

**TRANSPORTATION SERVICES DEPARTMENT**

No. \_\_\_\_\_

April 1, 2024

**TO:** Mayor Julie Moore Wolfe and City Council Members

**FROM:** Scot Wrighton, City Manager  
Jon Kindseth, Deputy City Manager  
Lacie Elzy, Transportation Services Director

**SUBJECT:** Resolution Authorizing Execution of a Purchasing Order between the City of Decatur, Illinois and Master's Transportation Inc. For State of Texas Contract #230204, for Two (2) Ford Transit Vans.

**SUMMARY RECOMMENDATION:** It is recommended that the City Council approve the attached Resolution authorizing the execution of a purchase order for (2) Ford Vans for the Transportation Services Department.

Decatur Public Transit System operates fixed-route and ADA paratransit service. Currently, the paratransit vehicles in the fleet have exceeded useful life by more than 7 years. The existing fleet are large cutaways, able to seat 16 people, and require a CDL.

The new vehicles are Ford Transit Vans, ADA compliant, and with seating for up to 12. These vans do not require a CDL. The new style of vehicle will allow us to comingle use for paratransit and microtransit operations and will also encourage a new pool of applicants interested in non CDL vehicle operations.

These items will be funded through the Federal Transit Administration Capital funds in an amount not to exceed \$170,194.

**BACKGROUND:** City Council approved the purchase of paratransit vehicles in the 2024 City Budget.

**INPUT FROM OTHER SOURCES:** City staff.

**POTENTIAL OBJECTIONS:** Staff is not aware of objections.

**STAFF REFERENCE:** Should the City Council have any questions; they may contact Lacie Elzy at 217-542-3559 or [lelzy@decaturil.gov](mailto:lelzy@decaturil.gov).