and Number

#### 22 Decatur Urban Area Transit Study DUATS

Account for State of Illinois grant revenues for the purpose of conducting ongoing urban area transit studies in the greater Decatur and Macon County area of mass transit service.

Fund Revenue Total:	264,651	55,200	260,000	349,120
Fund Expense Total:	264,113	55,151	227,263	349,120
<b>Surplus / (Deficit)</b>	<b>538</b>	<b>50</b>	<b>32,737</b>	<b>-</b>
Beginning Cash Balance	\$ 59,778	\$ 60,316	\$ 60,366	\$ 45,000
Balance Sheet Adjustments			\$ (48,103)	
<b>Ending Cash Balance</b>	<b>\$ 60,316</b>	<b>\$ 60,366</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>

#### 36 City Municipal Band

Accounts for revenues and expenditures of the City of Decatur Municipal Band. Revenue includes property taxes levied for the purpose of funding the municipal band.

Fund Revenue Total:	95,199	95,776	95,256	96,581
Fund Expense Total:	93,326	95,915	95,256	96,581
<b>Surplus / (Deficit)</b>	<b>1,873</b>	<b>(139)</b>	<b>-</b>	<b>-</b>
Beginning Cash Balance	\$ 28,177	\$ 30,050	\$ 29,911	\$ 30,000
Balance Sheet Adjustments			\$ 89	
<b>Ending Cash Balance</b>	<b>\$ 30,050</b>	<b>\$ 29,911</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

#### 40 Public Education & Government PEG

Accounts for revenues received for franchise rights granted allowing the installation and operation of cable communication networks and for expenditures defraying the operation of the Public Education and Government television station.

Fund Revenue Total:	84,217	77,618	76,250	79,850
Fund Expense Total:	41,253	284,241	79,693	79,397
<b>Surplus / (Deficit)</b>	<b>42,964</b>	<b>(206,623)</b>	<b>(3,443)</b>	<b>453</b>
Beginning Cash Balance	\$ 225,185	\$ 268,149	\$ 61,526	\$ 60,000
Balance Sheet Adjustments			\$ 1,917	
<b>Ending Cash Balance</b>	<b>\$ 268,149</b>	<b>\$ 61,526</b>	<b>\$ 60,000</b>	<b>\$ 60,453</b>

#### 85 Grants

Accounts for the cash receipts and expenditures incurred for grant monies received from the federal government.

Fund Revenue Total:	500	-	-	75,000
Fund Expense Total:	3,054	-	-	75,000
<b>Surplus / (Deficit)</b>	<b>(2,554)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Beginning Cash Balance	\$ 2,554	\$ -	\$ -	\$ -
Balance Sheet Adjustments				
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

22	DUATS FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>220</b>	<b>DUATS</b>					
<hr/>						
<b>2245220</b>	<b>DUATS REVENUE</b>					
302106	FEDERAL GRANTS	211,079	43,878	208,000	279,296	34
302107	STATE GRANTS OR OTHER	52,770	10,970	52,000	69,824	34
307101	INTEREST INCOME	22	172	0	0	
307141	INVESTMENT INCOME	140	181	0	0	
308890	REIMBURSEMENT OF EXPENSE	640	0	0	0	
	2245220 Total:	264,651	55,201	260,000	349,120	34
<hr/>						
<b>22452202</b>	<b>DUATS - OPERATING EXP</b>					
408899	MISC EXPENSE	12,358	2,888	5,000	0	(100*)
424100	TRAINING, CONF & TRAVEL	0	0	0	5,000	100*
424700	COMPUTER SOFTWARE	0	0	0	6,800	100*
	GIS Software desktop and online license, Adobe Pro				6,800	
425000	GENERAL FUND REIMBURSEMENT	196,674	52,263	97,263	207,359	>100*
428000	PROFESSIONAL SERVICES	0	0	50,000	60,000	20
	Transportation Model Maintenance				10,000	
	Bicycle and Pedestrian Study				50,000	
428400	MEMBERSHIP FEES	0	0	0	2,000	100*
	APA dues, MPO dues, other				2,000	
434500	OFFICE SUPPLIES	0	0	0	7,000	100*
445908	MASS TRANSIT REIMBURSEMENT	55,081	0	55,000	33,761	(39)
449900	SMALL CAPITAL ITEMS	0	0	10,000	27,200	>100*
	Transit - MotoTrax PC Camera				22,000	
	Projector Screen				200	
	Hardware/Equipment: Computers (2), Laptops (2)				5,000	
449902	DISPARITY AGREEMENT	0	0	10,000	0	(100*)
	22452202 Total:	264,113	55,151	227,263	349,120	54
<hr/>						
	<b>DUATS TOTAL:</b>	<b>528,764</b>	<b>110,352</b>	<b>487,263</b>	<b>698,240</b>	<b>&lt;(100*)</b>
<hr/>						
	<b>Fund Revenue TOTAL:</b>	<b>264,651</b>	<b>55,201</b>	<b>260,000</b>	<b>349,120</b>	
	<b>Fund Expense TOTAL:</b>	<b>264,113</b>	<b>55,151</b>	<b>227,263</b>	<b>349,120</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>538</b>	<b>50</b>	<b>32,737</b>	<b>0</b>	



## CITY OF DECATUR 2020 BUDGET DETAIL

36	MUNICIPAL BAND FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
<b>360</b>	<b>BAND</b>					
<hr/>						
<b>3643360</b>	<b>MUNICIPAL BAND FUND REVENUES</b>					
<hr/>						
301103	REAL ESTATE TAXES	64,416	61,240	63,700	63,700	
303607	PAYMENT IN LIEU OF TAXES	8,259	9,377	11,456	12,681	11
307101	INTEREST INCOME	7	49	100	200	100
307141	INVESTMENT INCOME	46	72	0	0	
308870	RESTRICTED GRANTS & DONATIONS	20,245	20,000	20,000	20,000	
308899	MISCELLANEOUS INCOME	2,226	5,038	0	0	
	3643360 Total:	95,199	95,776	95,256	96,581	1
<hr/>						
<b>36433601</b>	<b>BAND- PERSONNEL SVCES</b>					
<hr/>						
409000	SALARIES	63,273	66,508	61,000	65,000	7
410700	FICA/MEDICARE	4,841	5,088	4,647	4,940	6
	36433601 Total:	68,114	71,596	65,647	69,940	7
<hr/>						
<b>36433602</b>	<b>BAND-OPERATING EXPENSES</b>					
<hr/>						
408899	MISCELLANEOUS EXPENSE	1,972	2,730	2,111	3,500	66
420100	ADVERTISING	474	0	400	0	(100*)
420200	PRINTING AND BINDING	2,075	1,580	2,100	2,100	
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	156	100*
	Purchasing Services				156	
424500	POSTAGE	217	117	200	200	
428000	PROFESSIONAL SERVICES	4,246	5,272	5,400	5,400	
	SESAC Annual Fee				1,425	
	ASCAP Annual Fee				365	
	BMI Annual License				320	
	Guest Performance Fees				3,290	
428700	RENTAL - BUILDING SPACE	2,800	2,800	2,800	2,800	
428800	RENTAL-COPY MACHINE	7	3	0	0	
430400	CLOTHING	476	370	1,000	500	(50)
434000	MINOR EQUIP & TOOLS	2,721	426	1,154	1,185	3
434500	OFFICE SUPPLIES	58	65	0	0	
437100	SHEET MUSIC	8,024	1,341	6,000	2,500	(58)
441504	GENERAL FUND PURCHASING	372	312	540	0	(100*)
442100	PROPERTY INSURANCE	895	898	900	900	
442300	RISK MANAGEMENT INSURANCE	876	1,200	2,004	2,400	20



CITY OF DECATUR 2020 BUDGET DETAIL

36	MUNICIPAL BAND FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
360	BAND					
<hr/>						
36433602	BAND-OPERATING EXPENSES					
<hr/>						
449900	SMALL CAPITAL ITEMS	0	7,204	5,000	5,000	
	Music and performance equipment to be determined				5,000	
	36433602 Total:	25,213	24,318	29,609	26,641	(10)
<hr/>						
	BAND TOTAL:	188,526	191,690	190,512	193,162	<(100*)
<hr/>						
	Fund Revenue TOTAL:	95,199	95,776	95,256	96,581	
	Fund Expense TOTAL:	93,327	95,914	95,256	96,581	
<hr/>						
	SURPLUS (DEFICIT):	1,872	(138)	0	0	



