

HENSON ROBINSON COMPANY

3550 GREAT NORTHERN AVE., 62711
P.O. BOX 13137
SPRINGFIELD, IL 62791



TELEPHONE: 217-544-8451
FAX: 217-544-0829
www.hensonrobinson.com

City of Decatur
South Water Treatment Plant Chemical Feed and Bulk Water Upgrades
Project # 2022-02 & 2022-16
Minority Requirements

3/28/2024

Henson Robinson Company is submitting a bid for the above-referenced project.

Henson Robinson will be self-performing the majority of the work on this project, with limited sub-contracting opportunities for MBE Contractors.

In an effort to meet the MBE goals set for this project we advertised in the local newspaper to attract MBE vendors to submit proposals for various scopes. We received one bid from Agile supply company for the purchase of chlorine feed equipment. Their price was 12% higher when compared to another vendor. We have elected to use their proposal in order to meet the 10% supplier/contractor requirements. We had no other responses from our add.

This project has a large dollar amount of equipment that is sold through a territorial repped company. We were unable to purchase this equipment through an MBE vendor. If we are awarded this project as the low bidder, we will continue to search for ways to utilize MBE vendors and suppliers.

We had opportunities to use WBE contractors and suppliers, but our interpretation of the City's documents, this was not a requirement.

Henson Robinson is currently working on two projects in Decatur with MBE labor force goals, and we are having no issues meeting these goals, and do anticipate meeting these goals if awarded this project.

Zack Alderman
Project Manager
Henson Robinson Company



City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	3-27-24	Project Title:	City of Decatur Chemical Feed Upgrades & Bulk Water Upgrades
Total Contract Value:	\$5,378,271.00	Project Number:	2022-02 and 2022-16

Section I: Prime Contractor Information

Prime Contractor: Henson Robinson Company

Address: 3550 Great Northern Ave., Springfield, IL 62711

Phone: (217) 544-8451

Contact Person: Zack Alderman

Email: zalderman@henson-robinson.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
Premier Insulation	Non-MBE	\$7,661.00	0.1%	Insulation
Bodine Electric	Non-MBE	\$305,375.00	5.7%	Electrical
Flannigan Contracting LLC	Non-MBE	\$18,852.00	0.3%	Concrete
Flannigan Contracting LLC	Non-MBE	\$63,903.00	1.1%	General Trades
Totals				

- If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
Agile Supply Company	\$537,827.10	10%	Materials & Equipment
Totals			

- If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial

- If more firms submitted quotes, please copy this form and attach the additional information.

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
Agile Construction Services	Phone and Email	Not Interested

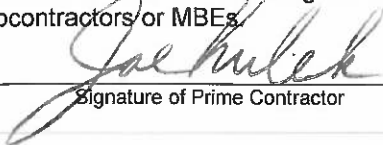
- If more firms were contacted, please copy this form and attach the additional information.

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.



 Signature of Prime Contractor

3-27-24

 Date



City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

**Minority Business Enterprise (MBE)
 Participation Waiver Request**

Date:	3-28-24	Project Title:	City of Decatur Chemical Feed Upgrades & Bulk Water Upgrades
		Project Number:	2022-02 and 2022-16

Prime Contractor: Henson Robinson Company
 Address: 3550 Great Northern Ave., Springfield IL 62711
 Phone: (217) 544-8451
 Contact Person: Zack Alderman
 Email: zalderman@henson-robinson.com

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

<input type="checkbox"/>	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
<input type="checkbox"/>	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
<input checked="" type="checkbox"/>	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation) <small>*See attached good faith effort letter</small>
<input type="checkbox"/>	Other – (State reason and attach explanation)
<input checked="" type="checkbox"/>	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

Joe Kulek
 Signature of Prime Contractor

3-27-24

Date

FOR OFFICIAL USE ONLY

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
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The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

<input type="checkbox"/>	The project is essential for City operations.
<input type="checkbox"/>	Emergency circumstances require a waiver.
<input type="checkbox"/>	Evidence of a good faith effort by the contractor.
<input type="checkbox"/>	The contractor will self-perform all work and will not subcontract any portion of the project.
<input type="checkbox"/>	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director

Date



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**RETURN WITH BID FOR EACH MBE
 SUBCONTRACTOR OR SUPPLIER**

Minority Business Enterprise (MBE) Information Form

Date:	3-27-24	Project Title:	City of Decatur Chemical Feed Upgrades & Bulk Water Upgrades
Total Contract Value:	\$5,378,271.00	Project Number:	2022-02 and 2022-16

Section I: Minority Business Enterprise (MBE) Information

Name: Agile Supply Company

Address: 706 West Bradley Ave.
Urbana, IL 61801

Phone: (312) 972-5551

Contact Person: Bryan Banks

Email: bryan.banks@agilesupplycompany.com

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
Plumbing Materials & Equipment	\$537,827.10	10%

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an MBE Information Form signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form and MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature 	Print
Title	Date
President	3-27-24

Minority Business Enterprise Signature 	Print
Title	Date
President	3-27-24