

**PUBLIC WORKS MEMORANDUM
NO. 2019-238**

DATE: December 6, 2019

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid of Dunn Company for the Purchase of Bituminous Pavement Materials

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve, that the Mayor be authorized to sign, and the City Clerk attest to the following resolutions awarding annual Purchase Orders to purchase construction materials for City maintenance work:

1. Resolution approving an annual purchase order for \$67,025 with Dunn Company, as the lowest qualified bidder to provide bituminous pavement materials for Fiscal Year 2020.
2. Resolution approving an annual purchase order for \$34,234 with Beelman Logistics, LLC, as the lowest qualified bidder to provide crushed stone aggregate for Fiscal Year 2020.
3. Resolution approving an annual purchase order for \$28,236.70 with Metal Culverts, Inc., as the lowest qualified bidder to provide corrugated steel pipe for Fiscal Year 2020.
4. Resolution approving an annual purchase order for \$161,032.50 with VCNA Prairie LLC, as the lowest qualified bidder to provide portland cement concrete for Fiscal Year 2020.

PRIOR COUNCIL ACTION:

The City issues material purchase orders annually to provide construction materials for street maintenance work performed by the Public Works Department.

BACKGROUND:

The City has open purchase orders throughout the year to provide materials for street maintenance work. Bituminous pavement materials are used for pothole patching and general street repairs. Concrete is used primarily for street and sidewalk repairs. Aggregate is used to provide backfill material for any trenching or pavement repair work. Larger aggregate is used for erosion control and to help stabilize road repairs in areas with poor base material.

Having annual purchase orders in place allows most of the materials to remain with the supplier and delivered to or picked up by the City as needed. This reduces the need for the City to keep and maintain extensive storage facilities.

Specifications were prepared by the Engineering Division and bids were obtained by the City's Purchasing Division. Letting results are as follows, bid tabulations are attached:

Asphalt Materials

Dunn Company	\$67,025.00
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Crushed Stone Aggregate
(CA 6, 2" Coarse Aggregate, 6"-8" Rock)

Beelman Logistics LLC	\$34,234.00
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Corrugated Steel Pipe

Metal Culverts, Inc.	\$28,236.70
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Portland Cement Concrete Materials

VCNA Prairie Material Inc.	\$161,032.50
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Decatur Construction Services Inc. dba Capitol Concrete	\$165,490.00
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Decatur Construction Services Inc. dba Grohne Concrete Products	166,000.00 +\$25 per stop
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SCHEDULE: The Purchase Orders are for Fiscal Year 2020, ending December 31, 2020.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director; Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for the current year's materials contracts are provided in the general operating funds allocated to the Public Works Department.

Staffing Impact: Staffing time is allocated for street maintenance.

Attach: 3

cc: Dunn Company
Beelman Logistics LLC
Metal Culverts, Inc.
VCNA Prairie LLC