# CITY OF DECATUR 2020 BUDGET DETAIL

40	PEG CAPITAL FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<b>400</b>	<b>PEG PROJECTS</b>					
<b>4048400</b>	<b>PEG PROJECTS FUND</b>					
303110	P-E-G CAPITAL FEE	83,717	77,074	76,000	79,000	4
307101	INTEREST INCOME	69	197	250	850	>100*
307141	INVESTMENT INCOME	431	347	0	0	
	4048400 Total:	84,217	77,618	76,250	79,850	5
<b>40484002</b>	<b>PEG PROJECTS OPERATING EXP</b>					
423000	GENERAL FUND IT SERVICES	25,164	26,100	23,184	23,592	2
445900	TRANSFER TO OTHER FUNDS	0	220,000	0	0	
	40484002 Total:	25,164	246,100	23,184	23,592	2
<b>40484006</b>	<b>PEG PROJECTS CAPITAL</b>					
449900	SMALL CAPITAL ITEMS	0	13,754	30,000	25,355	(15)
	REPLACE FOUR COUNCIL CHAMBERS TV'S CONTENT WIL BE MUCH EASIER TO SEE IF THE TV'S ARE REPLACED WITH 86 INCH UNITS.				25,355	
452000	OTHER EQUIPMENT	398	399	400	0	(100*)
474006	P-E-G PROGRAMMING	15,691	23,988	26,109	30,450	17
	CITY WEBSITE HOSTNG/DOMAIN & DEVELOPMENT				5,000	
	CITY WEBSITE REQUIRES WORD PRESS PROGRAMMING CHANGES WHEN ADDING STRUCTURE TO THE SITE					
	CITY WEBSITE OUTSOURCED MAINTENANCE CONTRACT WITH OUTSIDE VENDOR TO MAINTAIN CURENT VERSIONS OF WORDPRESS SOFTWARE AND ASSOCIATED PLUGGIN'S				5,988	
	GRANICUS NOVAS AGENDA SOFTWARE MAINTENANCE				19,462	
	ANNAUAL SOFTWARE MAINTENANCE FOR AGENDA MANAGEMENT SYSTEM AND VIDEO PROCESSING					
	40484006 Total:	16,089	38,141	56,509	55,805	(1)
	<b>PEG PROJECTS TOTAL:</b>	<b>125,470</b>	<b>361,859</b>	<b>155,943</b>	<b>159,247</b>	<b>&lt;(100*)</b>
	<b>Fund Revenue TOTAL:</b>	<b>84,217</b>	<b>77,618</b>	<b>76,250</b>	<b>79,850</b>	
	<b>Fund Expense TOTAL:</b>	<b>41,253</b>	<b>284,241</b>	<b>79,693</b>	<b>79,397</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>42,964</b>	<b>(206,623)</b>	<b>(3,443)</b>	<b>453</b>	



CITY OF DECATUR 2020 BUDGET DETAIL

85	GRANT FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
850	GRANTS					
<hr/>						
8543850	GRANT FUND REVENUE					
<hr/>						
302107	STATE GRANTS OR OTHER	0	0	0	60,000	100*
308807	DEMOLITION PAYMENTS	500	0	0	0	
308815	LOCAL CASH MATCH	0	0	0	15,000	100*
8543850 Total:		500	0	0	75,000	<(100*)
<hr/>						
85438502	MISC GRANTS - OPERATING EXP					
<hr/>						
423904	MISCELLANEOUS GRANT EXP	3,054	0	0	75,000	100*
	IDOT Bike Trail grant				60,000	
	Local Match				15,000	
85438502 Total:		3,054	0	0	75,000	<(100*)
<hr/>						
GRANTS TOTAL:		3,554	0	0	150,000	<(100*)
<hr/>						
Fund Revenue TOTAL:		500	0	0	75,000	
Fund Expense TOTAL:		3,054	0	0	75,000	
SURPLUS (DEFICIT):		(2,554)	0	0	0	



## Autonomous Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 35 Decatur Public Library

Accounts for revenue designated to finance the City Public Library and to capture the expenditures of the Library

Fund Revenue Total:	3,641,099	3,690,928	3,835,545	3,992,487
Fund Expense Total:	3,594,283	3,560,227	3,783,382	3,985,458
<b>Surplus / (Deficit)</b>	<b>46,816</b>	<b>130,701</b>	<b>52,163</b>	<b>7,029</b>
<i>Beginning Cash Balance</i>	<b>\$ 926,267</b>	<b>\$ 934,615</b>	<b>\$ 1,063,511</b>	<b>\$ 1,378,800</b>
<i>Balance Sheet Adjustments</i>	<b>\$ (38,468)</b>	<b>\$ (1,805)</b>	<b>\$ 263,126</b>	
<b>Ending Cash Balance</b>	<b>\$ 934,615</b>	<b>\$ 1,063,511</b>	<b>\$ 1,378,800</b>	<b>\$ 1,385,829</b>

### 58 Library Capital

Account for the financial resources used for capital investment in the Library building and for facility infrastructure repair and maintenance.

Fund Revenue Total:	280,108	718	250,000	250,150
Fund Expense Total:	349,712	-	250,000	250,000
<b>Surplus / (Deficit)</b>	<b>(69,604)</b>	<b>718</b>	<b>-</b>	<b>150</b>
<i>Beginning Cash Balance</i>	<b>\$ 200,385</b>	<b>\$ 130,781</b>	<b>\$ 131,499</b>	<b>\$ 132,500</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 1,001</b>	
<b>Ending Cash Balance</b>	<b>\$ 130,781</b>	<b>\$ 131,499</b>	<b>\$ 132,500</b>	<b>\$ 132,650</b>

### 59 City of Decatur Library Trust

Account for revenues received from third party sources for the specific purpose of benefit to the City of Decatur Public Library and account for the expenditure of such funds.

Fund Revenue Total:	6,192	15,109	30,000	33,000
Fund Expense Total:	31,199	35,500	100,000	77,000
<b>Surplus / (Deficit)</b>	<b>(25,007)</b>	<b>(20,392)</b>	<b>(70,000)</b>	<b>(44,000)</b>
<i>Beginning Cash Balance</i>	<b>\$ 272,570</b>	<b>\$ 247,564</b>	<b>\$ 227,172</b>	<b>\$ 200,000</b>
<i>Balance Sheet Adjustments</i>			<b>\$ 42,828</b>	
<b>Ending Cash Balance</b>	<b>\$ 247,564</b>	<b>\$ 227,172</b>	<b>\$ 200,000</b>	<b>\$ 156,000</b>



## Autonomous Funds

## Fund Summary

(Whole \$)

### Fund Name and Number

2017 Actual	2018 Actual	2019 Budget	2020 Budget
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### 90 Fire Pension

This fiduciary fund is used to account for assets held by the City in a trustee capacity on behalf of the City of Decatur Firefighter Pension Fund. This fund accounts for activities as prescribed by the statutes of the State of Illinois.

Fund Revenue Total:	10,416,769	10,392,895	9,933,645	10,574,230
Fund Expense Total:	7,595,259	7,875,947	8,639,642	9,292,580
<b>Surplus / (Deficit)</b>	<b>2,821,510</b>	<b>2,516,948</b>	<b>1,294,003</b>	<b>1,281,650</b>
<i>Beginning Cash Balance</i>	<b>\$ 65,938,650</b>	<b>\$ 68,760,161</b>	<b>\$ 71,277,108</b>	<b>\$ 72,114,800</b>
<i>Balance Sheet Adjustments</i>			\$ (456,311)	
<b>Ending Cash Balance</b>	<b>\$ 68,760,161</b>	<b>\$ 71,277,108</b>	<b>\$ 72,114,800</b>	<b>\$ 73,396,450</b>

### 91 Police Pension

This fiduciary fund is used to account for assets held by the City in a trustee capacity on behalf of the City of Decatur Police Pension Fund. This fund accounts for activities as prescribed by the statutes of the State of Illinois.

Fund Revenue Total:	12,754,873	12,982,998	10,977,477	11,194,777
Fund Expense Total:	7,938,476	8,467,019	8,994,110	9,522,476
<b>Surplus / (Deficit)</b>	<b>4,816,397</b>	<b>4,515,979</b>	<b>1,983,367</b>	<b>1,672,301</b>
<i>Beginning Cash Balance</i>	<b>\$ 88,165,002</b>	<b>\$ 92,981,399</b>	<b>\$ 97,497,378</b>	<b>\$ 98,492,500</b>
<i>Balance Sheet Adjustments</i>			\$ (988,245)	
<b>Ending Cash Balance</b>	<b>\$ 92,981,399</b>	<b>\$ 97,497,378</b>	<b>\$ 98,492,500</b>	<b>\$ 100,164,801</b>



# CITY OF DECATUR 2020 BUDGET DETAIL

35	LIBRARY FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
350	LIBRARY					
<hr/>						
3559350	LIBRARY FUND					
301103	REAL ESTATE TAXES	2,871,942	2,732,082	2,842,000	2,842,000	
302104	STATE REPLACEMENT TAX	312,952	284,509	250,000	339,144	36
302106	FEDERAL GRANTS	0	26,800	0	0	
302107	STATE GRANTS OR OTHER	0	154,257	110,000	110,000	
302124	OTHER LIBRARY GRANTS	0	0	75,000	75,000	
303607	PAYMENT IN LIEU OF TAXES	362,037	418,090	511,095	565,293	11
305509	FINES AND FEES	24,331	17,456	1,000	3,400	>100*
305510	NON- RESIDENTIAL FEES	161	85	150	150	
305511	LOST OR DAMAGED BOOKS	5,323	4,200	5,200	5,200	
305514	COPIES AND MISCELLANEOUS	9,413	9,831	8,400	9,300	11
305515	MEETING ROOM FEES	6,045	5,365	3,700	7,500	>100*
306709	TRANS FM LIBR TRUST FUND	23,565	23,143	25,000	27,000	8
307101	INTEREST INCOME	217	2,315	500	6,000	>100*
307141	INVESTMENT INCOME	1,356	1,522	0	0	
308802	SALE OF CITY PROPERTY	13,132	0	0	0	
308846	LEASE OF LIBRARY PROPERTY	0	0	1,500	1,500	
308899	MISCELLANEOUS INCOME	10,624	11,273	2,000	1,000	(50)
	3559350 Total:	3,641,098	3,690,928	3,835,545	3,992,487	4
	<b>LIBRARY</b>					
	<b>TOTAL:</b>	<u>3,641,098</u>	<u>3,690,928</u>	<u>3,835,545</u>	<u>3,992,487</u>	<u>4</u>
<hr/>						
351	LIBRARY OPERATIONS					
<hr/>						
35593511	DPL - PERSONNEL SERVICES					
409000	SALARIES	1,497,236	1,540,287	1,671,917	1,603,518	(4)
410100	OVERTIME	233	179	1,000	1,000	
410500	PENSION CONTRIBUTION	177,723	175,260	168,867	205,499	22
410700	FICA/MEDICARE	113,616	116,716	127,468	124,078	(3)
411100	LIFE INSURANCE	2,467	2,555	3,182	3,056	(4)
411200	MEDICAL INSURANCE	294,750	308,700	321,750	527,800	64
411500	SERVICE RECOGNITION	19,815	22,555	21,838	18,413	(16)
	35593511 Total:	2,105,840	2,166,252	2,316,022	2,483,364	7
<hr/>						
35593512	DPL - OPERATING EXPENSES					
411300	TO EMPL BENEFITS-UNEMPLOYMENT	5,916	1,980	2,652	1,344	(49)
420100	ADVERTISING	603	0	500	500	
420200	PRINTING AND BINDING	1,288	2,389	500	300	(40)
421000	SERVICE TO MAINT BUILDINGS	410	765	0	500	100*
421300	SERV-OFFICE EQUIPMENT	7,751	11,468	10,000	30,000	>100*
423000	GENERAL FUND IT SERVICES	41,724	43,356	38,364	39,000	2
423300	TELEPHONE	28,570	31,205	16,300	10,000	(39)
423901	BANKING SERVICE CHARGES	0	131	0	150	100*



# CITY OF DECATUR 2020 BUDGET DETAIL

35	LIBRARY FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
351	LIBRARY OPERATIONS					
35593512	DPL - OPERATING EXPENSES					
424000	TRAINING SCHOOL EXPENSES	1,782	1,330	0	0	
424100	CONFERENCES & TRAVEL	7,732	17,870	20,000	15,000	(25)
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	92,904	100*
	Admin Fee				85,668	
	Purchasing Services				7,236	
424500	POSTAGE	8,780	10,236	14,000	12,000	(14)
424700	COMPUTER SOFTWARE	25,858	9,993	18,000	35,000	94
425000	GENERAL FUND ADMIN FEE	92,304	103,464	97,584	0	(100*)
426500	MEDICAL EXPENSES	0	0	500	500	
427100	TEMP AGENCY SERVICES	271	0	1,000	500	(50)
427200	TUITION REIMBURSEMENT	1,000	1,500	4,000	4,000	
428000	PROFESSIONAL SERVICES	62,623	26,079	50,000	45,000	(10)
428400	MEMBERSHIP FEES	45,275	48,673	48,000	55,000	15
431200	JANITORIAL SUPPLIES	57	0	0	0	
432000	MATERIALS - BUILDINGS	325	582	0	500	100*
433010	PNG GRANT EXPENSE	0	0	15,000	15,000	
433015	PER CAPITA GRANT EXPENSE	0	0	95,000	96,000	1
433020	OTHER LIBRARY GRANT EXPENSE	0	0	75,000	75,000	
434500	OFFICE SUPPLIES	28,572	29,855	30,000	30,000	
441504	GENERAL FUND PURCHASING	7,356	14,676	12,384	0	(100*)
442300	RISK MANAGEMENT INSURANCE	81,204	87,756	78,576	76,896	(2)
442900	TRANSFER TO CAPITAL FUND	80,000	0	0	0	
449900	SMALL CAPITAL ITEMS	31,095	25,411	20,000	45,000	>100*
455300	BUILDING LEASE PAYMENT	575,000	575,000	575,000	575,000	
	City of Decatur				575,000	
	35593512 Total:	1,135,496	1,043,719	1,222,360	1,255,094	3
35593515	DPL - OPERATING EXPENSES					
458000	BOOKS & PERIODICALS	352,947	350,258	245,000	245,000	
458100	LOST OR DAMAGED BOOKS	0	0	0	2,000	100*
	35593515 Total:	352,947	350,258	245,000	247,000	1
	LIBRARY OPERATIONS TOTAL:	3,594,283	3,560,229	3,783,382	3,985,458	5
	Fund Revenue TOTAL:	3,641,098	3,690,928	3,835,545	3,992,487	
	Fund Expense TOTAL:	3,594,283	3,560,229	3,783,382	3,985,458	
	SURPLUS (DEFICIT):	46,815	130,699	52,163	7,029	



# CITY OF DECATUR 2020 BUDGET DETAIL

58	LIBRARY CAPITAL		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
580	LIBRARY CAPITAL						
5859580	LIBRARY CAPITAL REVENUES						
306709	TRANSFER FROM LIBRARY		80,000	0	0	0	
307101	INTEREST INCOME		20	368	0	150	100*
307141	INVESTMENT INCOME		88	350	0	0	
308826	DECATUR LIBRARY FOUNDATION		200,000	0	250,000	250,000	
	5859580 Total:		280,108	718	250,000	250,150	0
	LIBRARY CAPITAL	TOTAL:	280,108	718	250,000	250,150	0
582	LIBRARY CAPITAL PROJECTS						
58595826	LIBRARY CAPITAL PROJECTS						
451500	OFFICE EQUIPMENT		349,712	0	250,000	250,000	
	58595826 Total:		349,712	0	250,000	250,000	0
	LIBRARY CAPITAL PROJECTS	TOTAL:	349,712	0	250,000	250,000	0
	Fund Revenue TOTAL:		280,108	718	250,000	250,150	
	Fund Expense TOTAL:		349,712	0	250,000	250,000	
	SURPLUS (DEFICIT):		(69,604)	718	0	150	



# CITY OF DECATUR 2020 BUDGET DETAIL

59	LIBRARY TRUST FUNDS		2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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590     DECATUR PUBLIC LIBRARY TRUSTS							
5959590     DPL TRUST FUND REVENUES							
307103	INTEREST INC - CANTONI		16	162	0	800	100*
307104	INTEREST INC - MEYERS		51	429	0	1,900	100*
307142	INTEREST - DONATIONS		5	63	0	300	100*
308805	CONTRIBUTIONS		6,120	14,455	30,000	30,000	
	5959590 Total:		6,192	15,109	30,000	33,000	10
DECATUR PUBLIC LIBRARY TRUSTS     TOTAL:			6,192	15,109	30,000	33,000	10
591     DPL-CANTONI TRUST							
59595912     TRUST CANTONI EXPENSES							
458000	BOOKS & PERIODICALS		0	430	30,000	0	(100*)
	59595912 Total:		0	430	30,000	0	<(100*)
DPL-CANTONI TRUST     TOTAL:			0	430	30,000	0	<(100*)
592     DPL-MEYER TRUST							
59595922     TRUST MEYER EXPENSES							
428000	PROFESSIONAL FEES		0	0	5,000	5,000	
431600	ARCHIVAL SUPPLIES		0	0	5,000	5,000	
448600	TRANSFER TO LIBRARY FUND		23,565	23,143	25,000	27,000	8
449900	SMALL CAPITAL ITEMS		0	5,632	5,000	5,000	
458000	BOOK AND PERIODICALS		954	550	5,000	5,000	
	59595922 Total:		24,519	29,325	45,000	47,000	4
DPL-MEYER TRUST     TOTAL:			24,519	29,325	45,000	47,000	4
594     DPL-MEMORIALS							
59595942     TRUST MEMORIAL EXPENSES							
408899	MISC EXPENSE		0	186	0	0	
458000	BOOKS & PERIODICALS		6,679	5,559	25,000	30,000	20
	59595942 Total:		6,679	5,745	25,000	30,000	20
DPL-MEMORIALS     TOTAL:			6,679	5,745	25,000	30,000	20
Fund Revenue TOTAL:			6,192	15,109	30,000	33,000	
Fund Expense TOTAL:			31,198	35,500	100,000	77,000	
SURPLUS (DEFICIT):			(25,006)	(20,391)	(70,000)	(44,000)	



# CITY OF DECATUR 2020 BUDGET DETAIL

90	FIRE PENSION FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
<hr/>						
900	FIRE PENSION					
<hr/>						
9047900	FIRE PENSION FUND REVENUES					
306600	PAYROLL DEDUCTIONS	854,500	866,492	912,000	947,793	4
306702	GENERAL FUND PENSION CONTR	5,143,349	5,611,626	5,565,645	5,973,337	7
	Property tax				4,998,000	
	PILOT				925,337	
	Personal Property Replacement Tax				50,000	
307101	INTEREST INCOME	536,238	694,034	0	0	
307136	STOCK INCOME	896,677	953,291	0	0	
307141	INVESTMENT INCOME	0	0	3,456,000	3,653,100	6
307301	INVESTMENT TRADES	2,985,853	2,228,176	0	0	
308899	MISCELLANEOUS INCOME	153	39,276	0	0	
	9047900 Total:	10,416,770	10,392,895	9,933,645	10,574,230	6
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90479002	FIRE PENSION- OP EXPENSES					
423801	ACCOUNTING SERVICES EXTERNAL	27,958	28,425	33,000	36,000	9
424100	CONFERENCES & TRAVEL	729	1,349	750	1,500	100
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	25,380	100*
	Admin Fee				25,380	
424500	POSTAGE	724	863	900	900	
424600	LEGAL SERVICES	4,898	5,999	6,000	6,000	
425000	GENERAL FUND ADMIN FEE	24,492	24,492	24,192	0	(100*)
425300	RECORDING FEES	8,000	8,000	8,000	8,000	
425400	FISCAL AGENT FEES	138,896	154,810	156,000	192,000	23
426600	PHYSICAL EXAM FEES	4,200	1,800	6,000	6,000	
443500	PENSION PAYMENTS	7,380,562	7,631,504	8,400,000	9,012,000	7
447000	REFUND OF PENSIONS	0	13,905	0	0	
447600	SECRETARY EXPENSES	4,800	4,800	4,800	4,800	
	90479002 Total:	7,595,259	7,875,947	8,639,642	9,292,580	8
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	FIRE PENSION TOTAL:	18,012,029	18,268,842	18,573,287	19,866,810	(1)
	Fund Revenue TOTAL:	10,416,770	10,392,895	9,933,645	10,574,230	
	Fund Expense TOTAL:	7,595,259	7,875,947	8,639,642	9,292,580	
	SURPLUS (DEFICIT):	2,821,511	2,516,948	1,294,003	1,281,650	



## CITY OF DECATUR 2020 BUDGET DETAIL

91	POLICE PENSION FUND	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% vs 2019B
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910	POLICE PENSION					
9146910	POLICE PENSION FUND REVENUES					
306600	PAYROLL DEDUCTIONS	1,173,624	1,364,975	1,366,000	1,430,905	5
306702	GENERAL FUND PENSION CONTR	4,440,715	4,713,752	4,931,477	4,797,872	(3)
	Property tax				3,920,000	
	PILOT				827,872	
	Personal Property Replacement Tax				50,000	
307101	INTEREST INCOME	983,601	1,191,474	0	0	
307135	OTHER INCOME - BOND FUND	41	110	0	0	
307136	STOCK INCOME	1,120,664	1,198,396	0	0	
307141	INVESTMENT INCOME	0	0	4,680,000	4,966,000	6
307301	INVESTMENT TRADES	5,036,228	4,514,266	0	0	
308899	MISCELLANEOUS INCOME	0	25	0	0	
	9146910 Total:	12,754,873	12,982,998	10,977,477	11,194,777	2
91469102	POLICE PENSION- OP EXP					
408899	MISC EXPENSE	2,351	(169)	0	0	
423801	ACCOUNTING SERVICES EXTERNAL	25,632	24,827	33,000	36,000	9
424100	CONFERENCES & TRAVEL	0	1,838	2,400	2,400	
424350	GENERAL FUND FIXED ALLOCATION	0	0	0	28,476	100*
	Admin Fee				28,476	
424500	POSTAGE	916	1,020	1,200	1,200	
424600	LEGAL SERVICES	48,215	59,201	60,000	60,000	
425000	GENERAL FUND ADMIN FEE	25,908	26,940	27,168	0	(100*)
425300	RECORDING FEES	8,000	8,000	8,000	8,000	
425400	FISCAL AGENT FEES	285,552	258,346	240,000	288,000	20
426600	PHYSICAL EXAM FEES	2,219	8,659	6,000	6,000	
428400	MEMBERSHIP FEES	795	795	795	800	1
442301	FIDUCIARY INSURANCE	9,547	9,547	9,547	12,000	26
443500	PENSION PAYMENTS	7,417,525	7,912,438	8,600,000	8,973,600	4
447000	REFUND OF PENSIONS	105,817	149,578	0	100,000	100*
447600	SECRETARY EXPENSES	6,000	6,000	6,000	6,000	
	91469102 Total:	7,938,477	8,467,020	8,994,110	9,522,476	6
	<b>POLICE PENSION TOTAL:</b>	<b>20,693,350</b>	<b>21,450,018</b>	<b>19,971,587</b>	<b>20,717,253</b>	<b>(16)</b>
	<b>Fund Revenue TOTAL:</b>	<b>12,754,873</b>	<b>12,982,998</b>	<b>10,977,477</b>	<b>11,194,777</b>	
	<b>Fund Expense TOTAL:</b>	<b>7,938,477</b>	<b>8,467,020</b>	<b>8,994,110</b>	<b>9,522,476</b>	
	<b>SURPLUS (DEFICIT):</b>	<b>4,816,396</b>	<b>4,515,978</b>	<b>1,983,367</b>	<b>1,672,301</b>	



## **SUMMARY OF DECATUR CITY COUNCIL 2019 STRATEGIC PLANNING RETREAT AND NEIGHBORHOOD REVITALIZATION INITIATIVES**

Results from the City Council's May 13<sup>th</sup> and June 24<sup>th</sup> Neighborhood Revitalization study sessions, and its June 21 strategic planning retreat, are combined here into one summary document. The Neighborhood Revitalization meetings are summarized by Priority Goal #1, beginning on the next page. The following six priority goals were developed during the strategic planning retreat. Taken together, these seven priority goals reflect the Decatur City Council's overall strategic direction for the 2019-2021 period. While the services of municipal government are diverse and complicated, and include more activities than those covered here, by articulating these seven priority goals, the governing body of the city announces where and how it will focus its greatest attention and effort during the next two years—when the document will be updated for the next two-year period. To the greatest extent possible, the proposed FY 2020 city budget has been prepared using this document as a guide.

### **PRIORITY GOAL #1: NEIGHBORHOOD REVITALIZATION**

### **PRIORITY GOAL #2: GROW, ENHANCE AND BETTER PREPARE THE LOCAL WORKFORCE TO MEET CURRENT & FUTURE DEMANDS**

### **PRIORITY GOAL #3: TAKE DOWNTOWN DECATUR TO THE NEXT LEVEL**

### **PRIORITY GOAL #4: IMPLEMENT SELECTED NEW TECHNOLOGIES THAT WILL IMPROVE MUNICIPAL SERVICE DELIVERY AND CREATE OPERATIONAL EFFICIENCIES**

### **PRIORITY GOAL #5: IMPLEMENT NEW REVENUE INITIATIVES AND COST REDUCTION MEASURES DESIGNED TO MAKE DECATUR MORE FINANCIALLY SECURE AND ITS OPERATION MORE SUSTAINABLE**

### **PRIORITY GOAL #6: COLLABORATE WITH OTHER STAKEHOLDERS SO THAT THE MANAGEMENT OF LAKE DECATUR, AND ADJOINING PUBLIC OPEN SPACES, IS INTEGRATED INTO A COORDINATED PLAN**

### **PRIORITY GOAL #7: CREATE AN INSPIRATIONAL VISION FOR DECATUR AND CHART A PATHWAY THAT ENSURES CURRENT AND EXISTING STRATEGIC PLANS ARE LINKED SO THAT FUTURE VISIONS ARE IMPLEMENTED AND REALIZED**



## **PRIORITY GOAL #1: NEIGHBORHOOD REVITALIZATION**

Summary of Goal #1: A community is a collection of neighborhoods and districts, woven around its commercial and industrial uses. But a community is more than the sum of its parts. Different elements of a city must work together holistically to make the city vibrant. If key parts of the city—like some of its older neighborhoods—are not functioning well, the entire city suffers. Many of Decatur’s urban core neighborhoods now require more than just a “make-over.” They need to be remade into residential and commercial destinations people want to live in, transact business in, and where a new lifestyle can be created that transforms these neighborhoods into the focus of Decatur’s revival.

Discussion. Some of Decatur’s older neighborhoods have fallen into differing states of decline. In some instances, what were once attractive and well-maintained, mostly owner-occupied, neighborhoods are now experiencing urban blight. A significant number of properties in blighted urban core neighborhoods have transitioned to rentals, and in too many instances landlords do not make investments in their properties adequate for long-term maintenance. In some neighborhoods the number of vacant and uninhabitable houses has become alarming. Population decline and an exodus of commercial activity from key neighborhoods are obvious contributing factors. Without intervention, many of these neighborhoods will continue to decline. But the appropriate intervention will differ from neighborhood to neighborhood.

The Decatur City Council is committed to making the necessary interventions, and its number one policy goal is to implement strategies that will change the trajectory of its urban core neighborhoods so that they can again become assets to the community—adding to the vibrancy of the city. In May and June of 2019, the Decatur City Council conducted two study sessions devoted exclusively to neighborhood revitalization. These sessions were a culmination of more than a year of public meetings and analysis of the statistical data that explains how many of Decatur’s older neighborhoods became distressed. The resulting “roadmap” has created a framework for City Council action to span the next several years of nearly 3-dozen strategies. The strategies are in four groups:

1. Repurposing land and land uses
2. Deploying new technologies and upgrading infrastructure in target areas
3. Incentivizing people to remain in the urban core, or move there, by improving access to various services
4. Be more effective at leveraging private investment in the urban core

Success will be measured by improvements in neighborhood equalized assessed values, increases in homeownership, more properties in the urban core used productively, decreases in crime, improvements in the condition of existing housing stocks, and changes in total population by census tract. Neighborhood Revitalization is a complicated undertaking because no single strategy will turn the tide. The demolition of derelict structures is essential; but it must be followed by new or



renewed land uses to replace what is removed. Code enforcement is an important strategy to prevent housing decay; but it needs to accompany job training so residents can afford to maintain their property, and with changes in community perceptions so that faith and confidence in neighborhood change also occurs.

Strategies. Short-term and long-term strategies discussed by the City Council are summarized below, and grouped by the four general categories listed above. The strategies reflect the City Council's belief that the community should begin by focusing on target areas adjacent to the central business district and then "grow-out" the revitalization, land and building repurposing, rehabilitation and renewal from the core. They also reflect the City Council's overarching view that blighted neighborhoods cannot be simply beautified and cleaned-up; in many cases they must be repurposed and given new anchors, new commercial destinations and occasionally new identities. The City Council believes this requires an incredible amount of intergovernmental cooperation, coordination and public-private partnerships (city, county, school district, township, special purpose districts, philanthropy, local businesses and others) to attract and retain residents.

1. Repurposing land, and land uses
  - a. Increase the rate of building demolition
  - b. Create or join a land bank to sell and develop vacant properties
  - c. Accumulate land under city-ownership for new development
  - d. Create new/enhanced neighborhood anchors & destinations
  - e. Step-up code enforcement and inspect troubled rental properties
  - f. Recruit more private investment by streamlining and simplifying codes and creating targeted incentives in the urban core
2. Deploying new technologies and upgrading infrastructure in target areas
  - a. Expand broadband fiber network in the urban core
  - b. Set aside portions of annual infrastructure budgets for new sidewalks, street lighting and roads in the urban core
  - c. Include space on a new "Decatur App" allowing citizens to record videos that could help law enforcement
  - d. Greater use of technology to aid public safety (police data analytics, surveillance cameras in urban core, body cams, etc.)
3. Incentivizing people to remain in the urban core, or move there, by improving access to various services
  - a. Work with the school district/library to improve educational access and urban core workforce training/retraining programs
  - b. Improve access to odd-time public transit routes to help job retention
  - c. Expand access to low/moderate income health facilities
  - d. Expand access to low/moderate income In-fill housing
  - e. Use of targeted tax freezes or abatements; & repurpose DCFC, CICD, etc.
4. Be more effective at leveraging private investment in the urban core
  - a. Block-by-Block Program; privately fund homestead programs
  - b. Recruitment of workers to the urban core
  - c. College debt repayment incentives to retain talent in Decatur
  - d. Fund retail/hotel/housing studies to encourage investment
  - e. Use an OZ advisor to help recruit investors to eligible projects



## **PRIORITY GOAL #2: GROW, ENHANCE AND BETTER PREPARE THE LOCAL WORKFORCE TO MEET CURRENT & FUTURE DEMANDS**

Summary of Goal #2: There is an urgent need to develop a more effective approach to preparing the local workforce to meet the needs of local employers, and, if necessary to import into the Decatur/Macon County region sufficient numbers of workers to ensure that future manufacturing, transportation and healthcare expansions and developments will have all the workers they need; otherwise the city's future economic viability will be at risk.

Discussion. There are numerous agencies in Decatur and Macon County already providing assistance in the area of workforce development. These include: Workforce Investment Solutions, the State of Illinois' Department of Employment Security, the State of Illinois' Department of Rehabilitation Services (DORS), Richland Community College's workforce development office, OASIS, Good Samaritan, the local Salvation Army, the Trades & Labor Council, the Old King's Orchard Co-op, Homework Hangout and others. Despite this multi-agency commitment to workforce development, good paying jobs in the manufacturing, transportation logistics and healthcare fields go unfilled due to lack of sufficiently qualified and prepared applicants. Since larger employers often make expansion and new development decisions principally based on the availability of a reliable labor force, this is a troubling situation. So the city wants to take a leadership position to help these existing agencies be more effective.

To change the current available workforce trajectory, the Decatur City Council is prepared to become more directly involved in new collaborations to: 1) more effectively prepare the existing Macon County work force to gain and retain good paying jobs, and 2) market Decatur and its major employers to persons in living in other metropolitan areas by recruiting them to more rigorous training programs that, upon successful completion, would carry with it the promise of a full-time job.

Development of the Crossings Campus, its proximity to unused low & moderate income housing at Wabash Crossing, the potential launch of a small business incubator (in collaboration with Richland, Millikin, the public schools, CIGD and the SBDC), and adjacent availability of additional workforce training and childcare, presents possibilities for synergies to add significantly to the Decatur and Macon County workforce. The city should take a leadership role in this endeavor because a larger qualified labor pool will result in more economic development and benefit Decatur citizens—some of whom are either unemployed or under-employed.

### Strategies.

1) Obtain a grant or other funding to finance and deliver a new (more rigorous vocational and life skills) training program [with assistance of Trades & Labor Council] that can attract workers from outside the market area targeted for their suitability to fill unfilled jobs in Macon County with housing and other incentives;



- 2) Secure commitments from major employers that they will participate in the development of the curriculum, and commit to hire those persons that successfully complete the training;
- 3) Use the services of the EDC and others to market training programs, housing availability and other community amenities in targeted markets outside Macon County; and
- 4) Secure housing and other assistance for enrollees.



### **PRIORITY GOAL #3: TAKE DOWNTOWN DECATUR TO THE NEXT LEVEL BECAUSE A HEALTHY CORE BENEFITS THE WHOLE CITY**

Summary of Goal #3: The city of Decatur has made a significant investment in its Downtown. The improved infrastructure has induced private investment in new restaurants, specialty shops and office buildings. Several building owners have opted to upgrade their properties by improving facades and by investing in building infrastructure (such as HVAC systems, structural enhancements, redesign of interiors, etc.). However, the City Council acknowledges that the central business district has not yet reached its full potential to attract more commercial activity, more urban residential living, entertainment, etc.—all of which would help the central business district gain strength and grow outward into adjacent distressed areas and create a well-rounded ‘live-work-play-learn’ environment downtown.

Discussion. During its retreat, the City Council discussed the following downtown strategies:

1. Attract a hotel to the downtown (requires hiring of a hotel consultant)
2. Incentivize additional downtown housing projects
3. Develop amenities to attract more families and visitors to the downtown
4. Collaborate with others to improve the Lincoln Theater
5. Determine the best long-term use for open space between William and North Streets, west of Water Street (events, farmers market, fountain?)
6. Aggressively attract professional or retail uses of unoccupied space on the upper floor of the former Sears Building
7. Organize more special events to attract a wider and more diverse group of citizens and visitors to the downtown, focused on existing downtown open spaces (e.g., Central Park), and have more frequent events
8. Give special attention to rehabilitating the warehouse district north of Eldorado to Wabash Street and the Crossing Campus development

Strategies. Action steps associated with the above strategies include:

1. Commission a market study for a downtown hotel, with a recognized leader in providing such analysis that includes the following information: Is a downtown hotel viable? Is viability dependent upon public financial participation? If appropriate, what types and levels of public participation would be appropriate and publicly supported? What hotel brands would be appropriate in the Decatur market? What are the best sites? What impact would such a development have on other Decatur hotels? What commitments for regular use of a new hotel can be secured from local entities? What would be the likely mix of business and visitor use?
2. If the study determines that a hotel is viable, develop and distribute RFPs to potential hotel developers.



3. Commission an independent study of the viability of new housing in the central business district, including likely developers willing to participate.
4. Based on the findings of the downtown residential study, develop and distribute RFPs to potential downtown residential developers, including likely incentives.
5. Initiate discussions with the current owners of the Lincoln Theater to determine the rehabilitation needs of the building, most likely family-friendly adaptive reuses, costs, and then seek potential investors and partners.
6. Consider the creation of a downtown improvement district (supported by SSA or other funding) to spearhead downtown improvements and transition the downtown area to a more self-sustaining model.
7. Based on the directions and findings listed above, and on likely future driving trends, update the parking needs plan for the central business district.
8. Develop and update municipal codes to incorporate: a) some of the changes in modern signage design and practice; b) the increasing popularity of food trucks; and c) aspects of New Urbanism related to mixed uses, shared parking and higher density living.



## **PRIORITY GOAL #4: IMPLEMENT SELECTED NEW TECHNOLOGIES THAT WILL IMPROVE MUNICIPAL SERVICE DELIVERY AND CREATE OPERATIONAL EFFICIENCIES**

Summary of Goal #4: So-called “Smart Cities” are communities that deploy technology to solve problems, enhance service quality and improve efficiency. Due to financial constraints, the city must select carefully and wisely from the many technology enhancement options now available to municipal governments so that only the most cost-effective solutions, and those most suited to Decatur’s needs, are considered. Cost-benefit analyses should be conducted for each technology before it is approved and deployed to verify that the advantages to city deployment warrant the cost and outweigh any potential liabilities.

Discussion & Strategies. During its planning retreat, the City Council discussed the following new technology strategies:

1. Develop a technology plan for the city of Decatur identifying and illustrating the impact of available municipal technology and whether it can add value to city’s service delivery and the lives of Decatur citizens
2. Create a review process whereby the City Council can continue to monitor and evaluate emerging technologies of relevance to Decatur.
3. Staff will research and identify those technology applications that are most likely to bring added value to municipal problem solving, service delivery and efficiency. But technologies to be considered in the short-term include:
  - a. Police worn body cameras
  - b. Surveillance cameras
  - c. Artificial Intelligence deployed information-gathering mechanisms that can mine social media and other non-traditional communication platforms to gain greater insight into views, preferences and needs of Decatur citizens, all to help staff and elected officials improve governance
  - d. Enhanced vehicle tracking and intersection monitoring
  - e. Development of a “Decatur App” to direct citizens and visitors to special events, available downtown parking spaces, and other services (including visitor and guest services)
  - f. Deployment of existing and expanded broadband fiber to commercial and for-profit users—and not just government and non-profits—as well as use of an expanded broadband network to support more wireless and data sharing among local governments

Recommended implementation of new technologies should be incorporated into the city’s budget beginning in FY 2020 and should be annually evaluated to determine if they are meeting the city’s objectives for service quality enhancement, data collection and efficiency.



## **PRIORITY GOAL #5: IMPLEMENT NEW REVENUE INITIATIVES AND COST REDUCTION MEASURES DESIGNED TO MAKE DECATUR MORE FINANCIALLY SECURE AND ITS OPERATION MORE SUSTAINABLE**

Summary of Goal #5: Like many other Illinois municipalities, the city of Decatur has experienced a steady decline in population as more people leave the State. This directly impacts several categories of General and Special Fund revenues, as well as revenues distributed by State and Federal governments to numerous social service agencies in Macon County. The city of Decatur's budget has structural flaws (unsustainable public safety pensions, declining equalized assessed values, service delivery plans based on a larger population, high amounts of deferred maintenance, etc.) that require the city to vigorously pursue operational efficiencies, find new revenue sources, aggressively pursue annexation to drive up census numbers, and revisit whether or not existing service-delivery levels should be maintained "as-is" or modified to keep the city on a sustainable financial trajectory.

Discussion & Strategies. The City Council tentatively approved the following strategies regarding this priority goal:

1. Develop a budget for FY 2020 that includes a plan for selective cost and service reductions that increase efficiencies without significant impact on current service levels.
2. Examine and implement as council directs new revenue streams that will offset the need for future spending cuts and slowly shift reliance away from property and utility taxes. These include:
  - a. Exploring whether the city can operate a limited virtual electric utility
  - b. Examining ways to monetize the large silt pile located east of the lake and created by the dredging project
  - c. Expanding the use of the city's broadband fiber network to include commercial and for-profit customers
  - d. Licensing Air-BnB, Lyft, Uber and other elements of the 'sharing economy'; and adjust other fees to fit area city norms
  - e. Sale of surplus properties
  - f. Creative development of other potential revenue streams
3. Adopt new City Council budget and financial policies dealing with fund reserve goals, modern budget administration practices, cash management, debt issuance and investment policies, and other policies that will continue to demonstrate to investors, bond underwriters, citizens and other partners that Decatur is on a sound financial footing.
4. To keep property and utility taxes from increasing, aggressively pursue and adopt intergovernmental sharing, consolidation and co-op projects.



## **PRIORITY GOAL #6: COLLABORATE WITH OTHER STAKEHOLDERS SO THAT THE MANAGEMENT OF LAKE DECATUR, AND ADJOINING PUBLIC OPEN SPACES, IS INTEGRATED INTO A COORDINATED PLAN**

Summary of Goal #6: The city has a long-term obligation to manage Lake Decatur so that it is a safe, clean and resilient water supply for citizens and industry for the rest of the 21<sup>st</sup> Century. This means the city will need to take steps to more proactively manage the Upper Sangamon River watershed to reduce silt, sediment and nitrates flowing into Lake Decatur, engage in a program of shoreline protection, and regulate recreational uses of Lake Decatur so that they do not undermine water quality and watershed management objectives of the city. But these goals and objectives can also be integrated with efforts to: 1) maximize use of adjacent and adjoining assets, including those owned and operated by the Decatur Park District, the city, and others; 2) create future non-motorized transportation corridors; 3) establish and market other destinations (e.g., the marina, campgrounds, amphitheater, parks, zoo, grasslands and other amenities) that are unique to Decatur.

Discussion. The city and the Park District have collaborated in the past to develop a long-range plan for improvements in the Lake Decatur/Nelson Park/Scovill Park & Big Creek areas, and river-front zones below the dam. These documents need to be updated to reflect changed conditions, new projects added in recent years, and revised strategic directions so that this concentration of special assets and quality-of-life enhancements are taken to the next level.

Strategies. Specifically, this is likely to include the following projects:

1. Improve appearance, services and efficiency in the marina area by outsourcing dock, fuel and marina-related services to a qualified partner in ways that will enhance the city's larger lake management plans and be compatible with open space plans of the city and the Park District.
2. Develop and adopt a plan to connect existing and planned lake-related services to Nelson Park, Scovill Park/Children's Museum, downtown, existing off-road trails on the west side of the city in a way that both enhances bicycle and pedestrian networks, but also establishes viable non-motorized transportation corridors connecting key parts of the city.
3. Create a multi-year plan to balance the costs of lake maintenance and patrol with revenues derived from users of the lake, and move all of these costs and revenues to the Water Fund.
4. Implement the recommendations of a Lake Management Plan so that the quantity of sediment, silt and nitrates entering Lake Decatur is significantly reduced, and adopt other strategies designed to assure good water and watershed stewardship practices for the long-term future.



## **PRIORITY GOAL #7: CREATE AN INSPIRATIONAL VISION FOR DECATUR AND CHART A PATHWAY THAT ENSURES CURRENT AND EXISTING STRATEGIC PLANS ARE LINKED SO THAT FUTURE VISIONS ARE IMPLEMENTED AND REALIZED**

Summary of Goal #7: Leaders of successful communities invest time and resources into the development of long-range aspirational visions. Short-term plans should support long-range ones. With many governmental and non-governmental units all engaged in different aspects of community planning, it is sometimes challenging to coordinate and integrate these planning efforts. But in an environment with limited resources it is imperative that the city and its partners and stakeholders always engage in community planning in a collaborative and coordinated fashion.

Discussion. An aspirational vision for the future of Decatur begins with the community's key assets: 1) industrial manufacturing base and its ancillary industrial support services; 2) an attractive and viable downtown; 3) abundant open-space and recreational amenities; 4) significant municipal infrastructure that has the capacity to support a larger population and commercial/industrial presence; 5) the presence of educational institutions that are "plugged-in" to the community in ways that foster life-long-learning; 6) the city's role as a regional provider of a vast array of goods and services that Central Illinois needs—from health care to professional services to general and boutique retail to diverse dining and entertainment options; and 7) governmental and non-governmental organizations that are (for the most part) ready and willing to work together for the betterment of Decatur and Macon County.

**"Decatur Works"** . . . or some other theme should come out of a multi-jurisdictional and multi-institutional collaboration intended to join the plans, projects and visions of Decatur's partners to create a new aspirational vision—from which new capital and operational plans can flow, and be connected with one another.

### Likely Strategies:

1. Reach out to national and regional planning organizations such as the American Association of Planners (APA) and the Urban Land Institute (ULI) and others to serve as neutral conveners of coordinated planning efforts.
2. The result of this process should be incorporated into the next update of the city's comprehensive plan (last updated in 2009).
3. Work with the Macon Community Foundation to enlarge a foundation-sponsored student loan repayment program designed to attract and retain recent university graduates to live and remain in Decatur after the completion of their 4-year degrees.



## NEIGHBORHOOD REVITALIZATION PROGRAM

The Community Revitalization Program is the number 1 priority of the City, as defined by the City Council.

No single activity fund provides a complete accounting of all community revitalization initiatives planned to be undertaken by the City of Decatur in 2020. The projects and initiatives are funded from a variety of sources, including, the General Fund, Local & State Motor Fuel Tax Funds, CDBG & HOME Funds, Wabash Crossing TIF Fund, DCDF Fund, Community Revitalization Fund, Public Transit Fund, and the Grants Fund.

The following provides a recap of the projects and initiatives included in the 2020 budget planned for actualization of the City Council number 1 priority.

	<u>Account</u>	<u>Budget</u>	<u>Page(s)</u>
<b>Building Inspection &amp; Code Enforcement</b>			
General Fund Building Inspections code enforcement	various	64,000	45
General Fund Neighborhood Inspections code enforcement	various	72,000	46-47
<b>Building Demolition &amp; Site Clearing</b>			
CDBG funding	471900	100,000	104
Community Revitalization Fund			
City funds and State Grant funding	424800	128,000	109
Buffet's 1 <sup>st</sup> \$1M grant	424800	864,000	109
Buffet's 2 <sup>nd</sup> \$1M grant (pending Foundation discussion)	424800	1,000,000	109
<b>Maintenance of Structures &amp; Vacant Lots owned by the City</b>			
City plans to join the Central Illinois Land Bank to market and develop many of the vacant parcels. In-kind contributions with land transfers are planned for 2020		In-kind	
General Fund Neighborhood Inspections mowing of trustee lots	429900	80,000	46
<b>Public Infrastructure Installed on City Property in Target Areas &amp; the Urban Core</b>			
General Fund Streets sidewalk reconstruction/ADA improvements	432600	15,000	73
General Fund Forestry tree trimming	420400	70,000	76
CDBG Fund sidewalk reconstruction/ADA improvements	489060	300,000	104
Local Motor Fuel Tax Fund	489070	760,000	171
State Motor Fuel Tax Fund	489070	240,000	176
Transit Federal funding:			
13 bus shelters, ADA accessible pads, ramps & sidewalks	450300	103,000	122
Retrofit Transit Center and Admin building with ADA compliant doors	450300	29,000	122
Curb cuts, curb and sidewalk improvements	450300	30,000	122
Garage repairs and updates	450300	30,000	122
Electronic security gate at transit locations	450300	80,000	122
Community Revitalization Fund security surveillance cameras	449950	450,000	109



	<u>Account</u>	<u>Budget</u>	<u>Page(s)</u>
<b>Rehabilitation &amp; Renovation of Existing Structures</b>			
Home Fund	491250	254,000	103
CDBG Fund	492700	290,000	105
<b>Development of private properties in Target Areas &amp; the Urban Core</b>			
General Fund Economic Development EDC Contribution	443400	60,000	18
General Fund Economic Development Retail consultant; housing & hotel market studies	428000	80,000	49
<b>Job Training &amp; Workforce Development</b>			
CDBG funding education, case management and employment training	471500	36,000	104
Transit Fund - CDL training included in new-hire recruitment	429900	13,000	116
Transit Fund enhanced bus service (evening and late-night)	429900	85,000	116
<b>Low &amp; Moderate Income Housing</b>			
Home Fund 1st Time Homebuyer Program	492500	33,000	103
CDBG Fund remove electrical hazard or furnace replacement	470600	20,000	105
Home Fund	various	406,000	102-103
CDBG Fund	various	886,000	104-106
<b>Total</b>		<b>\$6,578,000</b>	



REVITALIZATION ROADMAP GANTT

	3 <sup>rd</sup> qtr. 2019	4 <sup>th</sup> qtr. 2019	1 <sup>st</sup> qtr. 2020	2 <sup>nd</sup> qtr. 2020	3 <sup>rd</sup> qtr. 2020	4 <sup>th</sup> qtr. 2020
<b>Demolish Derelict Structures</b>						
<b>Susan</b>						
Environmental inspections & remediation	Expect to finish 40 properties	Finish 10 properties	Finish 10 properties	Finish 10 properties	Finish 10 properties	Finish 10 properties
Finalize specifications for bidding & group similar structures to maximize	Completed for 1 <sup>st</sup> group	Amend base spec as necessary	Amend base spec as necessary	Amend base spec as necessary	Amend base spec as necessary	Amend base spec as necessary
Prioritize demo sites based on safety issues of which ones are in target neighborhoods first	Decision rules for triage of site has been established	Decision rules for triage of site has been established	Decision rules for triage of site has been established	Decision rules for triage of site has been established	Decision rules for triage of site has been established	Decision rules for triage of site has been established
<b>Recruit Opportunity Zone Investment Advisor</b>						
<b>Ray</b>						
Council-approved choice affirmed	Task Completed					
Prepare marketing material for Decatur Oz		Delegated to the EDC; to be finished by year's end				



	3 <sup>rd</sup> qtr. 2019	4 <sup>th</sup> qtr. 2019	1 <sup>st</sup> qtr. 2020	2 <sup>nd</sup> qtr. 2020	3 <sup>rd</sup> qtr. 2020	4 <sup>th</sup> qtr. 2020
Assemble list of “best-fit” projects		Delegated to the EDC; to be finished by year’s end		Update list of “best-fit” projects (City & EDC)		
<b>Create a Land Bank to manage &amp; Dispose of vacant properties</b>						
<b>Wendy</b>						
Determine if city should create its own land bank or join with existing one	Discussion w/ E. Central IL. Landbank in progress	Finalize decision w/Council Action	If City joins an existing land bank appt. board member’s			
After closing on MCT lots, determine which ones should be transferred to land bank		Wendy to finish land disposition policies of transfer				
Develop & adopt policies for disposition of vacant and surplus land		City Council adoption of disposition policies	City Council adoption of disposition policies	City Council adoption of disposition policies	City Council adoption of disposition policies	Review Update polices
<b>Mandatory Rental Inspection Program</b>						



Appendix B

	3 <sup>rd</sup> qtr. 2019	4 <sup>th</sup> qtr. 2019	1 <sup>st</sup> qtr. 2020	2 <sup>nd</sup> qtr. 2020	3 <sup>rd</sup> qtr. 2020	4 <sup>th</sup> qtr. 2020
Conduct public meetings, including with landlords, on the proposed ordinance				Schedule w/ other council & public comment meetings		
Final adoption of initial implementation 3 <sup>rd</sup> qtr. Of 2020					Adoption by Council	
<b>Revisions to Decatur Municipal Code</b>						
<b>Ray</b>						
Bring side-lot revisions to council	Final Draft & legal review	Adoption by City Council	Agreement & policy w/ Land Bank administration			
Bring SPD Revisions to Council	Final Draft & Legal Review	Adoption by City Council				
Regulation of Air B&B's			Final Draft & legal review	City Council Adoption		
Bring Prairie Grass Ordinance to Council	Final Draft & legal review	Adoption by City Council				
Bring sign code revisions to council		Council Study Session	Final draft, legal review & City Council Adoption			

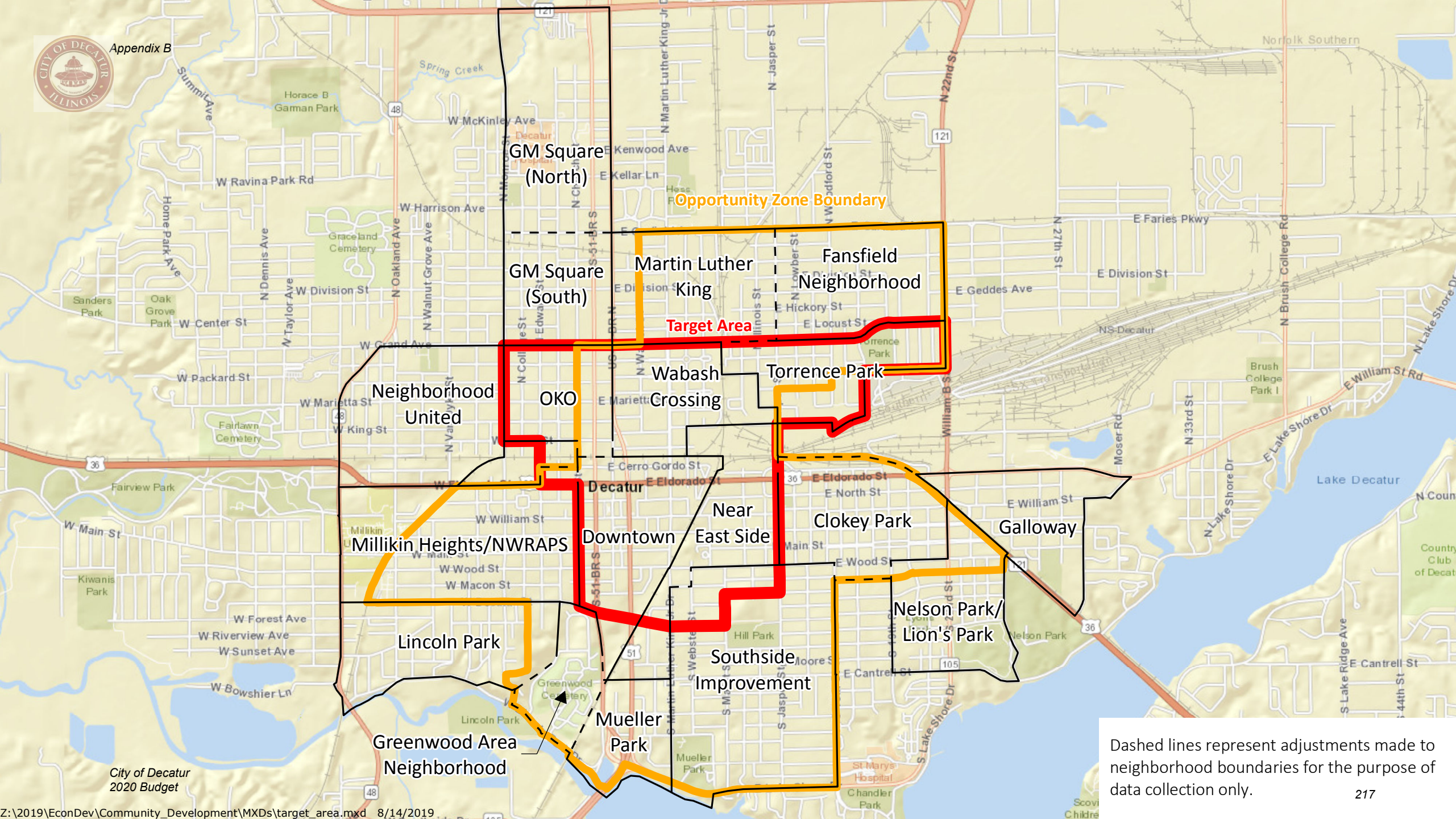


Appendix B

	3 <sup>rd</sup> qtr. 2019	4 <sup>th</sup> qtr. 2019	1 <sup>st</sup> . qtr. 2020	2 <sup>nd</sup> qtr. 2020	3 <sup>rd</sup> qtr. 2020	4 <sup>th</sup> qtr. 2020
Selectively update ICC Model Codes so that they incorporate ways to make rehab of older homes more affordable						
<b>Repurpose Existing Organizations to Advance Revitalization</b>		Preliminary list of ideas	Meeting w/area rehab contractors	Final draft & legal review	City Council Adoption	
<b>Scot</b>						
Repurpose CICD						
Repurpose DCDF		Council Study Session	Approve M.O.U.			
Crossing Campus Plan Revisions			Council Study Session	Approve M.O.U.		
	Finalize the plan & the infrastructure agreement				Update the plan & the infrastructure agreement	
<b>Revitalization Strategies for 2020 &amp; 2021</b>						
<b>Jim</b> -Fiber installation in target areas						
<b>Matt</b> -Other infrastructure enhancements in target areas	Draft of proposed broadband extensions	Finalize map & council policy document	Submit application for state funding		Start construction	



	3 <sup>rd</sup> qtr. 2019	4 <sup>th</sup> qtr. 2019	1 <sup>st</sup> qtr. 2020	2 <sup>nd</sup> qtr. 2020	3 <sup>rd</sup> qtr. 2020	4 <sup>th</sup> qtr. 2020
<b>Scot</b> -New TIF connecting 3 of existing districts						
<b>All</b> -Update the revitalization roadmap		Draft of new districts	TIF IGA & hearing	TIF Plan adoption		
Finalize catalyst & focal projects for each neighborhood in Urban Core	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Roll out Homestead program						
Roll out “Block-to-Block Program	3 <sup>rd</sup> qtr. 2019	4 <sup>th</sup> qtr. 2019	1 <sup>st</sup> qtr. 2020	2 <sup>nd</sup> qtr. 2020	3 <sup>rd</sup> qtr. 2020	4 <sup>th</sup> . qtr. 2020
<b>Scot</b> -Complete negotiations w/IDOT for new Route 51			Brinkoetter Announcement			





## ***Public Works Capital Project Plan***

### **CAPITAL PROJECT FUNDS:**

- **LOCAL MOTOR FUEL TAX FUND 42**
- **STATE MOTOR FUEL TAX FUND 46**
- **STORM WATER FUND 78**
- **SANITARY SEWER FUND 79**
- **WATER CAPITAL FUND 81**

### **2020 STREET FUNDS 42 & 46 PROJECT SUMMARY**

- Street Improvements (see 5-Year Plan):
  - Proposed \$1.34 million (Local MFT)
  - Proposed \$0.5 million (State MFT)
- \$7.9 million Brush College Grade Separation
- Taylor Road Bridge Replacement
- Center Street Bridge Replacement
- IDOT: Eldorado, Fairview to Church
- IDOT: Rt.36, 19<sup>th</sup> Street to Airport Road



## 2020 STORM DRAINAGE FUND 78 PROJECT SUMMARY

- \$600,000 in Annual Storm Drainage Improvements
- \$160,000 for 2802 North Main Drainage Structure
- \$250,000 for Drainage Improvements  
32<sup>nd</sup>/Albany neighborhood
- \$175,000 for Sanitary and Storm Sewer Masterplan

## 2020 SANITARY SEWER FUND 79 PROJECT SUMMARY

- \$750k Sanitary Sewer Repairs
- \$842k Cured-In-Place Lining
- \$400k Televised Inspections
- \$450k I&I Reduction-Lost Bridge North
- \$400k I&I Reduction-Ellen & Division
- \$4.5 Million McKinley Sewer Lining



## 2020 WATER CAPITAL FUND 81 PROJECT SUMMARY

### - NON-LAKE –

- \$400k Water System Sustainability Plan
- \$80k USEPA Resilience Assessment
- \$120k Valve & Hydrant Maintenance
- \$352k Vehicle Replacement
- \$450k Hydro-Excavator
- \$3.5 Million for Water Main Replacement
- \$82k SWTP Clarifier Improvements

## 2020 WATER CAPITAL FUND 81 PROJECT SUMMARY

### - LAKE -

- \$700k Watershed Management Plan
- \$240k Dam Bascule Gate Repairs
- \$775k Additional Water Supply



## Non-MFT Street & Non-Utility Capital

• Public Safety		
– Refinance Police Radios (2020)	\$1,004,000	Refinance
– Surveillance Cameras (2020)	100,000	General Fund
– Police Body-Worn Cameras (2020)	400,000	General Fund
– Fire Aerial Truck (2021-2027)	950,000	General Fund
• Library HAVC (2020)	\$500,000	State Capital bill & Library Lease funds
• Information Technology (2020)	\$800,000	State Capital bill
• Public Works		
– 3 Dump Trucks (2020-2026)	\$529,000	General Fund
– Street Sweeper (2020-2026)	237,000	General Fund
– Sewer Vactor (2020)	450,000	Sewer Fund
– Water Dump Truck (2020)	140,000	Water Fund
– Water Vactor (2020)	450,000	Water Fund



## USE & PURPOSE OF CITY COUNCIL POLICIES

The Decatur City Council has a broad mandate to provide good government, develop and maintain a safe and viable community, and to supply desirable and/or necessary services to the community. Where enactment of law is required to achieve the city's mandate, changes to the Decatur Municipal Code are proposed to the governing body. But the operation of government does not always require the force of law to achieve its objectives; in such cases, City Council policy statements serve to guide and determine the conduct of the City and its departments regarding the services they provide, so that services are provided consistently over time, and in conformance with the City Council's long-term strategic objectives. Policies are approved and amended from time-to-time by the City Council and maintained by the Office of the City Manager.

City Council policies are published in one notebook (available at City Hall and distributed to City Council members and Department Heads), and on the city's website, to facilitate ease of access.

City Council policies are adopted, repealed and amended at the discretion of the City Council by simple majority vote of the governing body. They are superseded by and inferior to local ordinances, and to State and Federal laws. They are superior to and supersede administrative rules and regulations promulgated by the city manager and department heads.

### General Fund Cash Reserve Policy Options

It is the policy of the city of Decatur, Illinois to maintain fund reserves sufficient to maintain normal governmental cash flow requirements during the course of the year, provide resiliency against catastrophic loss, buffer for the occurrence of one or more community emergencies, and/or endure a sustained economic downturn. The desire to maintain fund reserves, especially in the General Fund, should be tempered by the City Council's obligation to maintain taxes at a rate that is not burdensome. Consistently maintained cash reserves also serve to demonstrate that the city has the capacity to properly manage its finances, and this often contributes directly to lower debt financing costs.

Since the primary function of a restricted cash is to insure uninterrupted operations and municipal service delivery: the city will, over several years, incrementally increase its General Fund cash reserves to equal 60 days (two (2) months of the annual General Fund expenditure budget), NOT INCLUDING CAPITAL EXPENDITURES VALUED AT MORE THAN \$100,000.

--OR--

Since the primary function of a restricted cash is to insure uninterrupted operations and municipal service delivery: the city will, over several years, incrementally increase its General Fund cash reserves to equal 90 days (3 months of the annual General Fund expenditure budget), NOT INCLUDING CAPITAL EXPENDITURES VALUED AT MORE THAN \$100,000.

—OR—

The City Council will establish its restricted General Fund cash reserve every year as a part of formulating and approving the budget, based on current and anticipated needs, but in any event, the General Fund cash reserve will not fall below two million dollars (\$2,000,000), except in the event of a financial emergency as determined by the City Council.



## **Proposed General Fund Cash Reserve Policy (for Council Adoption)**

It is the policy of the city of Decatur, Illinois to maintain a General Fund cash fund reserve sufficient to maintain normal governmental cash flow requirements during the course of the year, provide resiliency against catastrophic losses, buffer for the occurrence of one or more community emergencies, and/or endure a sustained economic downturn. Building and maintaining an appropriate fund reserve in the General Fund, should be tempered by the City Council's obligation to maintain taxes at a rate that is not burdensome. Consistently maintained cash reserves do more than provide resiliency; they also serve to demonstrate that the city has the capacity to properly manage its finances, and this often contributes directly to lower debt financing costs.

Since the primary function of a restricted cash reserve policy is to insure uninterrupted operations and municipal service delivery; the city will, over several years, incrementally increase its General Fund cash reserves to equal 60 days of normal operations (calculated as two (2) months of annual General Fund expenditures, but not including capital expenditures valued at more than \$40,000).

### **Other Cash Reserve Policy(s)**

It is recommended that cash reserve policies be defined and adopted by the City Council for Internal Service Funds and Enterprise Funds. Such cash reserve policies will serve a useful purpose to secure proper financial planning, control and reserve against unforeseen financial demands against these important funds of city operations.

City staff will assess and define the cash reserve requirements for these funds during calendar year 2020 and make appropriate recommendation to the City Council.